

**COLUMBUS COMMON COUNCIL – REGULAR MEETING
TUESDAY, MARCH 29, 2016 – 6:30 PM
COLUMBUS CITY HALL
AGENDA**

1. Roll Call
2. Pledge of Allegiance
3. Notice of Open Meeting
4. Approve Agenda
5. Correspondence & Communications
 - a. Introduce Senior Center Director Kim Lang

Consent Agenda

1. Council Minutes – 03/15/16, 03/22/16
2. Ad Hoc Committee – Financial Polices – 02/11/16 Library Board – 02/16/16
3. PFC – 03/21/16 Senior Center Advisory – 02/04/16
4. Tourism Commission – 02/25/16 Treasurer’s Report – February 2016
5. W&L Commission – 02/11/16
6. Street Closing Request: Color Columbus Run, May 4, 2016

Unfinished Business

New Business

1. Consider and take action on Ordinance 720-16, Ordinance to Repeal and Recreate Chapter 46, Floodplain Regulations
2. Consider and take action on Amendment to Developer Agreement for Highland Ridge Addition #1 Phase 2.
3. Consider and take action on improvements to Police Department basement
4. Consider and take action on Task Order 2016-02 with Ruekert Mielke for the 2016 Street Maintenance.
5. Consider and take action on Task Order 2016-03 with Ruekert Mielke for the 2016 Sanitary Sewer Collection System Repairs
6. Consideration and review of plans for accessibility improvements to the Firemen’s Park Pavilion
7. Consider and take action on request of Olena/Green for approval of a Certified Survey Map.
8. Consider and take action on request of Olena/Green for approval of rezoning of parcels contained in the Certified Survey Map.
9. Consider Proclamation for 2016 Arbor Day.
10. Consider and take action on applications for Operator Licenses: Robert Schoenherr, Lee Otto
11. Consider and take action on claims in the amount of \$366,633.81
12. Adjourn to closed session per ss 19.85(1)(e) deliberating or negotiating the purchase of public properties, the investment of public funds, or conducting other public business, whenever competitive or bargaining reasons require specifically to review terms of offer to purchase for 1149 W James St. and a counter offer to purchase for 147 S Ludington St.
13. Consider and take action on an offer to purchase for 1149 W James St
14. Report of City Officers – City Administrator, Mayor

Adjourn

**COLUMBUS COMMON COUNCIL – REGULAR MEETING
MONDAY, MARCH 14, 2016 – 6:30 PM
COLUMBUS CITY HALL
AGENDA**

The Columbus Common Council held a regular meeting on Monday March 14, 2016 at 6:30 pm at Columbus City Hall. The meeting was called to order by Mayor Crombie and notice of open meeting was noted as posted. Present: Mayor Crombie, Council members Melotte, Royem, Rule and Thom, City Attorney Johnson, City Administrator Vander Sanden, City Clerk Donahue, interested citizens and the media. Excused Clark and Reid. There were no citizen comments for the council.

Mayor Crombie led the Council in the pledge of allegiance. Motion by Thom second by Royem to approve the agenda. Motion carried voice vote.

Mayor Crombie read the items on the Consent Agenda. No items were asked to be removed from the Consent Agenda. Motion by Royem second by Thom to approve the Consent Agenda as read. Motion carried voice vote.

Motion by Royem second by Thom to approve the Intergovernmental Agreement between the City of Columbus and the Columbus School District for the construction of a press box in Firemans Park. Motion carried 4-0 on a roll call vote with Melotte, Royem, Rule and Thom voting 'Yes.'

Motion by Thom second by Royem to approve the request of the Firemans Service Corp to waive fees at Firemans Park for the Carson Barnes Circus. Motion carried 4-0 on a roll call vote with Melotte, Royem, Rule and Thom voting 'Yes.'

Motion by Royem second by Thom to approve the award of the 2016 Street Utility Projects to include the Base Bid, Alternate A and Alternate B to A-1 Excavating, Inc. in the amount of \$2,907,946.49. Motion carried 4-0 on a roll call vote with Melotte, Royem, Rule and Thom voting 'Yes.'

Ordinance 720-16, Ordinance to Repeal and Recreate Chapter 46, Floodplain Regulations was read by title only for the first reading. Referred to the next regular meeting of the Council, March 29, 2016.

Motion by Thom second by Melotte to approve the appointment of Kim Lang as Senior Center Director. Motion carried 4-0 on a roll call vote with Melotte, Royem, Rule and Thom voting 'Yes.'

Motion by Thom second by Melotte to grant operator licenses to Rebecca Saxe, Kathryn Schoenherr, Lisa Meyer and Brittany Hays. Motion carried 4-0 on a roll call vote with Melotte, Royem, Rule and Thom voting 'Yes.'

Motion by Thom second by Melotte to affirm the recommendation of the Police Chief to deny the operator licenses to Keith D Hillman. Motion carried 4-0 on a roll call vote with Melotte, Royem, Rule and Thom voting 'Yes.'

Motion by Rule second by Royem to approve payment of claims in the amount of \$109,797.43. Motion carried 4-0 on a roll call vote with Melotte, Royem, Rule and Thom voting 'Yes.'

Page 2 – 03/14/2016
Columbus Common Council
Regular meeting

City Administrator Vander Sanden reported the date for the 2016 Arbor Day celebration will be 04/29/16 at Firemans Park Pavilion from 9:00 am to 2:00 pm. Vander Sanden reminded the Council the Council meeting will be Tuesday 03/29/16.

Mayor Crombie offered congratulations to the Recreation Department for another successful father daughter dance and reminded all of the Easter Egg hunt to be held Saturday March 26, 2016 at Firemans Park from 10:00 am – 2:00 pm.

Items placed on file through the Consent Agenda:

Council Minutes – 03/01/16 Change of Agent – Kwik Trip #808, Jeremy Christian

The meeting adjourned to closed session at 6:58 pm on a motion by Royem second by Thom by per ss 19.85(1)(e) deliberating or negotiating the purchase of public properties, the investment of public funds, or conducting other public business, whenever competitive or bargaining reasons require specifically to review terms of offer to purchase for 1149 W James St. and a counter offer to purchase for 147 S Ludington St. Motion carried 4-0 on a roll call vote with Melotte, Royem, Rule and Thom voting 'Yes.'

The meeting reconvened to open session at 7:26 pm on a motion by Thom second by Royem. Motion carried voice vote.

Motion by Thom second by Royem to decline the offer to purchase for 147 S Ludington St. Motion carried voice vote.

The meeting adjourned to closed session at 7:28 pm on a motion by Thom second by Royem per ss 19.85(1)(e) deliberating or negotiating the purchase of public properties, the investment of public funds, or conducting other public business, whenever competitive or bargaining reasons require specifically to consider on the offer on the Hydro Street Brewing Company collateral. Motion carried 4-0 on a roll call vote with Melotte, Royem, Rule and Thom voting 'Yes.'

The meeting reconvened to open session at 8:28 pm on a motion by Thom second by Royem. Motion carried voice vote. The Council took a brief recess and reconvened to open session at 8:35 pm.

Motion by Royem second by Thom to accept the offer of \$11,500 for the city held collateral for the Hydro Street Brewing Company, closing to occur within 30 days and a \$5,000 penalty if there is not substantial progress on a new business in Columbus within one year. Motion carried 4-0 on a roll call vote with Melotte, Royem, Rule and Thom voting 'Yes.'

The meeting adjourned at 8:36 pm on a motion by Thom second by Melotte. Motion carried voice vote.

Anne Donahue
City Clerk

**COLUMBUS COMMON COUNCIL – COMMITTEE OF THE WHOLE
MONDAY, MARCH 14, 2016 – 8:37 PM
COLUMBUS CITY HALL**

The Columbus Common Council held a Committee of the Whole meeting on Tuesday March 14, 2016 at 8:37 pm at Columbus City Hall. The meeting was called to order by Council President Thom and notice of open meeting was noted as posted. Present: Mayor Crombie, Council members Melotte, Royem, Rule and Thom, City Attorney Johnson, City Administrator Vander Sanden, City Clerk Donahue, interested citizens and the media. Excused Clark and Reid.

Motion by Royem second by Rule to approve the agenda. Hearing no objections, Thom announced the agenda approved. There were no citizen comments on agenda items.

Department reports were accepted as presented from the Fire Department, Lifestar EMS and the Police Department.

HLPC President Fredricks updated the Council on the pavilion project. HLPC has raised \$317,000 and have received state approval of their plans. Bid documents on the project are being prepared. HLPC has approved paying the cost for preparing the additional plans for the upgrades to the bathroom between the 2 floors.

Atty. Robert Proctor presented information on the Duffy Grain Development proposed to be located in Tax Increment District (TIF) #4. A draft site plan shows development of 6 acres for the relocation of their operation. There is significant storm water to deal with in this area and the preliminary location of future utilities will be planned with this development. Proctor and Duffy will return to the next regular meeting of the Council with more details on the project and the TIF eligible projects.

Amendment No. 2 to Developer Agreement between JJB Real Estate LLC and the City of Columbus for Highland Ridge Phase 2 was referred to the next regular meeting of the Council, March 29, 2016.

Council reviewed the request of Charles Drugg to review the parking signage in the downtown area and specifically the city lot behind "Chef's Corner". The DPW will remove from the lot the "2 HR Parking" sign which is contrary to the ordinance. The ordinances for parking lots will be reviewed and updated before next winter.

The proposal for repairs to the Police Department evidence room and the basement were referred to the next regular meeting of the Council, March 29, 2016.

Task Order 2016-02 with Ruckert Mielke for 2016 Street Maintenance was referred to the next regular meeting of the Council, March 29, 2016.

Task Order 2016-03 with Ruckert Mielke for 2016 Sanitary Sewer Collection System Repairs was referred to the next regular meeting of the Council, March 29, 2016.

Amendment No. 2 to Contractual Agreement between the City of Columbus and the Village of Fall River for Wastewater Treatment Services is almost complete. A draft will be forwarded to the Council when ready for approval.

The meeting adjourned at 9:36 pm on a motion by Rule second by Melotte. Motion carried voice vote.

Anne Donahue
City Clerk

**COLUMBUS COMMON COUNCIL – COMMITTEE OF THE WHOLE
SPECIAL MEETING
TUESDAY, MARCH 22, 2016 - 6:00 P.M.
COLUMBUS CITY HALL – 2ND WARD ROOM**

The Columbus Common Council held a special Committee of the Whole meeting on Tuesday March 22, 2016 at 6:30 pm at Columbus City Hall. The meeting was called to order by Council President Thom and notice of open meeting was noted as posted.

Present: Mayor Crombie, Council members Clark, Melotte, Reid, Royem, Rule and Thom, City Administrator Vander Sanden, City Clerk Donahue, City Treasurer/Finance Director Manley, Water & Light Superintendent Anthon, and Greg Johnson and Maureen Schiel of Ehlers Associates.

Motion by Clark second by Rule to approve the agenda as posted. Hearing no objection, Chair Thom announced the agenda approved. There were no citizen comments on agenda items.

Greg Johnson and Maureen Schiel presented updates to the preliminary financing plan for the street and sewer improvements for the James St projects. The review included a look at existing debt outstanding and the application of special assessment funds, which includes funds that have been prepaid and have been applied to the debt payments evenly through 2023. The proposed sewer revenue bonds were also reviewed. These bonds would be paid through the sewer utility revenues. The James St sewer projects financed through sewer revenue bonds and the street work through tax levy. Currently the City is reviewing the need to borrow \$1,030,000, with transaction fees included, in General Obligation Bonds and to borrow \$760,000, with transaction fees included, in Sewer Revenue Bonds.

Greg Johnson and Maureen Schiel presented updates to the preliminary financing plan for the Water & Electric Utility's 2016 and 2017 capital projects. The water and light projects will be financed with one issue of Water & Electric Revenue Bonds with the water projects funded over 20 years. These bonds would be paid through the water and electric utility revenues. The Columbus Water & Light Commission has reviewed and approved the financial plan for the Water & Electric Utility's 2016 and 2017 capital projects. The total borrowing is planned to be \$4,110,000 in Water & Electric Revenue Bonds.

The schedule for the proposed bond sales anticipates a need for the funds by the water and electric utilities by June 2016. The initial resolutions for the water & electric system improvements, the sewer system improvements and the general fund street improvements will be introduced at the Committee of the Whole meeting March 29, 2016.

The reimbursement resolution for the sewer and utility and general fund projects were reviewed with Johnson and Schiel. The resolution gives the city the flexibility to reimburse itself for project costs already incurred. Even if the resolution is passed it does not force the use of bond funds for reimbursement.

The meeting adjourned at 7:28 pm on a motion by Clark second by Melotte. Motion carried voice vote.

Anne Donahue
City Clerk

COLUMBUS AD HOC COMMITTEE ON FINANCIAL POLICIES
COLUMBUS CITY HALL
February 11, 2016

Committee Chairman Thom called the meeting at 6:04 p.m.

Roll Call: Rule, Thom, Melotte, and Royem. Also present: City Administrator Vander Sanden, Clerk Donahue, and Finance Director Manley. Excused: Crombie, Reid, and Clark.

Amanda Bloomberg, Columbus' auditing representative from Baker Tilly was also in attendance to provide information.

Thom announced that the notice for the meeting has been posted according to Wisconsin State Statutes.

Motion made by Royem, second by Rule to approve the meeting minutes for January 14, 2016. Motion carried on a voice vote.

Motion made by Rule, second by Royem to approve the Agenda. Motion carried on a voice vote.

New Business:

Amanda Bloomberg presented information on the annual City Audit. She focused on the comments and recommendations that Baker Tilly makes to the City in the audit report.

Audit comments and policies:

- 1) Audit is required
- 2) Audit is an assessment of City's internal controls. Baker Tilly does not audit controls, but comments on deficiencies and controls
- 3) Audit deficiencies/standards
 - a. Material misstatements (adjust due to deficiencies)
 - b. Deficiencies
 - c. Control deficiencies

Key comments:

- 1) Internal Control over Financial Reporting Environment -Standards/American Institute of Certified Public Accountants (AICP)
 - a. City does not have adequate staff to address these issues. The standard for Columbus is the same as a huge municipality or a large corporation. These issues do not generally raise concern – typical of smaller environments. Baker Tilley helps communities like ours on these kinds of issues.
- 2) Internal Control Environments
 - a. All the financial controls. Need significant process with key controls. Baker Tilly tests them. In Columbus, control issues are related to segregation of duties. These are issues relating to size of the organization. The duties should be separated by various staff. For example, control of cash, processing transactions and then reconciliation of these transactions.
We will always have a “segregation of duties” issue. Some counties have a treasurer's office and accounting office.
Royem asked whether it would be beneficial to have extra staff to help with the separation of duties. Consider inter-fund transfers?
Thom asked if we are compliant with GASB? BT: Yes. He also asked if there are GASB rules with which we are out of compliance, and Amanda said no.
- 3) Communication: Send message to elected officials and have discussions with appropriate officials.
- 4) Audit Recommendations Sections - items to improve upon:

- a. Decentralize with collections of funds at off-sight locations. This process works at other Baker Tilly clients. Comments by Manley and others: How does the City “test” outlying cash handling procedures. Comment by Rule: Aquatic Center (reconcile cash daily, two staff review, deposit to bank made by staff, Kim verifies with bank. See pages 6-8 for recommendations on these issues.
- b. Reviewed list of GASB updates
- c. Reviewed standards for communications re letter from BT on audit assessment, summary of journal entries and audit entries required during the audit. Comment by Thom – more details required?
- d. Reviewed compensated absences balances on page 6. Discussion re liabilities when an employee leaves (insurance and vacation/sick leave)
- e. Reviewed off the book liabilities (vested compensated assets/retirement).

Discussion regarding council reviewing each year not always just the auditors in a workshop fashion, prior to their formal presentation at a regular City Council meeting. Rule suggested to review what is current and start new.

Next meeting new business discussion – look at policies spelled out regarding purchasing, budgeting and personnel.

Next scheduled meeting –Tuesday, March 22 at 6 pm at City Hall (2nd Ward Room).

Motion by Rule, second by Melotte to adjourn at 6:45 pm

Respectfully Submitted,

Patrick Vander Sanden, Secretary

**Columbus Public Library
Library Board Meeting
Tuesday, February 16, 2016
Phyllis Luchsinger Callahan Meeting Room**

Peter Kaland called the regular meeting to order at 5:00 PM. Present: Trina Reid, Bill O'Donnell, Mary Lou Sharpee, Nora Vieau, Cindy Fesemyer, Jenny Perkins, Dan Stuntebeck and Kate Stover.

Adoption of the Agenda: Kate moved and Mary Lou seconded a motion to approve the Agenda as presented. Motion carried.

Board Minutes: Kate moved and Mary Lou seconded a motion to accept the Board meeting minutes from January 19th. Motion carried.

Strategic Planning : na

Financial Secretary's Report: The balance at Farmers and Merchants Bank is approximately \$6,094.94 (this is last month's amount as we were unable to get a current figure from F&M). The SCLS Foundation Fund balance is \$224,030.25. The balance at Anchor Bank is \$34,064.28. Pete moved and Dan seconded a motion to accept the report. Motion carried.

Nora moved and Dan seconded a motion to allow The Library Board's Financial Secretary [Jenny Perkins] and Board President [Peter Kaland] to have electronic online access to the Library Board's account at Farmers and Merchant's Bank. Motion carried.

Approval of Bills: Pete moved and Dan seconded a motion to accept the bills in the amount \$40,706.46. Motion carried. NOTE: this unusually high amount is due to having paid these approximate amounts/items this month: Technology and Catalogue - \$ 22,000. Elevator upgrade - \$6,250. Delivery service - \$6,700.

Friends of the Library: FOL has elected new officers. The next Culvers Night fund raiser is March 14th.

Director's Report :

- James Street construction project – Cindy will be meeting next week with business partners to plan for the Summer 2017 street construction.
- Cindy reminded us of her vacation schedule
- The wireless printer is now up and running. The vendor is, Print On
- The first week of April, Cindy will be attending the Public Libraries Association Conference in Denver. This trip is almost completely funded by the Aspen Institute and the WI Library Assn. She is presenting a panel on Libraries Transforming Communities
- The library staff and Jan Ulrich will host a book launch party at the Lewis House on June 9th
- Cindy advised us the foyer roof is again leaking. This will be fixed in the Spring

- The Planning Grant is due May 27th
- Cindy announced the 3rd DOT Public Involvement Meeting on the James Street project will be held at Columbus Middle School on Thursday, Feb 25th, 16:30 – 19:00 and reminded us about the Root-for-Columbus Pot Luck at the Senior Center, on Tuesday, Feb 23, 18:00 – 20:00
- We discussed fines, fees and stats

Correspondence : none

Committee Reports : none

Building Ad Hoc Committee : none

Building & Grounds : none

Policy : none

Personnel : none

President's Report:

- Flowers were sent on behalf of the Board to the family of long-time librarian, Pat Powers.
- Pete & Cindy attended this year's Legislative Day
- There is currently a bill in the Senate on Overdue Library Fines. This will synchronize into one law, some awkward language and conflicting demands of a couple of old laws related to library fines and patron privacy.

Unfinished Business :

- Jenny moved and Kate seconded a motion to accept Task Order 2016-04 to have surveyors, Ruekert & Mielke, Inc, at a cost of \$4,000.00, to survey the library property and some adjacent property and, upon completion, provide the library with a survey map and then file a copy with the Columbia County Register of Deeds. Motion carried.

New Business :

- Annual Report: Cindy presented for our review, the DPI Public Library 2015 Annual Report. Trina moved and Mary Lou seconded a motion to accept the Annual Report. Motion carried.

There being no further business, Dan moved and Kate seconded a motion to adjourn the meeting. Motion carried.

Bill O'Donnell, Secretary

Columbus Police and Fire Commission – March 21, 2016

The special session of the Police and Fire Commission was called to order by President Rod Musel at 5:38 PM on Monday March 21, 2016 in the Fire Department meeting room.

Compliance with open meeting law duly noted.

Roll Call: Present – Rod Musel, Joe Sampson, Tim Hoffman and Larry Olson.
Absent – Joe Roche

Motion to accept the current agenda. All voted in favor.

The special meeting of the PFC was convened to interview six Police Officer candidates.

Motion to go into closed session to interview candidates by Hoffman with second by Olson. All in favor and the committee went in to closed session at 5:39 PM.

Motion to go into open session by Musel with second by Sampson. Back into open session at 7:15 PM.

Motion by Musel with a second by Olson to place the six Police Officer candidates on the eligibility list. All voted in favor. Candidates Brandon Reigstad, Ryan Wehrmann, Jaquelyn Arnold, Cody Laughran, Derick Kruger and Micheal Neveu were placed on the Police Officer eligibility list.

Motion to adjourn by Musel. Second by Hoffman. All in favor and the meeting was adjourned.

The next regular meeting is scheduled for Monday May 9, 2016 at 5:30 PM.

PFC Secretary
Joe Sampson

**Minutes of the
Columbus Area Senior Citizens Advisory Board
Columbus Area Senior Center
February 4, 2016**

- I. Call to order by Chair Gessler at 9AM
- II. Roll call: Present Parpart, Ballweg, Heiniger, Weiner, Solie, Gessler and Lueders. Absent Smith, Royem.
- III. Notice of open and posted meeting: Yes
- IV. Approvals:
 1. Agenda: Motion Parpart, 2nd Weiner. Approved
 2. Prior meeting minutes: Motion Parpart, 2nd Solie. Approved
- V. Comments/suggestions of citizens present: 1. Question regarding who is responsible for clearing snow near the parking lot entrance door. 2. Thank you to Director Lueders for her time as director.
- VI. Comments/suggestion box: None
- VII. Old Business
 1. WASC reaccreditation progress report: No action until new director in place. Chair of the reaccreditation board was informed of this.
 2. Set dates for 2016
 - a. Events (May 17 Redbud Pedal Days, April 30 Arbor Day, May 25 Senior Health & Fitness, July 19 Summer Picnic, Fall Festival/September 10th, Holiday party Dec 2nd, other events?)
 3. Rental agreement update: No change in rates. Updated to outline what areas in the facility can be used during a rental, and which areas are off limits.
- VIII. New Business
 1. Posting for director position: No internal applicants. Position now posted for general public. Closes on Feb. 12th.
- IX. Comments & suggestions from advisory board members for director: None
- X. Director's Report: New I-pad donated to the Senior Center. Programming is set through March. Roof leak by the chimney.
- XI. Adjourn: Motion Solie, 2nd Weiner. Meeting adjourned at 9:40am

Next Meeting: Thursday, March 3, 9:00 am at the Senior Center

Respectfully submitted,

Brad Solie, Secretary

Columbus Tourism Commission Minutes

February 25, 2016
Columbus City Hall
Council Chambers

Meeting called to order at 7:03 pm by Mayor Kelly Crombie.

Members present: Crombie, Thom, Traxler, O'Brien and Achterberg

Excused: Patel

Staff present: Dave Carlson-Economic Development Director

Quorum determined.

Notice of posted meeting was announced by Crombie.

Motion by Thom, seconded by O'Brien, to approve the agenda. Motion carried.

New Business:

Election of Officers

Chair: Thom nominated Traxler. There being no other nominations, Traxler was elected unanimously.

Vice-chair: O'Brien nominated Thom. There being no other nominations, Thom was elected unanimously.

Secretary: O'Brien moved, seconded by Traxler, to appoint Dave Carlson as Secretary of the Commission. Motion carried.

Consideration of Room Tax Fund Requests:

Motion by Crombie, seconded by O'Brien to approve the following room tax requests:

- Memorial Madness Softball, May 28 & 29, 2016-\$750 (Xplosion Fast Pitch Inc.)
- End of Summer Xplosion Softball, July 22-24, 2016-\$750 (Xplosion Fastpitch Inc.)
- USSSA State Open Championships, July 8-10, 2016-\$750 (Wisconsin Fastpitch)

Items For Future Discussion:

- Tourism Summit
- Youth Sports Plan
- Revision to item# 4 in Room Tax Fund application.

Motion by Thom, seconded by O'Brien, to adjourn the meeting at 8:36 p.m. Motion carried.

Respectfully submitted by Dave Carlson, Secretary

Next meeting: March 24, 2016 at 6:00 p.m.

TREASURER'S REPORT - FEBRUARY 2016
CO-MINGLED CASH FUND (UNAUDITED)

Cash on Hand - Beginning of Month:	\$	416,557.81
Receipts	\$	3,328,147.77
Disbursements	\$	(2,608,082.98)
<i>Cash on Hand - Month End:</i>	<u>\$</u>	<u>1,136,622.60</u>
Outstanding Disbursements/Checks Uncleared	\$	(274,430.64)
<i>Bank Balance - Month End:</i>	<u>\$</u>	<u>862,191.96</u>
*Co-Mingled Cash includes:		
General Fund	\$	31,547.63
Revolving Loan Fund	\$	1,451.23
Development Fees Fund	\$	91,350.60
Community Development Authority	\$	29,810.94
Library Fund	\$	84,420.84
CAAC (Pool) Fund	\$	(7,694.12)
Room Tax Fund	\$	24,069.14
Cable TV Fund	\$	188,464.27
Solid Waste Fund	\$	10,580.74
Hillside Cemetery Fund	\$	50,340.63
Special Revenue Fd - Parks	\$	-
Columbus Emergency Medical	\$	45,469.72
Debt Service Fund	\$	9,248.40
Capital Project Funds	\$	(247.00)
TIF #3	\$	215,763.58
TIF #4	\$	(2,417.25)
Sewer Utility Fund	\$	90,032.19
Trust Funds (Cash on Hand)	\$	0.42
TOTAL:	<u>\$</u>	<u>862,191.96</u>
<u>PAYROLL FUND</u>		
Cash on Hand - Beginning of Month:	\$	4,473.66
Receipts	\$	173,021.79
Disbursements	\$	(108,021.79)
<i>Cash on Hand - Month End:</i>	<u>\$</u>	<u>69,473.66</u>
<u>SAVINGS - FARMERS & MERCHANTS BK</u>		
Cash on Hand - Beginning of Month:	\$	7,898,890.71
Interest Earned - .25%	\$	-
Disbursements/Withdrawals	\$	(2,064,203.61)
Tax Collections Deposited	\$	-
<i>Cash on Hand - Month End:</i>	<u>\$</u>	<u>5,834,687.10</u>
<u>INVESTMENTS</u>		
Investment Total - General Fund:		
General Fund (F&M Cdars, LGIP & Savings)	\$	3,328,399.53
TOTAL	<u>\$</u>	<u>3,328,399.53</u>
Investment Total - Funds:		
Designated Investments Fund	\$	43,836.29
Community Development Authority	\$	69,501.44
Revolving Loan Fund	\$	262,971.23
Cemetery Perpetual Care Fund	\$	121,932.51
Library - Money Market Fund	\$	34,068.62
Debt Service Fund	\$	1,287,615.43
TIF #3	\$	440,638.78
Capital Projects Fund	\$	1,701,962.79
Sewer - Collection Main Replacement Fund-James Street Project	\$	380,037.62
Sewer - 2016 Street Projects	\$	785,000.00
Sewer Bond Redemption Fund	\$	143,930.21
Sewer Connection Fees Investment	\$	187,246.51
Sewer Pump Replacement Fund	\$	113,524.13
WWTP Replacement Fund	\$	1,567,126.42
TOTAL	<u>\$</u>	<u>7,139,391.98</u>
GRAND TOTAL - DESIGNATED/UNDESIGNATED FUNDS	<u>\$</u>	<u>10,467,791.51</u>

CITY OF COLUMBUS
INVESTMENTS - FEBRUARY 2016

<u>FUND:</u>	<u>(Face Value)</u> <u>FEBRUARY, 2016</u>
#100 TREASURER'S CASH SUMMARY	
F&M UNION BANK - CDARS	\$ 502,942.87
LGIP	\$ 5,329.28
F&M UNION BK - SVGS(TAX)	\$ 2,820,127.38
	<u>\$ 3,328,399.53</u>
#200 REVOLVING LOAN FUND SUMMARY	
F&M UNION BANK - PASSBOOK	\$ 101,428.05
F&M UNION BANK - CDARS PROGRAM	\$ 161,543.18
	<u>\$ 262,971.23</u>
#205 COMMUNITY DEVELOPMENT AUTHORITY	
F&M UNION BANK - PASSBOOK	\$ 69,501.44
	<u>\$ 69,501.44</u>
#210 LIBRARY/COUNTY FUND SUMMARY	
ANCHOR BANK - MONEY MKT	\$ 34,068.62
	<u>\$ 34,068.62</u>
DEBT SERVICE	
#300 F&M UNION BANK - CDARS-Restricted - CAAC	\$ 253,718.22
F&M UNION BANK - CDARS-Restricted-Gateway (2)	\$ 513,768.78
F&M UNION BK - SVGS	\$ 276,216.76
F&M UNION BANK - CDARS-Restricted-Gateway (1)	\$ 243,911.67
	<u>\$ 1,287,615.43</u>
#410 TIF DISTRICT #3	
F&M UNION BK - SVGS	\$ 251,380.17
LGIP	\$ 189,258.61
	<u>\$ 440,638.78</u>
#415 CAPITAL PROJECTS FUND	
FARMERS & MERCHANTS BANK - SAVINGS ACCOUNT	\$ 1,701,962.79
	<u>\$ 1,701,962.79</u>
#600 WWTP REPLACEMENT FUND SUMMARY	
F&M BK-CDARS PRGM	\$ 192,580.37
DMB COMMUNITY BANK - MONEY MARKET	\$ 1,011,491.08
ANCHOR BANK - MKT YIELD	\$ 169,537.25
F&M UNION BANK-PASSBOOK	\$ 167,084.08
LGIP	\$ 26,433.64
	<u>\$ 1,567,126.42</u>
#600 COLLECTION MAIN SUMMARY	
ANCHOR BANK-MONEY MKT	\$ 162,673.69
F&M Bank - CDARS - Restricted - James Street	\$ 217,363.93
	<u>\$ 380,037.62</u>
#600 SEWER UTILITY - 2016 STREET PROJECTS	
F&M UNION BANK - SAVINGS ACCOUNT	\$ 785,000.00
	<u>\$ 785,000.00</u>
#600 SANITARY SEWER UTILITY/PUMP REPLACEMENT	
ANCHOR BANK-MONEY MKT	\$ 113,524.13
	<u>\$ 113,524.13</u>
#600 SEWER BOND REDEMPTION SUMMARY	
F&M UNION BANK - SAVINGS ACCOUNT	\$ 143,930.21
	<u>\$ 143,930.21</u>
#600 SEWER CONNECTION FEES	
F&M BK - PASSBOOK	\$ 187,246.51
	<u>\$ 187,246.51</u>
VARIOUS GENERAL FUND - DESIGNATED FUNDS	
Animal Rescue Fund	\$ 714.24
Beautification (Mae Ward)	\$ 3,210.87
Quincentennial Funds	\$ 3,566.02
Chaplain Program	\$ 50.96
City Hall Clock Tower Repairs (from HLPC)	\$ 1,530.41
Historic Preservation	\$ 2,566.38
Horsin' Around-Fireman's Park Playground Eq.	\$ 305.80
Police Dept. Equipment & Special Services	\$ 2,643.29
State Fire Dues - 2% Dues	\$ 28,242.57
Fire Department - Donations	\$ 1,005.75
	<u>\$ 43,836.29</u>
#235 HILLSIDE CEMETERY	
F&M UNION BANK - CDARS PROGRAM	\$ 79,123.12
F&M UNION BANK - CDARS PROGRAM-LEGACY FUNDS	\$ 10,184.22
F&M UNION BANK - CDARS PROGRAM	\$ 32,625.17
	<u>\$ 121,932.51</u>
GRAND TOTAL - INVESTED FUNDS:	<u>\$ 10,467,791.51</u>

**CITY OF COLUMBUS
WATER & ELECTRIC UTILITIES
TREASURER'S REPORT - FEBRUARY 2016**

GENERAL FUND - ACCOUNT #1310

CASH ON HAND - BEGINNING OF MONTH:	\$	898,642.87
Receipts	\$	1,160,911.25
VOID CK #18058	\$	50.00
Interest Earned:	\$	137.49
	<i>Sub-total:</i>	\$ 2,059,741.61
Disbursements	\$	-
Cash on Hand - Month End:	\$	2,059,741.61

NOTE: Conventional utility accounting standards recommend a balance equal to two month's worth of bills - approximately \$1,400,000.00.

WATER & LIGHT PAYROLL - ACCOUNT #1311

CASH ON HAND - BEGINNING OF MONTH:	\$	1,000.00
Receipts	\$	34,536.39
	<i>Sub-total:</i>	\$ 35,536.39
Disbursements	\$	(34,536.39)
Cash on Hand - Month End:	\$	1,000.00

NOTE: Balance to cover biweekly payroll plus \$1,000. Separate account provides "clean" picture of payroll account.

2015 A MRBs - RESERVE FUND - ACCOUNT #1251

CASH ON HAND - BEGINNING OF MONTH:	\$	144,000.00
Interest Earned:	\$	-
	<i>Sub-total:</i>	\$ 144,000.00
Disbursements	\$	-
Cash on Hand - Month End:	\$	144,000.00

F & M Bank/CDAR 6 Month Certificate of Deposit - .55% - Due September 22, 2016 - \$72,000

F & M Bank/CDAR 6 Month Certificate of Deposit - .55% - Due March 27, 2016 - \$72,000

NOTE: Updated bond covenants require a balance of \$144,000 as long as debt is outstanding per Bond Covenants

MRB PRINCIPAL & INTEREST - LGIP #5 - ACCOUNT #1255

CASH ON HAND - BEGINNING OF MONTH:	\$	356,280.21
Interest Earned:	\$	92.66
Receipts	\$	45,000.00
	<i>Sub-total:</i>	\$ 401,372.87
Disbursements	\$	-
Cash on Hand - Month End:	\$	401,372.87

NOTE: Transfers of \$45,000 are made monthly to accrue sufficient funds to make May 1 and November 1 principal & interest payments.

CW&L DEPRECIATION - LGIP #6 - ACCOUNT #1266

CASH ON HAND - BEGINNING OF MONTH:	\$	285,720.88
Interest Earned:	\$	80.56
Receipts	\$	5,000.00
	<i>Sub-total:</i>	\$ 290,801.44
Disbursements	\$	-
Cash on Hand - Month End:	\$	290,801.44

NOTE: Bond covenants require a "depreciation fund" with recommended balance of \$300,000 to cover plant renewals and replacements.

CW&L JAMES STREET CONSTRUCTION - LGIP #7 - ACCOUNT #1257

CASH ON HAND - BEGINNING OF MONTH:	\$	99,362.29
Interest Earned:	\$	26.78
Receipts	\$	10,000.00
	<i>Sub-total:</i>	\$ 109,389.07
Disbursements	\$	-
Cash on Hand - Month End:	\$	109,389.07

E-3-P ENHANCED ENERGY EFFICIENCY PROGRAM - ACCOUNT #1313

CASH ON HAND - BEGINNING OF MONTH:	\$	106,787.32
Interest Earned:	\$	-
Receipts	\$	7,013.49
	<i>Sub-total:</i>	\$ 113,800.81
Disbursements	\$	(2,533.00)
Cash on Hand - Month End:	\$	111,267.81

Note: Interest paid semi-annually.

Local Gov't. Investment Pool	0.33%	F&M Union Bank-Savings	0.25%
Farmers & Merchants Bank - Checking	0.15%	Anchor Bank - Savings	0.10%
		Associated Bank - Savings	0.10%

**CITY OF COLUMBUS
GENERAL OPERATING FUND #100
FEBRUARY 2016**

Revenues	ADOPTED 2016		ACTIVITY THRU		DIFFERENCE		USED YTD %:
	Budget:		02/29/2016:		(UNDER)OVER:		
Taxes	\$ 2,384,066	\$	72,336	\$	(2,311,730)		
Intergovernmental Aid Payments	\$ 917,045	\$	81,614	\$	(835,431)		
Licenses & Permit Fees	\$ 84,450	\$	6,194	\$	(78,256)		
Municipal Fines & Forfeitures	\$ 52,000	\$	6,221	\$	(45,779)		
Public Charges for Services	\$ 43,580	\$	4,209	\$	(39,371)		
Intergovernment Charges	\$ 9,150	\$	870	\$	(8,280)		
Senior Center Revenue	\$ 12,974	\$	1,822	\$	(11,152)		
Recreation/Parks Revenue	\$ 44,000	\$	3,074	\$	(40,926)		
Interest On Investments	\$ 22,000	\$	12,430	\$	(9,570)		
Miscellaneous Revenue Sources	\$ 15,412	\$	9,407	\$	(6,005)		
Interfund Transfer	\$ 95,972	\$	95,972	\$	-		
TOTAL REVENUES:	\$ 3,680,649	\$	294,148	\$	(3,386,501)		7.99%

Expenditures GENERAL GOVERNMENT	ADOPTED 2016		ACTIVITY THRU		DIFFERENCE		USED YTD %:
	Budget:		02/29/2016:		(UNDER)OVER:		
City Council	\$ 33,617	\$	5,764	\$	(27,853)		
Historical Preservation	\$ 4,000	\$	-	\$	(4,000)		
Contingency Funds	\$ 30,000	\$	5,114	\$	(24,886)		
Legislative Support/Codification	\$ 10,000	\$	2,331	\$	(7,669)		
Administration	\$ 332,187	\$	45,161	\$	(287,026)		
Elections	\$ 19,719	\$	68	\$	(19,651)		
Assesment of Property	\$ 13,600	\$	3,377	\$	(10,223)		
Professional Services - Attorney	\$ 85,000	\$	6,800	\$	(78,200)		
Professional Services - Audit	\$ 27,700	\$	-	\$	(27,700)		
City Hall - Operating Expenses	\$ 109,312	\$	12,480	\$	(96,832)		
City Hall - Capital Expense	\$ 10,000	\$	2,955	\$	(7,045)		
Bad Debt Allowance	\$ -	\$	-	\$	-		
Insurances	\$ 90,000	\$	56,804	\$	(33,196)		
Unemployment	\$ 5,000	\$	-	\$	(5,000)		
Building Permit Fees	\$ 57,000	\$	419	\$	(56,581)		
Payments To Others	\$ 190,375	\$	375	\$	190,000		
TOTAL GENERAL GOVERNMENT:	\$ 1,017,510	\$	141,648	\$	(685,862)		13.92%

Expenditures PUBLIC SAFETY	ADOPTED 2016		ACTIVITY THRU		DIFFERENCE		USED YTD %:
	Budget:		02/29/2016:		(UNDER)OVER:		
Police Department - Administration	\$ 352,033	\$	43,660	\$	(308,373)		
Police Department - Patrol	\$ 569,826	\$	67,836	\$	(501,990)		
Police Department - Clerical Support	\$ 94,429	\$	11,669	\$	(82,760)		
Police Department - Animal Control	\$ 2,000	\$	1,500	\$	(500)		
Police Department - School Crossing	\$ 25,767	\$	3,817	\$	(21,950)		
Fire Department - Operational Costs	\$ 215,213	\$	36,553	\$	(178,660)		
Emergency Medical Services	\$ 95,500	\$	-	\$	(95,500)		
Emergency Management	\$ 8,435	\$	402	\$	(8,033)		
TOTAL PUBLIC SAFETY:	\$ 1,363,203	\$	165,437	\$	(1,197,766)		12.14%

**CITY OF COLUMBUS
GENERAL OPERATING FUND #100
FEBRUARY 2016**

Expenditures	ADOPTED 2016	ACTIVITY THRU	DIFFERENCE	USED
PUBLIC WORKS	Budget:	02/29/2016:	(UNDER)OVER:	YTD %:
Udey Dam	\$ 5,285	\$ 535	\$ (4,750)	
Street Lighting	\$ 95,500	\$ 9,044	\$ (86,456)	
Municipal Garage/Vehicle Maintenance	\$ 101,705	\$ 5,830	\$ (95,875)	
Administration	\$ 175,751	\$ 17,766	\$ (157,985)	
Streets / Traffic Control	\$ 147,525	\$ 9,669	\$ (137,856)	
Snow & Ice Removal	\$ 76,945	\$ 15,784	\$ (61,161)	
City Building & Grounds Maintenance	\$ 63,330	\$ 8,364	\$ (54,966)	
Forestry	\$ 101,870	\$ 11,487	\$ (90,383)	
Weed Control	\$ 8,905	\$ 525	\$ (8,380)	
Storm Sewers	\$ 13,110	\$ 1,948	\$ (11,162)	
Recycling Center	\$ 18,279	\$ 65	\$ (18,214)	
TOTAL PUBLIC WORKS:	\$ 808,205	\$ 81,018	\$ (727,187)	10.02%

Expenditures	ADOPTED 2016	ACTIVITY THRU	DIFFERENCE	
HUMAN SERVICES/RECREATIONAL	Budget:	02/29/2016:	(UNDER)OVER:	
Senior Center	\$ 116,885	\$ 8,303	\$ (108,582)	
Recreation	\$ 108,895	\$ 15,120	\$ (93,775)	
Parks	\$ 151,360	\$ 13,867	\$ (137,493)	
Athletic Field Maintenance	\$ 16,391	\$ 80	\$ (16,311)	
TOTAL HUMAN SVS/RECREATIONAL:	\$ 393,531	\$ 37,370	\$ (356,161)	9.50%

Expenditures	ADOPTED 2016	ACTIVITY THRU	DIFFERENCE	
PROFESSIONAL SVCS - ENGINEERING	Budget:	02/29/2016:	(UNDER)OVER:	
Planning & Other Development	\$ 15,000	\$ -	\$ (15,000)	
Other Svcs - Non-Infrastructure (mtgs)	\$ 9,000	\$ -	\$ (9,000)	
GIS Services	\$ 25,000	\$ -	\$ (25,000)	
Operating Expenses	\$ 500	\$ -	\$ (500)	
TOTAL HUMAN SVS/RECREATIONAL:	\$ 49,500	\$ -	\$ (49,500)	0.00%

TRANSFER TO OTHER FUNDS:	ADOPTED 2016	ACTIVITY THRU	DIFFERENCE	
	Budget:	02/29/2016:	(UNDER)OVER:	
Community Development Authority	\$ 20,000	\$ -	\$ (20,000)	
Hillside Cemetery	\$ 35,000	\$ 35,000	\$ -	
Transfer TIF #3 Repayment to Cap. Pjts	\$ -	\$ -	\$ -	
TOTAL INTERFUNDS TRANSFERS:	\$ 55,000	\$ 35,000	\$ (20,000)	63.64%

TOTAL EXPENDITURES:	\$ 3,686,949	\$ 460,473	\$ (2,986,976)	12.49%
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ASSETS:	YEAR END 2015:	UNAUDITED 02/29/2016:
Certificate of Deposit - F&M Union Bank	\$ 502,942.87	\$ 502,942.87
LGIP	\$ 5,326.10	\$ 5,329.28
Tax Collections - Savings Account	\$ 3,308,601.35	\$ 2,820,127.38
Designated Funds - Savings Account	\$ 43,820.35	\$ 43,836.29
Cash on Hand	\$ 394,508.18	\$ 31,547.63
CASH AND INVESTMENTS:	\$ 4,255,198.85	\$ 3,403,783.45

CITY OF COLUMBUS
REVOLVING LOAN FUNDS - FUND #200
FEBRUARY 2016

REVENUES

Account Title:	ADOPTED BUDGET 2016:	ACTIVITY THRU 02/29/2016:	DIFFERENCE (UNDER)OVER:
INTEREST; REVOLVING LOAN PAYMENTS	\$ 4,836	\$ 829	\$ (4,007)
INTEREST; INVESTMENTS	\$ 300	\$ 1	\$ (299)
TOTAL INTEREST INCOME	\$ 5,136	\$ 830	\$ (4,306)
TOTAL REVENUES:	\$ 5,136	\$ 830	\$ (4,306)

EXPENDITURES

Account Title:	ADOPTED BUDGET 2016:	ACTIVITY THRU 02/29/2016:	DIFFERENCE (UNDER)OVER:
MISC. ADMINISTRATIVE EXPENSES	\$ 250	\$ 1	\$ (249)
SUPPLIES	\$ -	\$ -	\$ -
	\$ 250	\$ 1	\$ (249)
GRANT; LEGAL FEES & ADMIN. COSTS	\$ 4,500	\$ -	\$ (4,500)
TOTAL GRANT ADMINISTRATION	\$ 4,500	\$ -	\$ (4,500)
TOTAL FUND EXPENDITURES	\$ 4,750	\$ 1	\$ (4,749)
Difference-Over (Under) Budget:	\$ (336)	\$ (829)	\$ (9,054)

ASSETS:

	YEAR END 2015:	AS OF 01/31/16:	
CASH ON HAND	\$ (19.61)	\$ 1,451.23	
CERTIFICATE OF DEPOSIT	\$ 161,543.18	\$ 161,543.18	
SAVINGS ACCOUNT	\$ 97,831.71	\$ 101,428.05	
TOTAL ASSETS:	\$ 259,355.28	\$ 264,422.46	<i>Available for Loans</i>

LIABILITIES:

	RLF LOAN BALANCES AS OF 02/29/2016:	LOAN STATUS:
LOAN - KESTREL RIDGE GOLF MANAGEMENT	\$ 133,686.81	CURRENT
LOAN - JJB REAL ESTATE (JIMMY JOHN'S)	\$ 3,006.32	CURRENT
LOAN - HYDRO STREET BREWING, LLC	\$ 63,348.96	IN DEFAULT
	\$ 200,042.09	
NET ASSET/LIABILITY:	\$ 64,380.37	

CITY OF COLUMBUS
COMMUNITY ECONOMIC DEVELOPMENT - FUND #205
FEBRUARY 2016

REVENUES

Account Title:	ADOPTED BUDGET 2016:	ACTIVITY THRU 02/29/2016:	DIFFERENCE (UNDER)OVER:	COMMENTS:
CONTRIBUTION FROM CITY	\$ 20,000	\$ -	\$ (20,000)	
CONTRIBUTION FROM SEWER	\$ 10,000	\$ -	\$ (10,000)	
CONTRIBUTION FROM W&L	\$ 5,000	\$ 6,000	\$ 1,000	
CONTRIBUTION FROM CABLE FUND	\$ 10,000	\$ 10,000	\$ -	
CONTRIBUTION FROM ROOM TAX	\$ 2,000	\$ 20,000	\$ 18,000	
CONTRIBUTION FROM TIF #3	\$ 20,000	\$ -	\$ (20,000)	
ADAMS OUTDOOR ADVERTISING	\$ 12,000	\$ -	\$ (12,000)	
TOTAL INTERGOVERNMENTAL AIDS	\$ 79,000	\$ 36,000	\$ (31,000)	
ADMINISTRATIVE FEES	\$ 550	\$ -	\$ (550)	
CONTRACTED SERVICES	\$ 750	\$ -	\$ (750)	BUSINESS LUNCHEON
TOTAL PUBLIC CHARGES FOR SERVICES	\$ 550	\$ -	\$ (1,300)	
INTEREST INCOME	\$ 150	\$ 10	\$ (140)	
TOTAL OTHER FINANCING SOURCES	\$ 150	\$ 10	\$ (140)	
TOTAL REVENUES:	\$ 79,700	\$ 36,010	\$ (32,440)	

EXPENDITURES

Account Title:	ADOPTED BUDGET 2016:	ACTIVITY THRU 02/29/2016:	DIFFERENCE (UNDER)OVER:	COMMENTS:
PERSONNEL COSTS	\$ 66,075	\$ 6,498	\$ (59,577)	
PROFESSIONAL FEES	\$ 300	\$ 200	\$ (100)	
POSTAGE	\$ 200	\$ -	\$ (200)	
OPERATING SUPPLIES & EXPENSES	\$ -	\$ 126	\$ 126	
MARKETING, ADVERTISING, ETC	\$ 8,000	\$ 39	\$ (7,961)	
MILEAGE & EXPENSES	\$ 2,000	\$ 804	\$ (1,196)	
EDUCATION/TRAINING	\$ 1,500	\$ 10	\$ (1,490)	
WEBSITE DESIGN/SUPPORT	\$ 2,000	\$ -	\$ (2,000)	
CONTINGENCY	\$ -	\$ -	\$ -	
TOTAL OPERATING EXPENSE:	\$ 80,075	\$ 7,677	\$ (72,398)	
TOTAL EXPENDITURES:	\$ 80,075	\$ 7,677	\$ (72,398)	
Difference-Over (Under) Budget:	\$ 375	\$ (28,333)	\$ (39,958)	

ASSETS:

	YEAR END 2015:	UNAUDITED - 02/29/2016:
CASH ON HAND	\$ 20,751.17	\$ 29,810.94
SAVINGS ACCOUNT	\$ 69,501.44	\$ 69,501.44
TOTAL ASSETS:	\$ 90,252.61	\$ 99,312.38

**CITY OF COLUMBUS
AQUATIC CENTER - FUND #215
FEBRUARY 2016**

Revenues

Account Title:	ADOPTED Budget 2016:	ACTIVITY THRU 02/29/2016:	DIFFERENCE (UNDER)OVER:
LOCAL TAX SUBSIDY	\$ 87,404	\$ -	\$ (87,404)
TOTAL CITY SUBSIDY:	\$ 87,404	\$ -	\$ (87,404)
POOL; MEMBERSHIP/DAILY ADMIT/RENTAL	\$ 86,200	\$ 3,198	\$ (83,002)
POOL; SWIMMING LESSONS	\$ 15,000	\$ -	\$ (15,000)
POOL; SWIM TEAM	\$ 4,000	\$ -	\$ (4,000)
POOL; CONCESSIONS	\$ 15,000	\$ -	\$ (15,000)
POOL; COUPONS/GIFT CERTIFICATES	\$ 900	\$ -	\$ (900)
POOL; RENTALS	\$ 1,000	\$ -	\$ (1,000)
POOL; MISCELLANEOUS	\$ 515	\$ 6	\$ (509)
POOL; DONATIONS	\$ 200	\$ -	\$ (200)
TOTAL REVENUES:	\$ 122,815	\$ 3,204	\$ (119,611)
TOTAL FUND REVENUE:	\$ 210,219	\$ 3,204	\$ (207,015)

Expenditures

Account Title:	ADOPTED Budget 2016:	ACTIVITY THRU 02/29/2016:	DIFFERENCE (UNDER)OVER:
POOL; PERSONNEL COSTS	\$ 97,000	\$ -	\$ (97,000)
POOL; UTILITIES	\$ 37,100	\$ 957	\$ (36,143)
POOL; INSURANCES	\$ 5,119	\$ 5,119	\$ -
POOL; REPAIRS/MAINTENANCE	\$ 11,600	\$ 459	\$ (11,141)
POOL; PROF SVCS/CONSULTANTS	\$ 1,000	\$ -	\$ (1,000)
POOL; OPERATING SUPPLIES	\$ 5,900	\$ -	\$ (5,900)
POOL; SMALL ITEMS OF EQUIPMENT	\$ 1,100	\$ -	\$ (1,100)
POOL; MARKETING/ADVERTISING	\$ 2,500	\$ 292	\$ (2,208)
POOL; TRAINING	\$ 1,500	\$ -	\$ (1,500)
POOL; CHEMICALS	\$ 26,500	\$ -	\$ (26,500)
POOL; PERMITS	\$ 700	\$ -	\$ (700)
POOL; CONCENSSION STANDS	\$ 13,000	\$ 471	\$ (12,529)
POOL; UNIFORMS	\$ 1,500	\$ -	\$ (1,500)
POOL; SWIM TEAM CLOTHING	\$ 700	\$ -	\$ (700)
POOL; CAPITAL EQUIPMENT	\$ 5,000	\$ -	\$ (5,000)
TOTAL EXPENSES:	\$ 210,219	\$ 7,298	\$ (202,921)

Difference-(Over) Under Budget: \$ - \$ (4,094) \$ (4,094)

ASSETS LISTING

	ACTUAL 12/31/2015:	ACTUAL 02/29/2016:
CASH ON HAND	\$ (20,819.24)	\$ (7,694.12)
TOTAL ASSETS HELD:	\$ (20,819.24)	\$ (7,694.12)

Interfund Loan from General Fd: \$ (188,241.37)

**CITY OF COLUMBUS
HILLSIDE CEMETERY - FUND #235
FEBRUARY 2016**

Account Title:	ADOPTED Budget 2016:	ACTIVITY THRU 02/29/2016:	DIFFERENCE (UNDER)OVER:
REVENUE (NOT PERPETUAL CARE)			
Grave Lot Sales	\$ 7,700	\$ -	\$ (7,700)
Grave Staking	\$ 1,600	\$ 400	\$ (1,200)
Grave Monument Fees	\$ 600	\$ -	\$ (600)
Grave Openings	\$ 5,000	\$ 1,600	\$ (3,400)
Miscellaneous Revenue	\$ 150	\$ -	\$ (150)
Reimbursed Roadway Costs	\$ -	\$ -	\$ 27,211
Interest On Investments	\$ 25	\$ 20	\$ (5)
TOTAL GENERAL REVENUES:	\$ 15,075	\$ 2,020	\$ 14,156
Tax Subsidy from City:	\$ 35,000	\$ 35,000	\$ -
Total Taxes Received from City:	\$ 35,000	\$ 35,000	\$ -
TOTAL REVENUES:	\$ 50,075	\$ 37,020	\$ 14,156

Account Title:	ADOPTED Budget 2016:	ACTIVITY THRU 02/29/2016:	DIFFERENCE (UNDER)OVER:
Cemetery; PWKS Labor	\$ 4,550	\$ 616	\$ (3,934)
Cemetery; Secretary Salary	\$ 3,420	\$ 424	\$ (2,996)
Cemetery; Social Security	\$ 610	\$ 78	\$ (532)
Cemetery; Retirement	\$ 310	\$ 26	\$ (284)
Cemetery; Health & Dental Insurance	\$ 920	\$ 187	\$ (733)
Cemetery; Life Insurance	\$ 20	\$ 2	\$ (18)
Cemetery; Lt Disability	\$ 35	\$ 4	\$ (31)
Cemetery; Utilities	\$ 1,500	\$ 73	\$ (1,427)
Cemetery; Property/Liability Insurance	\$ 200	\$ 169	\$ (31)
Cemetery; Repairs/Maintenance	\$ 5,000	\$ 70	\$ (4,930)
Cemetery; Software Support	\$ 600	\$ -	\$ (600)
Cemetery; Monument Repair	\$ 5,000	\$ -	\$ (5,000)
Cemetery; Supplies/Publication Fees	\$ 450	\$ 3	\$ (447)
Cemetery; Mileage/Expenses	\$ 300	\$ 50	\$ (250)
Cemetery; Plantings	\$ 100	\$ -	\$ (100)
Cemetery; Contract Labor/Mow	\$ 42,000	\$ -	\$ (42,000)
Cemetery; Trees & Trimming	\$ 1,500	\$ -	\$ (1,500)
TOTAL EXPENSES:	\$ 66,515	\$ 1,702	\$ (64,813)

Difference-Over (Under) Budget: \$ 16,440 \$ (35,318) \$ (78,969)

<u>ASSETS LISTING</u>	ACTUAL 12/31/2015:	ACTUAL 02/29/2016:
CASH ON HAND (NOT PERP. CARE):	\$ 15,554.20	\$ 50,340.63

<u>ASSETS LISTING</u>	ACTUAL 12/31/2015:	ACTUAL 02/29/2016:
PERPETUAL CARE -		
F&M UNION BANK - Perpetual Care	\$ 111,590.63	\$ 111,748.29
F&M UNION BANK-Legacy	\$ 10,184.22	\$ 10,184.22
TOTAL PERPETUAL CARE FUNDS:	\$ 121,774.85	\$ 121,932.51

	YEAR 2015	YEAR 2016
PERPETUAL CARE FEES COLLECTED:	\$6,600.00	\$0.00
INTEREST EARNED ON PERPETUAL CARE:	\$500.19	\$12.66

CITY OF COLUMBUS
TAX INCREMENTAL DISTRICT #3 - FUND #410
FEBRUARY 2016

REVENUES

Account Title:	ADOPTED Budget 2016:	ACTIVITY THRU 02/29/2016:	DIFFERENCE (UNDER)OVER:
TAX INCREMENT	\$ 490,032	\$ -	\$ (490,032)
TAX - COMPUTER AID	\$ 1,400	\$ -	\$ (1,400)
INTEREST INCOME	\$ 1,000	\$ 126	\$ (874)
TOTAL REVENUES	\$ 492,432	\$ 126	\$ (492,306)
TOTAL FUND REVENUE	\$ 492,432	\$ 126	\$ (492,306)

EXPENSES

Account Title:	ADOPTED Budget 2016:	ACTIVITY THRU 02/29/2016:	DIFFERENCE (UNDER)OVER:
PERSONNEL COSTS	\$ 18,161	\$ 2,506	\$ (15,655)
PROFESSIONAL SVCS; LEGAL	\$ 500	\$ -	\$ (500)
PROFESSIONAL SVCS; AUDIT	\$ 4,500	\$ -	\$ (4,500)
OPERATING EXPENSES & SUPPLIES	\$ 200	\$ 1	\$ (199)
TOTAL OPERATING COSTS:	\$ 23,361	\$ 2,507	\$ (20,854)
 PYMTS TO GENERAL & SEWER FUNDS:	 \$ 109,588	 \$ 109,588	 \$ (0)
 TRANSFER TO CED FUND	 \$ 17,000	 \$ -	 \$ (17,000)
TRANSFER FOR DEBT PAYMENTS DUE	\$ 218,735	\$ 109,986	\$ (108,749)
TRANSFERS TO OTHER FUNDS:	\$ 235,735	\$ 109,986	\$ (125,749)
 JJB INCREMENT REPAYMENT	 \$ 103,000	 \$ -	 \$ (103,000)
525 INCREMENT REPAYMENT	\$ 15,750	\$ -	\$ (15,750)
COLUMBUS COMMERCE CENTER	\$ 105,000	\$ -	\$ (105,000)
TOTAL DEVELOPER INCENTIVE PYMTS:	\$ 223,750	\$ -	\$ (223,750)
TOTAL GENERAL EXPENSES	\$ 592,434	\$ 222,081	\$ (370,353)
Difference-Over (Under) Budget:	\$	221,955	\$ -

ASSETS LISTING

	ACTUAL 12/31/2015:	ACTUAL 02/29/2016:
CASH ON HAND	\$ 138,027.13	\$ 215,763.58
F&M BANK - SVGS	\$ 551,305.47	\$ 251,380.17
LGIP	\$ 189,145.92	\$ 189,258.61
TOTAL ASSETS HELD:	\$ 878,478.52	\$ 656,402.36

**BALANCE AS OF
2/29/2016:**

LIABILITIES:	
ADVANCE TO GENERAL FUND	\$ (471,696.82)
ADVANCE TO SEWER UTILITY FUND	\$ (183,596.66)
	\$ (655,293.48)

**CITY OF COLUMBUS
CAPITAL PROJECTS - FUND #415
FEBRUARY 2016**

REVENUES

Account Title:	ADOPTED Budget 2016:	ACTIVITY THRU 02/29/2016:	DIFFERENCE (UNDER)OVER:
TAX INCREMENT	\$ 72,265	\$ 72,265	\$ -
T.R.I.P. FUNDS - MILL STREET	\$ 17,000	\$ -	\$ (17,000)
T.R.I.P. FUNDS - CHARLES STREET	\$ 14,000	\$ -	\$ (14,000)
GRANT FUNDS - SAFE ROUTES	\$ 20,000	\$ -	\$ (20,000)
INTEREST INCOME	\$ 197	\$ 2	\$ (195)
TOTAL REVENUES	\$ 123,462	\$ 72,267	\$ (51,195)

TOTAL FUND REVENUE	\$ 123,462	\$ 72,267	\$ (51,195)
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EXPENSES

Account Title:	ADOPTED Budget 2016:	ACTIVITY THRU 02/29/2016:	DIFFERENCE (UNDER)OVER:
MISC; BANK FEES/CHARGES	\$ 100	\$ 5	\$ (95)
AUDIT/ACCOUNTING FEES	\$ 750	\$ -	\$ (750)
TOTAL OPERATING COSTS:	\$ 850	\$ 5	\$ (845)

PUBLIC WORKS - STORM SWR	\$ 15,000	\$ -	\$ (15,000)
POLICE DEPT; SQUAD PURCHASE	\$ 18,512	\$ 18,512	\$ -
GRANT - SAFE ROUTES	\$ 20,000	\$ -	\$ (20,000)
PARK; RESTHAVEN ROOF	\$ 20,000	\$ -	\$ (20,000)
STREETS; 2016 STREET PROJECTS	\$ 1,943,821	\$ -	\$ (1,943,821)
ENGINEERING - JAMES STREET	\$ 49,100	\$ 8,180	\$ (40,920)
TRANSFERS TO OTHER FUNDS:	\$ 2,066,433	\$ 26,692	\$ (2,039,741)

TOTAL GENERAL EXPENSES	\$ 2,067,283	\$ 26,697	\$ (2,040,586)
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Difference-Over (Under) Budget:	\$ (45,570)	\$ -
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ASSETS LISTING	ACTUAL 12/31/2015:	ACTUAL 02/29/2016:
CASH ON HAND	\$ 41,453.53	\$ (247.00)
F&M BANK - SVGS	\$ 1,701,732.16	\$ 1,701,962.79
TOTAL ASSETS HELD:	\$ 1,743,185.69	\$ 1,701,715.79

DESIGNATED FUNDS:

PUBLIC WORKS - SALE PROCEEDS REMAINING	\$ 5,989.59
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JAMES STREET PROJECT COSTS - REIMBURSE-ABLE BY STATE:	\$ 194,038.19
JAMES STREET PROJECT COSTS - NOT REIMBURSE-ABLE BY STATE:	\$ 450,806.44
<i>(Funds needed to reimburse Capital Projects Fund cash for James Street costs)</i>	

CITY OF COLUMBUS
SEWER UTILITY - FUND #600
FEBRUARY 2016

REVENUES

Account Title:	ADOPTED Budget 2016:	ACTIVITY THRU 02/29/2016:	DIFFERENCE (UNDER)OVER:
PUBLIC CHARGES FOR SERVICE			
Residential Sales	\$ 840,000	\$ 73,574	\$ (766,426)
Commercial Sales	\$ 320,000	\$ 24,762	\$ (295,238)
Industrial Sales	\$ 28,000	\$ 2,205	\$ (25,795)
Public Authority Sales	\$ 22,000	\$ 1,780	\$ (20,220)
Sales to the Town of Elba	\$ 9,000	\$ 3,216	\$ (5,784)
Sales to The Village of Fall River	\$ 130,000	\$ 91,377	\$ (38,623)
TOTAL CHARGES FOR SERVICE:	\$ 1,349,000	\$ 196,914	\$ (1,152,086)

OTHER REVENUE SOURCES

Collection/Hauler Fees Collected	\$ 20,000	\$ 9,879	\$ (10,121)
Miscellaneous Revenues	\$ 500	\$ 1,000	\$ 500
Interest on Investments	\$ 20,000	\$ 6,520	\$ (13,480)
TOTAL MISCELLANEOUS REVENUES:	\$ 40,500	\$ 17,399	\$ (23,101)

TOTAL REVENUES:	\$ 1,389,500	\$ 214,313	\$ (1,175,187)
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EXPENDITURES

Account Title:	ADOPTED Budget 2016:	ACTIVITY THRU 02/29/2016:	DIFFERENCE (UNDER)OVER:
Administration	\$ 53,430	\$ 21,115	\$ (32,315)
Plant Operations	\$ 272,940	\$ 30,370	\$ (242,570)
Collection System	\$ 127,450	\$ 5,662	\$ (121,788)
Lift Stations	\$ 24,401	\$ 1,586	\$ (22,815)
Treatment Plant	\$ 104,430	\$ 10,557	\$ (93,873)
Buildings & Grounds	\$ 50,415	\$ 5,277	\$ (45,138)
Bio-Solids Processing	\$ 60,728	\$ 2,702	\$ (58,026)
Billing, Collection & Accounting	\$ 152,375	\$ 16,790	\$ (135,585)
Capital Expenses/Engineering	\$ 40,000	\$ -	\$ (40,000)
Debt Service	\$ 320,384	\$ -	\$ (320,384)
TOTAL EXPENSES:	\$ 1,206,553	\$ 94,059	\$ (1,112,494)

Difference-Over (Under) Budget:	\$ (182,947)	\$ (120,254)	\$ 62,693
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ASSETS:

	YEAR END 2015:	UNAUDITED 02/29/2016:
Cash On Hand	\$ (411.88)	\$ 90,032.19
Sewer Bond Redemption Fund	\$ 53,930.21	\$ 143,930.21
Sewer - Connection Fees	\$ 186,246.51	\$ 187,246.51
Sewer - 2016 Street Projects	\$ -	\$ 785,000.00
Replacement Funds:		
Pump, Motor Replacement	\$ 113,449.52	\$ 113,524.13
Treatment Plant Replacement	\$ 1,623,595.21	\$ 1,567,126.42
Collection Main Replacement	\$ 1,166,972.51	\$ 380,037.62
CASH AND INVESTMENTS:	\$ 3,143,782.08	\$ 3,266,897.08

COLUMBUS WATER & LIGHT
COMMISSION MEETING
FEBRUARY 11, 2016

CWL Commission President Poser called the CWL Commission meeting to order at 4:00 pm. Commissioners present: Poser, Lang, Sanderson (arrived at 4:19 pm), Melotte and Andler. Excused Robbins and Crombie. Also present at the meeting was CWL Sup't. Anthon, and Steve Kluesner, PE of Strand Associates (departed at 4:55 pm).

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

The Agenda for the meeting was approved on a motion by Lang, seconded by Melotte.

Visitor's Comments and Utility Communications: Kluesner discussed the findings of the Water Plant Vessel Inspection Review. Both water plant iron filters and zeo-lite softeners were inspected per DNR requirements. Included in the report were suggested maintenance items for both water plant iron vessels and zeo-lite softeners. Cost estimates for the suggested maintenance items for WP#1 totaled \$885,000 to bring the facility up-to-date and the cost estimate for WP#2 amounted to \$162,000. The CWL Commission discussed the issues that Flint Michigan is currently experiencing with their water system. The CWL Commission approved the ESP projects that were included in ESR Stieve's memo on a motion by Sanderson, seconded by Melotte. Sanderson requested that Anthon follow up with Stieve to inquire about offering residential customers incentives for upgrading their air conditioning units.

The Consent Agenda which consisted of the January 14th CWL Commission Meeting minutes, Monthly Treasurer's Report and Outage Report was approved on a motion from Melotte, seconded by Lang.

UNFINISHED BUSINESS:

2016 CWL Borrowing/Bonding Discussion: At the January CWL Commission Meeting, the Commission requested additional borrowing scenarios from Ehlers Associates that would outline differing repayment schedules for each department. Anthon reviewed the scenarios with the repayment schedules of 10 years for Electric and 15 years for Water and an option of having a 15 year for Electric and 20 year payback for Water. The CWL Commission discussed a borrowing plan with a 10 year payback for Electric and a 20 year payback for Water. After significant discussion Anthon was directed to have Ehlers prepare borrowing plans with a 10 year payback for Electric and a 20 year payback for Water; and a 10 year payback for both departments. He was also directed to (1) discuss future potential borrowing needs for the water plant with Ehlers; (2) discuss if the payback period directly impacts electric and water rates and (3) ask Ehlers for their recommendation on the payback period. Anthon will report back to the CWL Commission at the March Meeting with the information from Ehlers.

NEW BUSINESS:

Cash Disbursements/Accounts Payable Reports: The Commission reviewed the January Cash Disbursements Report. Checks numbered 18283-18344 and 35 wire and ACH transfers, totaled \$859,773.56. The Commission reviewed the Accounts Payable Report and ordered paid 44 requests totaling \$363,532.88. Motion by Melotte, second by Sanderson, to approve paying the 44 requests from the AP Report. The January cost per kilowatt-hour was \$0.07953. Reports were approved and placed on file.

COMMISSION MEETING

FEBRUARY 11, 2016

PAGE 2

Assistant Utility Manager Job Description and Timeline: Anthon reviewed the job description and timeline for filling this position with the CWL Commission. The Commission agreed with the timeline of having this position filled by mid July of 2016. Discussion then took place on the position title. It was decided that the title of the new position would be CWL Business Manager instead of Assistant Utility Manager.

REPORTS:

Financial Report was given by Sup't. Anthon and placed on file.

Mayor Comments: The Mayor was excused from this month's meeting.

Superintendent's Report:

- Anthon reported on an easement that the DOT is requesting as part of the HWY 16 & 60 intersection project scheduled for this summer.
- The fieldwork portion of CWL's 2015 audit concluded on Wednesday, February 10th. BTVK had an audit team at CWL from February 8-10th.
- Ruckert & Mielke will be advertising the 2016 Columbus Streets Project beginning this Saturday. The bid opening will be held on Monday, February 29th.
- New London Utilities currently has their NLMP Tariff into the PSC for approval. According to WPPI Staff, once the PSC approves New London's tariff, the process will be streamlined for other WPPI members that want to add the tariff to their rates.
- Badgenland Roofing submitted a quote for the replacement of the garage area roof. Anthon will be contacting R&R Roofing to inquire about warranty on the area of the garage roof that was damaged in the high winds on Christmas Eve Day 2015.
- The Highland Ridge Phase II Development will be extending Highview Lane to Tower Drive this summer. The Developers have requested an estimate from CWL, to install the electrical distribution system in June or July of this year.
- Billing Clerk Lietha will be celebrating her 9th employment anniversary with CWL on February 12, 2016.

Motion by Lang, second by Mellotte to adjourn at 5:56pm.

****Next Scheduled Meeting – Thursday, March 10th, 4:00 pm at Columbus Water & Light****

Respectfully Submitted,

Rolf Lang
CWL Commission Secretary



ROUTING SHEET—CITIZEN/ORGANIZATION REQUESTS

Name of Applicant/Organization: Color Columbus Run

Contact Information: Nancy Liversced

Date of Event: 5/4/16 Name of Event: _____

Date Received in Clerk's Office: _____ Date to Return to Clerk's Office: _____

FIRE DEPARTMENT RECOMMENDATION: *Please forward to next department after review*

Approve Deny _____ Approve with restrictions _____

[Signature] 3-23-16

Signature Date

PUBLIC WORKS DEPARTMENT RECOMMENDATION: *Please forward to next department after review*

Approve Deny _____ Approve with restrictions _____

[Signature] 3/23/16

Signature Date

W&L DEPARTMENT RECOMMENDATION: *Please forward to next department after review*

Approve Deny _____ Approve with restrictions _____

[Signature] 3/23/16

Signature Date

POLICE DEPARTMENT RECOMMENDATION: *Please forward to next department after review*

Approve Deny _____ Approve with restrictions _____

[Signature] 03/23/16

Signature Date

EOC RECOMMENDATION: *Please forward to next department after review*

LARGE EVENT OPERATIONS PLAN: *required: Y N notified: Y N received: Y N date: _____*

Approve Deny _____ Approve with restrictions _____

[Signature] 3-23-16

Signature Date

CITY ADMINISTRATOR RECOMMENDATION: *Please return to Pat Goebel, Administration*

Approve Deny _____ Approve with restrictions _____

[Signature] 3/23/2016

Signature Date



STREET CLOSING APPLICATION

Name of Organization Applying for permit:

Color Columbus Run

Contact Information:

Name: Nancy Liversed

Address 200 W. School St

Phone 623-5950 x13154 email NLiversed@Columbus.K17.WI.US

****please provide a certificate of insurance for the event**

Date(s) and time(s) of street closing:

May 4, 2016 _____ am pm
_____ am _____ pm

Name of street(s) and description of area to be closed:

Attached Maps @ All intersections

Purpose for street closing:

**Attach a map showing area of the requested street closure.*

ITEMS REQUESTED:

Barricades	_____ No _____ Yes	<u>10</u> number needed
Trash Barrels	_____ No _____ Yes	_____ number needed
Picnic Tables	_____ No _____ Yes	_____ number needed
with umbrellas	_____ No _____ Yes	_____ number needed (15 maximum)
Fencing	_____ No _____ Yes	_____ number of sections (3-12' sections)

additional fencing options available—see reverse

**IT IS THE APPLICANT'S RESPONSIBILITY TO CONTACT
DEPT OF PUBLIC WORKS THREE DAYS PRIOR TO EVENT
AT 920.623.5908 TO MAKE ARRANGEMENTS FOR ITEMS REQUESTED**

Applicant Signature _____

Date _____

Initials/date received in clerk's office _____

Council Action _____

Date of Action _____



(<http://www.mapmyrun.com>)

Current (/my/home/)

MY HOME (/) DISCOVER (/US/)

IMPROVE (/IMPROVE/)

Choose map location

columbus, wi SEARCH

Get Directions [Import \(/import/\)](#) [Export \(/export/\)](#) [Dashboard \(/\)](#)

Route Details

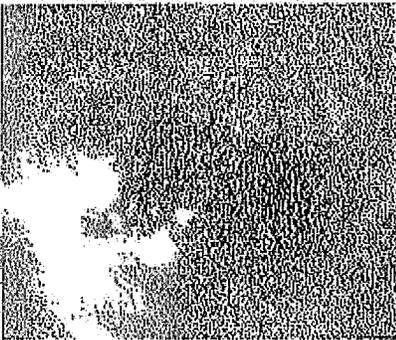
Name this map *

Choose an Activity *

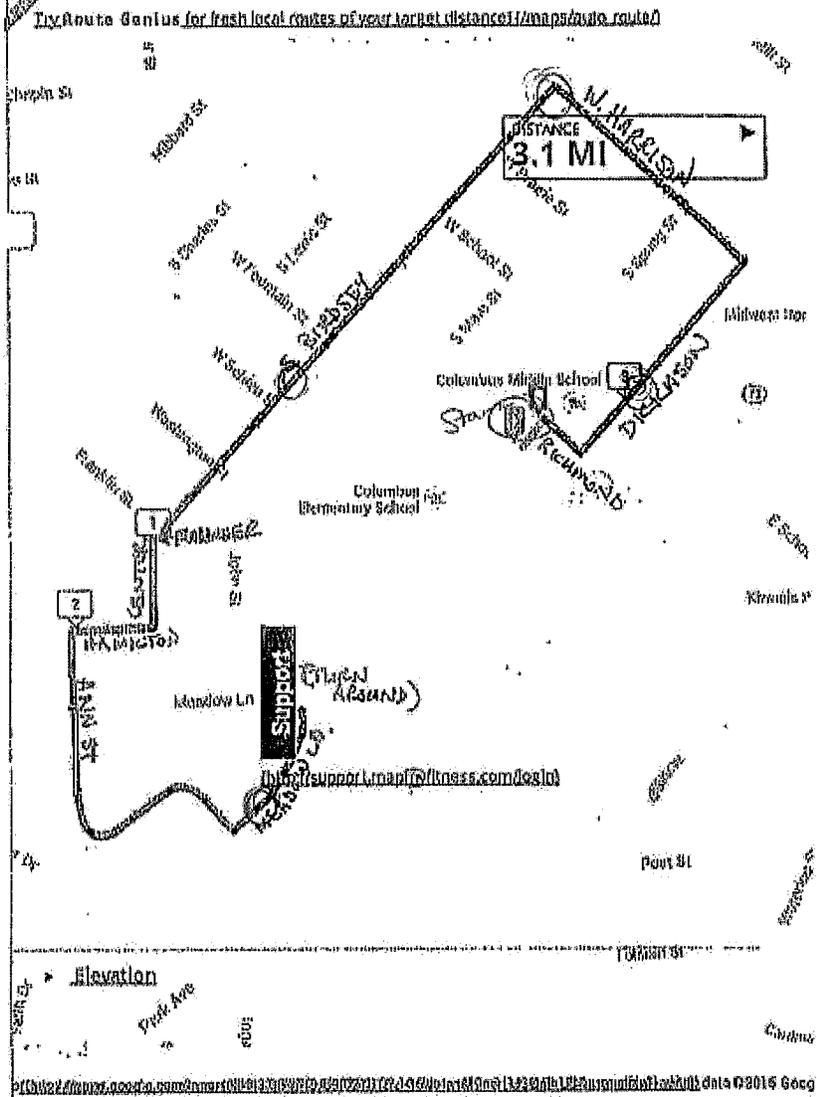
Send to Phone SAVE ROUTE

MORE

- Log as a Workout
- Directions / Notes



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○ ~~circle~~ as where color will be.

ORDINANCE NO. 720 – 16

**AN ORDINANCE TO REPEAL AND RECREATE
CHAPTER 46 FLOODPLAIN REGULATIONS
OF THE CITY OF COLUMBUS CODE OF ORDINANCES**

The Common Council of the City of Columbus, Columbia County, Wisconsin does hereby ordain as follows:

1. “Chapter 46 Floodplain Regulations” of the Municipal Code of the City of Columbus is hereby repealed in its entirety and
2. The attached ordinance is hereby created as “Chapter 46 Floodplain Regulations” of the Municipal Code of the City of Columbus
3. Severability. If any portion of this Ordinance or its application on any person or circumstances is held invalid, the validity of this Ordinance as a whole or any other provision herein or its application shall not be affected.
4. Effective Date. This Ordinance shall take effect immediately upon its passage and publication.

Adopted this _____ day of _____, 2016.

CITY OF COLUMBUS

By: _____
Kelly Crombie, Mayor

By: _____
Anne Donahue, City Clerk

DEVELOPMENT AGREEMENT

This Agreement, made and entered into this ____ day of _____, 2016, by and between ACS RBHS, LLC (hereinafter "Developer"), the City of Columbus, (hereinafter referred to as "the Municipality"), and the Columbus Water & Light Commission (hereinafter "CWL") as to Section J.3.

RECITALS

WHEREAS, Developer is the fee simple owner of Lots 50 – 57 of Addition No. 1 to the Highland Ridge Plat, as recorded with the Columbia County Register of Deeds on the 8th day of October, 2014, in Volume 1 of Plats at page 293 as Document No. 863816 (hereinafter "Phase II"); and

WHEREAS, Developer desires to develop Phase II of the Plat; and

WHEREAS, the Lots of Phase II are currently zoned R-1 Residential; and

WHEREAS, the applicable provisions of the Municipality's Subdivision Ordinance require that provisions be made for the installation of public sanitary sewer facilities, water mains and water service laterals, the grading of public and private lands, erosion and storm water runoff control and street improvements required to serve Phase II; and

WHEREAS, this Agreement is made for the mutual benefit of the Developer and the Municipality in order that municipal code requirements will be fully complied with; and

WHEREAS, the Municipality will be injured in the event of the Developer's failure to fully and completely perform all the requirements of this Agreement even if construction has not yet been commenced. Accordingly, the parties agree that the terms and provisions of the Agreement may be enforced by the Municipality even if construction has not begun; and

WHEREAS, the mutual promises, covenants, and obligations contained in the Agreement are authorized by state law and the Municipality's Subdivision Ordinance; and

WHEREAS, the approval of the Phase II project is contingent upon the execution of the Agreement, and submittal of all documents required by this Agreement; and

WHEREAS, this Agreement currently contains the following exhibits and any subsequent exhibits provided for under the Agreement, all of which are incorporated herein as if fully set forth:

- EXHIBIT A Addition No. 1 Highland Ridge Plat as recorded with the Columbia County Register of Deeds
- EXHIBIT B Public Improvement Plans/Specifications dated 09-04-14.
- EXHIBIT C Construction Schedule and Estimate of Probable Costs.

NOW, THEREFORE, in consideration of the granting of approval for the development of the Property, the Developer agrees to develop Phase II complete with all improvements outlined herein, in accordance with terms and conditions of this Agreement and any applicable regulations of any governmental entity with jurisdiction and/or the ordinances, rules and requirements imposed by the Municipality.

ARTICLE I - GENERAL CONDITIONS

A. **Improvements.** Except as otherwise provided in this Agreement, the Developer shall construct at its own expense, those on-site and off-site improvements listed on Exhibit B shown in phase II, except the water main installed in phase I, and incorporated herein by this reference ("the Improvements"). Developer's obligation to complete the Improvements, shall be independent of any obligations of the Municipality contained herein and will not be conditioned on the commencement of construction on the Property or sale of any lots or Improvements on the Property.

B. **Contractors Engaged by Developer.**

- I. The Developer agrees to engage Contractors/Subcontractors acceptable to Municipal Engineer (all future references to Municipal Engineer shall also include the right to designate entities and/or individuals to act in the Municipal Engineer's place) for all construction included in this Agreement who shall perform such work to the standards of the Municipality and who shall comply with every requirement of the Municipality's Municipal Code and standards in performing such work. The Developer shall furnish the Municipal Engineer with the names of all contractors and their subcontractors, with the classification of the work they will perform not less than seven (7) calendar days, prior to any work beginning.

2. The Developer acknowledges that the Wisconsin Department of Workforce Development may take the position that all infrastructure construction work outlined in a Development Agreement is subject to prevailing wage as if the Municipality initiated the construction and the cost of the infrastructure project exceeded the prevailing wage thresholds. The fact that through a Development Agreement the Municipality can have a Developer assume the role that the Municipality would typically perform should not negate application of municipal prevailing wage laws. Thus, infrastructure improvements and additions are public works. Therefore, if the Department of Workforce Development or any other state agency requires the Municipality to obtain a prevailing rate wage determination the Developer shall take all steps necessary to file the application and also provide the Municipality with any and all records necessary to support the Developer's and the Municipality's position regarding the prevailing wage rate determination. Further, if the Municipality should incur a monetary penalty as a result of obtaining or being required to obtain a prevailing wage rate determination, the Developer shall indemnify and hold harmless the Municipality from any monetary penalties, including any reasonable attorney fees, for obtaining or appealing the prevailing wage rate determination.

C. **Municipality Approval of Starting Dates.** The Developer agrees that no work shall be scheduled for the above mentioned Improvements without the Municipal Engineer's approval of starting date and schedule which shall be submitted by the Developer for approval by the Municipal Engineer a minimum of seven (7) calendar days before work is scheduled to begin. No building permits shall be issued until all necessary approvals have been made by the Municipality. The building permit may be issued with conditions regarding the timing of the installation of utilities to serve the site and the laying of an aggregate base course roadway with asphalt, curb and gutter.

D. **Change Order to Work.** The Developer agrees that the Municipality shall not be responsible for any costs or changes related to this project except those specifically enumerated and agreed to in this or other written Agreements between the Municipality and the Developer. Any changes to the Exhibit B Improvements or any other change to the project plans shall be in writing, executed by both parties, and shall be attached as exhibits and incorporated herein.

E. **Acceptance of Work.**

1. The Municipality shall inspect the Improvements as they are constructed and completed and, if acceptable to the Municipal Engineer, certify such

Improvements as being in compliance with the standards and specifications of the Municipality. Inspections shall be full time services unless determined otherwise by the Municipal Engineer. Such inspection and certification, if appropriate, will occur within 14 days of written notice by the Developer that Developer desires to have the Municipality inspect an Improvement. Before obtaining certification of any such Improvement, the Developer shall present to the Municipality valid lien waivers from all persons providing materials or performing work on the Improvement for which certification is sought. Certification by the Municipal Engineer does not constitute a waiver by the Municipality of the right to draw funds under the surety on account of defects in or failure of any Improvement that is detected or which occurs following such certification.

2. The Developer agrees that the dedication of right-of-way Improvements and the required public Improvements will not be accepted by the Municipality until all improvements pursuant to this Agreement have been installed, they have been inspected and approved by the Municipal Engineer and furthermore until all outstanding Municipal-incurred costs, including engineering, inspection charges and attorney fees indicated herein, have been paid in full and affidavits and lien waivers are received by the Municipality indicated that the Contractors and his/her suppliers have been paid in full for all work and materials furnished under this Agreement. The roadway, storm sewer, sanitary sewer and water main and the respective service laterals shall not be accepted until as built plans and a complete breakdown of all construction, engineering and administrative costs incurred by the Developer is submitted to the Municipal Engineer, Municipal Clerk and Public Works Director, respectively. (This is necessary to aid in determining the Sewer and Water Utility's plant value.) In addition, the water system installation shall not be accepted until Developer provides to CWL 2 bacteriologically safe samples are obtained by a certified agency testing at the Wisconsin State Lab of Hygiene. The Developer shall be responsible to flush the main, obtain the samples, and have all tests completed as may be required for the Municipality's acceptance. Once all of these conditions have been met, the Developer shall request in writing that the City Council adopt a Resolution accepting any and all improvements constructed pursuant to this Agreement and the improvements shall be formally accepted upon adoption of such Resolution.

3. The Developer agrees to provide for maintenance and repair of all required public Improvements until such Improvements are formally accepted by the Municipality through Resolution of the City Council.

4. The Municipality will provide timely notice to the Developer whenever inspection discloses that an improvement does not conform to the standards and specifications shown on the plans and specifications or is otherwise defective. The Developer shall have 20 days from the issuance of such notice to correct or substantially correct the defect. The Municipality shall not declare a default under this Agreement during the 20 day correction period on account of any such defect unless it is clear the Developer does not intend to correct the defect or unless the Municipality determines that immediate action is required in order to remedy a situation which poses an imminent health or safety threat.
5. The Municipality shall not issue building permits if there are any unpaid obligations owing by Developer at any time.

F. **Time of Completion.** All work specified herein will be completed in accordance with the construction schedule attached hereto as Exhibit C.

G. **Indemnification and Insurance Required of Private Contractors.** The Developer hereby expressly agrees to indemnify and hold the Municipality and its agents harmless from and against all claims, costs and liability of every kind and nature, for injury or damage received or sustained by any person or entity in connection with, or on account of the performance of work on the Property and elsewhere pursuant to this Agreement. The Developer further agrees to aid and defend the Municipality or its agents (at no cost to the Municipality or its agents) in the event they are named as a defendant in an action concerning the performance of work pursuant to this Agreement except where such suit is brought by the Developer. The Developer is not an agent or employee of the Municipality.

The Developer shall require all Contractors engaged in the construction of this project to comply with the Municipal requirements pertaining to damage claims, indemnification of the Municipality, and providing insurance coverages that are established by the Municipality. The Developer shall also require Contractors engaged in the construction of this project to provide a current Certificate of Insurance to the Municipal Clerk showing insurance for all statutorily required coverage and naming the Municipality as an additional insured.

H. **Guarantee of the Work.** The Developer agrees to guarantee and warrant all work performed under this contract for a period of 14 months from the date of substantial completion of the public improvements completed by the Developer under this Agreement against defects in workmanship or materials. If any defect should appear during this guarantee period, the Developer shall make required

replacement or acceptable repairs of the defective work at its own expense. This expense includes total and complete restoration of any disturbed surface or component of the improvement to the standard provided in the plans and specifications, regardless of Improvements on lands where the repairs or replacement is required. The surety as identified in Section L shall remain in force for a period of time equal to 14 months after the date the public improvements for which the security is provided are substantially completed. Upon substantial completion of the public improvements, the amount of the security the Developer is required to provide shall be an amount equal to 10% of the total cost of the completed public improvements. For purposes of this section, "substantial completion" means the time the binder coat is installed on roads to be dedicated or, if the required public improvements do not include a road to be dedicated, the time that 90% of the public improvements by cost are completed.

All guarantees or warranties for materials or workmanship which extend beyond the guarantee period shall be assigned by the Developer to the Municipality (as beneficiary).

The surety shall include paying for cost of any relocation of utilities that were initially installed pursuant to Developer's plans.

I. **Compliance With Law.** The Developer shall comply with all relevant laws, ordinances and regulations in effect at the time of this Agreement when fulfilling its obligations under this Agreement. When necessary to protect public health, the Developer shall be subject to laws, ordinances and regulations that become effective after approval of this Agreement.

J. **Specifications for Improvements.** The Developer shall install such of the following Improvements as required by Exhibits B and C:

1. **Grading, Erosion Control and Barricades:**

- a. The Developer shall furnish, install, and maintain during construction and until the Improvements are accepted by the Municipality, all barricades and signs as specified by the Municipal Engineer at all points where new rights-of-way extend or intersect existing streets and all street ends. Signs and barricades shall be required, furnished, and installed so as to conform with the Manual of Uniform Control Devices.
- b. The Developer shall obtain the approval of the Municipal Engineer for erosion and runoff control measures as required by the Municipal

Ordinances prior to grading, utility installation or any other land disturbance activity. Separate approvals shall be obtained for each activity. The Developer shall adhere to conditions of the approval and grants the right-of-entry to the Property to designated personnel of the Municipality to inspect and monitor compliance with this requirement. Erosion Control measures shall comply with the Wisconsin Construction Site Best Management Practice Handbook.

2. **Sanitary Sewer Facilities and Laterals:**

The Developer shall install sanitary sewer mains and four inch (4") sanitary sewer laterals for Lots 50 – 57 of Phase II. Developer shall also install sanitary sewer manholes as required by the Municipal Engineer. Developer shall install one or more laterals for each building, based on the decision of the Municipal Engineer. No installation of underground utilities shall commence until plans and specifications have been approved by the Municipal Engineer and the State of Wisconsin Department of Natural Resources, in addition to the other approvals required by this Agreement. When required by the Municipal Engineer, the sanitary sewer shall be provided in locations, sizes, and depths necessary to serve future subdivisions and phases.

3. **Water Mains and Service Pipes:**

a. The Developer shall install water mains, including pipe, hydrants, tees, valves, crosses and related appurtenances and water service laterals to serve all lots within Phase II and as required by the plans, specifications, and requirements of the CWL and approved by the State of Wisconsin Department of Natural Resources, in addition to the other approvals required by this Agreement. Developer shall install all laterals to service the Phase II lots. All water service laterals two (2) inches in diameter and smaller shall be completed with a curb stop and box. All other water service laterals three (3) inches and larger shall be completed with a controlling valve and road box. All materials used shall conform to the Municipal Standard Specifications for Water Main Construction.

b. Developer and CWL confirm and stipulate that CWL has paid for the installation of the water main from Station 82+00 to Station 87+15.47 and the actual cost of the water main installation is to be reimbursed by Developer to CWL as part of a deferred special assessment over Lots 50 – 57 of Phase II. Upon the sale of each lot

in Phase II, Developer shall pay the sum of \$7,023.00 plus all accrued interest to CWL as partial reimbursement for the cost of this installation. Interest shall accrue at the rate of 1% per annum until the deferred special assessment has been paid in full. Interest begins to accrue on the date in which this Development Agreement is executed by both the City and Developer. If any lot within Phase II is not sold within 10 years from the date of substantial completion, Developer shall pay the remaining principal balance due plus all accrued interest in one lump sum to CWL upon written demand from CWL. If Developer fails to pay CWL in full within 30 days of the written demand being made, Developer shall stipulate to CWL obtaining an immediate judgment against Developer for all sums due and owing, said judgment shall be docketed becoming a lien against the remaining lots in Phase II.

4. **Streets, Storm Sewers and Sidewalks:**

a. The Developer shall install curb and gutter, sidewalks and pavement on Highway Lane which serves Phase II, to the established standards and/or specifications of the Municipality pursuant to Exhibit B. Sidewalks five (5) feet in width shall be installed along both sides of Highway Lane. Surface asphalt shall be installed on Phase II no later than twelve (12) months following substantial completion as that term is defined in this Agreement.

b. The Developer shall install and pay for, prior to issuance of building permits, traffic control signs and street name signs. The Developer shall also be responsible for the cost of all pavement markings within the Property.

c. The Developer shall landscape all right-of-way and public land with topsoil, seed and mulch and trees as required by the Municipal Engineer. If any landscaping should die within one year of final acceptance of the street improvements the Developer shall be responsible for replacing the dead landscaping.

d. Developer is required to extend Highway Lane to the intersection of Tower Drive. This extension shall include associated sidewalk and street improvements from the existing end of Highway Lane to the intersection of Tower Drive at Developer's sole expense. New sidewalk will include two new sidewalk ramps on the Northeast side of Tower Drive.

5. Water and Light Utility:

The Developer shall pay municipal water and light utility costs of installation of electric distribution. This includes the Utility Crossing Conduit and all light poles and fixtures, as directed by the Municipality.

K. Administration Charges.

1. The Developer hereby agrees to pay all Municipal legal, engineering, and administrative fees associated with the consideration and approval of the Development, this Agreement, and any other issues associated with this project. Said fees shall be payable to the Municipality within thirty (30) business days of the Municipal Treasurer providing copies of any billing statement to the Developer. If said fees are not paid by Developer in the time schedule set forth, in addition to any other remedies available to the Municipality in law or equity, the Municipality may revoke its acceptance of this Agreement, post stop work orders preventing further construction of required improvements and enjoin the Developer from further construction hereunder until said fees are paid. Any costs incurred by the Municipality in enforcing this obligation shall be paid for by the Developer at the same time and in the same manner as other fees referred to in this article.

2. Failure of the Developer to make the payments set forth in this section allows the Municipality to invoke the remedies set forth in paragraph 1 above, along with any other remedies available to the Municipality in law or equity.

L. Surety.

1. Contemporaneous with the execution of this Agreement, the Developer agrees to furnish the Municipality with either a performance bond or an irrevocable letter of credit in the minimum amount of \$236,336.25 to secure performance of this Agreement. The surety shall remain in full force and effect throughout all Improvements being constructed for Phase II and for 14 months following substantial completion (as that term is defined in Section H) of the Improvements. Developer and Municipality acknowledge and agree that the surety referred to in this paragraph is a combination of the surety required for Phase II and the surety required for the completion of Phase I. In the event the Municipality is required to perform any of

Developer's obligations pursuant to the Phase I Development Agreement, Developer stipulates that Municipality may use funds from this surety to cover any of Developer's obligations.

The surety shall be in a form acceptable to the attorney for the Municipality, payable to the Municipality at any time upon presentation of (i) a sight draft drawn on the issuing bank in the amount to which the Municipality is entitled to draw pursuant to the terms of this Agreement; (ii) an affidavit executed by an authorized Municipality official stating that the Developer is in default under this Agreement; and (iii) the original of the surety. The surety shall not be cancelled or revoked by Developer without the written consent of the Municipality.

2. As work progresses on installation of Improvements constructed as part of the Agreement, the Municipal Engineer, upon written request from the Developer from time to time, is authorized to recommend a reduction in the amount of the surety as hereinafter provided. When portions of construction (water, sanitary sewer, street, sidewalk, greenway or other Improvements) are completed by the Developer, and approved by the Municipal Engineer, the Municipality may, upon submission of lien waivers by the Developer's contractors, reduce the amount of the surety.

3. Upon acceptance by the Municipality of the Improvements constructed as part of this Agreement, the Municipality agrees to reduce the surety to an amount deemed adequate by the Municipal Engineer to secure performance of the guarantee described in this Agreement, which amount shall not exceed 10% of the original amount.

M. Developer's Designated Project Manager. The Developer hereby appoints James Hartung as Project Manager. Said individual shall act as the Developer's representative during the construction phase of the installation of these Improvements. The Project Manager shall be available during construction hours on the job site or available by telephone.

ARTICLE II - SUPPLEMENTAL GENERAL CONDITIONS

N. No Vested Rights Granted. Except as provided by law, or as expressly provided in this Agreement no vested rights in connection with this project shall inure to the Developer. Nor does the Municipality warrant by this Agreement that the Developer is entitled to any other approvals required.

O. No Waiver. No waiver of any provision of this Agreement shall be deemed or

constitute a waiver of any other provision, nor shall it be deemed or constitute a continuing waiver unless expressly provided for by a written amendment to this default under this Agreement be deemed a waiver of any default or defaults of the same type. The Municipality's failure to exercise any right under this Agreement shall not constitute the approval of any wrongful act by the Developer or the acceptance of any improvements.

P. **Amendment/Modification.** This Agreement may be amended or modified only by a written amendment approved and executed by the Municipality and the Developer.

Q. **Default.** A default is defined herein as a breach of, or failure to comply with, any of the terms of this Agreement by Developer. The Municipality reserves to itself the right to draw on the surety provided hereunder in addition to pursuing any other available remedies. Remedies shall include, but not limited to, stopping all construction in Phase II and prohibiting the transfer or sale of lots or not issuing building permits.

R. **Entire Agreement.** This written Agreement, and written amendments, and any referenced attachments thereto, shall constitute the entire Agreement between the parties.

S. **Attorney's Fees.** If the Municipality is required to resort to litigation, arbitration, or mediation to enforce the terms of this Agreement, and if the Municipality prevails in the litigation, arbitration, or mediation the Developer shall pay all of Municipality's costs including reasonable attorney's fees and expert witness fees. If the court, arbitrator, or mediator awards relief to both parties, each will bear its own costs in their entirety.

T. **Time.** For the purpose of computing the commencement, abandonment, and completion periods, and time periods for Municipality action, such times in which war, civil disasters, act of God, or extreme weather conditions occur or exist shall not be included if such times prevent the Developer or Municipality from performing his obligations under the Agreement.

U. **Severability.** If any part, term, or provision of this Agreement is held by the courts to be illegal or otherwise unenforceable, such illegality or unenforceability shall not affect the validity of any other part, term, or provision and the rights of the parties will be construed as if the part, term, or provision was never part of the Agreement.

V. **Benefits.** The benefits of this Agreement to the Developer are personal and shall not be assigned without the express written approval of the Municipality as set forth in Section AA of this Agreement. Such approval may not be unreasonably withheld, but any unapproved assignment is void. Notwithstanding the foregoing, the burdens of this Agreement are personal obligations of the Developer and also shall be binding on the heirs, successors, and assigns of the Developer. There is no prohibition on the right of the Municipality to assign its rights under this Agreement. The Municipality shall release the original Developer's surety if it accepts new security from any Developer or lender who obtains the property. However, no act of the Municipality shall constitute a release of the original Developer from his liability under this Agreement.

W. **Immunity.** Nothing contained in this Agreement constitutes a waiver of the Municipality's sovereign immunity under applicable law.

X. **Notice.** Any notice required or permitted by this Agreement shall be deemed effective when personally delivered in writing or three (3) days after notice is deposited with the U. S. Postal Service, postage prepaid, certified, and return receipt requested, and addressed as follows:

If to Developer: James Hartung, Member
ACS RBHS, LLC
353 Forest Grove Drive
Suite 105
Pewaukee, WI 53702

If to Municipality: City of Columbus
Attn: City Administrator
105 N. Dickason Blvd
Columbus, WI 53901

Atty. Paul A. Johnson, City Attorney
P. O. Box 256
Lodi, WI 53555

If to Columbus Water & Light: Columbus Water & Light
Attn: Eric Anthon
950 Maple Ave.
PO Box 228
Columbus, WI 53925

Y. **Recordation.** The Municipality may record a copy of this Agreement or Affidavit

indicating the existence of this Agreement in the Register of Deeds office. All cost of recording shall be paid by the Developer.

Z. Personal Jurisdiction and Venue. Personal jurisdiction and venue for any civil action commenced by either party to this Agreement whether arising out of or relating to the Agreement or surety shall be deemed to be proper only if such action is commenced in Circuit Court for Columbia County. The Developer expressly waives his right to bring such action in or to remove such action to any other court whether state or federal.

AA. Assignment of Development Agreement. Developer may assign its interest in this Development Agreement to another entity upon the following conditions:

1. Developer providing proof that the property which is the subject of this Agreement has been legally transferred to the new entity.
2. Developer providing proof that the new entity is in good standing with the Department of Financial Institutions.
3. Developer obtaining the consent of the Municipality, said consent shall not be unreasonably withheld.

BB. Effective Date. This Agreement shall be effective as of the date and year first written above.

CITY OF COLUMBUS

ACS RBHS, LLC

By: _____
Kelly Crombie, Mayor

By: _____
James Hartung, Member

Attest: _____
Anne Donahue, Clerk

COLUMBUS WATER & LIGHT
COMMISSION

By: _____
Heidi Poser, President

STATE OF WISCONSIN)
) ss.
COUNTY OF COLUMBIA)

Personally came before me this _____ day of _____, 2016, the above named Kelly Crombie, Mayor, and Anne Donahue, Clerk of the City of Columbus, to me known to be the persons and officers who executed the foregoing instrument and acknowledged that they executed the same as such officers by the Municipality's authority.

Notary Public, State of Wisconsin
My commission expires: _____
(print name)

STATE OF WISCONSIN)
) ss.
COUNTY OF COLUMBIA)

Personally came before me this _____ day of _____, 2016, the above named James Hartung as a member of ACS RBHS, LLC to me known to be the person who executed the foregoing instrument acknowledged the same.

Notary Public, State of Wisconsin
My commission expires: _____
(print name)

STATE OF WISCONSIN)
) ss.
COUNTY OF COLUMBIA)

Personally came before me this _____ day of _____, 2016, the above named Heidi Poser, President of the Columbus Water & Light Commission, to me known to be the person who executed the foregoing instrument acknowledged the same.

(print name)

Notary Public, State of Wisconsin

My commission expires: _____

This instrument was drafted by:
City Atty. Paul A. Johnson
P. O. Box 256, Lodi, WI 53555
F:\DOCS\WDS\48117\A232316.DOCX

2016 AGENDA ITEM

Committee of the Whole Meeting Date: 03/14/2016

Council Meeting Date: 03/29/2016_____

DETAILED DESCRIPTION OF SUBJECT MATTER:

The Public Safety Building basement repair project was discussed at the March 14 COW meeting. I have updated some information and have supplied the requested documents.

LIST ALL SUPPORTING DOCUMENTATION ATTACHED:

NAME OF DOCUMENT(S) letter and supporting documents._____

NUMBER OF ATTACHMENT PAGE(S) _____

IS FUNDING REQUIRED? XXX YES _____ NO

FUNDING SOURCE: 2016 Budget_____

DEPARTMENT: Police_____

ACCOUNT NUMBER:100522-100-249_____

MOTION REQUESTED OF COUNCIL:

Approve repairs based on quotes submitted by E & W Home Improvement, Columbus Flooring, TAS Heating & Cooling and HE & Security.

2016 AGENDA ITEM

MEETING DATE: March 29, 2016

AGENDA ITEM: PD Basement Project

DETAILED DESCRIPTION OF SUBJECT MATTER:

At the March 14 Committee of the Whole Meeting, the Council forwarded Chief Meister's recommendations for the Public Safety Building basement repairs. Tied to the approval was a request for a formal agreement between the City and the preferred contractor for the work.

Due to the timing of getting information back from C&W (the preferred contractor), Atty Johnson has yet to finalize the agreement. As soon as it is ready, it will be send to you.



Columbus Police Department

159 S. Ludington St.
Columbus, WI. 53925

920-623-5919 (Main)
920-623-5930 (Fax)

March 24, 2016

Mayor Crombie
Members of the City Council,

Attached are several documents regarding the basement repair project.

I have obtained a revised quote from E & W for the drywall repair that includes language regarding the quality of workmanship to be performed and estimated date of project completion once the project is started. The cost has not changed.

I have also obtained a formal quote from Columbus Flooring regarding the carpet installation. There is not a project completion date on this quote since the carpet installation date is dependent on the completion of the drywall repair. Once the drywall repair is done we can update the carpet installation project details.

The cost of the fan installation for the property room has increased slightly. TAS Heating and Cooling adjusted the cost based on a change in the type of fan to be installed. A larger fan is needed to move the air properly through the ductwork. The increase is about \$250.00 from the original estimate. This still puts the total project cost well under the budgeted amount of \$10,000.00.

I have attached the documents with the updated information for your review and approval.

Respectfully submitted,

Daniel M. Meister
Chief of Police

*texture,primer,paint repaired area
install door trim*

\$480

*install missing drywall in ladies lockerroom
texture,primer,paint repaired area
install door trim*

\$480

*install missing drywall in lockerroom hallway
texture,primer,paint repaired area
install door trim*

\$180

All repairs will be completed in a professional workmanship manner with guaranteed satisfaction by Brian Wolff, owner of E & W Home Improvement. I will start on March 28, 2016 and will finish on or before April 28th, 2016. Most workdays will start around 8am. Payment in full of \$3460.00 is expected within 30 days upon completion of the project.

TAS HEATING AND COOLING

230 Sturges Street
Columbus, WI 53925
(920) 623-3586

PROPOSAL

DATE	FILE NAME
3/17/2016	evid. room

<p>Columbus Police Dept. 105 N. Dickason Blvd. Columbus, WI 53925</p>

SQ FOOTAGE

DESCRIPTION
<p>We hereby submit specifications for installation of a Fantech 6" 300 cfm in line exhaust fan for evidence room and ladies locker room. Price includes fan, duct work and labor. Price does not include electrical wiring or timer.</p> <p>We hereby propose to furnish material and labor, complete in accordance with the above specifications for the sum of \$498.00.</p> <p>TERMS:\$498.00 upon furnace installation.</p> <p>All material is guaranteed to be as specified and all work completed in a workmanship-like manner according to standard practices. Any deviations or alterations from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this written estimate. All agreements are contingent upon strikes, delays, or accidents beyond our control. Owner is to carry fire, tornado and other necessary insurance. This proposal may be withdrawn if not accepted within 30 days from the above date of this proposal. Above price does not include WI sales tax.</p> <p>ACCEPTANCE OF PROPOSAL: According to the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Local and State permits and Drawing fees not included.</p>

Signature of acceptance _____



PROPOSAL

Columbus Flooring Center, LLC

140 E. James Street · Columbus, WI 53925

920.623.5757

Proposal Submitted to:

Name Columbus Police Department
Street 159 S. Ludington
City Columbus State WI
Phone 920-623-5919

Work To Be Performed At:

Street _____
City _____ State _____
Date of Plans _____
Architect _____

We hereby propose to furnish the materials and perform the labor necessary for the completion of

1140 sq. ft. @ \$1.52 sq. ft. = \$1732.80 Virtual #837 Neutral
Removal \$342.00
Cone base \$480.00
Labor \$741.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Dollars \$3295.80 with payment to be made as follows: _____

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by _____

Respectfully submitted March 15, 16
Per Carrie J. Capton

Note: This proposal may be withdrawn by us if not accepted within 60 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date _____ Signature _____
Signature _____

H E & Security, Inc.
 N4302 Old Hwy 73
 Columbus, WI 53925

Proposal

Date	Proposal #
3/2/2016	558

Name / Address
COLUMBUS POLICE DEPT. 159 S. LUDINGTON COLUMBUS, WI. 53925

P.O. No.

Qty	Description
	PROPOSAL TO ADD AN OUTLET IN THE EVIDENCE ROOM AND MAKE THE CURRENT OUTLET A DOUBLE DUPLEX.

WE LOOK FORWARD TO DOING BUSINESS WITH YOU.

Total	\$145.00
--------------	----------

By agreeing to this proposal and the terms and conditions attached to this proposal it is understood that they prevail over any variation in terms and conditions on any purchase order document that the customer may issue. Any changes in the system requested by the customer after the execution of this agreement shall be paid for by the customer and such shall be authorized in writing.

Signature _____

Phone #	Fax #
920-623-4722	920 623 4783

H E & Security, Inc.
 N4302 Old Hwy 73
 Columbus, WI 53925

Proposal

Date	Proposal #
3/2/2016	559

Name / Address
COLUMBUS POLICE DEPT. 159 S. LUDINGTON COLUMBUS, WI. 53925

P.O. No.

Qty	Description
	<p>PROPOSAL TO ADD A 110 CFM EXHAUST FAN IN THE EVIDENCE ROOM. FAN WOULD BE RUN OFF A TIMER AND COULD BE SETUP TO RUN WHAT EVER IS NEEDED, VENTING BY OTHERS.</p> <p>DOES NOT INCLUDE INSTALLATION OF EXHAUST DUCTWORK.</p>

WE LOOK FORWARD TO DOING BUSINESS WITH YOU.

Total	\$265.00
--------------	----------

By agreeing to this proposal and the terms and conditions attached to this proposal it is understood that they prevail over any variation in terms and conditions on any purchase order document that the customer may issue. Any changes in the system requested by the customer after the execution of this agreement shall be paid for by the customer and such shall be authorized in writing.

Signature _____

Phone #	Fax #
920-623-4722	920 623 4783

TASK ORDER 2016-02
2016 Columbus Street Maintenance

This is Task Order No. 2016-02,
consisting of 6 pages.

Task Order

In accordance with paragraph 1.1 of the Master Professional Service Agreement between the City of Columbus (City) and Ruekert and Mielke Inc. (R/M) for Professional Services – Task Order Edition dated April 6, 2010 (“Agreement”), City and R/M agree as follows:

1. Specific Project Data

A. Street Maintenance

- This project will include design, bid solicitation and construction services for the 2016 Street Maintenance Program for the City of Columbus. Roadway pavement crack seal and slurry seal will be part of the contracted services.
- The work described above will be separated into two distinct construction contracts to obtain the most reasonable pricing from contractors. The two contracts are as follows: crack sealing and slurry seal.
- The crack sealing is estimated to exceed \$5,000, but not be greater than \$25,000. According to Chapter 62 of Wisconsin State Statutes, public construction in this category does not require public bidding or award to the lowest responsible bidder. It does require a class 1 notice.
- The slurry sealing is estimated to exceed \$5,000, but not be greater than \$25,000. According to Chapter 62 of Wisconsin State Statutes, public construction in this category does not require public bidding or award to the lowest responsible bidder. It does require a class 1 notice.

2. Services of R/M

A. STREET MAINTENANCE

Field Inventory

- Site investigation to confirm street condition and determine project limits.
- Photograph streets and surfaces scheduled for maintenance.
- Develop scope of work for each street and surface.

Plan Design

- Prepare project drawings.
- Prepare project specifications.

Page 1 of 5 Pages
(Attachment 1 - Task Order Form)

TASK ORDER 2016-02
2016 Columbus Street Maintenance

- Determine quantities and develop opinion of probable construction cost.
- Prepare project summary tables including project limits and estimated lengths and widths
- Prepare project limits descriptions.

Bidding

- **Crack Sealing and Slurry Seal, (Each Contract)**
- Project Administration.
- General Coordination with Potential Bidders.
- Attend Bid Opening.
- Review Bids and Prepare Bid Tabulation.
- Make Formal Award Recommendation to City.
- Review Contractor info. (Insurance, agreement, bonding, etc.)
- Draft Pre-Construction Agenda/Meeting Minutes.
- Contract Coordination with Contractor and Client.
- Attend Pre-Construction Meeting.

Construction Administration

- Identify project limits with paint on the streets and surfaces.
- Periodic construction review.
- Pay request review and recommendation.
- Technical support and administration.
- Substantial completion inspection.
- Develop punch list/review punch list.
- Final completion inspection.
- Project closeout documentation.

City's Responsibilities

City shall have those responsibilities set forth in Section II of Agreement, subject to the following:

- i. City shall confirm attendance to meetings prior to attendance.
- ii. Provide existing utility map of information.
- iii. Provide timely review of plans.

3. Items Excluded

- A. The following items are excluded from the Scope of Services:
- Follow up site visits, meetings, and certifications.

TASK ORDER 2016-02
2016 Columbus Street Maintenance

- Design bidding and construction associated with asphalt patch maintenance.
- Design bidding and construction associated with mill and overlay maintenance.
- Formal bid process requirements over \$25,000.
- Contaminated site investigations, coordination, and/or remediation design.
- Historical, environmental, or archeological investigations, coordination, and/or mitigation.
- Alternatives analysis.
- Environmental impact statements or site assessments.
- Title searches.
- Record drawings.
- Boundary survey or property survey.
- Real estate appraisal/acquisition.
- Easement preparation outside of proposed CSM.
- Permitting.
- Public hearings.
- Any grant application completion or administration related to this project.

4. for Rendering Services

Schedules are subject to change due to activities beyond the control of Ruckert Mielke. In general the tentative schedule is as follows:

Authorization to Proceed	4/5/16
Preliminary design	5/1/16
Final design and Advertise	5/15/16
Bids due on project	6/1/16
Start construction	6/15/16
Final Completion	7/1/16
Project closeout	7/15/16

TASK ORDER 2016-02
2016 Columbus Street Maintenance

Payments to R/M

A. City shall pay R/M for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Estimate of Compensation for Services</i>
Design and Construction Services	Standard Hourly Rates	\$6,500

B. The terms of payment are set forth in Section III and Exhibit A of the agreement.

Terms and Conditions: Execution of this Task Order by City and R/M shall make it subject to the terms and conditions of the agreement (as modified above), which Agreement is incorporated by this reference. R/M is authorized to begin performance upon its receipt of a copy of this Task Order signed by City.

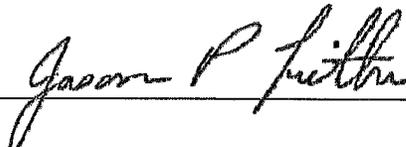
The Effective Date of this Task Order is April 5, 2016.

City of Columbus:

Ruekert and Mielke, Inc. :

By:

By:



Name:

Name:

Jason P. Lietha, P.E.

Title:

Title:

Vice President/Office Manager

TASK ORDER 2016-02
2016 Columbus Street Maintenance

**DESIGNATED REPRESENTATIVE FOR
TASK ORDER:**

Name: _____

Name: Jason P. Lietha

Title: _____

Title: Vice President / Office Manager

Address: _____

Address: 258 Corporate Drive, Madison WI
53714-2407

E-Mail
Address: _____

E-Mail
Address: jlietha@ruekert-mielke.com

Phone: _____

Phone: 608.819.2600

Fax: _____

Fax: 608.819.2600

2016 Columbus Wisconsin Standard Rates
 RUEKERT & MIELKE, INC.

Exhibit A

<u>STANDARD HOURLY RATES</u>		<u>STANDARD HOURLY RATES</u>	
<u>ENGINEERING SERVICES</u>		<u>SCADA SERVICES</u>	
Engineer 9	\$220.00	Senior SCADA Analyst	\$165.00
Engineer 8	175.00		
Engineer 7	165.00	<u>SURVEYING SERVICES</u>	
City Engineer 7	149.00	Professional Land Surveyor	119.00
City Engineer 7 (Meeting Rate)	74.00	Crew Chief / Surveyor	109.00
Engineer 6	151.00	Surveying Technician	79.00
Engineer 5	141.00		
Engineer 4	131.00	<u>CONSTRUCTION REVIEW SERVICES</u>	
Engineer 3	111.00	Construction Review Manager	135.00
Engineer 2	104.00	Senior Construction Review Technician	92.00
Engineer 1	91.00	Construction Review Technician 2	79.00
Senior Engineer Technician	126.00	Construction Review Technician 1	67.00
Engineer Technician 3	105.00		
Engineer Technician 2	95.00	<u>ADMINISTRATIVE SERVICES</u>	
Engineer Technician 1	85.00	Certified Public Accountant (Company CFO)	165.00
Environmental Coordinator	131.00	Project Assistant	67.00
		Administrative Assistant	67.00
<u>LANDSCAPE ARCHITECT SERVICES</u>		<u>MISCELLANEOUS</u>	
Senior Landscape Architect	121.00	<u>MILEAGE</u>	
		For Engineers and Technicians	.54/mile
<u>MUNICIPAL ECONOMICS & PLANNING SERVICES</u>		For Construction Review Technicians	.58/mile
Senior Economic Consultant	171.00	For Survey Crews	.75/mile
Economic Consultant	125.00	Nonbillable R/M truck mileage	.00/mile
Senior Planning Consultant	115.00	Nonbillable mileage	.00/mile
<u>IT/GIS TECHNICIAN SERVICES</u>		Print reproductions	.30/sq. foot
Asset Management Consultant	160.00	Color copies	.30/page
IT/GIS Analyst 4	145.00	B&W copies	.10/page
IT/GIS Analyst 2	120.00	Color plots	2.50/sq. foot
IT/GIS Analyst 1	106.00	Scanning	.30/scan
IT/GIS Technician 2	95.00	Flow Probe	125.00/day
IT/GIS Technician 1	85.00	GPS equipment	125.00/day
		ATV fee	125.00/day
		Robotics equipment	125.00/day
		Road Tube Traffic Counter – day	50.00/day
		Road Tube Traffic Counter – week	150.00/week
		Turning Movement Traffic Counter	10.00/day

Note: Overtime rates will be 120% of standard rate for construction review services.

TASK ORDER 2016-03
2016 City of Columbus Sanitary Sewer Collection System Repairs

This is Task Order No. 2016-03,
consisting of 5 pages.

Task Order

In accordance with paragraph 1.1 of the Master Professional Service Agreement between the City of Columbus (City) and Ruekert and Mielke Inc. (R/M) for Professional Services – Task Order Edition dated April 6, 2010 (“Agreement”), City and R/M agree as follows:

1. Specific Project Data

- A. This project will include design, bidding and construction phase services for 2016 sanitary sewer collection system repairs.
- B. Planned repairs will consist of cured in place lining (CIPP), dig and repair and possible lateral repairs.
- C. Locations are to be determined after review of information by staff.

2. Services of R/M

PHASE 1-FIELD INVENTORY AND DATA GATERING

- Review sanitary sewer televising videos for key pipe segments.
- Discuss repair capabilities with contractor to determine method of repair on sewers.
- Field site visit to review issues with repairs and determine best method of repair. Confirm driveway entrance(s) and roadway(s) pavement condition and determine limits of improvements.
- Compile repair needs for the identified locations.
- Meet with staff to review.

PHASE 2-PLAN DESIGN

- Prepare project drawing(s), specifications, and bidding documents for sanitary sewer repairs.
- Determine quantities and update opinion of probable construction cost.
- 90 Percent completed plans and specification review meeting with City staff.

TASK ORDER 2016-03
2016 City of Columbus Sanitary Sewer Collection System Repairs

PHASE 3-BIDDING

General Coordination with Potential Bidders and apparent low bidder

- Advertisement for bidders sent to publication
- Respond to bidder questions
- Attend Bid Opening
- Review Bids and Prepare Bid Tabulation
- Make Recommendation to the City
- Review Contractor info. (insurance, agreement, bonds)
- Contract Coordination with Contractor and the City
- Attend Pre-Construction Meeting

PHASE 4-CONSTRUCTION

- Three site visits during repair process.
- Pay request review and recommendation. (Assume 1 Request).
- Final completion inspection.
- Project closeout.

City's Responsibilities

City shall have those responsibilities set forth in Section II of Agreement, subject to the following:

- A. City shall confirm attendance to meetings prior to attendance.
- B. Provide existing utility map of information and televise project areas.
- C. Provide timely review of plans.

3. Items Excluded

- A. The following items are excluded from the Scope of Services:
 - Follow up site visits, meetings, and certifications.
 - Contaminated site investigations, coordination, and/or remediation design.
 - Historical, environmental, or archeological investigations.
 - Alternative analysis.
 - Environmental impact statements or site assessments.
 - Wetland delineation, mapping, and permitting.

Page 2 of 5 Pages
(Attachment 1 - Task Order Form)

TASK ORDER 2016-03
2016 City of Columbus Sanitary Sewer Collection System Repairs

- Title searches.
- Record drawings.
- Boundary survey or property survey.
- Real estate appraisal/acquisition.
- Easement preparation.
- Design phase services not listed above, including development of plans and specifications.
- Application and coordination of permits identified as part of this task order.
- Construction phase services not listed above including staking.
- Additional meetings required not listed above.

4. Times for Rendering Services

Schedules are subject to change due to activities beyond the control of R/M. In general, the tentative schedule is as follows:

To be determined by approval and Public Works Schedule. All work to be completed in 2016. Schedule is estimated to be:

- | | |
|--------------------------------------|---------------------|
| • Approval of Task Order | 03/29/16 |
| • Field Inventory and Data Gathering | 04/27/16 |
| • Complete plans and specification | 06/10/16 |
| • Advertisement for bids | 06/17/16 & 06/24/16 |
| • Bids due | 06/30/16 |
| • Council approval | 07/05/16 & 07/19/16 |
| • Preconstruction meeting | 07/22/16 |
| • Start Construction | 07/25/16 |
| • Complete Construction | 08/26/16 |
| • Project Closeout | 09/09/16 |

TASK ORDER 2016-03
2016 City of Columbus Sanitary Sewer Collection System Repairs

Payments to R/M

A. City shall pay R/M for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Estimate of Compensation for Services</i>
Design and Construction Services	Standard Hourly Rates	\$11,357

B. The terms of payment are set forth in Section III and Exhibit A of the agreement.

Terms and Conditions: Execution of this Task Order by City and R/M shall make it subject to the terms and conditions of the agreement (as modified above), which Agreement is incorporated by this reference. R/M is authorized to begin performance upon its receipt of a copy of this Task Order signed by City.

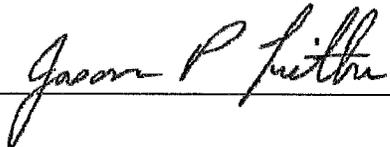
The Effective Date of this Task Order is March 29, 2016.

City of Columbus:

Ruekert and Mielke, Inc. :

By:

By:



Name:

Name:

Jason P. Lietha, P.E.

Title:

Title:

Vice President/Office Manager

TASK ORDER 2016-03
2016 City of Columbus Sanitary Sewer Collection System Repairs

**DESIGNATED REPRESENTATIVE FOR
TASK ORDER:**

Name: _____

Name: Jason Lietha

Title: _____

Title: Vice President/Office Manager

Address: _____

Address: 258 Corporate Drive, Madison WI
53714-2407

E-Mail
Address: _____

E-Mail
Address: jlietha@ruekert-mielke.com

Phone: _____

Phone: 608.819.2600

Fax: _____

Fax: 608.819.2600

2016 Columbus Wisconsin Standard Rates
 RUEKERT & MIELKE, INC.

Exhibit A

<u>STANDARD HOURLY RATES</u>		<u>STANDARD HOURLY RATES</u>	
<u>ENGINEERING SERVICES</u>		<u>SCADA SERVICES</u>	
Engineer 9	\$220.00	Senior SCADA Analyst	\$165.00
Engineer 8	175.00		
Engineer 7	165.00	<u>SURVEYING SERVICES</u>	
City Engineer 7	149.00	Professional Land Surveyor	119.00
City Engineer 7 (Meeting Rate)	74.00	Crew Chief / Surveyor	109.00
Engineer 6	151.00	Surveying Technician	79.00
Engineer 5	141.00		
Engineer 4	131.00	<u>CONSTRUCTION REVIEW SERVICES</u>	
Engineer 3	111.00	Construction Review Manager	135.00
Engineer 2	104.00	Senior Construction Review Technician	92.00
Engineer 1	91.00	Construction Review Technician 2	79.00
Senior Engineer Technician	126.00	Construction Review Technician 1	67.00
Engineer Technician 3	105.00		
Engineer Technician 2	95.00	<u>ADMINISTRATIVE SERVICES</u>	
Engineer Technician 1	85.00	Certified Public Accountant (Company CFO)	165.00
Environmental Coordinator	131.00	Project Assistant	67.00
		Administrative Assistant	67.00
<u>LANDSCAPE ARCHITECT SERVICES</u>		<u>MISCELLANEOUS</u>	
Senior Landscape Architect	121.00	<u>MILEAGE</u>	
		For Engineers and Technicians	.54/mile
<u>MUNICIPAL ECONOMICS & PLANNING SERVICES</u>		For Construction Review Technicians	.58/mile
Senior Economic Consultant	171.00	For Survey Crews	.75/mile
Economic Consultant	125.00	Nonbillable R/M truck mileage	.00/mile
Senior Planning Consultant	115.00	Nonbillable mileage	.00/mile
<u>IT/GIS TECHNICIAN SERVICES</u>		Print reproductions	.30/sq. foot
Asset Management Consultant	160.00	Color copies	.30/page
IT/GIS Analyst 4	145.00	B&W copies	.10/page
IT/GIS Analyst 2	120.00	Color plots	2.50/sq. foot
IT/GIS Analyst 1	106.00	Scanning	.30/scan
IT/GIS Technician 2	95.00	Flow Probe	125.00/day
IT/GIS Technician 1	85.00	GPS equipment	125.00/day
		ATV fee	125.00/day
		Robotics equipment	125.00/day
		Road Tube Traffic Counter – day	50.00/day
		Road Tube Traffic Counter – week	150.00/week
		Turning Movement Traffic Counter	10.00/day

Note: Overtime rates will be 120% of standard rate for construction review services.

SUMMARY OF PAVILION ELEVATOR PROJECT & TIMELINE:

Accessibility improvements for the existing Columbus Fireman's Park Pavilion. Scope the projects is interior, and includes an elevator addition, remodeling to four existing toilet rooms (two at 1st Floor, and main Men's and Women's toilet rooms), the addition of two single user toilet rooms at the second floor, and the addition of a chair and table storage room at the second floor.

- Submittal of project idea and preliminary plans to State of Wisconsin Historical Society for approval of project. Approval received – April 2015.
- Community support of the project and fundraising efforts – starting in the beginning of 2015 and continuous.
- CHLPC to look into design contractors for the project – May 2015.
- Approval from Council for CHLPC to continue heading project, and sign contract with Design Coalition to draw up plans – January 2016.
- Submittal of plans and approval received from the State of Wisconsin on the project – March 2016.
- Approval from Council on project plans – March 2016.
- Project goes out for bid – Early April 2016.
- Hire general contractor for the project – Late April 2016.
- Project starts, as well as electrical and plumbing upgrades to begin – May/ June 2016.
- Continued visits to Council from Carolyn with progress updates.
- Project well under way and running smoothly – summer 2016.
- Project completion – Late fall 2016.
- Ribbon cutting of the ADA accessibility project completion, and 100 year birthday bash for the Pavilion – Late fall/end of 2016.

CONSIDERATIONS:

- Contractor cleanup and containment; (also outlined per Div 1, parts 01040, 01500, 01505 of Project Specifications)
 1. Construction area to be cleaned up on a daily basis
 2. Disturbed area to be sealed up from public
 3. No exterior changes happening
 4. No large trucks or equipment left at job site
- Recreation rentals & Community events held at Pavilion ;
 1. Business as usual
 2. Rental of porta-potties for men's bathroom, and women's bathroom as needed
 3. Additional signage for bathrooms and exits
- Coordination is required with Eric at Water& Light to facilitate 3 Phase electrical required for elevator, as well as current electrical and water services, and future development.
- Patrick has requested the Pavilion project be a regular agenda item on the bi-weekly Developmental Team meetings. (Started 3-18-16)
- Cut sheets for proposed plumbing fixtures and toilet enclosures is included. Fixture selections of toilets, sinks, faucets, tile, light fixtures, etc. will be considerate of appropriateness for the building and historic nature. Carolyn and Kris Schirmacher will be compositing a letter including a brief history, rental and events summary, and historical landmarks recognition summary to the Kohler Company asking for a donation of the bathroom fixtures for the project, in their support of historic preservation.
- Copies of the architect's Project Manual- (including Drawings, Specifications, Bid Documents, and examples of standard AIA Contracts and Bond Forms) are available upon request.

2016 AGENDA ITEM

Council Meeting Date: March 29, 2016

DETAILED DESCRIPTION OF SUBJECT MATTER: Certified Survey Map - Olena/Green

Recommendation

Motion by Monday second by Schumann to recommend to the Council approval of the certified survey map submitted by Karl Green to divide tax parcel 1188.1, pending correction of staff comments. Motion carried voice vote.

LIST ALL SUPPORTING DOCUMENTATION ATTACHED:

NAME OF DOCUMENT(S) 1 CSM

NUMBER OF ATTACHMENT PAGE(S) _____

IS FUNDING REQUIRED? _____ YES NO

FUNDING SOURCE: _____

DEPARTMENT: _____

ACCOUNT NUMBER: _____

MOTION REQUESTED OF COUNCIL:

Approve the recommendation of the Plan Commission to approve the certified survey map submitted by Karl Green to divide tax parcel 1188.1, pending correction of staff comments.

March 11, 2016

City of Columbus
Attn: Anne Donahue, City Clerk
105 N. Dickason Blvd
Columbus, WI 53925

Phone (920) 623-5934
E-mail: adonahue@columbuswi.us

**RE: Proposed Certified Survey Map
Northwest Quarter – Northeast Quarter
Northeast Quarter – Northeast Quarter
Section 23, Town 10 North, Range 12 East
City of Columbus, Columbia County, WI**

File No.: 815-464

Dear Ms. Donahue:

Olena Investments, LLC owns Parcel Number 1188.01 containing 59.15 acres fronting on the Northerly side of Park Avenue and the Westerly side of the Highland Ridge Plat.

This property is currently zoned RD (Rural Development). A request is being made to rezone portions of this property to the R-2 zoning district to allow for residential use and also to rezone a portion of the property to R-4 for an assisted living facility.

In addition, a land division request is being made to create four lots to coincide with the proposed rezoning as shown on the attached certified survey map. Lot One would be rezoned to R-4 for the assisted living facility and Lots 2, 3 and 4 would be rezoned to R-2 for residential homes.

A dedication to the public for the extension of Ridgeline Drive is also being requested.

If you should have any questions or concerns please feel free to contact me at 608-742-7788.

Sincerely,

GROTHMAN & ASSOCIATES, SC



SCOTT P. HEWITT
Professional Land Surveyor

SPH/mam

Cc: File

As prepared by:

GROTHMAN & ASSOCIATES S.C.

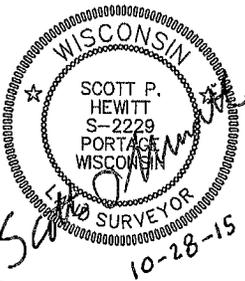
LAND SURVEYORS

825 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI. 53901
 PHONE: PORTAGE: (608) 742-7788 SAUK: (608) 844-8877
 FAX: (608) 742-0434 E-MAIL: surveying@grothman.com
 (RED LOGO REPRESENTS THE ORIGINAL MAP)

Q & A FILE NO. 815-464

DRAFTED BY: A. L. HOEL
 CHECKED BY: TB
 PROJ. 605-493
 DWG. 815-464_CSM SHEET 1 OF 3

SEAL:

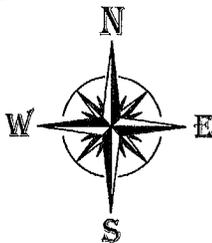


COLUMBIA COUNTY CERTIFIED SURVEY MAP NO. _____

GENERAL LOCATION

BEING PART OF THE NW1/4 OF THE NE1/4 AND THE NE1/4 OF THE NE1/4, SECTION 23, T. 10 N., R. 12 E, CITY OF COLUMBUS, COLUMBIA COUNTY, WISCONSIN. (CONTAINING 262,591 SQ. FT. 6.03 ACRES)

Volume _____, Page _____



SCALE: 1" = 200'

BASIS OF BEARINGS: IS THE NORTH LINE OF THE NE1/4, SEC. 23 WHICH BEARS N87°13'12"E AS REFERENCED TO GRID NORTH COLUMBIA CO. COORDINATE SYSTEM NAD83(91).

LEGEND

- 3/4" X 24" IRON ROD SET (WT. = 1.5 LBS. / L.F.)
- ⊙ 1 1/4" IRON ROD FND.
- ⊕ 3 1/2" ALUM. MON. FND.
- () PREVIOUS SURVEY OR RECORD INFO

P.O.S. BY G&A
 (711-246)
 LANDS BY OWNER
 NW1/4-NE1/4

DEDICATED TO PUBLIC
 38,999 SQ.FT.
 0.90 ACRES

LANDS BY OWNER

EXISTING & PROPOSED ZONING
 EXISTING ZONING: AGRICULTURAL

PROPOSED ZONING: SEE BELOW
 R2 SETBACK: FRONT = 25 FEET REAR = 25 FEET SIDE = 10 PERCENT OF LOT WIDTH AT BUILDING LINE
 R4 SETBACK: FRONT = 25 FEET REAR = 20 FEET SIDE = 6 FEET ON EITHER SIDE; BOTH SIDE YARDS SHALL TOTAL NO LESS THAN 18 FEET

LOT 1
 C.S.M. 970

CURVE DATA TABLE					
CURVE	DELTA	ARC	RADIUS	BEARING	DIST.
C1	01°55'16"	193.34'	5766.58'	S47°00'30"W	193.33'
C2	05°07'55"	59.74'	687.00'	N30°27'31"E	59.72'
C3	75°17'24"	32.85'	25.00'	S04°38'38"E	30.54'
C4	90°00'00"	183.78'	117.00'	S87°15'20"E	165.46'
C5	90°00'00"	287.46'	183.00'	N87°15'20"W	268.80'
C6	109°51'07"	47.93'	25.00'	S82°49'07"W	40.92'
C7	90°00'00"	235.62'	150.00'	S87°15'20"E	211.98'

OWNER/CLIENT:
 OLENA INVESTMENTS LLC
 W1085 C.T.H. K
 COLUMBUS, WI 53925

As prepared by:

GA GROTHMAN & ASSOCIATES S.C.

LAND SURVEYORS

625 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI. 53901
PHONE: PORTAGE: (808) 742-7788 SAUK: (608) 644-8877
FAX: (808) 742-0434 E-MAIL: surveying@grothman.com
(RED LOGO REPRESENTS THE ORIGINAL MAP)

G & A FILE NO. **815-464**

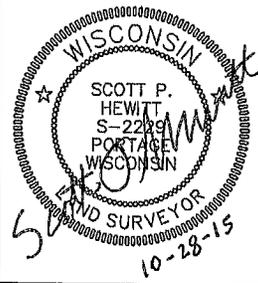
DRAFTED BY: A. L. HOEL

CHECKED BY: TB

PROJ. 605-493

DWG. 815-464 CSM SHEET 2 OF 3

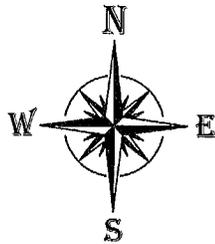
SEAL:



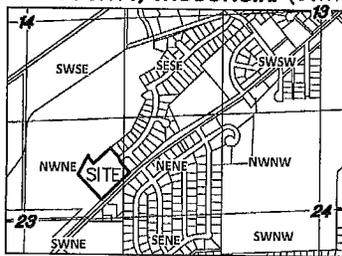
COLUMBIA COUNTY CERTIFIED SURVEY MAP NO. _____ GENERAL LOCATION

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Volume _____, Page _____



SCALE: 1" = 100'
0 50 100 200'

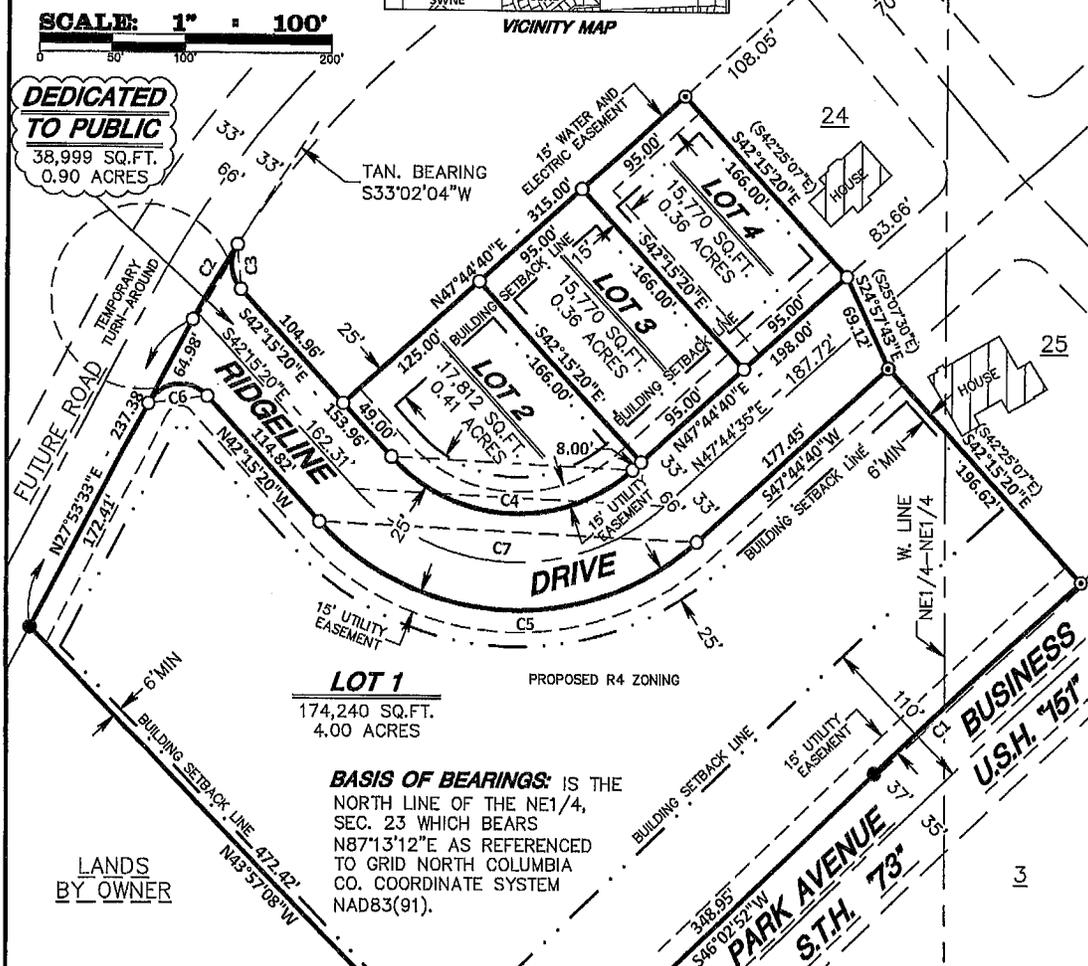


VICINITY MAP

LEGEND

- 3/4" X 24" IRON ROD SET (WT. = 1.5 LBS. / L.F.)
- ⊙ 1 1/4" IRON ROD FND.
- ⊕ 3 1/2" ALUM. MON. FND.
- () PREVIOUS SURVEY OR RECORD INFO

DEDICATED TO PUBLIC
38,999 SQ.FT.
0.90 ACRES



LOT 1
174,240 SQ.FT.
4.00 ACRES

BASIS OF BEARINGS: IS THE NORTH LINE OF THE NE1/4, SEC. 23 WHICH BEARS N87°13'12"E AS REFERENCED TO GRID NORTH COLUMBIA CO. COORDINATE SYSTEM NAD83(91).

LANDS BY OWNER

OWNER/CLIENT:

OLENA INVESTMENTS LLC
W1085 C.T.H. K
COLUMBUS, WI 53925

2016 AGENDA ITEM COMMON COUNCIL MEETING

Meeting date: March 29, 2016

DETAILED DESCRIPTION OF SUBJECT MATTER: Rezoning – New Lots created from Parcel 1188.1 Park Avenue

The Plan Commission held a public hearing regarding the request of Karl Green, 102 Dawn Court, to rezone property to be created by a certified survey map to remove land from tax parcel 1188.1 located on Park Avenue

Plan Commission recommends approval of the rezoning.

Motion by Monday second by Schumann to recommend to the Council approval of the request of Karl Green for rezoning of the 4 lots of the certified survey map of tax parcel 1188.1 located on Park Avenue from RD Rural Development to Lot 1 to be R4 Multi-family Residential, and Lots 2, 3 & 4 to be R-2 Single Family Residential.

SUPPORTING DOCUMENTATION ATTACHED:

NUMBER OF ATTACHMENT PAGE(S) _____

IS FUNDING REQUIRED? _____ YES x NO

MOTION REQUESTED OF COUNCIL:

Approve the recommendation of the Plan Commission regarding rezoning the 4 lots of the certified survey map of tax parcel 1188.1 located on Park Avenue from RD Rural Development to Lot 1 to be R4 Multi-family Residential, and Lots 2, 3 & 4 to be R-2 Single Family Residential.

STROHSCHNEIN & GREEN

Attorneys at Law

1132 Park Avenue
P.O. Box 440
Columbus, WI 53925



Phone: (920) 623-2710
Fax: (920) 623-2714
E-mail: sglawoffice@sglawoffice.net

Attorney Alan J. Strohschein
(Court Commissioner)
Attorney Karl Green

March 14, 2016

City of Columbus
Attn: Anne Donahue, City Clerk
105 N. Dickason Blvd.
Columbus, WI 53925

Re: Applications for CSM and Zoning Approval
Multi-Family: Columbus Assisted Living Proposal

Der Anne:

Please consider this my cover letter on behalf of the Applications for Approval of a CSM and Zoning previously submitted to you. The following is submitted to provide some information on the subject property.

Information about Subject Property:

The current zoning over the property is Agricultural and it is presently used as agricultural property. Further, the property sits at the end of the Highland Ridge Development and would extend Ridgeline Drive. The subject property is being purchased to put an assisted living facility onto the premises. This is a multi-family type residence to assist with the care of the fragile elderly. The property also includes three (3) single family resident lots as a natural extension of the Highland Ridge development.

Information about the requested zoning map change:

I am requesting a change to the zoning map from Agricultural to R-4 Multifamily. This requested zoning change specifically permits an Assisted Living Facility and permits single family resident lots. This requests is consistent with the city's plan for the area and is consistent with the natural progression from a residential neighborhood to a commercial area. I believe it fits in perfect with the City's future plans for that area. It is also conveniently located across the street from the Dental offices, medical clinics and the hospital.

I am attaching a preliminary site plan for your review. The building setback from Highway 73 may be adjusted. Other than the houses in Highland Ridge, there are no buildings on adjacent lots. Further, I am in agreement to work with the City to provide an Easement specifically for Columbus Water & Light over our property in the future. It is expected that this will be worked out in a Developer's agreement with the City.

March 14, 2016
Page 2

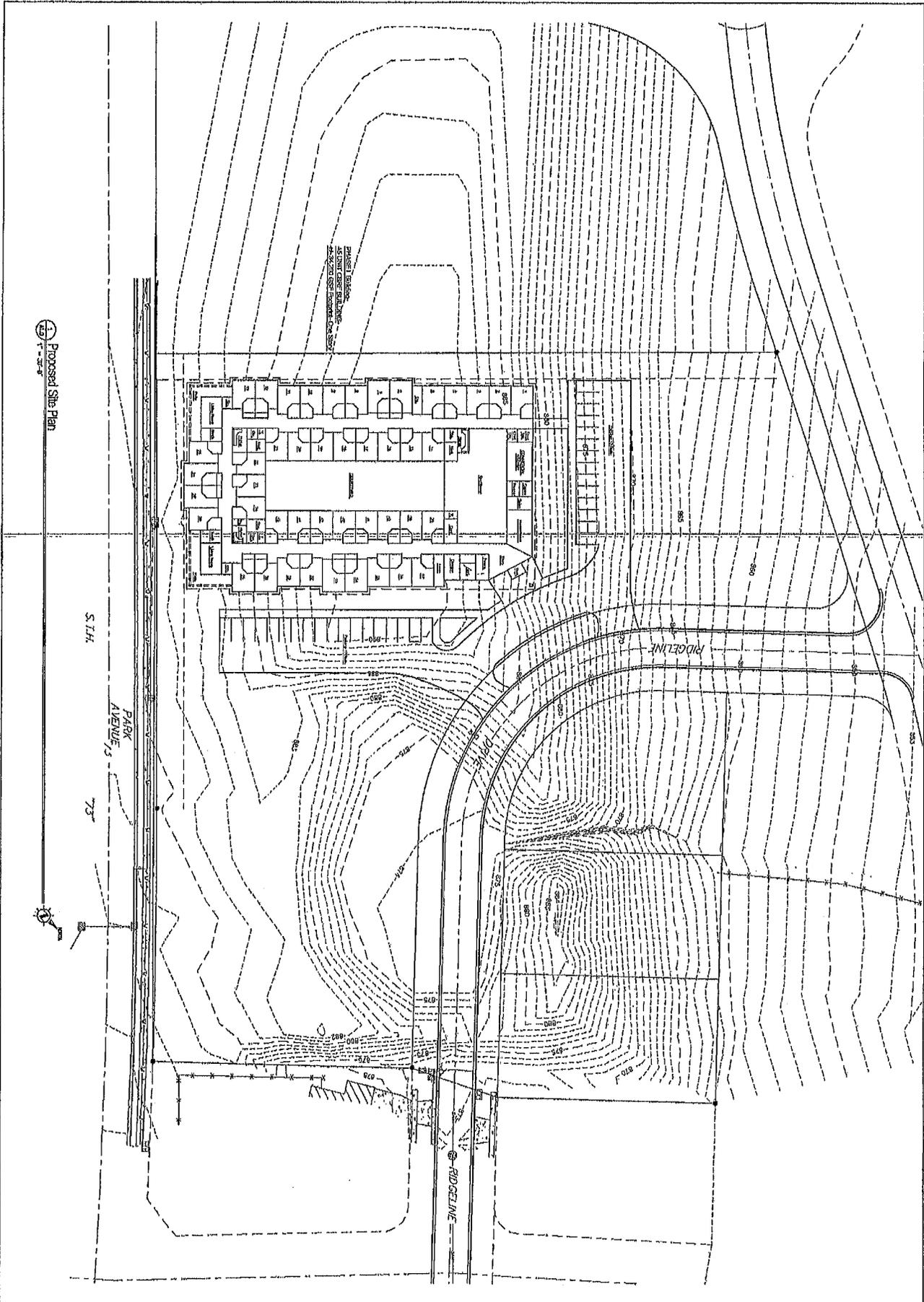
Of course, if there is anything that I missed or you need additional information please don't hesitate to contact me and we'll address it.

Thank you for your consideration.

Very truly yours,



Karl Green



As prepared by:

GROTHMAN & ASSOCIATES S.C. LAND SURVEYORS

625 EAST SUPER STREET, P.O. BOX 373 PORTAGE, WI. 53901
PHONE: PORTAGE (908) 742-7708 SAUK (908) 644-8877
FAX: (908) 742-0434 E-MAIL: surveying@grothman.com
(RED LOGO REPRESENTS THE ORIGINAL MAP)

SEAL:



G & A FILE NO. **815-464**

DRAFTED BY: A. L. HOEL

CHECKED BY: TB

PROJ. 805-493

DWG. 815-464 CSM SHEET 2 OF 3

COLUMBIA COUNTY CERTIFIED SURVEY MAP NO. _____ GENERAL LOCATION

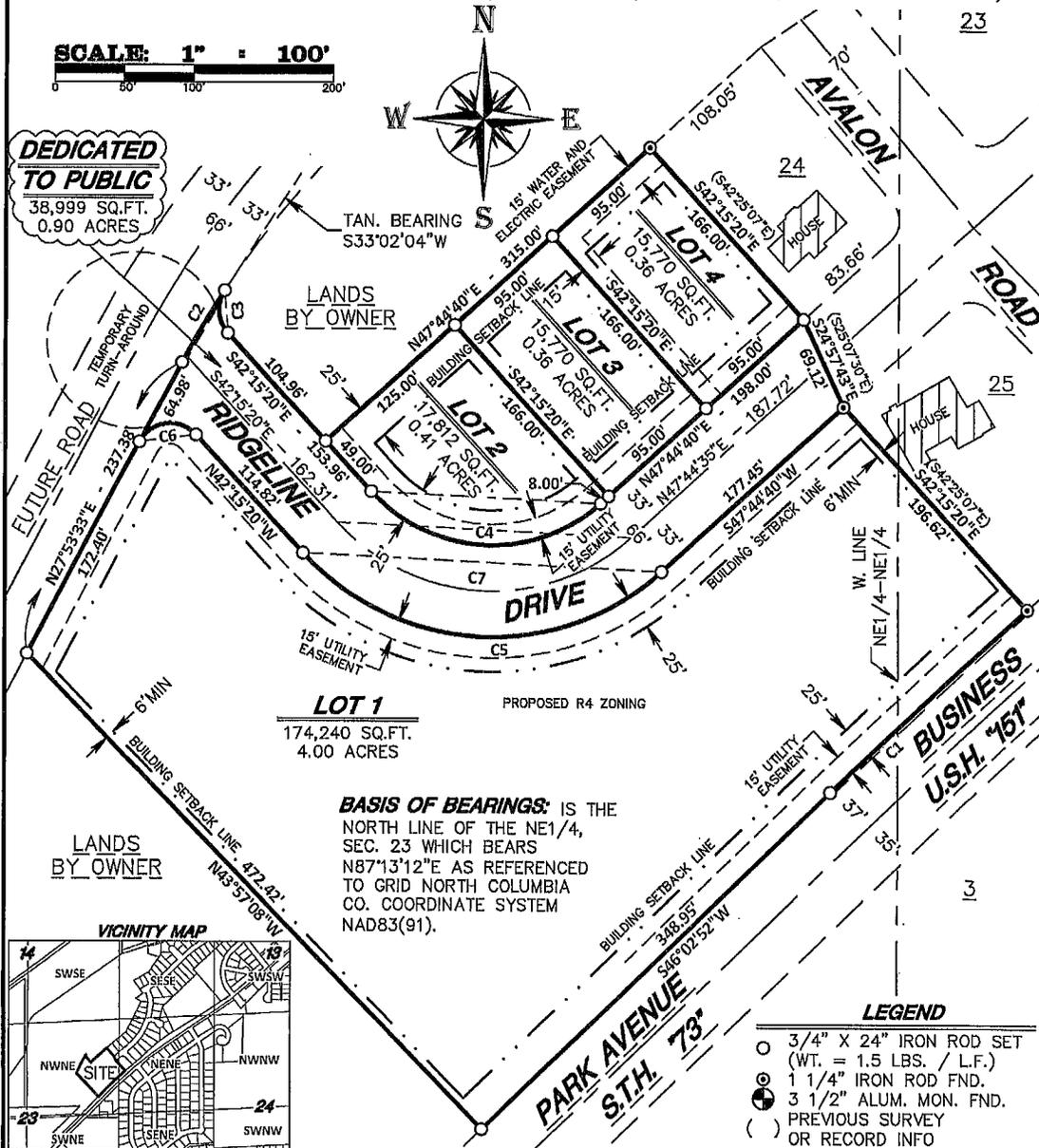
BEING PART OF THE NW1/4 OF THE NE1/4 AND THE NE1/4 OF THE NE1/4, SECTION 23, T. 10 N, R. 12 E, CITY OF COLUMBUS, COLUMBIA COUNTY, WISCONSIN. (CONTAINING 282,591 SQ. FT. 6.03 ACRES)

Volume _____, Page **23**

SCALE: 1" = 100'

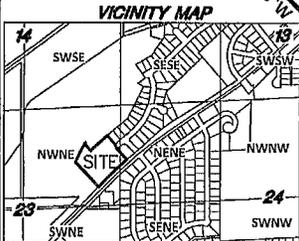


DEDICATED TO PUBLIC
38,999 SQ.FT.
0.90 ACRES



LOT 1
174,240 SQ.FT.
4.00 ACRES

BASIS OF BEARINGS: IS THE NORTH LINE OF THE NE1/4, SEC. 23 WHICH BEARS N87°13'12"E AS REFERENCED TO GRID NORTH COLUMBIA CO. COORDINATE SYSTEM NAD83(91).

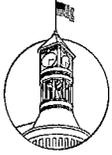


LEGEND

- 3/4" X 24" IRON ROD SET (WT. = 1.5 LBS. / L.F.)
- ⊙ 1 1/4" IRON ROD FND.
- ⊕ 3 1/2" ALUM. MON. FND.
- () PREVIOUS SURVEY OR RECORD INFO

OWNER/CLIENT:

OLENA INVESTMENTS LLC
W1085 C.T.H. K
COLUMBUS, WI 53925



CITY OF COLUMBUS

105 N. DICKASON BOULEVARD COLUMBUS, WISCONSIN 53925-1565
920.623.5900 FAX 920.623.5901 www.cityofcolumbuswi.com

**PROCLAMATION
2016 CITY OF COLUMBUS ARBOR DAY
APRIL 30, 2016**

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen and provide habitat for wildlife and; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

WHEREAS, trees in Columbus increase property values, enhance the economic vitality of business areas, and beautify our community, and wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, tree, wherever they are planted, are a source of joy and spiritual renewal, and

WHEREAS, the City of Columbus observes Arbor Day in April each year in recognition of the importance of trees in the community; and

WHEREAS, the City of Columbus has been recognized as a TREE CITY USA by the National Arbor Day Foundation.

NOW, THEREFORE, I, KELLY CROMBIE, Mayor of the City of Columbus, do hereby proclaim

April 30, 2016 Arbor Day in the City of Columbus

BE IT FURTHER RESOLVED, the 2016 Columbus Arbor Day celebration will take place on April 30 from 9:00 am to 2:00 pm at the Pavilion in Firemans Park, 1049 Park Avenue; and

BE IT FURTHER RESOLVED, that the City of Columbus hereby designates April 30, 2016 as Arbor Day in Columbus and urges all citizens to support efforts to protect our trees and woodlands, and participate in planting trees, participating in Arbor Day activities and supporting both governmental and school district environmental programs.

Kelly Crombie, Mayor

Attest: _____
Anne Donahue, Clerk

2016 AGENDA ITEM COMMON COUNCIL MEETING

Meeting date: March 29, 2016

DETAILED DESCRIPTION OF SUBJECT MATTER:

Approve Operator Licenses for licensing period 7/1/15 – 6/30/17:

- Robert Schoenherr
- Lee Ott
- Jordan Vander Werff *recommendation from Police Department to deny

MOTION REQUESTED OF COUNCIL:

Motion to grant operator license(s) for licensing period ending June 30, 2017.

2016 AGENDA ITEM

Council Meeting date: March 29, 2016

SUBJECT: Approve Monthly Claims through March 21, 2016

Administration	\$	40,950.61
Treasurer	\$	163,629.81
Payroll	\$	<u>117,922.86</u>
	\$	322,503.28

CDA	\$	20.00
Library	\$	8,999.12
Police Dept.	\$	2,002.04
Senior Center	\$	237.22
Fire Dept.	\$	2,053.94
Recreation	\$	1,621.32
Hist. Pres.	\$.00
Cable	\$	322.25
CAAC	\$	374.38
WWTP	\$	1,386.56
DPW	\$	<u>27,113.70</u>
Total Claims	\$	366,633.81

LIST ALL SUPPORTING DOCUMENTATION:

NAME OF DOCUMENT(S) Claims Packet through 03/21/2016

NUMBER OF ATTACHMENT PAGE(S) Available on website

IS FUNDING REQUIRED? X YES NO

FUNDING SOURCE: 2016 Operating Budgets

DEPARTMENT: All

ACCOUNT NUMBER: Various

MOTION REQUESTED OF COUNCIL:

Approve payment of claims in the amount of \$ 366,633.81