

COLUMBUS COMMON COUNCIL – REGULAR MEETING
MONDAY, AUGUST 1, 2016 – 6:30 PM
COLUMBUS CITY HALL
AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Notice of Open Meeting
4. Approve Agenda
5. Correspondence & Communications

Consent Agenda

1. Council Minutes – 07/19/16
2. CWL – 05/12/16, 06/09/16
3. HLPC – 07/13/16
4. Picnic License: Oddfellows Tri-County Lodge #40 – Oddtoberfest – Sept 24, 2016 – Fireman's Park Pavilion
5. Street Closing – Columbus WI F.U.N. – 100 block S. Water St., 8/7/16, Arts & Ales, 7 am – 9 pm

Public Hearing

Public Hearing on a proposed Ordinance No. 732-16, “An Ordinance to Impose an Impact Fee Pursuant to §66.0617, WIS. STATS”

Unfinished Business

Consider and take action on the final report of the special assessments for 2016 Street and Utility Improvements

New Business

1. Consider & possible action on the Chapel Street Water Tower
2. Consider and possible action on Ordinance No. 732-16, “An Ordinance to Impose an Impact Fee Pursuant to §66.0617, WIS. STATS”
3. Consider and take action on applications for Operator Licenses: Tressan Firkus, Amanda Anderson, Teresa Miller
4. Consider and take action on claims in the amount of \$1,423,199.46
5. Report of City Officers – City Administrator, Mayor

Adjourn

**COLUMBUS COMMON COUNCIL – REGULAR MEETING
TUESDAY, JULY 19, 2016 – 6:30 PM
COLUMBUS CITY HALL**

The Columbus Common Council held a regular meeting on Tuesday, July 19, 2016 at 6:30 pm at Columbus City Hall. The meeting was called to order by Mayor Crombie and notice of open meeting was noted as posted. Present: Mayor Crombie, Council members Hendrickson, Melotte, Reid, Rule, Thom and Traxler, City Administrator Vander Sanden, City Attorney Johnson, Dave Carlson, Deputy Clerk Goebel, interested citizens and the media.

Mayor Crombie led the Council in the pledge of allegiance. Motion by Traxler, second by Rule to approve the agenda. Motion carried voice vote.

Mayor Crombie read the items on the Consent Agenda. Motion by Traxler, second by Melotte to approve the Consent Agenda as amended. Motion carried voice vote.

Motion by Thom, second by Reid to approve the Fall River rate of \$2.39/1000 gallon and maintain the same rate for the waste haulers, beginning at the next billing cycle. Roll call vote unanimous with Hendrickson, Melotte, Reid, Rule, Thom, Traxler voting Yes. The rates for Columbus and Elba will be discussed at the August 1 Committee of the Whole meeting.

Consideration of an Ordinance to Repeal and Recreate Section 102-328(b) & 102-328(c) of the City Code of Ordinances Regarding Fixed Rate Charge and Variable Charge Sewer Rates was tabled to August 1 Committee of the Whole meeting.

Motion by Traxler, second by Rule to approve request of MP's Town Tap for an amendment to the premise description. Roll call vote unanimous with Hendrickson, Melotte, Reid, Rule, Thom, Traxler voting Yes.

Motion by Thom, second by Rule to table consideration of the final report of the special assessments for the 2016 street & utility improvements to August 1, 2016 regular meeting. Roll call vote unanimous with Hendrickson, Melotte, Reid, Rule, Thom, Traxler voting Yes.

Motion by Traxler, second by Hendrickson to approve the social media policy. Roll call vote unanimous with Hendrickson, Melotte, Reid, Rule, Thom, Traxler voting Yes.

Motion by Thom, second by Hendrickson to approve the request of Michael Eisenga for the return of unused escrow funds for the completion of Phase 2 Columbus Commerce Center. Roll call vote unanimous with Hendrickson, Melotte, Reid, Rule, Thom, Traxler voting Yes.

Motion by Thom, second by Hendrickson to set the date for Trick or Treat 2016 for Saturday, October 29, 5-8 pm. Roll call vote carried 4-2 with Hendrickson, Reid, Thom, Traxler voting Yes, Melotte, Rule voting No.

Motion by Thom, second by Rule to accept the 2015 City of Columbus Audit. Roll call vote unanimous with Hendrickson, Melotte, Reid, Rule, Thom, Traxler voting Yes.

Motion by Rule, second by Traxler to accept the 2015 Columbus Sewer Audit. Roll call vote unanimous with Hendrickson, Melotte, Reid, Rule, Thom, Traxler voting Yes.

Motion by Hendrickson, second by Melotte to grant operator licenses to Anneliese Stachowski and Teresa Green. Roll call vote unanimous with Hendrickson, Melotte, Reid, Rule, Thom, Traxler voting Yes.

Vander Sanden mention the Business Appreciate Luncheon on July 21, 2016 at Kestrel Ridge. The speaker will be Patrick Drinan, WEDC; signed 5 year agreement with Columbus Area EMS; cooling locations for the next few days are at the Senior Center and Library during regular business hours.

Mayor Crombie told everyone to hit the pool – it's hot!

Items placed on file from Consent Agenda:

Council Minutes – 07/05/16 Columbus Area Aquatic Center Advisory – 05/23/16

Columbus Area EMS Group – 05/04/16 Police/Fire Commission – 07/11/16

Treasurer's Report – June 2016

There being no further business, motion by Thom, second by Melotte to adjourn at 7:21 pm.
Carried voice vote.

Pat Goebel

**COLUMBUS COMMON COUNCIL – COMMITTEE OF THE WHOLE
TUESDAY, JULY 19, 2016 – 7:32 PM
COLUMBUS CITY HALL**

The Columbus Common Council held a Committee of the Whole meeting on Tuesday, July 19, 2016 at 7:32 pm at Columbus City Hall. The meeting was called to order by Council President Thom and notice of open meeting was noted as posted. Present: Mayor Crombie, Council members Hendrickson, Melotte, Reid, Rule, Thom and Traxler, City Administrator Vander Sanden, City Attorney Johnson, Dave Carlson, Deputy Clerk Goebel, interested citizens and the media.

Motion by Rule, second by Reid to approve agenda. Carried voice vote.

Greg Kaminski, Director of Solid Waste at Columbia County was present to discuss waste removal program. Discussion will continue at August 1, 2016 Committee of Whole meeting.

City Attorney outlined several options for the City to recover funds for the turn lanes connected to the STW 16/60 intersection project. Notice of Public Hearing to establish an impact fee ordinance in the City of Columbus will be held August 1, 2016.

The Summer Council Listening Session will be held August 24, 2016 at the Rest Haven in Fireman's Park, time to be determined.

Motion by Hendrickson, second by Rule to adjourn at 8:05 pm. Carried voice vote.

Pat Goebel

COLUMBUS WATER & LIGHT
COMMISSION MEETING
MAY 12, 2016

CWL Commission President Poser called the CWL Commission meeting to order at 4:00 pm. Commissioners present: Poser, Lang, Sanderson, Andler, Melotte, Robbins and Crombie. Also present at the meeting was CWL Sup't. Anthon and Alderperson Reid.

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

The Agenda for the meeting was approved on a motion by Crombie, seconded by Robbins.

Visitor's Comments and Utility Communications: The Odd Fellows, American Cancer Society and Columbus 4th of July Organization had requests for donations in the Commission Packet. Anthon explained that to date in 2016, \$100 of the \$1,500 WPPI Community Contributions Account has been used. Motion by Robbins, second by Andler, to approve contributions in the same amount as last year to each organization. Also, included were several articles that have appeared recently about the DNR funding lead service line replacements.

The Consent Agenda which consisted of the April 14th CWL Commission Meeting minutes, Monthly Treasurer's Report, ESR Report and Outage Report, was amended to remove the ESR Report, and move it to New Business on a motion from Lang, seconded by Melotte. Motion carried.

UNFINISHED BUSINESS:

2016 CWL Borrowing/Bonding Discussion: The Commission reviewed proposals from Ehlers Investment Partners (EIP) and the F&M Bank in regards to the investment of the bond proceeds until they are spent in 2017. EIP anticipates returns of about \$18,275 and F&M anticipates returns of approximately \$20,200. Motion by Sanderson, second by Robbins to use F&M Bank as the financial institution for holding the 2016 A MRB proceeds until they are needed to pay 2017 James Street Project related costs. Motion carried.

Discussion on Water Plant #1: In April of this year, Water Tower Clean & Coat(WTC&C) of Lodi completed a dive inspection of the reservoir at WP #1. The dive inspection was completed to stay in compliance with the required DNR 5-year inspection schedule. Based on that inspection, WTC&C provided a list of recommendations to upgrade and rehabilitate the reservoir. Anthon explained the need to repair the longitudinal crack in the reservoir and to remove and replace the coating that is on the exterior of the reservoir. Based on WTC&C's list the Commission approved the following; replacement of the exterior membrane, cleaning/coating of exposed reinforcing rod, installation of a Bilco hatch and repair of the longitudinal crack at an approximate cost of \$18,200. Motion by Sanderson, second by Melotte, to approve WTC&C of Lodi, to complete the repairs at an approximate cost of \$18,200. Motion carried.

Long Range Planning Review: This item was held over from last month's meeting. Anthon reviewed a Capital Improvement Plan for CWL. The plan is 'fluid' based on the fact that some of the items on the plan are driven by the City deciding what streets will be repaired. Also, Anthon noted that funding sources for all the projects are not known at this time.

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Fireman's Park Pavilion Electrical Extension: At last month's meeting Anthon was asked if E3P or CTC Funds could be used for the Pavilion Electrical Extension. Unfortunately, both of these funds cannot be used for the purpose of extending 3 phase power to the Pavilion. Anthon noted that the funds could be used to help offset costs for energy efficiencies inside the Pavilion. Motion by Sanderson, second by Melotte, to extend 3 phase power to the Park Pavilion Building at no cost. Motion carried.

NEW BUSINESS:

GD Roberts Grant Application: Included in the packet this month, was a memo from ESR Stieve outlining a proposed E3P incentive application from GD Roberts. GD Roberts purchased a new fiber laser that is more energy efficient than their current laser. Due to the timing of the application, GD Roberts was not able to apply for a Focus on Energy Grant. Therefore, ESR Stieve, suggested that a \$7,500 maximum grant be applied for GD Roberts. Motion by Lang, second by Crombie, to approve a \$7,500 grant for GD Roberts with the funds coming from CWL's E3P Fund. Motion carried.

Cash Disbursements/Accounts Payable Reports: The Commission reviewed the April Cash Disbursements Report. Checks numbered 18468-18527 and 37 wire and ACH transfers, totaled \$1,247,317.66. The Commission reviewed the Accounts Payable Report and ordered paid 46 requests totaling \$174,015.41. Motion by Sanderson, second by Robbins, to approve paying the 46 requests from the AP Report and to transfer \$59,021.60 from the James Street Account #1266 to the General Fund # 1310. Motion carried. The April cost per kilowatt-hour was \$0.07348. Reports were approved and placed on file.

Low Income/Public Benefits Discussion: This item was held over from last month. Included in this month's packet was a memo from Mike Hodges of WPPI detailing the options that CWL has for dispersing their Low Income/Public Benefits. The options included remaining with Energy Services Incorporated, having WPPI administer the program or giving the funds to the State DOA. After considerable discussion, motion by Sanderson, seconded by Melotte to opt into the State of Wisconsin DOA program for Low Income/Public Benefits. Motion carried on a voice vote.

DNR Lead Removal Loan Fund: Anthon discussed the proposed DNR Lead Service Line Replacement on private property loan fund with the Commission. The DNR is putting a great deal of pressure on water utilities to replace lead service lines on private property. The issue is that the PSC will not allow the use of rate payer funds for the replacement of lead service lines on private property. Anthon contacted the DNR about the \$11.8-million-dollar state-wide fund that has been established for lead service line replacement on private property. The loan is being set up to provide principal forgiveness to Water Utilities that are eligible, based on MHI and a scoring system established by the DNR. Anthon reported that the DNR maximum allowable principal forgiveness that Columbus is potentially eligible for is \$300,000 based on the population. The other issue with this program according to Anthon is the fact that the DNR does not have all the proper forms available yet for Water Utilities to even begin to apply for these funds. Anthon will report back to the Commission next month on this issue.

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Joint Council/Commission Meeting: The Commission discussed the item and was of the opinion that if a joint meeting was needed the City Council would request such a meeting.

Water & Electric Rate Study Review: This item is on CWL's annual calendar. The last electric and water rate adjustments were completed in 2012. Lang inquired about adjusting water rates in 2018 due to the recent improvements to the water system and the need for cost recovery. Anthon agreed that 2018 would be a good target date for a water rate adjustment as it will have been 6 years since the last rate adjustment.

2015 Consumer Confidence Report: Anthon explained that the annual CCR has been placed on the CWL website and distributed to various locations through-out Columbus.

REPORTS:

Financial Report was given by Sup't. Anthon and placed on file.

Mayor Comments: The Mayor departed at 4:45 pm from the meeting.

Superintendent's Report:

- 20 applicants applied for the business manager position, 5 were interviewed by Anthon, Lietha and Stark. Anthon noted that there are 2 finalists that he would recommend for the position and that he was going to negotiate with the top candidate over the next week.
- Anthon participated in a rating call with Moody's for the upcoming Utility Revenue Bond Issue. CWL has been rated A-3 by Moody's. Which is what Greg Johnson of Ehlers expected.
- Poser and Anthon met with new Alderperson Andrew Traxler last week for about an hour to discuss CWL.
- A preconstruction meeting for HWY 16 & 60 intersection was held on Tuesday of this week. Anthon, CA Vander Sanden and CFD Chief Koehn attended the meeting.
- Anthon showed the CWL Commission a rebate form from Alliant for a residential car charging station. The Commission thought that CWL could potentially offer a similar rebate to CWL customers through the E3P Fund. Anthon will have ESR Stieve approach the PSC about this issue.

Motion by Robbins, second by Lang to adjourn at 5:10 pm.

****Next Scheduled Meeting – Thursday, June 9th, 4:00 pm at Columbus Water & Light****

Respectfully Submitted,

Rolf Lang
CWL Commission Secretary

COLUMBUS WATER & LIGHT
COMMISSION MEETING
JUNE 9, 2016

CWL Commission President Poser called the CWL Commission meeting to order at 4:00 pm. Commissioners present: Poser, Andler, Robbins, Sanderson, Melotte and Crombie. Also present at the meeting was CWL Sup't. Anthon and Michelle Murphy CWL Business Manager. Excused Lang. Robbins was nominated as acting Secretary.

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

The Agenda for the meeting was approved on a motion by Crombie, seconded by Robbins.

Visitor's Comments and Utility Communications: The Columbus School District Endowment Fund sent the CWL Commission a thank-you note for the recent donation for the Color Run. The Columbus Community Hospital requested a donation of \$250 for a hole sponsorship for the annual CCH golf outing. Motion by Robbins, second by Crombie to donate \$250 to CCH for their annual golf outing, with the funds coming from the WPPI Community relations fund. Motion carried.

The Consent Agenda which consisted of the May 12th CWL Commission Meeting minutes, Monthly Treasurer's Report and Outage Report, was approved on a motion from Crombie, seconded by Robbins. Motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Cash Disbursements/Accounts Payable Reports: The Commission reviewed the May Cash Disbursements Report. Checks numbered 18528-18587 and 30 wire and ACH transfers, totaled \$842,272.98. The Commission reviewed the Accounts Payable Report and ordered paid 49 requests totaling \$429,717.07. Motion by Robbins, second by Crombie, to approve paying the 49 requests from the AP Report and to transfer \$60,478.61 from the James Street Account #1257 to the General Fund #1310. The CW&L James Street Construction – LGIP #7 – Account #1257 will now be closed. Motion carried. The May cost per kilowatt-hour was \$0.07172. Reports were approved and placed on file.

Utility Disconnect Letter Discussion: At last month's meeting the CWL Commission directed Anthon to request sample Disconnect Letters from other Utilities. Included in this month's packet were disconnect letters from Sun Prairie, Waunakee, Waterloo and Columbus. Anthon distributed a disconnect letter that Lang authored. Motion by Sanderson, second by Melotte to have CWL staff use Lang's letter as a template and add necessary language for customers to obtain Low Income/Public Benefit information.

Low Income/Public Benefits Report: Included in this month's packet was a report from CWL Accountant Stark that outlined the number of CWL Customers that have received low income/public benefits payments since 2013.

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Underground Utility Locator Discussion/Approval: Included in the CWL 2016 Budget, was the replacement of the underground utility locator. Anthon explained that the new locator will be capable of locating underground 'marker balls' and underground cable faults. Two quotes were received; one from Border States and the other from C&M Hydraulics. Motion by Andler, second by Crombie to accept the quote from C&M Hydraulics in the amount of \$4,306.63 for a 3M Underground Utility Locator.

WP #2 Dehumidifier Discussion/Approval: Anthon reviewed the quote from TAS Heating and Cooling for a replacement dehumidifier for WP #2. The quote from TAS was in the amount of \$14,190. This item was included in the 2016 CWL Budget due to the fact that this dehumidifier was not functioning properly in late 2015. Anthon explained that this is one of four dehumidifiers that was originally installed at WP #2 in 1993. After significant discussion, Anthon was directed to see if E3P Funds and Focus on Energy Funds were available for this project and report back to the CWL Commission at the July meeting.

REPORTS:

Financial Report was given by Sup't. Anthon and placed on file.

Mayor Comments: The Mayor commented on Sunday afternoon's storm damage on N. Dickason Boulevard and the progress of the local street projects.

Superintendent's Report:

- A riser pole on the corner of N. Dickason Boulevard and Middleton Street was damaged on Sunday, June 5th as a result of a tree limb breaking off and damaging the overhead circuit. CWL's Linecrew worked until 3:00 am on Monday, June 6th to repair the damage.
- CWL's crew repaired a water main break in the intersection of N. Birdsey and Mill Street on Tuesday, June 7th. This water main is scheduled for replacement as part of the 2016 Local Streets Project.
- The 2016A MRB Bond proceeds were received on Wednesday, June 8th. Anthon worked with Dennis Sweno of F&M Bank, to place the funds in the appropriate CD's for the Debt Service Reserve Account. A construction account has also been established for the remaining proceeds so that invoices can be paid for projects as they are received.
- Office Manager Olson and Anthon participated in a DNR webinar on funding opportunities for Lead Service Line Replacements. The DNR is still working through some aspects of the application process. Municipalities interested in this program have until June 30th to provide information to the DNR.

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- Anthon spoke with a representative of Alliant about acquiring a residential customer behind the Columbus West Travel Center. Alliant has requested that CWL consider a territory agreement in order to acquire this customer. Anthon will continue to update the Commission on this item.

Motion by Crombie, second by Melotte to adjourn at 4:47 pm.

****Next Scheduled Meeting – Thursday, July 14th, 4:00 pm at Columbus Water & Light****

Respectfully Submitted,

Greg Robbins
Acting CWL Commission Secretary

DRAFT

**Columbus Historic Landmarks and Preservation Commission
Monthly Meeting, Community Center/Recreation Building, 5:00 PM**

Date: July 13, 2016

Attendees:

**Carolyn Fredericks Beth Altschwager Retta Kurth
Jan Ulrich RuthAnn Hermanson John Salzwedel
Kris Schirmacher**

- 1. Call meeting to order**
- 2. Properly posted meeting**
- 3. Approve Agenda of July 13, 2016 Meeting**
Motion: Altschwager Second: Schirmacher Motion Approved
- 4. Approve Minutes of June 8, 2016 Meeting**
Motion: Schirmacher Second: Salzwedel Motion Approved
- 5. Treasurer Report-Attached:**
Motion: Kurth Second: Schirmacher. Motion Approved
- 6. CHLPC City budget summary – New project fund emptied.**
- 7. Old Business:**
 - A. Resthaven project ideas:**
 - 1) Roof – bids/time frame- Carolyn & Davis:** Will recommend Ganzer Roofing Co. to City Council. Following approval, it will be scheduled before the end of the year.
 - B. Intensive Survey/National Register Nomination:** No current update.
 - C. Pavilion ADA Project:**
 - 1) Started 6/26/16:** Fredericks will be contacting WPPI representative to check on grants for energy efficient sensor lights for bathrooms. Hermanson, Salzwedel, and Fredericks will check on bathroom fixtures. Fredericks reported on additional water & light expenses to the city.
 - 2) Fundraising events/ideas:** Following discussion, the general concensus was to hold an “open house” for the general public and donors to view the progress and offer “ideas” for contributions. A follow-up event late in the year to thank donors is under consideration.

D. Jan's book signing – Wonderful Event!

E. CHLPC garden: Looking good.

F. Root for Columbus: No new information.

8, New Business:

A. Thank you Jan – downtown tour with UW Madison group:

B. Design Coalition billing/bills: Motion by Schirmacher, Second by Salzwedel to pay Invoices #1067 (\$717.78) and # 1068 (\$590.69) from ADA Acc't # 250968. Motion carried.

C. Other:

1) Ulrich sought information on historical sites for her follow-up book.

2) Questions concerning the sign ordinance for La Tolteca were forwarded to Jake Henning.

9. Council Liason report: n/a

10: Adjourn: Motion made by Altschwager, seconded by Salzwedel. Motion carried. Meeting adjourned at 7:30 pm.

Respectfully Submitted,
Retta Kurth, Sec.

\$ 10.00 - PD

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00/day

Application Date: _____

Town Village City of COLUMBUS

County of COLUMBIA

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Sept 24/2016 and ending Sept 24, 2016 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Tri-County Lodge Odd Fellow

(b) Address 131 W. James St Columbus WI 53925
(Street) Town Village City

(c) Date organized Dec 15, 2007

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Keith Loppnow N3164 River Rd, Columbus, WI 53925

Vice President Jeff Kanouse 400 MEADOW LN COLUMBUS WI 53925

Secretary Rick Raafz 232 S. Birds St. Columbus WI

Treasurer Luke Denny 106 Vista Circle Columbus, WI 53905

(g) Name and address of manager or person in charge of affair: Keith Loppnow

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Fireman's Park Pavilion

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Oddtoberfest

(b) Dates of event Sept. 24 2016

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Keith Loppnow 1/27/16
(Signature/date)

(Name of Organization)
Officer Paul Ray 1/20/16
(Signature/date)

Officer Jeff Kanouse 2/3/16
(Signature/date)

Officer [Signature] 2/3/16
(Signature/date)

Date Filed with Clerk 7/21/16

Date Reported to Council or Board 8/11/16

Date Granted by Council _____

License No. 5-14



STREET CLOSING APPLICATION

Name of Organization Applying for permit:

Columbus WI F.U.N.

Contact Information:

Name: Nicole Tuttle

Address 509 Harrison Street, Waterloo, WI 53594

Phone 608.332.6434 email Columbuswifun@gmail.com

****please provide a certificate of insurance for the event**

Date(s) and time(s) of street closing:

Sunday, August 7, 2016 _____ 7 am 9 pm
_____ am _____ pm

Name of street(s) and description of area to be closed:

Lot behind VFW, 1st block of S water street (between
E. James & S. Harrison)

Purpose for street closing:

Arts & Ales Festival

***Attach a map showing area of the requested street closure.**

ITEMS REQUESTED:			
Barricades	_____ No	<u>X</u> Yes	<u>4</u> number needed
Trash Barrels	_____ No	<u>X</u> Yes	<u>12</u> number needed
Picnic Tables	_____ No	<u>X</u> Yes	<u>12</u> number needed
with umbrellas	_____ No	<u>X</u> Yes	<u>8</u> number needed (15 maximum)
Fencing	_____ No	<u>X</u> Yes	_____ number of sections (3 12' sections)
<i>additional fencing options available—see reverse</i>			
IT IS THE APPLICANT'S RESPONSIBILITY TO CONTACT DEPT OF PUBLIC WORKS <u>THREE DAYS PRIOR TO EVENT</u> AT 920.623.5908 TO MAKE ARRANGEMENTS FOR ITEMS REQUESTED			

Nicole Tuttle
Applicant Signature

10 July 2016
Date

RT 7/14/16
Initials/date received in clerk's office

Council Action _____
Date of Action _____



ROUTING SHEET—CITIZEN/ORGANIZATION REQUESTS

Name of Applicant/Organization: Columbus WI F.U.N.

Contact Information: Nicole Tuttle 608-332-6434

Date of Event: 8/7/16 Name of Event: Arts + Ales Festival

Date Received in Clerk's Office: 7/14/16 Date to Return to Clerk's Office: 7/22/16

1st Council Mtg - August - August 1st

FIRE DEPARTMENT RECOMMENDATION: *Please forward to next department after review*

Approve Deny Approve with restrictions

Randall Kim

7-15-16

Signature

Date

PUBLIC WORKS DEPARTMENT RECOMMENDATION: *Please forward to next department after review*

Approve Deny Approve with restrictions Please let us know how many sections of fence are needed.

Davis R Clark

7-21-16

Signature

Date

W&L DEPARTMENT RECOMMENDATION: *Please forward to next department after review*

Approve Deny Approve with restrictions

[Signature]

7-22-16

Signature

Date

POLICE DEPARTMENT RECOMMENDATION: *Please forward to next department after review*

Approve Deny Approve with restrictions

[Signature]

7/28/16

Signature

Date

EOC RECOMMENDATION: *Please forward to next department after review*

LARGE EVENT OPERATIONS PLAN: required: Y N notified: Y N received: Y N date: _____

Approve Deny Approve with restrictions

[Signature]

7-15-16

Signature

Date

CITY ADMINISTRATOR RECOMMENDATION: *Please return to Pat Goebel, Administration*

Approve Deny Approve with restrictions

Signature

Date

CITY OF COLUMBUS

ORDINANCE No. 732 – 16

**AN ORDINANCE TO IMPOSE AN IMPACT FEE PURSUANT TO
§66.0617, WIS. STATS**

The City of Columbus Common Council hereby makes the following Findings of Fact and based on these Findings of Fact does hereby ordain as follows:

Findings of Fact

1. Columbus Commerce Center LLC (“Commerce Center”) is a developer that has constructed a land development as those terms are defined in §66.0617(1), Stats.
2. The land development created by Commerce Center is a non-residential development that created a need for expanded or improved public facilities within the City of Columbus.
3. Commerce Drive was constructed by Commerce Center as part of the Commerce Center Plat land development.
4. The specific public facilities that required expansion or improvement consist of construction and creation of turn lanes at the intersection of State Highway 60 and Commerce Drive and a right turn lane from Highway 60 to Highway 16 located in the City of Columbus.
5. On or about April 30, 2013, Commerce Center, the City of Columbus and the Wisconsin Department of Transportation (“DOT”) entered into a Memorandum of Understanding (“MOU”) for future transportation improvements to the Commerce Drive/Highway 60 intersection and the Highway 60/16 intersection. A true and correct copy of the Memorandum of Understanding is attached to this Ordinance as Exhibit A and incorporated herein by reference.
6. Pursuant to Sections 2 and 3 of the MOU, Commerce Center was required to provide a left turn lane from State Highway 60 into Commerce Drive and a right turn lane from State Highway 60 into State Highway 16 (the “Turn Lanes”) within 3 years from the date of the MOU.
7. Before Commerce Center could complete the construction of the Turn Lanes as required by the MOU, the DOT notified the City of Columbus and Commerce Center

that the DOT would be doing a highway project that would include improvements as required to be completed by Commerce Center pursuant to the terms of the MOU.

8. On or about June 30, 2015, the City of Columbus and the DOT entered into a State/Municipal Agreement (“SMA”) for a state highway project which provided among other things that the DOT would be constructing the Turn Lanes. The SMA between the City of Columbus and the DOT is attached hereto as Exhibit B and incorporated herein by reference.
9. Pursuant to the terms of the SMA a \$40,000.00 credit is due from the City of Columbus to the DOT to compensate the DOT for the cost of constructing the Turn Lanes. This credit is made pursuant to the MOU between Commerce Center, the City of Columbus and the DOT referenced in these findings as Exhibit A.
10. Pursuant to the Exhibit B SMA, the City will pay the DOT \$40,000.00 toward the construction of the Turn Lanes. If not for the SMA, Commerce Center would have been required, at its sole expense, to construct the Turn Lanes pursuant to the Exhibit A MOU.
11. Pursuant to §66.0617(5)(b) Stats., a municipality may delineate geographically defined zones within a municipality and may impose impact fees on land development in a zone that differs from impact fees imposed in other zones within the municipality.

Ordinance

1. The Findings of Fact set forth in paragraphs 1-11 above are adopted and incorporated by reference.
2. Pursuant to §66.0617(2) Stats., the City of Columbus imposes a \$40,000.00 impact fee upon Columbus Commerce Center LLC and further provides that Columbus Commerce Center LLC shall be solely responsible for all engineering and legal fees associated with the imposition of this impact fee pursuant to §66.0617(1)(a), Stats.
3. This impact fee shall be paid by Columbus Commerce Center LLC on or before November 1, 2016. If Columbus Commerce Center LLC does not pay the impact fee by this date, the City of Columbus may apply the unpaid balance due on a proportional basis to all of the lots owned by Columbus Commerce Center LLC on the 2016 tax bill or pursue any remedy available under law to collect any outstanding balance due.
4. This impact fee imposed upon Columbus Commerce Center LLC meets the following standards:

- a. It bears a rational relationship to the need for expanded or improved public facilities that are required to serve the land development.
 - b. It does not exceed the proportionate share of the capital costs that are required to serve the land development as compared to the existing uses of land within the municipality.
 - c. Is based upon the actual capital costs or reasonable estimates of capital costs for the improved public facilities.
 - d. The impact fee has been reduced to compensate for other capital costs imposed by the City with respect to land development to provide or pay for public facilities, including special assessments, special charges, land dedications or fees in lieu of land dedications under Chapter 236 or any other items of value.
 - e. The impact fee has been reduced to compensate for monies received from the federal or state government specifically to provide or pay for the public facilities for which the impact fees are imposed.
 - f. It does not including amounts necessary to address existing deficiencies in public facilities.
 - g. The information necessary to comply with the public facilities need assessment is as set forth on the attached Exhibits A and B.
 - h. The public hearing as required by §66.0617(3) was held by the City of Columbus Common Council on the ____ day of _____, 2016, and a notice of the public hearing was published as Class 1 Notice under Chapter 985 of the Wisconsin Statutes prior to the public hearing.
5. Columbus Commerce Center LLC has the right to contest the amount, collection or use of the impact fee by the City of Columbus by bringing an action in a court of competent jurisdiction located in Columbia County, Wisconsin.
6. **Severability.** If any portion of this Ordinance or its application on any person or circumstances is held invalid, the validity of this Ordinance as a whole or any other provision herein or its application shall not be affected.
7. **Effective Date.** This Ordinance shall take effect immediately upon its passage and publication.

Adopted this ____ day of _____, 2016.

CITY OF COLUMBUS

By: _____
Kelly Crombie, Mayor

By: _____
Anne Donahue, City Clerk

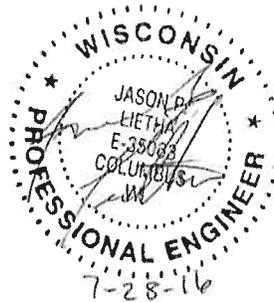
Final Assessments for 2016 Street and Utility Improvements

Columbus, Wisconsin

April 1, 2016

Revised May 31, 2016

Revised July 28, 2016



Prepared for:

City of Columbus
Columbia County, Wisconsin

**A copy of the complete
report is available for
review in the office of
the city clerk at
Columbus City Hall.**

2016 AGENDA ITEM

MEETING DATE: August 1, 2016

AGENDA ITEM: Water Tower Issue

DETAILED DESCRIPTION OF SUBJECT MATTER:

The Chapel Street Water Tower issue is on the regular agenda for Monday in the event there is information available to make any further decisions or direction necessary to the situation.

As of the completion of this memo, we have yet to have the structural reviews by both the insurance company and by Curt Strauss, the consultant that HLPC asked to have a look at the structure. Mr. Strauss is slated to complete his work on Thursday, July 28th.

As we receive any follow up reports, we will provide them in advance of the meeting on Monday.

MEMORANDUM

TO: Patrick Vander Sanden

FROM: Paul A. Johnson

DATE: July 13, 2016

RE: Highway 60 Turn Lanes into Commerce Drive

Following the last meeting of the Committee of the Whole, City staff has had further discussion regarding the proper mechanism to collect the sum of \$40,000.00 from Columbus Commerce Center LLC (“Commerce Center”) for the construction of turn lanes at the intersection of Highway 60 and Commerce Drive.

As background, pursuant to a Memorandum of Understanding by and between Commerce Center, the City and the DOT dated on or about April 30, 2013, Commerce Center was to be solely responsible for a left turn lane from State Highway 60 into Commerce Drive and a right turn lane from State Highway 60 into State Highway 16. However, instead of Commerce Center completing these improvements, the DOT completed the improvements as part of the Highway 60/16 intersection project done in 2016. Because the DOT cannot enter into an agreement directly with a developer, the DOT then charged the City the sum of \$40,000.00 to do the improvements that were originally to be done by Commerce Center. The City now desires to be reimbursed the \$40,000.00 from Commerce Center.

We have discussed the possibility of creating a special assessment district to recoup the \$40,000.00 from Commerce Center. This has turned out to be an undesirable process due in part to the fact that the City is not actually doing the construction project, some of the land being improved is outside of the city jurisdictional limits, some of the benefitted parties are outside of the city jurisdictional limits and are not subject to assessment, and there would be some difficulty in determining the benefitted parties, and then apportioning each benefitted party’s share of the assessment.

Instead of the special assessment process, I am recommending that the City establish an impact fee ordinance which will cover the area of the Commerce Drive/Highway 60 intersection and result in Columbus Commerce Center LLC paying the City \$40,000.00. The impact fee process is set forth in §66.0617 of the Wisconsin Statutes. Pursuant to this statute, Columbus Commerce Center LLC is a developer that created a land development and by creating the land development, created a need for improved public facilities (the turn lanes referenced in the Memorandum of Understanding). The impact fee may be imposed against the developer, and the fees collected used by the City to defray the costs of the improvements being made. In other words, the \$40,000.00 that the City paid to the state can be recouped by the City from the Commerce Center LLC.

In order to create the impact fee, the City Council must adopt an ordinance to that effect. A draft of the proposed ordinance is attached to this memorandum. Usually as part of the impact fee process, the City is to complete a needs assessment to justify the public facilities being improved. I believe the Memorandum of Understanding and the SMA between the state and the municipality will satisfy the needs assessment requirement. A public hearing also needs to be held by the City Council prior to the adoption of the ordinance.

The impact fee ordinance provides that Commerce Center will pay the City in full on or before November 1, 2016. The payment will be \$40,000.00, plus any and all engineering and legal fees associated with this process. If payment is not made by November 1, the City can divide the remaining balance due into equal portions and apply an equal portion against all of the lots owned by Commerce Center LLC in the plat and the collect the fees as part of the 2016 real estate tax bill.

I suggest we discuss this at the next Committee of Whole meeting.

CITY OF COLUMBUS

ORDINANCE No. 732 – 16

**AN ORDINANCE TO IMPOSE AN IMPACT FEE PURSUANT TO
§66.0617, WIS. STATS**

The City of Columbus Common Council hereby makes the following Findings of Fact and based on these Findings of Fact does hereby ordain as follows:

Findings of Fact

1. Columbus Commerce Center LLC (“Commerce Center”) is a developer that has constructed a land development as those terms are defined in §66.0617(1), Stats.
2. The land development created by Commerce Center is a non-residential development that created a need for expanded or improved public facilities within the City of Columbus.
3. Commerce Drive was constructed by Commerce Center as part of the Commerce Center Plat land development.
4. The specific public facilities that required expansion or improvement consist of construction and creation of turn lanes at the intersection of State Highway 60 and Commerce Drive and a right turn lane from Highway 60 to Highway 16 located in the City of Columbus.
5. On or about April 30, 2013, Commerce Center, the City of Columbus and the Wisconsin Department of Transportation (“DOT”) entered into a Memorandum of Understanding (“MOU”) for future transportation improvements to the Commerce Drive/Highway 60 intersection and the Highway 60/16 intersection. A true and correct copy of the Memorandum of Understanding is attached to this Ordinance as Exhibit A and incorporated herein by reference.
6. Pursuant to Sections 2 and 3 of the MOU, Commerce Center was required to provide a left turn lane from State Highway 60 into Commerce Drive and a right turn lane from State Highway 60 into State Highway 16 (the “Turn Lanes”) within 3 years from the date of the MOU.
7. Before Commerce Center could complete the construction of the Turn Lanes as required by the MOU, the DOT notified the City of Columbus and Commerce Center

that the DOT would be doing a highway project that would include improvements as required to be completed by Commerce Center pursuant to the terms of the MOU.

8. On or about June 30, 2015, the City of Columbus and the DOT entered into a State/Municipal Agreement (“SMA”) for a state highway project which provided among other things that the DOT would be constructing the Turn Lanes. The SMA between the City of Columbus and the DOT is attached hereto as Exhibit B and incorporated herein by reference.
9. Pursuant to the terms of the SMA a \$40,000.00 credit is due from the City of Columbus to the DOT to compensate the DOT for the cost of constructing the Turn Lanes. This credit is made pursuant to the MOU between Commerce Center, the City of Columbus and the DOT referenced in these findings as Exhibit A.
10. Pursuant to the Exhibit B SMA, the City will pay the DOT \$40,000.00 toward the construction of the Turn Lanes. If not for the SMA, Commerce Center would have been required, at its sole expense, to construct the Turn Lanes pursuant to the Exhibit A MOU.
11. Pursuant to §66.0617(5)(b) Stats., a municipality may delineate geographically defined zones within a municipality and may impose impact fees on land development in a zone that differs from impact fees imposed in other zones within the municipality.

Ordinance

1. The Findings of Fact set forth in paragraphs 1-11 above are adopted and incorporated by reference.
2. Pursuant to §66.0617(2) Stats., the City of Columbus imposes a \$40,000.00 impact fee upon Columbus Commerce Center LLC and further provides that Columbus Commerce Center LLC shall be solely responsible for all engineering and legal fees associated with the imposition of this impact fee pursuant to §66.0617(1)(a), Stats.
3. This impact fee shall be paid by Columbus Commerce Center LLC on or before November 1, 2016. If Columbus Commerce Center LLC does not pay the impact fee by this date, the City of Columbus may apply the unpaid balance due on a proportional basis to all of the lots owned by Columbus Commerce Center LLC on the 2016 tax bill or pursue any remedy available under law to collect any outstanding balance due.
4. This impact fee imposed upon Columbus Commerce Center LLC meets the following standards:

- a. It bears a rational relationship to the need for expanded or improved public facilities that are required to serve the land development.
 - b. It does not exceed the proportionate share of the capital costs that are required to serve the land development as compared to the existing uses of land within the municipality.
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 - d. The impact fee has been reduced to compensate for other capital costs imposed by the City with respect to land development to provide or pay for public facilities, including special assessments, special charges, land dedications or fees in lieu of land dedications under Chapter 236 or any other items of value.
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 - g. The information necessary to comply with the public facilities need assessment is as set forth on the attached Exhibits A and B.
 - h. The public hearing as required by §66.0617(3) was held by the City of Columbus Common Council on the ____ day of _____, 2016, and a notice of the public hearing was published as Class 1 Notice under Chapter 985 of the Wisconsin Statutes prior to the public hearing.
5. Columbus Commerce Center LLC has the right to contest the amount, collection or use of the impact fee by the City of Columbus by bringing an action in a court of competent jurisdiction located in Columbia County, Wisconsin.
6. **Severability.** If any portion of this Ordinance or its application on any person or circumstances is held invalid, the validity of this Ordinance as a whole or any other provision herein or its application shall not be affected.
7. **Effective Date.** This Ordinance shall take effect immediately upon its passage and publication.

Adopted this ____ day of _____, 2016.

CITY OF COLUMBUS

By: _____
Kelly Crombie, Mayor

By: _____
Anne Donahue, City Clerk

**MEMORANDUM OF UNDERSTANDING
FOR FUTURE TRANSPORTATION IMPROVEMENTS TO THE
COMMERCE DRIVE AND HIGHWAY 60 INTERSECTION AND
STATE HIGHWAY 16/STATE HIGHWAY 60 INTERSECTION**

**THIS MEMORANDUM OF UNDERSTANDING MADE BY AND BETWEEN
COLUMBUS COMMERCE CENTER LLC, THE CITY OF COLUMBUS,
COLUMBIA COUNTY, WISCONSIN, and THE WISCONSIN DEPARTMENT OF
TRANSPORTATION**

WHEREAS, Columbus Commerce Center LLC (“Commerce Center”) is developing commercial sites in the southwest quadrant of the State Highway 60 (STH 60) and State Highway 16 (STH 16) intersection (the 60/16 Intersection) on a parcel of land located in the City of Columbus, Columbia County, Wisconsin, said development being more particularly described in **Exhibit A** attached hereto and incorporated by reference (the Development); and

WHEREAS, as a result of this Development, general growth in the area, and a projected increase in through traffic, it is anticipated that additional traffic will be generated in the Intersection; and

WHEREAS, the Wisconsin Department of Transportation (“Grantor”) owns all access rights along STH 60 and STH 16; and

WHEREAS, Grantor has allowed one access point for the Development on Highway 60, that access point being at Commerce Drive as platted (the Commerce Drive/60 Intersection), and it is contemplated that future modifications must be made to the 60/16 Intersection and the Commerce Drive/60 Intersection, said intersections hereinafter referred to jointly as the Intersections, to protect the safety of the traveling public and to protect the investment of the Grantor in STH 60 and STH 16; and

Exhibit A

WHEREAS, a traffic impact analysis dated June 20, 2012, was provided to Grantor for review. and following its review, Grantor , by Memorandum dated July 6, 2012, identified certain improvements that will need to be made to the Intersections based on anticipated development, general growth in the area, and a projected increase in through traffic, and related traffic volumes in the future; and

WHEREAS, some of the required improvements will be made by Commerce Center and some of the required improvements will be made in the future by the City of Columbus ("Columbus").

NOW, THEREFORE, the parties to this Memorandum of Understanding desire to enter into this Agreement regarding future improvements to STH 60 and STH 16 in order to provide for continued access control along STH 16 and STH 60 in the vicinity of the Intersections. These improvements are intended to protect the public investment in the highways involved, enhance highway safety in the area affected and maintain reasonable traffic flows through the areas addressed. This Memorandum of Understanding is entered into pursuant to §84.25(9), of the Wisconsin Statutes.

1. Only one access point will be permitted by Grantor onto STH 60 and that access point will be Commerce Drive as presently platted.
2. Commerce Center will provide a left turn lane from STH 60 into Commerce Drive and a right turn lane from STH 60 into STH 16. This part of the project will use as much of the existing pavement as possible as temporary interim construction. Attached as **Exhibit B** is a preliminary design for this project.
3. The earlier of 3 years from the date of this Agreement, or prior to occupancy of the next lot of the Development, Commerce Center shall remove the temporary interim construction as set forth in paragraph 2 above and provide pavement removal and replacement to meet the normal and customary permanent improvements required by

Grantor for the turn lanes referenced in paragraph 2 above. Attached as **Exhibit C** is a preliminary design for this project.

4. It is contemplated by the parties to this Agreement that as additional lots within the Development are improved, as there is general growth in the area, and as there is projected increase in through traffic, the traffic flow in the Intersections will increase.

As traffic flows increase, Grantor, at its discretion, may require Columbus to construct certain improvements to the STH 60/STH 16 Intersection in order to promote safe traffic that are related to growth in Columbus. A potential list of improvements to be required by Grantor is attached hereto as **Exhibit D** and incorporated herein by reference. Grantor reserves the right to require Columbus to conduct additional engineering or traffic studies, by qualified entities chosen by Columbus.

5. For all improvements required by Grantor, Columbus may be responsible for some or all expenses and costs associated with modifications and improvements to the Intersections.
6. Nothing in this Agreement referencing costs that could or will be incurred by Columbus is intended to limit the ability of Columbus to pass those costs onto land owners or developers through development agreements, land division improvements, zoning approvals, special assessment proceedings and/or the imposition of impact fees.
7. The provisions of this Memorandum of Understanding are intended to be enforceable between the parties hereto. In the event of a dispute between the parties, they shall meet and attempt to resolve the dispute informally. In the event any access point is created or permitted in violation of the terms of this Agreement or in violation of access rights previously acquired by Grantor, the Grantor may take action to close said access points and said access points shall remain closed pending the outcome of any appeal or judicial review proceeding. Costs for taking such action to close access points that violate the provisions of this Agreement may be set off against local highway aids due to Columbus. Nothing herein shall limit the statutory obligations and privileges of the Grantor.
8. This Memorandum of Understanding is effective on the date the document is duly executed by all parties.

CITY OF COLUMBUS

Date: _____

Date: _____

By: _____
Robert Link, Mayor

By: _____
Anne Donahue, Clerk

COLUMBUS COMMERCE CENTER WISCONSIN DEPT. OF TRANS.

Date: _____

Date: _____

By: _____
Michael S. Eisenga, Member

By: _____
Jeff Gust



CORRESPONDENCE/MEMORANDUM

State of Wisconsin

DATE: 07/06/12

TO: Shana Mogensen – Graef
Jean Mancheski – WisDOT Planning
Dave Kreitzmann – WisDOT Planning

FROM: Graham Heitz – WisDOT Traffic

CC: Steven Sobiek – City of Columbus
Mike Hoelker – WisDOT Planning
Dale Oestreich – WisDOT Planning

SUBJECT: Columbus Commerce Center Development TIA
USH 151 & STH 16/60 Interchange Area
(C) Columbus
Columbia Co.

Wisconsin Dept. of Transportation
DTSD / SPO / Traffic
2101 Wright St.
Madison, WI 53704

phone: 608-246-5362
fax: 608-246-5383
e-mail: graham.heiz@dot.wi.gov

Following are comments submitted on behalf of WisDOT – Traffic regarding the above-referenced TIA, dated 06/20/12. The TIA pertains to the planned mixed-use development to be located in the south quadrant of the STH 16 & STH 60 intersection in City of Columbus. Except for the existing truck stop located on the opposite side of STH 16 from this site, no off-site developments were considered within the study.

I generally concur with the traffic-based assumptions & analysis presented by the TIA. Based on the TIA findings & recommended improvements, the majority of intersection movements within the study area are expected to operate with LOS values greater than or equal to level “C” during the development horizon year of CY2027 & under Total Traffic volumes. Noted exceptions to this minimum LOS include certain low-volume mov’ts & are documented in the study.

Notes regarding improvements:

General improvement comments

- Spacing between the intersections of STH 16 & Commerce Dr along STH 60 should be increased to closer to 1,000-ft for improved coordinated signal operation, queue storage & vehicle weaving (see STH 60 & Commerce Dr comment section below).
- If not already, Commerce Dr will need to be made public street connection such that proper geometrics are better accommodated, signal or roundabout control is allowable & future traffic control devices/equipment can be located in public right-of-way.
- When planning for related geometric improvements, the existing residential driveway on the northwest side of STH 60 will need to be considered. Treatments such as raised medians may require appropriate modifications to maintain access.
- Based on the scope of recommended improvements & extended development phasing, right-of-way as well as any provisions for set-backs, along USH 151, STH 16 & STH 60 should be considered early & reserved for future geometrics.

Other comments regarding specific intersections in addition to those addressed in the TIA are indicated below....

USH 151 Northbound Off Ramp

- The existing turn bay length along the NB off ramp is approximately 100-ft. No improvements are recommended by the TIA that would lengthen the turn bay, but based on anticipated vehicle queuing included on the analysis, it should be increased to a minimum of 200-ft to reduce potential of queue spillback blocking access to the adjacent turn lanes.
- Extending the EB left-turn bay along STH 16/60 as recommended by the TIA is appropriate, yet may not be possible due to the location of existing structure piers. Implementation of a roundabout in lieu of a signal at this location may provide a benefit due to this potential constraint.
- It is noted that the TIA anticipates signal warrants to be met by CY2027 even without development traffic. The need for revised intersection control will be reviewed in association with any future WisDOT improvement projects. If before that time however, intersection operations deteriorate & signals become warranted due to development impacts, improvements may need to be funded locally (see General comment section below).

USH 151 Southbound Off Ramp

- No comments.

STH 16 & STH 60

- It is understood that no improvements will need to be made at this intersection until sometime after Phase 1 has been completed. WisDOT will add this intersection to our list of locations that require more routine turning mov't counts collected for monitoring purposes. At a minimum, geometric improvements should be made when signals are intended to be installed & preferably earlier (it's advisable to construct the WB dual left-turn lanes on STH 16/60 more immediately & before development volumes increase due to traffic inconvenience caused by construction). If dual-lefts are constructed prior to signals being installed, the right-most left-turn lane will need to be cross-hatched out to provide a single slotted left-turn bay.
- At previous coordination meetings with the City & local land owners, it was been mentioned that signals are generally a preferred form of intersection traffic control to roundabouts. Yet based on recommended lane configuration along STH 60 between STH 16 & Commerce Dr, there may be advantages based on traffic operations & right-of-way impacts (see STH 60 & Commerce Dr comment section below).

STH 16 & Columbus-Fall River Rd

- No comments.

STH 60 & Commerce Dr

- It is understood the TIA indicates that no improvements will need to be made at this intersection until sometimes after Phase 1 has been completed. However, given that over half the WB STH 60 approach volume is expected to turn left into the development (75 thru vehs & 125 left-turn vehs in the Saturday peak), a left-turn bay 150-ft (minimum) in length should be constructed more immediately.
- Beyond the addition of turn bays & future intersection traffic control, the TIA does not recommend improvements to STH 60. However, under signal control, an expanded cross section on WB STH 60 which is carried thru Commerce Dr is required for the following reasons:

- Conceptual layout indicated in TIA Exh. 6-1A (mark-up is included as Attachment 1) creates a lane trap for vehicles using the left-most turn lane on the WB approach back at the STH 16 & STH 60 intersection,
 - Resultant lane trap & reduced intersection spacing create a short weave section that will violate motorist expectancy & negatively affect operations on WB STH 60,
 - Expanded cross section will allow for suitable placement of infrastructure (curbing, drainage structures, signal equipment, etc.) that are able accommodate increased volumes due to off-site land use.
- To reduce thru vehicle delays & reduce rear-end crash potential, provide a 200-ft right-turn bay on EB STH 60.
 - Medians on the south approach of Commerce Dr should be sized or located such that a future auxiliary lane can be carried thru the intersection along EB STH 60 to STH 16.
 - The affects of a widened cross-section, reduced intersection spacing, potential weave segments & right-of-way impacts may be overcome by implementing roundabouts at intersections that meet signal warrants along STH 60 (see STH 16 & STH 60 comment section above).

General:

- Due to the probability for extended development phasing, an MOU between the City & WisDOT should be considered. Along with general traffic engineering principals, an MOU could be used to determine the scope & timing of future roadway improvements. This document could also be used to identify appropriate funding sources of those improvements.
- As pointed out by the TIA, traffic control signals may be considered after being justified by a traffic engineering study that includes a signal warrant analysis based on actual intersection turning movement volumes.
- Geometrics may be required beyond those recommended in the TIA & any discussed above. Such requirements are intended to recognize other operational factors beyond LOS considerations. Examples of this include the addition of right turn lanes to separate turning movements from thru volumes, medians, channelizing islands, bicycle/pedestrian accommodations, etc.
- Related to these improvements is the requirement to provide roadway construction & signal installation plans with estimated quantities & specifications that are based on current WisDOT standards. Costs for engineering & construction of geometric improvements & traffic control signal modifications that are installed based on development traffic as identified within the TIA, as well as any identified above should not be borne by WisDOT unless these improvements are within the appropriate scope of a state let project.

END



**STATE/MUNICIPAL AGREEMENT
FOR A STATE-LET HIGHWAY
PROJECT**

Date: April 28, 2015
I.D.: 1401-02-02/72
Road Name: STH 16/STH 60
Limits: Hall Road – USH 151
County: Columbia
Roadway Length: 0.83 miles

51

The signatory city, village, town or county, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility The existing pavement is cracked and deteriorated. There is a safety need at the STH 16/60 intersection. This intersection has a pattern of right angle crashes. There are no accommodations for pedestrians and bicyclists in this developing area.

Proposed Improvement - Nature of work: The proposed safety improvement is signaling the intersection of STH 16 and STH 60, and will add offset left turn lanes to STH 16 in order to increase sight distance for opposing left turn vehicles at the STH 16/60 intersection. Turn lanes on STH 60 will also be provided for the entrance into Columbus Commerce Center. The typical section will be changed from a rural to an urban section with dedicated on street bicycle facilities, curb and gutter, terraces and sidewalk.

If the municipality decides to install a continuous standard highway lighting system, the system must be permitted and installed to accepted WisDOT standards. The standards are defined in the Wisconsin Department of Transportation Traffic Guidelines Manual, Chapter 11, Section 10, Subject 1. Cost of the design of an approved continuous standard highway lighting system is eligible for 100% Federal/State funding. Construction of an approved continuous standard highway lighting system is eligible for 50% Federal/State funding, in conjunction with this construction project.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:

- 1) The municipality will be responsible for 100% of the sanitary sewer and water main utility work including adjustments of manhole covers and water valves as well as the construction inspection and acceptance.

TABLE 1: SUMMARY OF COSTS

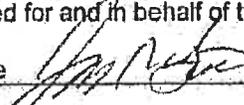
Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
Preliminary Engineering: Plan Development	\$183,537	\$183,537	100%	\$0	0%
Real Estate Acquisition: Acquisition (1401-02-20)	\$20,000	\$20,000	100%	\$0	0%
Compensable Utilities(1401-02-40)	\$10,000	\$10,000	100%	\$0	0%
Construction(1401-02-72):					
010 Resurface Roadway **	\$1,563,410	\$1,563,410	100%	\$0	0%
020 Signals/Turn Lanes at STH 60 **(1)	\$1,574,583	\$1,534,583	BAL	\$40,000	LS
040 CSS (2)	\$31,900	\$31,900	MAX	\$0	
050 San. Sewer/water main adj. (3)	\$10,000	\$0	0%	\$10,000	100%
Total Cost Distribution	\$3,393,430	\$3,343,430		\$50,000	

Construction estimates include 12% delivery

Notes to Table 1: Summary of costs

- (1) A \$40,000 Credit is for compensating the Department for the cost of constructing the turn lanes on STH 60 for the Columbia Commerce Center. This credit is part of the Memorandum of Understanding between The Columbus Commerce Center LLC, The City of Columbus, and The Wisconsin Department of Transportation, signed by the department on April 30, 2013. *All additional costs for constructing the signals/turn lanes at STH 60 is the responsibility of the Department.*
- (2) Community Sensitive Solutions (CSS) is optional Federal /State funding available for the Municipality for use on State-approved aesthetic items, including decorative enhancements to a new street lighting system. The amount is capped at \$31,900. The Municipality is responsible for the balance of the enhancement of costs exceeding this amount.
- (3) This is a placeholder for any Sanitary Sewer and water main work that is necessary to complete the contract and is funded 100% by the Municipality.

This request is subject to the terms and conditions that follow (pages 3] – [5]) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of the City of Columbus (please sign in blue ink)		
Name 	Title <i>Mayor</i>	Date <i>6/30/05</i>
Signed for and in behalf of the State (please sign in blue ink)		
Name 	Title Jeffrey R. Gust, P.E. Wisconsin Department of Transportation Southwest Region Planning Chief	Date <i>6/30/2005</i>

TERMS AND CONDITIONS:

1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
2. ~~The Municipality shall pay to the State all costs incurred by the State in connection with the improvement that exceed Federal/State financing commitments or are ineligible for Federal/State financing.~~ Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
3. Funding of each project Phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and bridge costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
 - (i) Replacement of existing driveways, in kind, necessitated by the project.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and

traffic signals or devices. Alteration may include salvaging and replacement of existing components.

4. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or Facility Owner includes the following items:
 - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Roadway and bridge width in excess of standards.
 - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
 - (e) Parking lane costs.
 - (f) Coordinate, clean up, and fund any hazardous materials encountered for city utility construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
6. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
7. The work will be administered by the State and may include items not eligible for federal/state participation.
8. The Municipality shall at its own cost and expense:
 - (a) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the State and shall make ample provision for such maintenance each year. This agreement does not remove the current municipal maintenance responsibility.
 - (b) Maintain all items outside the travel lane along the project, to include but not limited to parking lanes, curb and gutter, drainage facilities, sidewalks, multi-use paths, retaining walls, pedestrian refuge islands, landscaping features and amenities funded by Community Sensitive Solutions (CSS).
 - (c) Maintain and accept responsibility for the energy, operation, maintenance, repair, and replacement of the lighting system. *(This does not include the state maintained traffic signals at the intersection of STH 16/60 and the associated lighting for the turn lanes).*
 - (d) Prohibit angle parking.
 - (e) Regulate parking along the highway. The Municipality will file a parking declaration with the State.
Regulate and prohibit, by ordinance, parking at all times on STH 16 – James Street between Industrial/Dix and Hall Road.
 - (f) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
 - (g) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
 - (h) Maintain all Community Sensitive Solutions and/or enhancement funded items.

- (i) Coordinate with the State on changes to highway access within the project limits.
 - (j) In cooperation with the State, assist with public relations for the project and announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
9. Basis for local participation:
- (a) The municipality is responsible for 100% of the cost of adjustments to the sanitary sewer and water main necessary to complete the work.

[END]

2016 AGENDA ITEM COMMON COUNCIL MEETING

Meeting date: August 1, 2016

DETAILED DESCRIPTION OF SUBJECT MATTER:

Approve New Operator Licenses for licensing period 7/1/16 – 6/30/18:

- Amanda Anderson
- Teresa Miller

Approve Renewal Operator Licenses for licensing period 7/1/16 – 6/30/18:

- Tressan Firkus

MOTION REQUESTED OF COUNCIL:

Motion to grant operator license(s) for licensing period ending June 30, 2018.

2016 AGENDA ITEM

Council Meeting date: August 1, 2016

SUBJECT: Approve Monthly Claims through July 25, 2016

Administration	\$	136,304.45
Treasurer	\$	150,404.49
Payroll	\$	<u>125,795.61</u>
	\$	412,504.55

CDA	\$	1,231.46
Library	\$	2,852.99
Police Dept.	\$	4,470.54
Senior Center	\$	194.11
Fire Dept.	\$	2,514.06
Recreation	\$	1,910.88
Hist. Pres.	\$.00
Cable	\$	199.00
Aquatic Center	\$	9,000.37
Capital Projects	\$	955,362.33
Sewer	\$	7,893.16
Public Works	\$	<u>25,066.01</u>
Total Claims	\$	1,423,199.46

LIST ALL SUPPORTING DOCUMENTATION:

NAME OF DOCUMENT(S) Claims Packet through 07/25/2016

NUMBER OF ATTACHMENT PAGE(S) Available on website

IS FUNDING REQUIRED? YES NO

FUNDING SOURCE: 2016 Operating Budgets

DEPARTMENT: All

ACCOUNT NUMBER: Various

MOTION REQUESTED OF COUNCIL:

Approve payment of claims in the amount of \$ 1,423,199.46