

**COLUMBUS COMMON COUNCIL – COMMITTEE OF THE WHOLE  
TUESDAY, JULY 19, 2016 – FOLLOWING REGULAR MEETING  
COLUMBUS CITY HALL  
AGENDA**

1. Roll Call
2. Notice of Open Meeting
3. Approve Agenda
4. Citizens Comments on agenda items
5. Department Reports – written reports only
6. Discussion with Columbia County concerning County waste removal program
7. Consider methods to recover funds for the turn lanes connected to the STH 16/60 intersection project.
8. Review of Ad Hoc Committee on Financial Policies discussion on the 2015 City Audit and 2015 Sewer Audit
9. Consider scheduling a date for a Summer Council Listening Session
10. Adjourn

240 North Water Street  
Columbus, WI 53925



**TO:** Columbus Area EMS District Board Members

**FROM:** Werner Biedermann

**DATE:** July 2, 2016

**SUBJECT:** June 2016 Monthly Report

Lifestar responded to 48 911 calls this month. Although call volume was not unusually high, we did have two instances of having to call Rio EMS for mutual aid to assist on calls when both Lifestar ambulances were out on other calls. Below is the call breakdown.

Columbus Contract Run Statistics for 2016

|                  | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | Total |
|------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Calamus          | 1   | 3   | 1   | 0   | 2   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 7     |
| Columbus City    | 30  | 21  | 42  | 21  | 23  | 22  | 0   | 0   | 0   | 0   | 0   | 0   | 159   |
| Columbus<br>Town | 2   | 4   | 5   | 1   | 2   | 2   | 0   | 0   | 0   | 0   | 0   | 0   | 16    |
| Elba             | 3   | 1   | 5   | 6   | 2   | 5   | 0   | 0   | 0   | 0   | 0   | 0   | 22    |
| Fall River       | 8   | 6   | 6   | 12  | 12  | 9   | 0   | 0   | 0   | 0   | 0   | 0   | 53    |
| F. Prairie       | 4   | 0   | 1   | 4   | 0   | 4   | 0   | 0   | 0   | 0   | 0   | 0   | 13    |
| Hampden          | 1   | 2   | 2   | 2   | 0   | 2   | 0   | 0   | 0   | 0   | 0   | 0   | 9     |
| Portland         | 1   | 1   | 0   | 1   | 0   | 1   | 0   | 0   | 0   | 0   | 0   | 0   | 4     |
| Otsego           | 0   | 3   | 0   | 0   | 1   | 1   | 0   | 0   | 0   | 0   | 0   | 0   | 5     |
| York             | 0   | 0   | 2   | 1   | 0   | 2   | 0   | 0   | 0   | 0   | 0   | 0   | 5     |
| Totals           | 50  | 41  | 64  | 48  | 42  | 48  | 0   | 0   | 0   | 0   | 0   | 0   | 293   |

On June 27<sup>th</sup>, Lifestar EMS and Columbus Fire Department were dispatched to a Columbus manufacturing firm for a worker that was pinned beneath a machine. During the extrication being performed by Fire Fighters, Lifestar paramedics started treatment on the patient. After extrication, more aggressive treatment was enabled. The patient went into cardiac arrest twice and was resuscitated twice. Medflight was summoned and immediately transported the patient to UW hospital.

All calls were within the response guidelines. Two calls were responded to without lights and siren and the response times were within the guidelines as well.

Training for the month was Capnography. Capnography is the measurement of exhaled carbon dioxide. It is an important measurement that aids diagnosing respiratory issues.



# Columbus Police Department

159 S. Ludington St.  
Columbus, WI. 53925

920-623-5919 (Main)  
920-623-5930 (Fax)

July 19, 2016

Mayor Crombie,  
Members of the Common Council:

**RE: POLICE DEPARTMENT ACTIVITY REPORT**

This is the written report for the police department covering recent activity and current events.



# Columbus Police Department

159 S. Ludington St.  
Columbus, WI. 53925

920-623-5919 (Main)  
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## PERSONNEL

Current Staffing overview:

|  | Authorized by Budget | Actual                    |
|--|----------------------|---------------------------|
| <u>Sworn Officers</u>                            |                      |                           |
| Full-Time police officers                        | 10                   | 10*                       |
| (Position breakdown)                             |                      |                           |
| Patrol Officer                                   | 6                    | 6*                        |
| Sergeant   | 1                    | 1                         |
| Lieutenant                                       | 2                    | 1** (one on limited duty) |
| Chief  | 1                    | 1                         |
| <u>Clerical</u>                                  |                      |                           |
| Office Manager (Full-time)                       | 1                    | 1                         |
| Clerk (Part-time)                                | 2                    | 2                         |
| <u>Adult, School Crossing Guards (Part-time)</u> |                      |                           |
| Regular  | N/A                  | 6                         |
| Substitute                                       | N/A                  | 4                         |



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920-623-5919 (Main)  
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| Employee                      | Date of Hire | Years of Service with CPD |
|-------------------------------|--------------|---------------------------|
| Chief Daniel Meister          | 2/1/2010     | 6.4                       |
| Lieutenant Dennis Weiner      | 2/8/2008     | 8.4                       |
| Lieutenant Roger Witthun      | 12/17/2001   | 14.5                      |
| Sergeant Terry Seely          | 12/31/2004   | 11.5                      |
| Officer Matthew Schultz       | 12/23/2002   | 13.5                      |
| Officer Kelly Towne           | 2/2/2004     | 12.3                      |
| Officer Eric Nofsinger        | 8/20/2013    | 2.8                       |
| Officer Ben Ziegler           | 10/28/2013   | 2.7                       |
| Officer Kayla Damrow          | 3/14/2014    | 2.2                       |
| Officer Randy McDaniel        | 7/11/2016    | -                         |
| Office Manager Erika Keller   | 2/4/1999     | 17.4                      |
| Police Clerk Bonnie Langsdorf | 9/30/2006    | 9.8                       |
| Police Clerk Kim Huber        | 4/29/2013    | 3.2                       |

## RECRUITMENT / HIRING

In June we conducted testing and first round of interviews for potential police officer candidates. We tested and interviewed nine candidates and approved six for Police and Fire Commission interviews. The Police and Fire Commission interviewed the six candidates and certified all six candidates for employment. Based on the written test, the police department interviews and the Police and Fire interviews, Chief Meister will select candidate(s) to interview.

## PATROL

Extra patrol has continued to be conducted in the area of the STH 16/60 intersection due to the road construction there.



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Columbus, WI. 53925

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## TRAINING

June 27, 2016 we conducted department firearms training. Training included both the department issued pistol and the patrol rifle. This training is conducted at the City of Juneau Police Department range.

The State of Wisconsin training year concluded on June 30, 2016 and all the members of the police department have met the requirements to be recertified by the Wisconsin Department of Justice.

## EVENTS

We had a successful conclusion to another July 4<sup>th</sup> festival. Officer patrolled the park during the carnival and worked the parade with assistance from area agencies. TREK provided us with a demo bike to use during the parade, and our bike officers will give TREK feedback on its performance.

Preparations have begun for the annual National Night Out, August 2, 2016 at the Fireman's park Pavilion starting at 6:00pm

If you have any questions regarding this report, please contact me.

## Public Works/Wastewater Treatment Plant

June 2016

### PW

- Pavilion cleaning. Opening & cleaning of bathrooms every day.
- Garbage pickup in parks 2 times per week.
- Dragging of diamonds. Mowing parks & litter lifting.
- Playground inspections. Meister Park building roof & siding.
- Sharpened mower blades. Weed notices.
- Street sweeping. Street painting.
- Dug out soft spot in road in Fireman's Park
- Blacktop by senior center back door & Cemetery Road
- Prep for inmates at Cemetery, also picked up debris from headstone setting
- Assist W&L with tree removal on N. Dickason Blvd from high winds
- Set up & clean up from Carriage classic
- Restroom doors painted at Meister & Avalon Park
- Jake & Mark tree trimming class. Mark & Phil equipment expo
- Trimmed trees on Lewis St bridge. Trimmed up trees/bushes in Park
- Moved bleachers to the pool for swim meet
- Safety checks at all City buildings
- Work orders for other departments. Misc. repairs at the pool.
- Water leak at the cemetery repaired
- Put barricades up for downed wired from semis during James St Detour along with street name signs

### WWTP

- Continued work on CMOM. CMAR was completed and submitted after resolution was passed.
- Submitted Land Application Site Request forms and maps to the DNR for approval of fields for sludge disposal.
- Painted exterior fixtures around the plant and at pump stations.
- Jetted and televised sewers.
- Replaced faulty Kestrel Ridge pump motor starter.
- Dewatered sludge.
- Prepared office building front entrance area for landscaping.
- Worked with members of R-M's staff on several projects.

Average daily flow (million gallons per day) 0.8179

Total Flow (million gallons) 24.381

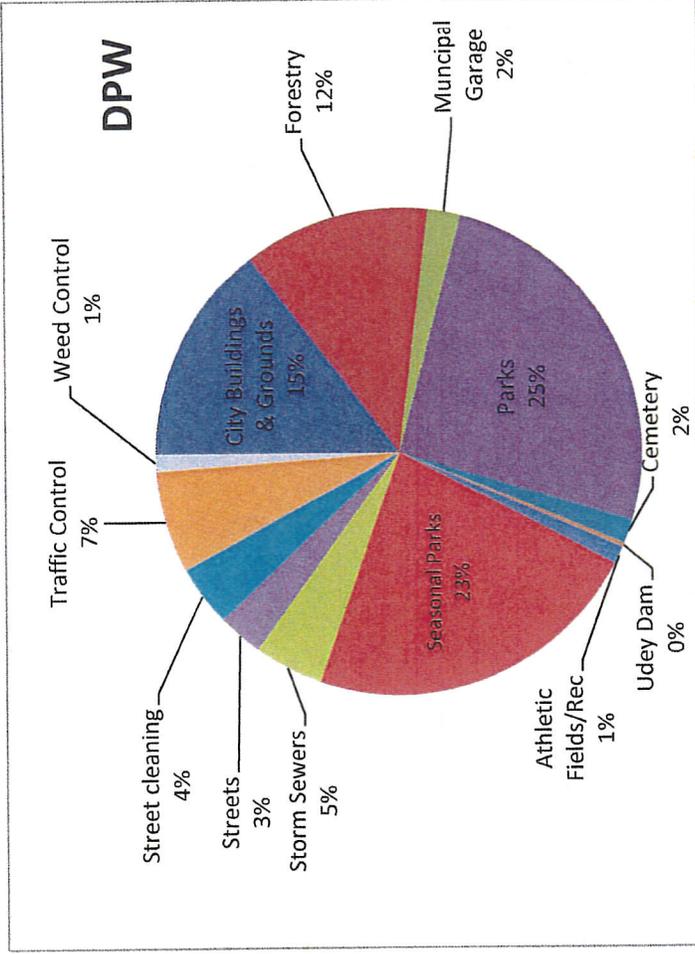
Precipitation 4.34"

- Bio-Solids Production 96 yds<sup>3</sup>
- Bio Solids land applied 0 Yds<sup>3</sup>

DPW ACTIVITY REPORT

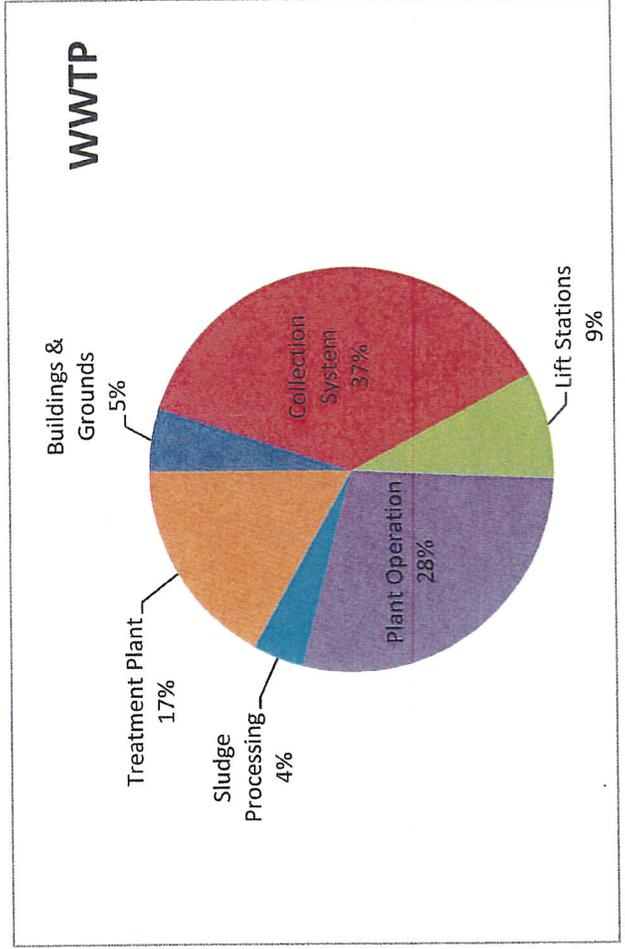
JUNE 2016 - DPW

|                          | Hours                 | Cost                      |
|--------------------------|-----------------------|---------------------------|
| City Buildings & Grounds | 207.56                | \$5,975.37                |
| Forestry                 | 176.42                | \$4,867.89                |
| Municipal Garage         | 31.11                 | \$982.30                  |
| Parks                    | 363.55                | \$10,584.79               |
| Cemetery                 | 22.59                 | \$758.71                  |
| Udey Dam                 | 3.53                  | \$129.70                  |
| Athletic Fields/Rec      | 17.13                 | \$187.25                  |
| Seasonal Parks           | 322.52                | \$3,511.44                |
| Storm Sewers             | 65.27                 | \$2,100.01                |
| Streets                  | 43.05                 | \$1,050.49                |
| Street cleaning          | 57.49                 | \$1,913.79                |
| Traffic Control          | 97.4                  | \$3,148.71                |
| Weed Control             | 16.31                 | \$336.16                  |
| <b>Totals</b>            | <b><u>1423.93</u></b> | <b><u>\$35,546.61</u></b> |



JUNE 2016 - WWTP

|                     | Hrs                  | Cost                      |
|---------------------|----------------------|---------------------------|
| Buildings & Grounds | 32                   | \$643.91                  |
| Collection System   | 238.19               | \$6,496.07                |
| Lift Stations       | 54.4                 | \$1,704.41                |
| Plant Operation     | 181.13               | \$6,855.84                |
| Sludge Processing   | 26.25                | \$981.52                  |
| Treatment Plant     | 108.18               | \$3,827.71                |
| <b>Totals</b>       | <b><u>640.15</u></b> | <b><u>\$20,509.46</u></b> |



# Job Time Summary

City of Columbus

7/12/201

From: 6/1/16 To: 6/30/16

| Job Name                             | Total Job Hours |
|--------------------------------------|-----------------|
| Athletic Fields/Recreation           | 17:13           |
| Buildings and Grounds/600-577240-111 | 32:00           |
| City Bldgs & Grounds/100-533900-111  | 207:56          |
| Collection System/600-577210-111     | 238:19          |
| Custodial                            | 47:01           |
| Forestry/100-555510-111              | 176:42          |
| Lift Stations/600-577220-111         | 54:40           |
| Municipal Garage/100-533100-111      | 31:11           |
| Municipal Parks/100-555400-111       | 363:55          |
| Plant Operation/600-577200-111       | 181:13          |
| PW Cemetery/100-577800-118           | 22:59           |
| Seasonal Parks/100-555400-113        | 322:52          |
| Sludge Processing/600-577250-111     | 26:25           |
| Storm Sewers/100-577120-111          | 65:27           |
| Street Cleaning/100-533520-111       | 57:49           |
| Streets & Alleys/100-533500-111      | 43:05           |
| Traffic Control/100-533700-111       | 97:40           |
| Treatment Plant/600-577230-111       | 108:18          |
| Udey Dam/100-522420-111              | 3:53            |
| Weed Control/100-555520-111          | 16:31           |

**Grand Total Hours** **2,115:09**

# Job Cost Summary

City of Columbus

7/12/201

From: 6/1/16 To: 6/30/16

| Job Name                             | Total Cost |
|--------------------------------------|------------|
| Athletic Fields/Recreation           | 187.25     |
| Buildings and Grounds/600-577240-111 | 643.91     |
| City Bldgs & Grounds/100-533900-111  | 5975.37    |
| Collection System/600-577210-111     | 6496.07    |
| Custodial                            | 592.38     |
| Forestry/100-555510-111              | 4867.89    |
| Lift Stations/600-577220-111         | 1704.41    |
| Municipal Garage/100-533100-111      | 982.30     |
| Municipal Parks/100-555400-111       | 10584.79   |
| Plant Operation/600-577200-111       | 6855.84    |
| PW Cemetery/100-577800-118           | 758.71     |
| Seasonal Parks/100-555400-113        | 3511.44    |
| Sludge Processing/600-577250-111     | 981.52     |
| Storm Sewers/100-577120-111          | 2100.01    |
| Street Cleaning/100-533520-111       | 1913.79    |
| Streets & Alleys/100-533500-111      | 1050.49    |
| Traffic Control/100-533700-111       | 3148.71    |
| Treatment Plant/600-577230-111       | 3827.71    |
| Udey Dam/100-522420-111              | 129.70     |
| Weed Control/100-555520-111          | 336.16     |

**Grand Total Costs** **58543.51**

# Job Task Summary

From: 6/1/16 To: 6/30/16

City of Columbus

7/12/201

## Athletic Fields/Recreation

| Task                     | Time Span |
|--------------------------|-----------|
| Ball Diamond Maintenance | 13:27     |
| Mowing-City Hall         | 2:20      |
| Rest Period              | 0:29      |
| Shop/Prep Time           | 0:57      |

Total Hours **17:13**

## Buildings and Grounds/600-577240-111

| Task             | Time Span |
|------------------|-----------|
| Mowing           | 18:39     |
| Televising       | 3:08      |
| Yard Maintenance | 10:13     |

Total Hours **32:00**

## City Bldgs & Grounds/100-533900-111

| Task                       | Time Span |
|----------------------------|-----------|
| CAAC                       | 67:15     |
| City Hall                  | 3:20      |
| Cleaning Bathrooms         | 2:17      |
| Community Center           | 3:24      |
| Downtown                   | 1:27      |
| DPW                        | 38:48     |
| Garbage Pick Up            | 2:10      |
| Library                    | 12:23     |
| Mowing-Library             | 3:12      |
| Mowing-Meister Park        | 0:44      |
| Other                      | 4:35      |
| Recycling Center Operation | 5:29      |
| Rest Period                | 1:50      |
| Safety                     | 8:27      |
| Senior Center              | 6:24      |
| Shop/Prep Time             | 0:26      |
| Training                   | 44:48     |
| WWTP                       | 0:57      |

Total Hours **207:56**

## Collection System/600-577210-111

| Task                         | Time Span |
|------------------------------|-----------|
|                              | 0:01      |
| Collection System Management | 52:52     |
| Collection System Repairing  | 2:48      |
| Flow Monitoring              | 8:49      |
| Jetting                      | 137:09    |
| Lift Station Maintenance     | 8:59      |
| Locates WWTP                 | 4:18      |
| Mowing                       | 3:47      |
| Projects WWTP                | 7:04      |
| Televising                   | 8:41      |
| Yard Maintenance             | 3:51      |

Total Hours **238:19**

## Custodial

| Task | Time Span |
|------|-----------|
|------|-----------|

|                   |       |
|-------------------|-------|
| City Hall         | 10:57 |
| DPW               | 4:19  |
| Fire Department   | 1:12  |
| Police Department | 4:24  |
| Senior Center     | 26:09 |

Total Hours **47:01**

## Forestry/100-555510-111

| Task                      | Time Span |
|---------------------------|-----------|
| Assisting W&L             | 20:43     |
| Cleaning Buildings        | 2:01      |
| Other                     | 4:10      |
| Residential Brush Pick Up | 68:23     |
| Rest Period               | 1:28      |
| Tree Planting             | 2:09      |
| Tree Trim/Removal         | 77:48     |

Total Hours **176:42**

## Lift Stations/600-577220-111

| Task                     | Time Span |
|--------------------------|-----------|
| Lift Station Maintenance | 21:04     |
| Lift Station Management  | 2:41      |
| Lift Station Painting    | 2:59      |
| Lift Stations Cleaning   | 27:56     |

Total Hours **54:40**

## Municipal Garage/100-533100-111

| Task                                  | Time Span |
|---------------------------------------|-----------|
| Maintenance - DPW Small Equipment     | 20:03     |
| Maintenance - DPW Vehicles            | 3:20      |
| Maintenance - Park Vehicles/Equipment | 2:50      |
| Maintenance-Other Dept Vehicles       | 0:07      |
| Other                                 | 4:29      |
| Rest Period                           | 0:15      |
| Shop/Prep Time                        | 0:07      |

Total Hours **31:11**

# Job Task Summary

City of Columbus

7/12/201

From: 6/1/16 To: 6/30/16

## Municipal Parks/100-555400-111

| Task                                    | Time Span     |
|---|---------------|
|   | 8:30          |
| Carriage Classic                        | 20:41         |
| Cleaning Buildings                      | 55:35         |
| General Maintenance                     | 93:15         |
| Maint & Inspection/Playground Equipment | 4:21          |
| Maintenance-Vehicles                    | 11:10         |
| Mowing-City Hall                        | 0:33          |
| Mowing-Community Center                 | 0:52          |
| Mowing-Davis Park                       | 4:59          |
| Mowing-DPW                              | 2:19          |
| Mowing-Firemans Park                    | 12:17         |
| Mowing-Kiwanis Park                     | 7:56          |
| Mowing-Meister Park                     | 5:53          |
| Mowing-Rotary Park                      | 2:10          |
| Other                                   | 97:25         |
| Pavilion Regular Maint                  | 2:06          |
| Pavilion Rental Clean                   | 24:03         |
| Rest Period                             | 8:40          |
| Shop/Prep Time                          | 1:10          |
| <b>Total Hours</b>                      | <b>363:55</b> |

## Plant Operation/600-577200-111

| Task                    | Time Span     |
|-------------------------|---------------|
| Management              | 45:39         |
| Permit Testing          | 80:42         |
| Plant Operation Reports | 2:33          |
| Process Management      | 19:56         |
| Process Testing         | 32:23         |
| <b>Total Hours</b>      | <b>181:13</b> |

## PW Cemetery/100-577800-118

| Task                         | Time Span    |
|------------------------------|--------------|
| Cemetery Grounds Maintenance | 3:29         |
| Maintenance                  | 4:32         |
| Marking for Grave Digging    | 5:07         |
| Other                        | 9:25         |
| Rest Period                  | 0:26         |
| <b>Total Hours</b>           | <b>22:59</b> |

## Seasonal Parks/100-555400-113

| Task                                  | Time Span |
|---------------------------------------|-----------|
| Assist Others                         | 0:32      |
| Ball Diamond Maintenance              | 2:16      |
| Barricades                            | 1:55      |
| Cleaning Bathrooms                    | 41:03     |
| Cleaning Buildings                    | 0:44      |
| Fueling vehicles - Park equipment     | 9:01      |
| Garbage Pick Up                       | 18:48     |
| General Maintenance                   | 4:31      |
| Maintenance - Park Vehicles/Equipment | 1:19      |
| Mowing                                | 3:24      |
| Mowing River Road                     | 1:56      |
| Mowing Udey Dam                       | 4:56      |

|                                |       |
|--------------------------------|-------|
| Mowing Williams St             | 1:40  |
| Mowing-24 Hour Parking         | 1:54  |
| Mowing-89 & Waterloo           | 5:49  |
| Mowing-Avalon Park             | 5:24  |
| Mowing-City Hall               | 8:50  |
| Mowing-Community Center        | 2:55  |
| Mowing-Dickason Blvd           | 1:30  |
| Mowing-DPW                     | 2:45  |
| Mowing-Firemans Park           | 47:57 |
| Mowing-Hospital Hill           | 1:46  |
| Mowing-Kiwanis Park            | 18:45 |
| Mowing-Kurths                  | 1:12  |
| Mowing-Kwik Trip & Walgreens   | 5:29  |
| Mowing-Maple Ave               | 4:30  |
| Mowing-Meadow Brook Park       | 6:30  |
| Mowing-Meister Park            | 22:28 |
| Mowing-Recycle Center          | 3:02  |
| Mowing-Robert's                | 0:40  |
| Mowing-Tower Drive             | 8:39  |
| Mowing-Washington Park         | 3:14  |
| Mowing-West Side Lift (Warner) | 5:25  |
| Other                          | 37:19 |
| Rest Period                    | 11:43 |
| Shop/Prep Time                 | 17:28 |
| Spraying                       | 3:03  |
| Training                       | 2:30  |

**Total Hours 322:52**

## Sludge Processing/600-577250-111

| Task               | Time Span    |
|--------------------|--------------|
| Dewatering         | 26:25        |
| <b>Total Hours</b> | <b>26:25</b> |

## Storm Sewers/100-577120-111

| Task               | Time Span    |
|--------------------|--------------|
| Diggers Locates    | 28:11        |
| Inlet Maintenance  | 34:09        |
| Other              | 2:52         |
| Rest Period        | 0:15         |
| <b>Total Hours</b> | <b>65:27</b> |

## Street Cleaning/100-533520-111

| Task               | Time Span    |
|--------------------|--------------|
| Rest Period        | 0:12         |
| Street sweeping    | 57:37        |
| <b>Total Hours</b> | <b>57:49</b> |

## Streets & Alleys/100-533500-111

| Task                   | Time Span    |
|------------------------|--------------|
| Other                  | 0:34         |
| Patching Potholes      | 38:09        |
| Rest Period            | 0:14         |
| Street Re-Construction | 4:08         |
| <b>Total Hours</b>     | <b>43:05</b> |

# Job Task Summary

City of Columbus

7/12/201

From: 6/1/16 To: 6/30/16

## Traffic Control/100-533700-111

| Task               | Time Span    |
|--------------------|--------------|
| Barricades         | 0:50         |
| Signs              | 7:17         |
| Street painting    | 89:33        |
| <i>Total Hours</i> | <b>97:40</b> |

## Treatment Plant/600-577230-111

| Task                                   | Time Span     |
|--|---------------|
|  | 9:24          |
| Management                             | 50:21         |
| Other                                  | 1:19          |
| Televising                             | 7:00          |
| Treatment Plant Mechanical Maintenance | 33:24         |
| Treatment Plant Mechanical Repair      | 6:50          |
| <i>Total Hours</i>                     | <b>108:18</b> |

## Udey Dam/100-522420-111

| Task               | Time Span   |
|--------------------|-------------|
| Inspecting         | 3:53        |
| <i>Total Hours</i> | <b>3:53</b> |

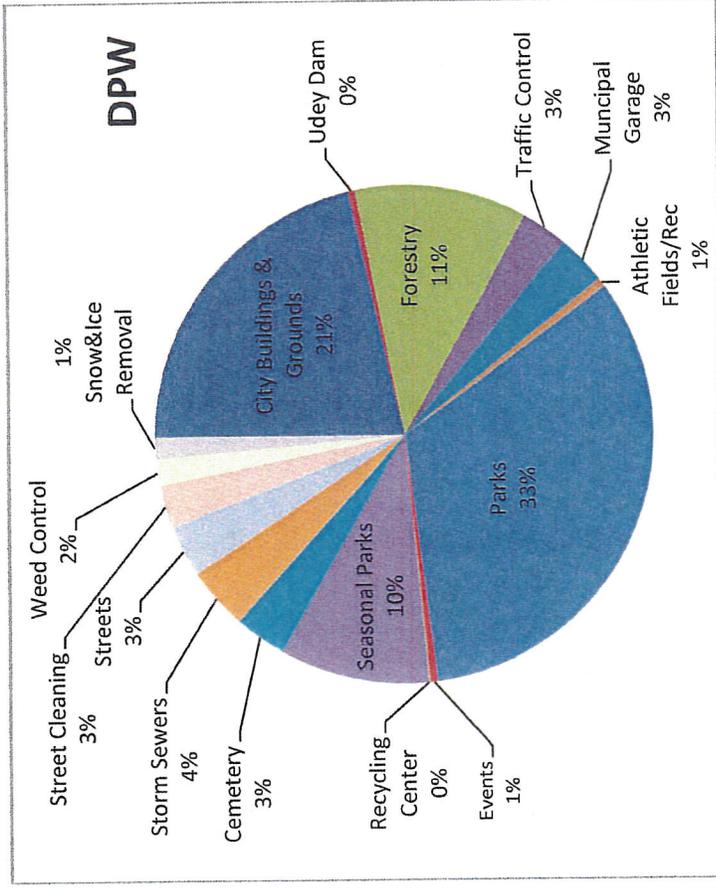
## Weed Control/100-555520-111

| Task                | Time Span    |
|---------------------|--------------|
|                     | 0:25         |
| Community Center    | 0:45         |
| Downtown            | 1:07         |
| Resident Ordinances | 5:33         |
| Rest Period         | 0:15         |
| Spraying            | 8:26         |
| <i>Total Hours</i>  | <b>16:31</b> |

DPW ACTIVITY REPORT

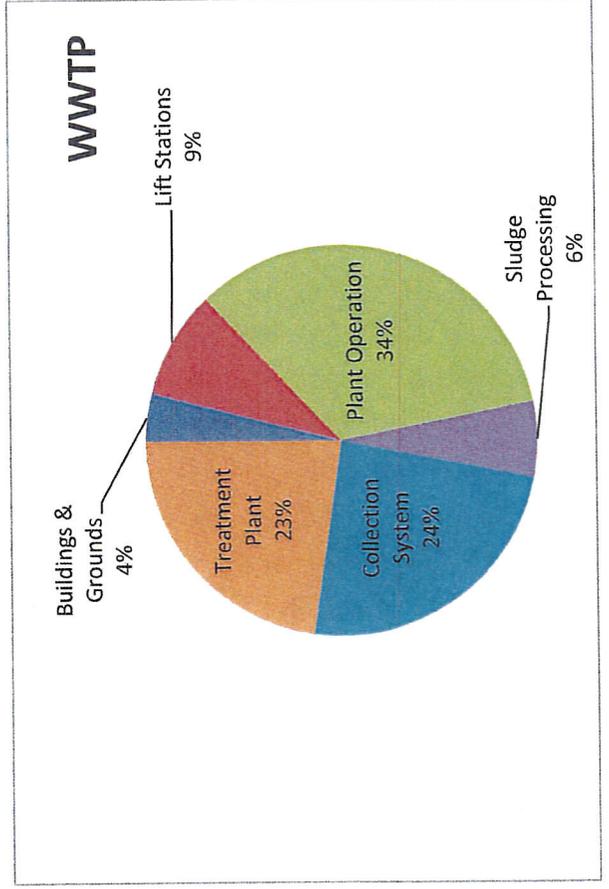
2nd Quarter 2016 - DPW

|                          | Hours                 | Cost                      |
|--------------------------|-----------------------|---------------------------|
| City Buildings & Grounds | 747.29                | \$22,844.63               |
| Udey Dam                 | 16.27                 | \$532.06                  |
| Forestry                 | 390.47                | \$10,926.04               |
| Traffic Control          | 105.39                | \$3,404.74                |
| Municipal Garage         | 114.21                | \$3,668.24                |
| Athletic Fields/Rec      | 19.35                 | \$212.99                  |
| Parks                    | 1151.09               | \$32,187.52               |
| Events                   | 18.13                 | \$561.68                  |
| Recycling Center         | 2.22                  | \$67.63                   |
| Seasonal Parks           | 337.58                | \$3,675.65                |
| Cemetery                 | 118.32                | \$3,879.29                |
| Storm Sewers             | 140.05                | \$4,544.45                |
| Streets                  | 118.28                | \$3,249.27                |
| Street Cleaning          | 96.44                 | \$2,996.11                |
| Weed Control             | 59.36                 | \$1,585.97                |
| Snow&Ice Removal         | 50.43                 | \$1,541.94                |
| <b>Totals</b>            | <b><u>3484.88</u></b> | <b><u>\$95,878.21</u></b> |



2nd Quarter 2016 - WWTP

|                     | Hours                 | Cost                      |
|---------------------|-----------------------|---------------------------|
| Buildings & Grounds | 64.57                 | \$1,916.88                |
| Lift Stations       | 142.13                | \$4,990.77                |
| Plant Operation     | 539.55                | \$20,508.28               |
| Sludge Processing   | 100.35                | \$3,737.87                |
| Collection System   | 387.01                | \$12,100.20               |
| Treatment Plant     | 361.37                | \$13,541.84               |
| <b>Totals</b>       | <b><u>1594.98</u></b> | <b><u>\$56,795.84</u></b> |



# Job Time Summary

City of Columbus

7/12/201

From: 4/1/16 To: 6/30/16

| Job Name                             | Total Job Hours |
|--------------------------------------|-----------------|
| Athletic Fields/Recreation           | 19:35           |
| Buildings and Grounds/600-577240-111 | 64:57           |
| City Bldgs & Grounds/100-533900-111  | 747:29          |
| Collection System/600-577210-111     | 387:01          |
| Custodial                            | 105:22          |
| Events                               | 18:13           |
| Forestry/100-555510-111              | 390:47          |
| Lift Stations/600-577220-111         | 142:13          |
| Municipal Garage/100-533100-111      | 114:21          |
| Municipal Parks/100-555400-111       | 1,151:09        |
| Plant Operation/600-577200-111       | 539:55          |
| PW Cemetery/100-577800-118           | 118:32          |
| Recycling Center/100-577130-113      | 2:22            |
| Seasonal Parks/100-555400-113        | 337:58          |
| Sludge Processing/600-577250-111     | 100:35          |
| Snow & Ice Removal/100-533600-111    | 50:43           |
| Storm Sewers/100-577120-111          | 140:05          |
| Street Cleaning/100-533520-111       | 96:44           |
| Streets & Alleys/100-533500-111      | 118:28          |
| Traffic Control/100-533700-111       | 105:39          |
| Treatment Plant/600-577230-111       | 361:37          |
| Udey Dam/100-522420-111              | 16:27           |
| Weed Control/100-555520-111          | 59:36           |
| <b>Grand Total Hours</b>             | <b>5,189:48</b> |

# Job Cost Summary

City of Columbus

7/12/201

From: 4/1/16 To: 6/30/16

| Job Name                             | Total Cost       |
|--------------------------------------|------------------|
| Athletic Fields/Recreation           | 212.99           |
| Buildings and Grounds/600-577240-111 | 1916.88          |
| City Bldgs & Grounds/100-533900-111  | 22844.63         |
| Collection System/600-577210-111     | 12100.20         |
| Custodial                            | 1331.45          |
| Events                               | 561.68           |
| Forestry/100-555510-111              | 10926.04         |
| Lift Stations/600-577220-111         | 4990.77          |
| Municipal Garage/100-533100-111      | 3668.24          |
| Municipal Parks/100-555400-111       | 32187.52         |
| Plant Operation/600-577200-111       | 20508.28         |
| PW Cemetery/100-577800-118           | 3879.29          |
| Recycling Center/100-577130-113      | 67.63            |
| Seasonal Parks/100-555400-113        | 3675.65          |
| Sludge Processing/600-577250-111     | 3737.87          |
| Snow & Ice Removal/100-533600-111    | 1541.94          |
| Storm Sewers/100-577120-111          | 4544.45          |
| Street Cleaning/100-533520-111       | 2996.11          |
| Streets & Alleys/100-533500-111      | 3249.27          |
| Traffic Control/100-533700-111       | 3404.74          |
| Treatment Plant/600-577230-111       | 13541.84         |
| Udey Dam/100-522420-111              | 532.06           |
| Weed Control/100-555520-111          | 1585.97          |
| <b>Grand Total Costs</b>             | <b>159127.37</b> |

# Job Task Summary

From: 4/1/16 To: 6/30/16

City of Columbus

7/12/201

## Athletic Fields/Recreation

| Task                     | Time Span    |
|--------------------------|--------------|
| Ball Diamond Maintenance | 15:49        |
| Mowing-City Hall         | 2:20         |
| Rest Period              | 0:29         |
| Shop/Prep Time           | 0:57         |
| <b>Total Hours</b>       | <b>19:35</b> |

## Buildings and Grounds/600-577240-111

| Task                 | Time Span    |
|----------------------|--------------|
| Building Maintenance | 9:30         |
| Grounds              | 8:26         |
| Management           | 7:06         |
| Mowing               | 18:39        |
| Televising           | 3:08         |
| Yard Maintenance     | 18:08        |
| <b>Total Hours</b>   | <b>64:57</b> |

## City Bldgs & Grounds/100-533900-111

| Task                       | Time Span     |
|----------------------------|---------------|
|                            | 3:44          |
| Ball Diamond Maintenance   | 1:52          |
| Bulk item dumpster pick-up | 2:03          |
| CAAC                       | 303:44        |
| City Hall                  | 22:57         |
| Cleaning Bathrooms         | 2:17          |
| Community Center           | 7:45          |
| Downtown                   | 3:48          |
| DPW                        | 104:27        |
| Fire & Safety Tests        | 4:41          |
| Garbage Pick Up            | 2:10          |
| Library                    | 21:22         |
| Mowing-Library             | 3:12          |
| Mowing-Meister Park        | 0:44          |
| Other                      | 97:13         |
| Police Department          | 15:22         |
| Recycling Center Operation | 18:59         |
| Rest Period                | 5:25          |
| Roll & Aerate              | 2:12          |
| Safety                     | 28:09         |
| Seasonal Flags             | 1:40          |
| Senior Center              | 9:30          |
| Shop/Prep Time             | 0:26          |
| Training                   | 82:50         |
| WWTP                       | 0:57          |
| <b>Total Hours</b>         | <b>747:29</b> |

## Collection System/600-577210-111

| Task                         | Time Span |
|------------------------------|-----------|
|                              | 0:01      |
| Collection System Management | 78:01     |
| Collection System Repairing  | 7:52      |
| Flow Monitoring              | 8:49      |
| Jetting                      | 180:51    |
| Lift Station Maintenance     | 8:59      |

|                         |               |
|-------------------------|---------------|
| Lift Station Management | 5:39          |
| Locates WWTP            | 40:23         |
| Mowing                  | 3:47          |
| Projects WWTP           | 40:07         |
| Televising              | 8:41          |
| Yard Maintenance        | 3:51          |
| <b>Total Hours</b>      | <b>387:01</b> |

## Custodial

| Task               | Time Span     |
|--------------------|---------------|
| City Hall          | 13:28         |
| DPW                | 11:16         |
| Fire Department    | 1:12          |
| Police Department  | 4:24          |
| Senior Center      | 75:02         |
| <b>Total Hours</b> | <b>105:22</b> |

## Events

| Task                  | Time Span    |
|-----------------------|--------------|
| Arbor Day Celebration | 11:34        |
| Brat Fry Downtown     | 6:39         |
| <b>Total Hours</b>    | <b>18:13</b> |

## Forestry/100-555510-111

| Task                      | Time Span     |
|---------------------------|---------------|
| Assisting W&L             | 20:43         |
| Cleaning Buildings        | 2:01          |
| Other                     | 8:26          |
| Pushing Up Brush          | 1:41          |
| Residential Brush Pick Up | 193:35        |
| Rest Period               | 2:49          |
| Storm Damage              | 4:46          |
| Tree Planting             | 40:09         |
| Tree Trim/Removal         | 116:37        |
| <b>Total Hours</b>        | <b>390:47</b> |

## Lift Stations/600-577220-111

| Task                     | Time Span     |
|--------------------------|---------------|
| Lift Station Maintenance | 43:10         |
| Lift Station Management  | 12:24         |
| Lift Station Painting    | 2:59          |
| Lift Stations Cleaning   | 40:35         |
| Lift Stations Repairing  | 43:05         |
| <b>Total Hours</b>       | <b>142:13</b> |

# Job Task Summary

City of Columbus

7/12/201

From: 4/1/16 To: 6/30/16

## Municipal Garage/100-533100-111

| Task                                  | Time Span |
|---------------------------------------|-----------|
| Fueling Vehicles                      | 4:26      |
| Maintenance - DPW Small Equipment     | 55:16     |
| Maintenance - DPW Vehicles            | 28:06     |
| Maintenance - Park Vehicles/Equipment | 3:30      |
| Maintenance-Other Dept Vehicles       | 5:48      |
| Other                                 | 7:32      |
| Rest Period                           | 1:49      |
| Seasonal Flags                        | 1:42      |
| Shop/Prep Time                        | 3:24      |
| Wash Vehicles                         | 2:48      |

**Total Hours 114:21**

## Municipal Parks/100-555400-111

| Task                                    | Time Span |
|---|-----------|
|   | 19:03     |
| Ball Diamond Maintenance                | 0:03      |
| Bulk item dumpster pick-up              | 0:04      |
| Carriage Classic                        | 20:41     |
| City Hall                               | 5:32      |
| Cleaning Buildings                      | 104:37    |
| Deer                                    | 0:32      |
| Garbage Pick Up                         | 31:46     |
| General Maintenance                     | 229:20    |
| Maint & Inspection/Playground Equipment | 12:23     |
| Maintenance-Vehicles                    | 12:28     |
| Mowing-24 Hour Parking                  | 0:52      |
| Mowing-Avalon Park                      | 12:29     |
| Mowing-City Hall                        | 4:15      |
| Mowing-Community Center                 | 4:57      |
| Mowing-Davis Park                       | 5:43      |
| Mowing-Dickason Blvd                    | 3:57      |
| Mowing-DPW                              | 12:14     |
| Mowing-Firemans Park                    | 134:15    |
| Mowing-Hospital Hill                    | 0:32      |
| Mowing-Kiwanis Park                     | 45:36     |
| Mowing-Kwik Trip & Walgreens            | 8:23      |
| Mowing-Library                          | 1:02      |
| Mowing-Maple Ave                        | 3:45      |
| Mowing-Meadow Brook Park                | 6:26      |
| Mowing-Meister Park                     | 33:09     |
| Mowing-Rotary Park                      | 2:59      |
| Mowing-Tower Drive                      | 10:41     |
| Mowing-Washington Park                  | 8:19      |
| Mowing-Waterloo & 89                    | 1:59      |
| Mowing-West Side Lift (Warner)          | 12:13     |
| Other                                   | 287:35    |
| Pavilion Regular Maint                  | 14:05     |
| Pavilion Rental Clean                   | 70:26     |
| Rest Period                             | 14:01     |
| Roll & Aerate                           | 8:46      |
| Shop/Prep Time                          | 6:01      |

**Total Hours 1,151:09**

## Plant Operation/600-577200-111

| Task                    | Time Span |
|-------------------------|-----------|
|                         | 0:01      |
| Locates WWTP            | 2:19      |
| Management              | 166:54    |
| Permit Testing          | 251:58    |
| Plant Operation Reports | 2:33      |
| Process Management      | 35:23     |
| Process Testing         | 72:27     |
| Special Testing         | 8:20      |

**Total Hours 539:55**

## PW Cemetery/100-577800-118

| Task                          | Time Span |
|-------------------------------|-----------|
| Cemetery Grounds Maintenance  | 3:29      |
| Decoration Removal            | 4:01      |
| Locate Markers for Headstones | 7:32      |
| Maintenance                   | 7:33      |
| Marking for Grave Digging     | 5:59      |
| Other                         | 83:07     |
| Paperwork-Disposition Forms   | 2:58      |
| Rest Period                   | 3:53      |

**Total Hours 118:32**

## Recycling Center/100-577130-113

| Task  | Time Span |
|-------|-----------|
| Other | 2:22      |

**Total Hours 2:22**

# Job Task Summary

City of Columbus

7/12/201

From: 4/1/16 To: 6/30/16

## Seasonal Parks/100-555400-113

Total Hours **50:43**

| Task                                  | Time Span |
|---------------------------------------|-----------|
| Assist Others                         | 0:01      |
| Ball Diamond Maintenance              | 0:32      |
| Barricades                            | 2:16      |
| Cleaning Bathrooms                    | 1:55      |
| Cleaning Buildings                    | 44:05     |
| Cleaning Buildings                    | 1:55      |
| Fueling vehicles - Park equipment     | 9:39      |
| Garbage Pick Up                       | 24:58     |
| General Maintenance                   | 4:31      |
| Maintenance - Park Vehicles/Equipment | 1:41      |
| Mowing                                | 3:24      |
| Mowing River Road                     | 1:56      |
| Mowing Udey Dam                       | 4:56      |
| Mowing Williams St                    | 1:40      |
| Mowing-24 Hour Parking                | 1:54      |
| Mowing-89 & Waterloo                  | 5:49      |
| Mowing-Avalon Park                    | 5:24      |
| Mowing-City Hall                      | 8:50      |
| Mowing-Community Center               | 2:55      |
| Mowing-Dickason Blvd                  | 1:30      |
| Mowing-DPW                            | 2:45      |
| Mowing-Firemans Park                  | 50:57     |
| Mowing-Hospital Hill                  | 1:46      |
| Mowing-Kiwanis Park                   | 18:45     |
| Mowing-Kurths                         | 1:12      |
| Mowing-Kwik Trip & Walgreens          | 5:29      |
| Mowing-Maple Ave                      | 4:30      |
| Mowing-Meadow Brook Park              | 6:30      |
| Mowing-Meister Park                   | 22:28     |
| Mowing-Recycle Center                 | 3:02      |
| Mowing-Robert's                       | 0:40      |
| Mowing-Tower Drive                    | 8:39      |
| Mowing-Washington Park                | 3:14      |
| Mowing-West Side Lift (Warner)        | 5:25      |
| Other                                 | 37:19     |
| Rest Period                           | 12:10     |
| Shop/Prep Time                        | 17:43     |
| Spraying                              | 3:03      |
| Training                              | 2:30      |

Total Hours **337:58**

## Sludge Processing/600-577250-111

| Task           | Time Span |
|----------------|-----------|
| Dewatering     | 71:42     |
| Hauling        | 27:14     |
| Sludge Reports | 1:39      |

Total Hours **100:35**

## Snow & Ice Removal/100-533600-111

| Task           | Time Span |
|----------------|-----------|
| Other          | 45:55     |
| Salting        | 0:54      |
| Shop/Prep Time | 0:53      |
| Sidewalks      | 3:01      |

## Storm Sewers/100-577120-111

| Task              | Time Span |
|-------------------|-----------|
| Diggers Locates   | 67:57     |
| Inlet Maintenance | 68:20     |
| Other             | 2:52      |
| Rest Period       | 0:56      |

Total Hours **140:05**

## Street Cleaning/100-533520-111

| Task            | Time Span |
|-----------------|-----------|
| Rest Period     | 0:12      |
| Street sweeping | 96:32     |

Total Hours **96:44**

## Streets & Alleys/100-533500-111

| Task                    | Time Span |
|-------------------------|-----------|
| Assisting W&L           | 0:49      |
| Assisting W&L           | 0:40      |
| Other                   | 5:37      |
| Patching Potholes       | 104:54    |
| Picking Up Hot/Cold Mix | 2:06      |
| Rest Period             | 0:14      |
| Street Re-Construction  | 4:08      |

Total Hours **118:28**

## Traffic Control/100-533700-111

| Task            | Time Span |
|-----------------|-----------|
| Barricades      | 0:50      |
| Other           | 0:36      |
| Signs           | 13:55     |
| Stop Lights     | 0:45      |
| Street painting | 89:33     |

Total Hours **105:39**

## Treatment Plant/600-577230-111

| Task                                   | Time Span |
|--|-----------|
| Management                             | 9:24      |
| Management                             | 163:16    |
| Other                                  | 1:19      |
| Televising                             | 7:00      |
| Treatment Plant Electrical Maintenance | 11:34     |
| Treatment Plant Mechanical Maintenance | 119:25    |
| Treatment Plant Mechanical Repair      | 49:39     |

Total Hours **361:37**

# Job Task Summary

City of Columbus

7/12/201

From: 4/1/16 To: 6/30/16

## Udey Dam/100-522420-111

| Task               | Time Span    |
|--------------------|--------------|
|                    | 0:01         |
| Clear Brush        | 0:49         |
| Inspecting         | 15:37        |
| <i>Total Hours</i> | <b>16:27</b> |

## Weed Control/100-55520-111

| Task                | Time Span    |
|---------------------|--------------|
|                     | 0:25         |
| Community Center    | 0:45         |
| Downtown            | 1:07         |
| Resident Ordinances | 16:27        |
| Rest Period         | 0:35         |
| Spraying            | 40:17        |
| <i>Total Hours</i>  | <b>59:36</b> |

## CITY ADMINISTRATOR'S REPORT

### Public Infrastructure Team Meeting – June 30, 2016

CALL TO ORDER: 8:30 a.m.

#### ATTENDEES:

Patrick Vander Sanden, City Administrator

Eric Anthon, Superintendent, Columbus Water & Light

Anne Donahue, City Clerk

John Nehmer, Columbus Wastewater Treatment Plant

Kim Manley, Finance Director

Davis Clark, Public Works Director

Jason Lietha, City Engineer – Ruckert Mielke

#### STREETS

- Street work
  - Discussion from Jason and Davis about street maintenance for 2016. After several years of crack filing, the focus this year is turning to slurry seal as the need has turned to streets that have been crack filled recently, needing the seal treatment to keep water out. Davis and Jason are working on a list of streets for this and the applications should be in August or September.
  - Project: Discussion on what's been accomplished and all the issues that have accumulated from the work going on. The Team talked about communication, follow ups on questions and concerns.
    - At this point in the project, Charles, Church and W. Prairie were nearing substantial completion
    - Mill & Birdsey were in the midst of the heavy construction in replacing utilities. Mill will be address in essentially 2 phases, Lewis to Main and then Main to Ludington.
    - Major issue to work on: the detour during the 1-block shutdown of James Street
      - Notification plan needs to improve for James Street next year
      - An enforcement plan needs to be clear
      - Flaggers and a physical presence at the start of detour is necessary in the early days/weeks of the detour implementation
  - Other Projects: **Tower Drive**, Council approved an expense to address a larger area of Tower Drive while the work takes place on Highview Lane (Highland Commons Ph. 2). To address a larger piece of this will be good as a preventative maintenance measure. **Red Bud Trail**, expected to be opened up to allow for the new housing development will need review for the number of trenches or how the new utilities will be installed.
  - DOT 16 & 60 Intersection – Traffic Light Project

- Project seems to be moving along smoothly. The 4-way stop is working very well and traffic is moving well through the construction zone.
  - Project will keep on through the summer and conclude sometime in September range.
- FUTURE STREET WORK
    - 2017: James Street
    - 2018: Park Ave Jurisdictional Transfer (pending): Patrick plans to return this discussion to the Council for review
    - 2018 : Hwys 151 & 16 On/Off Ramps
    - 2021: On the DOT Schedule for Hwy 89 (Park Ave to Avalon Rd)
  - 5-Year Street Plan
    - With new Council members, Jason will review the plan and prep it for a review at a possible upcoming Council Workshop.

#### WATER & ELECTRIC

- 2016
  - W&L has address some critical needs with the work being done on the project streets (Charles, W. Prairie, Church, Mill & Birdsey). Mains are being replaced as well as needed laterals.
- FUTURE
  - Will always be working with City on projects that can address street and water utility infrastructure.
  - The State has recently announced a new grant program to address lead lateral replacement. Columbus Water & Light is looking into the program to see if some funds can come into the city to help.
  - Recent looping upgrades have been good for the entire system.

#### SEWER

- 2016 Street Project
  - Sewer Replacements getting needed replacements as part of the project. Like water, sewer work will be coordinated with City street work as much as possible.

- Collection System
  - Looking at a line serving the pool, which will be done after the swimming season this fall.
  - Manhole grouting – up to 20 are being addressed for maintenance purposes
- Projects
  - Phosphorus – evaluations of WWTP system still occurring. Letters are being prepared for industries on efforts to reduce their phosphorus loads. These are being prepped for July mailing.
- Fall River System
  - Operational issues are going fine, no more odor issues that had been persistent last year.
  - Discussions with Fall River continue on adjustments to the Sewer Agreement. Staff from the City and Village have been working on language that can be satisfactory to both – when that is complete the information will be brought to Council for review.
  - Rate study discussion coming with Fall River Village officials.
- Cross-Connections
  - The list gathering and letters to known properties with cross connections have helped. No new ones found this year.
- Other issues
  - Preventative work to locate and address I & I (Infiltration and Inflow) issues have paid off, and we could be close to looking at private I & I contributors.

## STORMWATER

- FEMA Maps – new maps finalized in June for Columbia County. (May 16, 2016) Many affected property owners have come in with questions on how to handle the process (flood insurance/appeals, etc).
- The Vista Circle ditch line is in need of attention. Likely will look to shape the berm and work with the affected homeowner on this.
- Middle School Storm Sewer
  - Project approved in 2016 City Budget
  - Plan is to address this in late July
- Fireman's Park
  - Discussion of the need to look at the broader stormwater issues. The storm sewer main line needs to be fixed. Ruekert-Mielke could prepare a Task Order to study it and provide an estimate to fix the greater issues.

## OTHER

- GIS Mapping/Data Project

- Ruekert-Mielke will be coming forward with information and a Task Order on the work to be reviewed by the City Council.
- One of the delays is the tree surveyor, Wachtel, is not able to begin the tree inventory until August.

**ADJOURN: 10:20 am**

**NEXT MEETING: SEPTEMBER 2016**

# 2016 AGENDA ITEM

MEETING DATE: July 19, 2016

AGENDA ITEM: Columbia County Solid Waste – City Waste Management

**DETAILED DESCRIPTION OF SUBJECT MATTER:**

Greg Kamiski, Director of the Columbia County Solid Waste Department, has accepted an invitation to come to the July 19<sup>th</sup> Committee of the Whole to present information on the County's waste management collection program.

## MEMORANDUM

TO: Patrick Vander Sanden

FROM: Paul A. Johnson

DATE: July 13, 2016

RE: Highway 60 Turn Lanes into Commerce Drive

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Following the last meeting of the Committee of the Whole, City staff has had further discussion regarding the proper mechanism to collect the sum of \$40,000.00 from Columbus Commerce Center LLC (“Commerce Center”) for the construction of turn lanes at the intersection of Highway 60 and Commerce Drive.

As background, pursuant to a Memorandum of Understanding by and between Commerce Center, the City and the DOT dated on or about April 30, 2013, Commerce Center was to be solely responsible for a left turn lane from State Highway 60 into Commerce Drive and a right turn lane from State Highway 60 into State Highway 16. However, instead of Commerce Center completing these improvements, the DOT completed the improvements as part of the Highway 60/16 intersection project done in 2016. Because the DOT cannot enter into an agreement directly with a developer, the DOT then charged the City the sum of \$40,000.00 to do the improvements that were originally to be done by Commerce Center. The City now desires to be reimbursed the \$40,000.00 from Commerce Center.

We have discussed the possibility of creating a special assessment district to recoup the \$40,000.00 from Commerce Center. This has turned out to be an undesirable process due in part to the fact that the City is not actually doing the construction project, some of the land being improved is outside of the city jurisdictional limits, some of the benefitted parties are outside of the city jurisdictional limits and are not subject to assessment, and there would be some difficulty in determining the benefitted parties, and then apportioning each benefitted party’s share of the assessment.

Instead of the special assessment process, I am recommending that the City establish an impact fee ordinance which will cover the area of the Commerce Drive/Highway 60 intersection and result in Columbus Commerce Center LLC paying the City \$40,000.00. The impact fee process is set forth in §66.0617 of the Wisconsin Statutes. Pursuant to this statute, Columbus Commerce Center LLC is a developer that created a land development and by creating the land development, created a need for improved public facilities (the turn lanes referenced in the Memorandum of Understanding). The impact fee may be imposed against the developer, and the fees collected used by the City to defray the costs of the improvements being made. In other words, the \$40,000.00 that the City paid to the state can be recouped by the City from the Commerce Center LLC.

In order to create the impact fee, the City Council must adopt an ordinance to that effect. A draft of the proposed ordinance is attached to this memorandum. Usually as part of the impact fee process, the City is to complete a needs assessment to justify the public facilities being improved. I believe the Memorandum of Understanding and the SMA between the state and the municipality will satisfy the needs assessment requirement. A public hearing also needs to be held by the City Council prior to the adoption of the ordinance.

The impact fee ordinance provides that Commerce Center will pay the City in full on or before November 1, 2016. The payment will be \$40,000.00, plus any and all engineering and legal fees associated with this process. If payment is not made by November 1, the City can divide the remaining balance due into equal portions and apply an equal portion against all of the lots owned by Commerce Center LLC in the plat and the collect the fees as part of the 2016 real estate tax bill.

I suggest we discuss this at the next Committee of Whole meeting.

**MEMORANDUM OF UNDERSTANDING  
FOR FUTURE TRANSPORTATION IMPROVEMENTS TO THE  
COMMERCE DRIVE AND HIGHWAY 60 INTERSECTION AND  
STATE HIGHWAY 16/STATE HIGHWAY 60 INTERSECTION**

**THIS MEMORANDUM OF UNDERSTANDING MADE BY AND BETWEEN  
COLUMBUS COMMERCE CENTER LLC, THE CITY OF COLUMBUS,  
COLUMBIA COUNTY, WISCONSIN, and THE WISCONSIN DEPARTMENT OF  
TRANSPORTATION**

**WHEREAS**, Columbus Commerce Center LLC (“Commerce Center”) is developing commercial sites in the southwest quadrant of the State Highway 60 (STH 60) and State Highway 16 (STH 16) intersection (the 60/16 Intersection) on a parcel of land located in the City of Columbus, Columbia County, Wisconsin, said development being more particularly described in **Exhibit A** attached hereto and incorporated by reference (the Development); and

**WHEREAS**, as a result of this Development, general growth in the area, and a projected increase in through traffic, it is anticipated that additional traffic will be generated in the Intersection; and

**WHEREAS**, the Wisconsin Department of Transportation (“Grantor”) owns all access rights along STH 60 and STH 16; and

**WHEREAS**, Grantor has allowed one access point for the Development on Highway 60, that access point being at Commerce Drive as platted (the Commerce Drive/60 Intersection), and it is contemplated that future modifications must be made to the 60/16 Intersection and the Commerce Drive/60 Intersection, said intersections hereinafter referred to jointly as the Intersections, to protect the safety of the traveling public and to protect the investment of the Grantor in STH 60 and STH 16; and

Exhibit A

**WHEREAS**, a traffic impact analysis dated June 20, 2012, was provided to Grantor for review. and following its review, Grantor , by Memorandum dated July 6, 2012, identified certain improvements that will need to be made to the Intersections based on anticipated development, general growth in the area, and a projected increase in through traffic, and related traffic volumes in the future; and

**WHEREAS**, some of the required improvements will be made by Commerce Center and some of the required improvements will be made in the future by the City of Columbus (“Columbus”).

**NOW, THEREFORE**, the parties to this Memorandum of Understanding desire to enter into this Agreement regarding future improvements to STH 60 and STH 16 in order to provide for continued access control along STH 16 and STH 60 in the vicinity of the Intersections. These improvements are intended to protect the public investment in the highways involved, enhance highway safety in the area affected and maintain reasonable traffic flows through the areas addressed. This Memorandum of Understanding is entered into pursuant to §84.25(9), of the Wisconsin Statutes.

1. Only one access point will be permitted by Grantor onto STH 60 and that access point will be Commerce Drive as presently platted.
2. Commerce Center will provide a left turn lane from STH 60 into Commerce Drive and a right turn lane from STH 60 into STH 16. This part of the project will use as much of the existing pavement as possible as temporary interim construction. Attached as **Exhibit B** is a preliminary design for this project.
3. The earlier of 3 years from the date of this Agreement, or prior to occupancy of the next lot of the Development, Commerce Center shall remove the temporary interim construction as set forth in paragraph 2 above and provide pavement removal and replacement to meet the normal and customary permanent improvements required by

Grantor for the turn lanes referenced in paragraph 2 above. Attached as **Exhibit C** is a preliminary design for this project.

4. It is contemplated by the parties to this Agreement that as additional lots within the Development are improved, as there is general growth in the area, and as there is projected increase in through traffic, the traffic flow in the Intersections will increase.

As traffic flows increase, Grantor, at its discretion, may require Columbus to construct certain improvements to the STH 60/STH 16 Intersection in order to promote safe traffic that are related to growth in Columbus. A potential list of improvements to be required by Grantor is attached hereto as **Exhibit D** and incorporated herein by reference. Grantor reserves the right to require Columbus to conduct additional engineering or traffic studies, by qualified entities chosen by Columbus.

5. For all improvements required by Grantor, Columbus may be responsible for some or all expenses and costs associated with modifications and improvements to the Intersections.
6. Nothing in this Agreement referencing costs that could or will be incurred by Columbus is intended to limit the ability of Columbus to pass those costs onto land owners or developers through development agreements, land division improvements, zoning approvals, special assessment proceedings and/or the imposition of impact fees.
7. The provisions of this Memorandum of Understanding are intended to be enforceable between the parties hereto. In the event of a dispute between the parties, they shall meet and attempt to resolve the dispute informally. In the event any access point is created or permitted in violation of the terms of this Agreement or in violation of access rights previously acquired by Grantor, the Grantor may take action to close said access points and said access points shall remain closed pending the outcome of any appeal or judicial review proceeding. Costs for taking such action to close access points that violate the provisions of this Agreement may be set off against local highway aids due to Columbus. Nothing herein shall limit the statutory obligations and privileges of the Grantor.
8. This Memorandum of Understanding is effective on the date the document is duly executed by all parties.

**CITY OF COLUMBUS**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Robert Link, Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Anne Donahue, Clerk

**COLUMBUS COMMERCE CENTER WISCONSIN DEPT. OF TRANS.**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Michael S. Eisenga, Member

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Jeff Gust



## CORRESPONDENCE/MEMORANDUM

State of Wisconsin

DATE: 07/06/12

TO: Shana Mogensen – Graef  
Jean Mancheski – WisDOT Planning  
Dave Kreitzmann – WisDOT Planning

FROM: Graham Heitz – WisDOT Traffic

CC: Steven Sobiek – City of Columbus  
Mike Hoelker – WisDOT Planning  
Dale Oestreich – WisDOT Planning

SUBJECT: Columbus Commerce Center Development TIA  
USH 151 & STH 16/60 Interchange Area  
(C) Columbus  
Columbia Co.

Wisconsin Dept. of Transportation  
DTSD / SPO / Traffic  
2101 Wright St.  
Madison, WI 53704

phone: 608-246-5362  
fax: 608-246-5383  
e-mail: [graham.heiz@dot.wi.gov](mailto:graham.heiz@dot.wi.gov)

Following are comments submitted on behalf of WisDOT – Traffic regarding the above-referenced TIA, dated 06/20/12. The TIA pertains to the planned mixed-use development to be located in the south quadrant of the STH 16 & STH 60 intersection in City of Columbus. Except for the existing truck stop located on the opposite side of STH 16 from this site, no off-site developments were considered within the study.

I generally concur with the traffic-based assumptions & analysis presented by the TIA. Based on the TIA findings & recommended improvements, the majority of intersection movements within the study area are expected to operate with LOS values greater than or equal to level “C” during the development horizon year of CY2027 & under Total Traffic volumes. Noted exceptions to this minimum LOS include certain low-volume mov’ts & are documented in the study.

### Notes regarding improvements:

#### General improvement comments

- Spacing between the intersections of STH 16 & Commerce Dr along STH 60 should be increased to closer to 1,000-ft for improved coordinated signal operation, queue storage & vehicle weaving (see STH 60 & Commerce Dr comment section below).
- If not already, Commerce Dr will need to be made public street connection such that proper geometrics are better accommodated, signal or roundabout control is allowable & future traffic control devices/equipment can be located in public right-of-way.
- When planning for related geometric improvements, the existing residential driveway on the northwest side of STH 60 will need to be considered. Treatments such as raised medians may require appropriate modifications to maintain access.
- Based on the scope of recommended improvements & extended development phasing, right-of-way as well as any provisions for set-backs, along USH 151, STH 16 & STH 60 should be considered early & reserved for future geometrics.

Other comments regarding specific intersections in addition to those addressed in the TIA are indicated below....

USH 151 Northbound Off Ramp

- The existing turn bay length along the NB off ramp is approximately 100-ft. No improvements are recommended by the TIA that would lengthen the turn bay, but based on anticipated vehicle queuing included on the analysis, it should be increased to a minimum of 200-ft to reduce potential of queue spillback blocking access to the adjacent turn lanes.
- Extending the EB left-turn bay along STH 16/60 as recommended by the TIA is appropriate, yet may not be possible due to the location of existing structure piers. Implementation of a roundabout in lieu of a signal at this location may provide a benefit due to this potential constraint.
- It is noted that the TIA anticipates signal warrants to be met by CY2027 even without development traffic. The need for revised intersection control will be reviewed in association with any future WisDOT improvement projects. If before that time however, intersection operations deteriorate & signals become warranted due to development impacts, improvements may need to be funded locally (see General comment section below).

USH 151 Southbound Off Ramp

- No comments.

STH 16 & STH 60

- It is understood that no improvements will need to be made at this intersection until sometime after Phase 1 has been completed. WisDOT will add this intersection to our list of locations that require more routine turning mov't counts collected for monitoring purposes. At a minimum, geometric improvements should be made when signals are intended to be installed & preferably earlier (it's advisable to construct the WB dual left-turn lanes on STH 16/60 more immediately & before development volumes increase due to traffic inconvenience caused by construction). If dual-lefts are constructed prior to signals being installed, the right-most left-turn lane will need to be cross-hatched out to provide a single slotted left-turn bay.
- At previous coordination meetings with the City & local land owners, it was been mentioned that signals are generally a preferred form of intersection traffic control to roundabouts. Yet based on recommended lane configuration along STH 60 between STH 16 & Commerce Dr, there may be advantages based on traffic operations & right-of-way impacts (see STH 60 & Commerce Dr comment section below).

STH 16 & Columbus-Fall River Rd

- No comments.

STH 60 & Commerce Dr

- It is understood the TIA indicates that no improvements will need to be made at this intersection until sometimes after Phase 1 has been completed. However, given that over half the WB STH 60 approach volume is expected to turn left into the development (75 thru vehs & 125 left-turn vehs in the Saturday peak), a left-turn bay 150-ft (minimum) in length should be constructed more immediately.
- Beyond the addition of turn bays & future intersection traffic control, the TIA does not recommend improvements to STH 60. However, under signal control, an expanded cross section on WB STH 60 which is carried thru Commerce Dr is required for the following reasons:

- Conceptual layout indicated in TIA Exh. 6-1A (mark-up is included as Attachment 1) creates a lane trap for vehicles using the left-most turn lane on the WB approach back at the STH 16 & STH 60 intersection,
  - Resultant lane trap & reduced intersection spacing create a short weave section that will violate motorist expectancy & negatively affect operations on WB STH 60,
  - Expanded cross section will allow for suitable placement of infrastructure (curbing, drainage structures, signal equipment, etc.) that are able accommodate increased volumes due to off-site land use.
- To reduce thru vehicle delays & reduce rear-end crash potential, provide a 200-ft right-turn bay on EB STH 60.
  - Medians on the south approach of Commerce Dr should be sized or located such that a future auxiliary lane can be carried thru the intersection along EB STH 60 to STH 16.
  - The affects of a widened cross-section, reduced intersection spacing, potential weave segments & right-of-way impacts may be overcome by implementing roundabouts at intersections that meet signal warrants along STH 60 (see STH 16 & STH 60 comment section above).

**General:**

- Due to the probability for extended development phasing, an MOU between the City & WisDOT should be considered. Along with general traffic engineering principals, an MOU could be used to determine the scope & timing of future roadway improvements. This document could also be used to identify appropriate funding sources of those improvements.
- As pointed out by the TIA, traffic control signals may be considered after being justified by a traffic engineering study that includes a signal warrant analysis based on actual intersection turning movement volumes.
- Geometrics may be required beyond those recommended in the TIA & any discussed above. Such requirements are intended to recognize other operational factors beyond LOS considerations. Examples of this include the addition of right turn lanes to separate turning movements from thru volumes, medians, channelizing islands, bicycle/pedestrian accommodations, etc.
- Related to these improvements is the requirement to provide roadway construction & signal installation plans with estimated quantities & specifications that are based on current WisDOT standards. Costs for engineering & construction of geometric improvements & traffic control signal modifications that are installed based on development traffic as identified within the TIA, as well as any identified above should not be borne by WisDOT unless these improvements are within the appropriate scope of a state let project.

END







**STATE/MUNICIPAL AGREEMENT  
FOR A STATE- LET HIGHWAY  
PROJECT**

Date: April 28, 2015  
I.D.: 1401-02-02/72  
Road Name: STH 16/STH 60  
Limits: Hall Road – USH 151  
County: Columbia  
Roadway Length: 0.83 miles

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The signatory city, village, town or county, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

**NEEDS AND ESTIMATE SUMMARY:**

**Existing Facility** The existing pavement is cracked and deteriorated. There is a safety need at the STH 16/60 intersection. This intersection has a pattern of right angle crashes. There are no accommodations for pedestrians and bicyclists in this developing area.

**Proposed Improvement - Nature of work:** The proposed safety improvement is signaling the intersection of STH 16 and STH 60, and will add offset left turn lanes to STH 16 in order to increase sight distance for opposing left turn vehicles at the STH 16/60 intersection. Turn lanes on STH 60 will also be provided for the entrance into Columbus Commerce Center. The typical section will be changed from a rural to an urban section with dedicated on street bicycle facilities, curb and gutter, terraces and sidewalk.

If the municipality decides to install a continuous standard highway lighting system, the system must be permitted and installed to accepted WisDOT standards. The standards are defined in the Wisconsin Department of Transportation Traffic Guidelines Manual, Chapter 11, Section 10, Subject 1. Cost of the design of an approved continuous standard highway lighting system is eligible for 100% Federal/State funding. Construction of an approved continuous standard highway lighting system is eligible for 50% Federal/State funding, in conjunction with this construction project.

**Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:**

- 1) The municipality will be responsible for 100% of the sanitary sewer and water main utility work including adjustments of manhole covers and water valves as well as the construction inspection and acceptance.

**TABLE 1: SUMMARY OF COSTS**

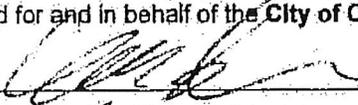
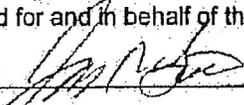
| Phase  | Total Est. Cost    | Federal/State Funds | %    | Municipal Funds | %    |
|--|--------------------|---------------------|------|-----------------|------|
| Preliminary Engineering:<br>Plan Development         | \$183,537          | \$183,537           | 100% | \$0             | 0%   |
| Real Estate Acquisition:<br>Acquisition (1401-02-20) | \$20,000           | \$20,000            | 100% | \$0             | 0%   |
| Compensable Utilities(1401-02-40)                    | \$10,000           | \$10,000            | 100% | \$0             | 0%   |
| Construction(1401-02-72):                            |                    |                     |      |                 |      |
| 010 Resurface Roadway **                             | \$1,563,410        | \$1,563,410         | 100% | \$0             | 0%   |
| 020 Signals/Turn Lanes at STH 60 **(1)               | \$1,574,583        | \$1,534,583         | BAL  | \$40,000        | LS   |
| 040 CSS (2)  | \$31,900           | \$31,900            | MAX  | \$0             |      |
| 050 San. Sewer/water main adj. (3)                   | \$10,000           | \$0                 | 0%   | \$10,000        | 100% |
| <b>Total Cost Distribution</b>                       | <b>\$3,393,430</b> | <b>\$3,343,430</b>  |      | <b>\$50,000</b> |      |

Construction estimates include 12% delivery

**Notes to Table 1: Summary of costs**

- (1) A \$40,000 Credit is for compensating the Department for the cost of constructing the turn lanes on STH 60 for the Columbia Commerce Center. This credit is part of the Memorandum of Understanding between The Columbus Commerce Center LLC, The City of Columbus, and The Wisconsin Department of Transportation, signed by the department on April 30, 2013. *All additional costs for constructing the signals/turn lanes at STH 60 is the responsibility of the Department.*
- (2) Community Sensitive Solutions (CSS) is optional Federal /State funding available for the Municipality for use on State-approved aesthetic items, including decorative enhancements to a new street lighting system. The amount is capped at \$31,900. The Municipality is responsible for the balance of the enhancement of costs exceeding this amount.
- (3) This is a placeholder for any Sanitary Sewer and water main work that is necessary to complete the contract and is funded 100% by the Municipality.

This request is subject to the terms and conditions that follow (pages 3] – [5]) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

|  |   |                       |
|--|---|-----------------------|
| Signed for and in behalf of the <b>City of Columbus</b> (please sign in blue ink)      |   |                       |
| Name  | Title <i>Mayor</i>  | Date <i>6/24/05</i>   |
| Signed for and in behalf of the State (please sign in blue ink)                        |   |                       |
| Name  | Title <b>Jeffrey R. Gust, P.E.</b><br><b>Wisconsin Department of Transportation</b><br><b>Southwest Region Planning Chief</b> | Date <i>6/30/2005</i> |

**TERMS AND CONDITIONS:**

1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
2. ~~The Municipality shall pay to the State all costs incurred by the State in connection with the improvement that exceed Federal/State financing commitments or are ineligible for Federal/State financing.~~ Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
3. Funding of each project Phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
  - (a) Design engineering and state review services.
  - (b) Real Estate necessitated for the improvement.
  - (c) Compensable utility adjustment and railroad force work necessitated for the project.
  - (d) The grading, base, pavement, curb and gutter, and bridge costs to State standards, excluding the cost of parking areas.
  - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
  - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
  - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
  - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
  - (i) Replacement of existing driveways, in kind, necessitated by the project.
  - (j) New installations or alteration resulting from roadway construction of standard State street lighting and

traffic signals or devices. Alteration may include salvaging and replacement of existing components.

4. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or Facility Owner includes the following items:
  - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
  - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
  - (c) Roadway and bridge width in excess of standards.
  - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
  - (e) Parking lane costs.
  - (f) Coordinate, clean up, and fund any hazardous materials encountered for city utility construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
6. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
7. The work will be administered by the State and may include items not eligible for federal/state participation.
8. The Municipality shall at its own cost and expense:
  - (a) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the State and shall make ample provision for such maintenance each year. This agreement does not remove the current municipal maintenance responsibility.
  - (b) Maintain all items outside the travel lane along the project, to include but not limited to parking lanes, curb and gutter, drainage facilities, sidewalks, multi-use paths, retaining walls, pedestrian refuge islands, landscaping features and amenities funded by Community Sensitive Solutions (CSS).
  - (c) Maintain and accept responsibility for the energy, operation, maintenance, repair, and replacement of the lighting system. *(This does not include the state maintained traffic signals at the intersection of STH 16/60 and the associated lighting for the turn lanes).*
  - (d) Prohibit angle parking.
  - (e) Regulate parking along the highway. The Municipality will file a parking declaration with the State.  
Regulate and prohibit, by ordinance, parking at all times on STH 16 – James Street between Industrial/Dix and Hall Road.
  - (f) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
  - (g) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
  - (h) Maintain all Community Sensitive Solutions and/or enhancement funded items.

- (i) Coordinate with the State on changes to highway access within the project limits.
  - (j) In cooperation with the State, assist with public relations for the project and announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
9. Basis for local participation:
- (a) The municipality is responsible for 100% of the cost of adjustments to the sanitary sewer and water main necessary to complete the work.

[END]

**CITY OF COLUMBUS**

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE TO IMPOSE AN IMPACT FEE PURSUANT TO  
§66.0617, WIS. STATS**

The City of Columbus Common Council hereby makes the following Findings of Fact and based on these Findings of Fact does hereby ordain as follows:

**Findings of Fact**

1. Columbus Commerce Center LLC (“Commerce Center”) is a developer that has constructed a land development as those terms are defined in §66.0617(1), Stats.
2. The land development created by Commerce Center is a non-residential development that created a need for expanded or improved public facilities within the City of Columbus.
3. Commerce Drive was constructed by Commerce Center as part of the Commerce Center Plat land development.
4. The specific public facilities that required expansion or improvement consist of construction and creation of turn lanes at the intersection of State Highway 60 and Commerce Drive and a right turn lane from Highway 60 to Highway 16 located in the City of Columbus.
5. On or about April 30, 2013, Commerce Center, the City of Columbus and the Wisconsin Department of Transportation (“DOT”) entered into a Memorandum of Understanding (“MOU”) for future transportation improvements to the Commerce Drive/Highway 60 intersection and the Highway 60/16 intersection. A true and correct copy of the Memorandum of Understanding is attached to this Ordinance as Exhibit A and incorporated herein by reference.
6. Pursuant to Sections 2 and 3 of the MOU, Commerce Center was required to provide a left turn lane from State Highway 60 into Commerce Drive and a right turn lane from State Highway 60 into State Highway 16 (the “Turn Lanes”) within 3 years from the date of the MOU.
7. Before Commerce Center could complete the construction of the Turn Lanes as required by the MOU, the DOT notified the City of Columbus and Commerce Center

that the DOT would be doing a highway project that would include improvements as required to be completed by Commerce Center pursuant to the terms of the MOU.

8. On or about June 30, 2015, the City of Columbus and the DOT entered into a State/Municipal Agreement (“SMA”) for a state highway project which provided among other things that the DOT would be constructing the Turn Lanes. The SMA between the City of Columbus and the DOT is attached hereto as Exhibit B and incorporated herein by reference.
9. Pursuant to the terms of the SMA a \$40,000.00 credit is due from the City of Columbus to the DOT to compensate the DOT for the cost of constructing the Turn Lanes. This credit is made pursuant to the MOU between Commerce Center, the City of Columbus and the DOT referenced in these findings as Exhibit A.
10. Pursuant to the Exhibit B SMA, the City will pay the DOT \$40,000.00 toward the construction of the Turn Lanes. If not for the SMA, Commerce Center would have been required, at its sole expense, to construct the Turn Lanes pursuant to the Exhibit A MOU.
11. Pursuant to §66.0617(5)(b) Stats., a municipality may delineate geographically defined zones within a municipality and may impose impact fees on land development in a zone that differs from impact fees imposed in other zones within the municipality.

### **Ordinance**

1. The Findings of Fact set forth in paragraphs 1-11 above are adopted and incorporated by reference.
2. Pursuant to §66.0617(2) Stats., the City of Columbus imposes a \$40,000.00 impact fee upon Columbus Commerce Center LLC and further provides that Columbus Commerce Center LLC shall be solely responsible for all engineering and legal fees associated with the imposition of this impact fee pursuant to §66.0617(1)(a), Stats.
3. This impact fee shall be paid by Columbus Commerce Center LLC on or before November 1, 2016. If Columbus Commerce Center LLC does not pay the impact fee by this date, the City of Columbus may apply the unpaid balance due on a proportional basis to all of the lots owned by Columbus Commerce Center LLC on the 2016 tax bill or pursue any remedy available under law to collect any outstanding balance due.
4. This impact fee imposed upon Columbus Commerce Center LLC meets the following standards:

- a. It bears a rational relationship to the need for expanded or improved public facilities that are required to serve the land development.
  - b. It does not exceed the proportionate share of the capital costs that are required to serve the land development as compared to the existing uses of land within the municipality.
  - c. Is based upon the actual capital costs or reasonable estimates of capital costs for the improved public facilities.
  - d. The impact fee has been reduced to compensate for other capital costs imposed by the City with respect to land development to provide or pay for public facilities, including special assessments, special charges, land dedications or fees in lieu of land dedications under Chapter 236 or any other items of value.
  - e. The impact fee has been reduced to compensate for monies received from the federal or state government specifically to provide or pay for the public facilities for which the impact fees are imposed.
  - f. It does not including amounts necessary to address existing deficiencies in public facilities.
  - g. The information necessary to comply with the public facilities need assessment is as set forth on the attached Exhibits A and B.
  - h. The public hearing as required by §66.0617(3) was held by the City of Columbus Common Council on the \_\_\_\_ day of \_\_\_\_\_, 2016, and a notice of the public hearing was published as Class 1 Notice under Chapter 985 of the Wisconsin Statutes prior to the public hearing.
5. Columbus Commerce Center LLC has the right to contest the amount, collection or use of the impact fee by the City of Columbus by bringing an action in a court of competent jurisdiction located in Columbia County, Wisconsin.
6. **Severability.** If any portion of this Ordinance or its application on any person or circumstances is held invalid, the validity of this Ordinance as a whole or any other provision herein or its application shall not be affected.
7. **Effective Date.** This Ordinance shall take effect immediately upon its passage and publication.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2016.

**CITY OF COLUMBUS**

By: \_\_\_\_\_  
 Kelly Crombie, Mayor

By: \_\_\_\_\_  
 Anne Donahue, City Clerk