

**COLUMBUS COMMON COUNCIL – COMMITTEE OF THE WHOLE
TUESDAY, AUGUST 16, 2016 – FOLLOWING REGULAR MEETING
COLUMBUS CITY HALL
AGENDA**

1. Roll Call
2. Notice of Open Meeting
3. Approve Agenda
4. Citizens Comments on agenda items
5. Department Reports – written reports only
6. Request of Library Board for Mae Ward funds to cover expense of plants for Davies Park
7. Request of Nick Raatz to install an Eagle Scout project in Firemans Park
8. Discuss acceptance of a donation of fitness equipment at the Columbus Area Senior Center
9. Building/Space Study Discussion – Jason Grueneberg, UW-Extension (via phone)
10. Overview of Street Maintenance program
11. Rest Haven Roof project recommendation for bids
12. Revision #2 – SMA with DOT , James St Project, Industrial Dr to River Road
13. Discussion on City Waste Management Program, 2017 and beyond
14. Council Code of Conduct
15. Adjourn to closed session per ss 19.85(1)(e) deliberating or negotiating the purchase of public properties, the investment of public funds, or conducting other public business, whenever competitive or bargaining reasons require specifically to consider use of TIF #4 financing for purchase of land.
16. Adjourn



CITY COUNCIL REPORT

FOR JULY 19, 2016 MEETING

LEVEL OF STAFFING - AS OF 06/30/2016

35	Paid on Call Firefighters - Non-Probationary Members
3	Paid on Call Firefighters - Probationary Members
<u>1</u>	Fire Chief
39	Total Active Members
1	Vacant Firefighter Positions
0	Hiring Process
0	Eligibility List

Full staff level for active fire personnel is 40

1	Fire Inspector (retired firefighter not on active roster)
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INCIDENT RESPONSES

June 2016

Run #	Alarm Date	Alarm Time	End Time	Incident Location	City Incident	Rural Incident	Incident Type	# of F.F.
16-074	06/02	0045	0130	113 N Ludington	X		EMS Assist	5
16-075	06/02	0750	0915	N3902 Hwy 77		X	Haz-mat Spill	9
16-076	06/03	1905	1937	Hwy 151 @ MM 115		X	False report	9
16-077	06/05	1823	1935	N Dickason @ Middleton St	X		Power Pole Down	15
16-078	06/06	2259	2359	641 Meadow Lane	X		CO Alarm	7
16-079	06/09	0955	1045	219 Industrial Dr	X		Smoke in building	14
16-080	06/10	1141	1205	Industrial Dr	X		Trash Fire	2
16-081	06/10	2043	2051	1515 Park Ave	X		False Alarm	11
16-082	06/10	2051	2200	Hwy 151 @ MM 110		X	MVA	14
16-083	06/16	1324	1328	2280 W James St	X		False Alarm	7
16-084	06/18	1603	1632	W12395 Hwy 16/60		X	Possible Explosives	7
16-085	06/22	0941	1000	Fuller & Lewis	X		Truck hit Wires	4
16-086	06/24	0803	1040	W2496 Hwy K		X	Hay Fire in Shed	14
16-087	06/26	0639	0705	Lewis & Prairie	X		Power Pole Smoking	9
16-088	06/26	2246	2250	Hwy 89, south of Columbus Road		X	Motorcycle Accident	13
16-089	06/27	2148	2322	100 Continental Dr	X		Industrial accident	17
16-090	06/30	1054	1154	N Dickason Blvd & W James St	X		MVA	8

Current Monthly Total: 17

Total Runs by Month:

Jan	15	July
Feb	16	Aug
Mar	19	Sep
Apr	11	Oct
May	12	Nov
June	17	Dec

Year to date total 90

Last Year at this time 82

TRAININGS, MEETINGS, AND COMMUNITY ACTIVITIES
June 2016

- 06/01 Pub Ed @ Columbus Community Hospital Safety Day– Chief Koehn & FF Carl
- 06/07 Car Fire Training
- 06/03 Pub Ed @ Cancer Walk in Fireman’s Park – FFs Rostad & Quamme
- 06/04 Public Service - Bartend for Columbus Rec Dept. dance at the Pavilion
- 06/11 Public Service - Provide traffic control for Trek 100
- 06/13 Department Officers Meeting
- 06/14 Semi-monthly Department Drill - Tour of Wisconsin Academy
Monthly Department Meeting
- 06/22 Dane Co. MABAS Meeting @ McFarland – C. Dykstra
- 06/23-26 State Fire Chiefs Conference @ Green Bay – Koehn, Kluetzman, Kenevan
- 06/24 Public Service -Pink Glove video at Columbus Community Hospital – 4 members
- 06/28 Semi-monthly Department Drill - Farm Extrication Training
Special Dodge Co. Fire Chiefs Mtg. @ Juneau – Koehn

FIRE INSPECTIONS

JUNE

71 Inspections

ITEMS OF NOTE FOR JUNE

In regard to the Assistance to Firefighters Grant we recently received for over \$170,000 for new self-contained breathing apparatus (SCBA), we have been reviewing new equipment. We have a committee of firefighters who have reviewed products from four different vendors who represent four different makes of SCBAs. A decision will be forthcoming in July.

Randy Koehn



Firefighter **Sue Carl** has been with the Columbus Fire Department since 2005. She has been the department's fire prevention public educator for six years. In this position, Sue puts on fire prevention demonstrations for all elementary school children in the district, fire extinguisher training for area businesses and groups, and handles any requests for fire department representation in regard to fire prevention at public events. It is reassuring to know that whenever a request comes in dealing with fire prevention that Sue can be counted on to handle it.

Sue also has training with the Juvenile Firesetters Program which deals with youngsters who have had a history of playing with fire. She was also the president of the Firemen's Service Corporation for three years and is a member of the department's safety committee.

Sue was born and raised in Oregon, WI, and came to Columbus in 1998.

She is currently employed by the Department of Corrections as a correctional officer at Columbia Correctional Institution in Portage.

Sue has two daughters, Alex 17 and Grace 14. In her free time, Sue enjoys running, camping, and spending time with her daughters and attending all their sporting events.

Sue has the following professional certifications:

- State of Wisconsin Firefighter II
- State of Wisconsin Driver/Operator – Pumper
- State of Wisconsin Driver/Operator – Aerial

(Photo courtesy of Walcott Studio)



CITY COUNCIL REPORT

FOR AUG 16, 2016 MEETING

LEVEL OF STAFFING - AS OF 07/31/2016

35	Paid on Call Firefighters - Non-Probationary Members
3	Paid on Call Firefighters - Probationary Members
<u>1</u>	Fire Chief
39	Total Active Members
1	Vacant Firefighter Positions
0	Hiring Process
0	Eligibility List

Full staff level for active fire personnel is 40

1	Fire Inspector (retired firefighter not on active roster)
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INCIDENT RESPONSES

July 2016

Run #	Alarm Date	Alarm Time	End Time	Incident Location	City Incident	Rural Incident	Incident Type	# of F.F.
16-091	07/01	2134	2245	Hwy 60 & County A		X	MVA	11
16-092	07/02	0915	1545	W2633 Hwy 60		X	Barn Fire	23
16-093	07/02	1849	1935	W James/Dix St	X		MVA	15
16-094	07/06	2159	2231	Hibbard/Seldon	X		Power Lines Down	9
16-095	07/07	1336	1430	Dix/W James	X		MVA	9
16-096	07/11	0305	0805	302 Railroad St	X		Mutual Aid to Rio FD	5
16-097	07/11	1930	2030	2280 W James	X		Smoke Scare	11
16-098	07/14	2238	2338	Hwy 151 near MM 119		X	Car Smoking	12
16-099	07/15	1134	1216	W James/Manning St	X		MVA	6
16-100	07/17	0704	0730	100 APC Way	X		Fire Alarm	11
16-101	07/17	1338	1450	800 Maple Ave	X		Car Fire	14
16-102	07/19	0527	0625	Hwy 151, 1 mile north of County S		X	MVA	8
16-103	07/19	1915	1940	223 W James	X		Person stuck in elevator	5
16-104	07/20	1804	2004	7163 Hwy 89		X	Grass Fire	14
16-105	07/21	1746	1840	Duborg Rd, just west of Hwy 16		X	Tree on power line	15
16-106	07/22	0247	0340	624 S Birdsey	X		CO Alarm	9
16-107	07/23	2302	0030	259 Niehoff Dr, Fall River		X	Mutual Aid to Fall River FD	5
16-108	07/25	0128	0320	County P & Pleasant Rd		X	Mutual Aid to Randolph FD	5
16-109	07/25	1148	1255	County N, ¼ mile west of County A		X	Tractor Fire	7
16-110	07/25	2202	0245	5144 Oak Park Rd		X	Mutual Aid to Marshall FD	7
16-111	07/26	0524	0638	344 Maple Ave	X		Garage Fire	19

Current Monthly Total: 21

Total Runs by Month:

Jan	15	July	21
Feb	16	Aug	
Mar	19	Sep	
Apr	11	Oct	
May	12	Nov	
June	17	Dec	

Year to date total 111

Last Year at this time 99

TRAININGS, MEETINGS, AND COMMUNITY ACTIVITIES

July 2016

- 07/04 Columbus 4th of July Celebration
- 07/09 House Burn for Training
- 07/11 Department Officers Meeting
- 07/12 Semi-Monthly Drill - Hazmat Training
Department Monthly Meeting
- 07/16 UAV Training
- 07/18 Columbus/Fall River Disaster Preparedness Cmte. Mtg.
- 07/25 UAV Training
- 07/26 Semi-Monthly Drill - Fromm Foods Tour
- 07/27 Columbia County Fire Association Meeting - Cambria

FIRE INSPECTIONS

JULY

48 Inspections

ITEMS OF NOTE FOR JULY

As you already know, our UAV (drone) was put in service in July.

We held a day-long training session on July 9 as we had a house to burn for training. We used the house for individual room burns and search and rescue training in the morning before burning the house down in the afternoon. There is no better training than “live burn” training like this.

Randy Koehn



Captain **Craig Dykstra** was first affiliated with the department in 1990 as a cadet before becoming a regular firefighter in 1992, the same year he graduated from high school. He was promoted to lieutenant in 2002 and to captain in 2014. Craig is the department coordinator for MABAS (state-wide mutual aid plan) and is president of MABAS Division 135 (Columbia County). He was a long-time EMT until retiring from it recently. He is also a member of the department's training committee.

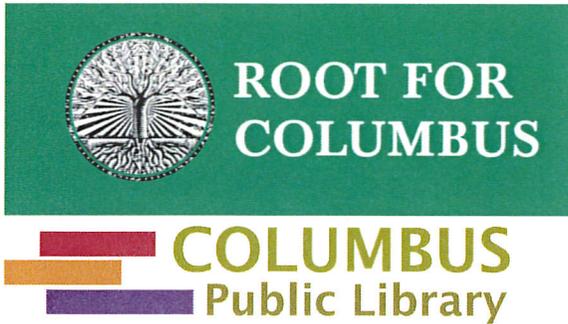
He is currently employed by Lyco Manufacturing in Columbus as a LASER operator. He and his wife, Stephanie, have three children, Jordan 14, McKenzie 11, and Mason 6. In his spare time, Craig likes to hunt, fish, spend time watching their children's sporting events, family outings at various zoos, and attending Milwaukee Brewers games.

His goal is to acquire a degree in fire science.

Craig has the following professional certifications:

- State of Wisconsin Firefighter I & II
- State of Wisconsin Driver/Operator – Pumper
- State of Wisconsin Driver/Operator – Aerial
- State of Wisconsin Fire Officer I
- Haz-Mat Operations

(Photo courtesy of Walcott Studio)



The springtime Root for Columbus Action Potluck resulted in, among other things, a group of citizens volunteering to continue helping beautify Davies Park, the small park beside the Amtrak station. They chose this park because it is many peoples' first glimpse of our community and they want to show our community pride to all who arrive via train.

In conjunction with the library and Columbus DPW, these volunteers cleaned up garden beds and planted a number of new shrubs and plants.

The Columbus Public Library asks for \$475 from Mae Ward funds to repay the library's expenditures to cover the new plant expenses. Please help us to continue our support of the creative energy and civic pride generated by Root for Columbus efforts. Together, the library and Root for Columbus volunteers are giving people a reason to linger in the park and residents a feeling of pride for having done it themselves.

Root for Columbus is a program of the Columbus Public Library, born of the community conversations we had with about 140 citizens over a period of four months. We heard people say they wanted to get past old disagreements and move Columbus forward, transforming it into a welcome and vibrant place for all. Root for Columbus is already showing results.

Davies Park Beautification Expenses		
SOURCE	ITEM	PRICE
McKay Nursery	4 Hydrangeas	\$168
	2 lilacs	\$87
	Various perennials	\$220
Donated plants	Red Bud tree	
	Various perennials	



Memo

To: Columbus City Council

From: Kim Lang, Director

Date: August 11, 2016

Re: Donation for and purchase of strength training equipment for the Columbus Area Senior Center fitness room,

The Columbus Area Senior Center in the first half of 2016 served over 250 older adults, with choices of 52 different programs offered, daily, weekly or monthly. 1227 individuals participated in health and wellness activities from January – June of 2016, which includes exercise classes, fitness room, blood pressure checks, foot clinic and wellness events.

The addition of fitness equipment, specifically strength training equipment, would further improve the quality, value, and extent of our fitness area at the center.

- a. Current research has demonstrated that strength-training exercises have the ability to combat weakness and frailty and their debilitating consequences in older adults.
- b. The CASC Fitness room is a no cost alternative to individuals who are released from care following an injury or illness who wish to maintain or increase the results of therapy under their physician's instructions with daily/weekly exercise.
- c. The fitness room would be able to accommodate additional participants concurrently. This is the current challenge and limitation of our existing equipment.
- d. Our aging community is becoming more aware that there is a large body of scientific evidence that suggests that we can slow down and even reverse the symptoms of aging. According to a magnitude of studies, many of the symptoms and conditions that were traditionally associated with normal aging are in fact the result of sedentary lifestyles. CASC offers the facilities and resources to our community free of charge, to assist with this endeavor of slowing the physical effects of aging.

In 2015 CASC received a donation of \$1500.00 to be used for strength training equipment for our fitness room.

We contacted the Columbus Community Hospital Rehabilitation Department and asked for their assistance in finding and choosing age and ability appropriate strength training equipment. Angi Genco, PT, Rehabilitation Manager, suggested the PhysioFit series. I have included the equipment information for you review. Arrowhead Medial is the only distributor of

this brand of equipment in this area. The quote for the equipment, delivery and set-up is included as well.

We have received a \$2750.00 donation from the same donor as the original \$1500.00 to specifically cover the entire cost of adding this equipment.

Respectfully submitted,
Kim Lang
Columbus Area Senior Center Director

Arrowhead Medical Equipment & Supplies

35010 Rolland Road
Cohasset, MN 55721

Invoice

Date	Invoice #
7/20/2016	83

Bill To
City of Columbus - Senior Center 125 N Dickason Blvd Columbus, WI 53925

Ship To
City of Columbus - Senior Center 125 N Dickason Blvd Columbus, WI 53925

P.O. No.	Terms	Due Date	Rep	Ship Via
7-20-16	Due on receipt	7/20/2016		

Description	Qty	Rate	Amount
WAREHOUSE EQUIPMENT LEFT			
PF-1009 - Pace Fitness - Leg Curl / Leg Extension	1	1,000.00	1,000.00
PF-1004 - Pace Fitness - Peck-Fly / Mid-Deltoid	1	1,000.00	1,000.00
PF-1007 - Pace Fitness - Rotary Torso	1	1,000.00	1,000.00
Full Service Delivery. Includes: Set-Up, Instillation, and Removal of all Packing materials.		1,250.00	1,250.00
CONFIDENTIALITY NOTICE: This quote or e-mail with any attachments are confidential and may include proprietary information.		0.00	0.00
Total sales tax calculated by AvaTax		0.00	0.00

Please remit payment to our billing address: Arrowhead Medical Equipment & Supplies 35010 Rolland Road Cohasset, MN 55721	Total	\$4,250.00
	Payments/Credits	\$0.00
	Balance Due	\$4,250.00

Phone #	Fax #	E-mail
218-328-0016	218-328-0015	info@arrowheadmed.com



Rotary Torso

PhysioFit™ Hydraulic Strength Equipment

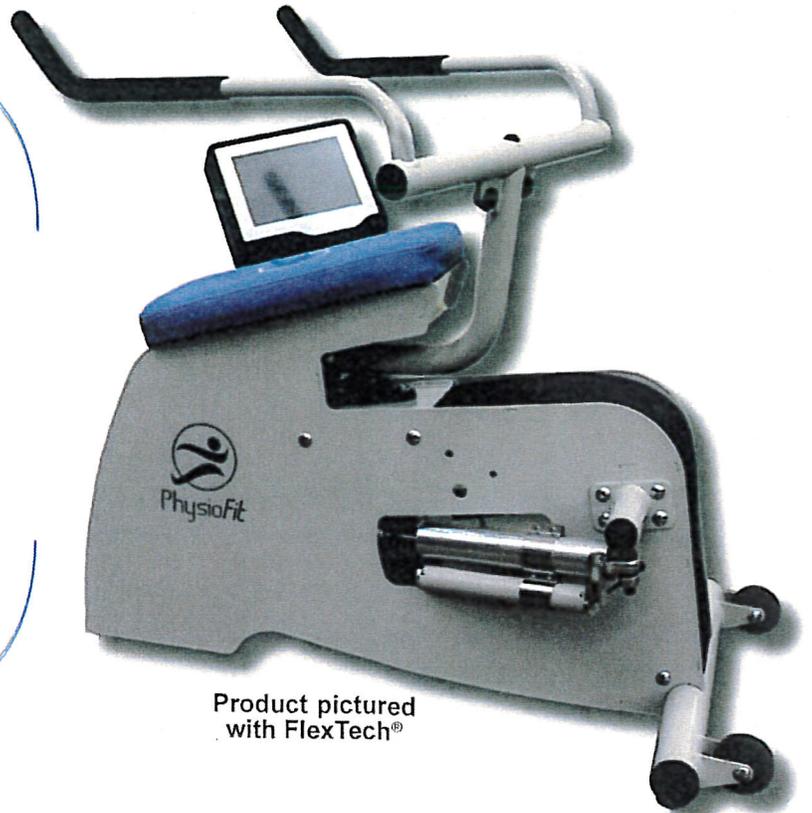
PhysioFit™ variable resistance hydraulic strength equipment is ideally suited for physical therapy, rehabilitation and senior wellness markets. Unlike conventional weight stack equipment, the user can rest at any time during the exercise movement without having to worry about returning the load back to its starting position. Additionally, most machines in the PhysioFit™ lineup are capable of performing two distinct exercises. This is equivalent to having two machines built into one small footprint, saving both space and money.

PhysioFit™ offers our patent pending FlexTech® touch screen technology. This is a computerized tracking system which allows both therapists and wellness professionals the ability to capture outcomes in real time and digitally document all aspects of the patient/member's workout performance.

Comprehensive reports and graphs can be generated at any time showing history and overall client/patient performance. This makes the reporting and documenting of outcomes extremely efficient.

FEATURES:

- Multiple resistance hydraulics
- Easy on and off
- Variable start point
- No seat adjustments required
- Intuitive user interface
- One exercise movement
 - Rotary Torso
- Fully integrated FlexTech® touch screen computer system
 - Full color 10.4" SVGA display with easy to read font
 - Real-time user feedback
 - Digital performance tracking



Product pictured with FlexTech®

SPECIFICATIONS:

Item Number with FlexTech®: PFFT-1007
Item Number without FlexTech®: PF-1007
Unit Dimensions: 46" Wide, 42" Long
Pallet weight: 225 Lbs.

PhysioFit™ Brand Colors:
Frame – Grey; Upholstery – Bolt House Blue
(Custom colors available for an additional charge)



HOW TO ORDER: Arrowhead Medical Resources
35010 Rolland Rd. Cohasset, MN 55721
P: (888) 932-0016 F: (218) 328-0015 Email: info@arrowheadmed.com
Website: www.arrowheadmed.com



Leg Curl / Leg Extension

PhysioFit™ Hydraulic Strength Equipment

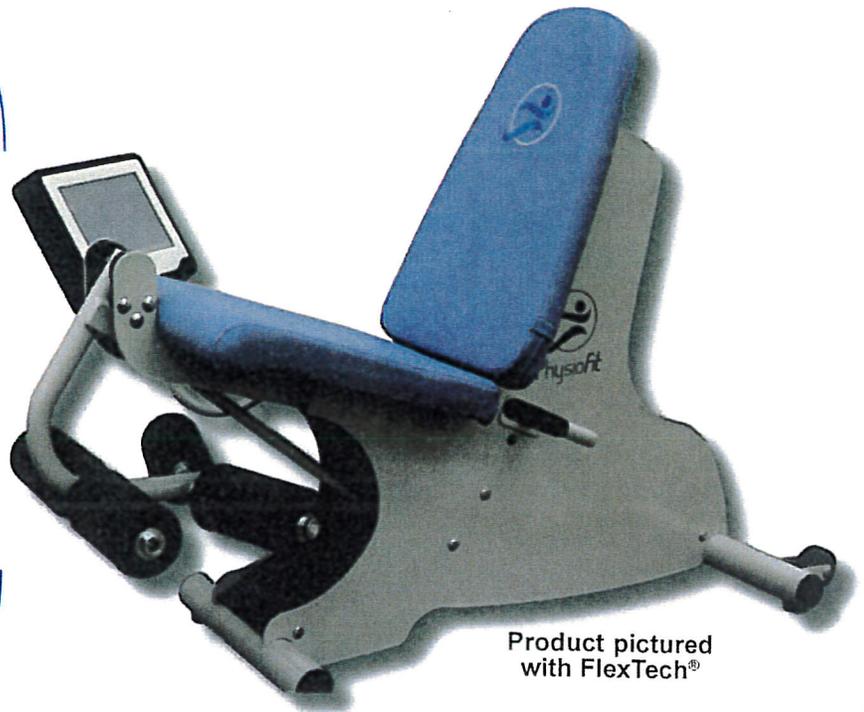
PhysioFit™ variable resistance hydraulic strength equipment is ideally suited for physical therapy, rehabilitation and senior wellness markets. Unlike conventional weight stack equipment, the user can rest at any time during the exercise movement without having to worry about returning the load back to its starting position. Additionally, most machines in the PhysioFit™ lineup are capable of performing two distinct exercises. This is equivalent to having two machines built into one small footprint, saving both space and money.

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Comprehensive reports and graphs can be generated at any time showing history and overall client/patient performance. This makes the reporting and documenting of outcomes extremely efficient.

FEATURES:

- Multiple resistance hydraulics
- Easy on and off
- Variable start point
- No seat adjustments required
- Intuitive user interface
- Two distinct exercise movements
 - Leg Curl
 - Leg Extension
- Fully integrated FlexTech® touch screen computer system
 - Full color 10.4" SVGA display with easy to read font
 - Real-time user feedback
 - Digital performance tracking



Product pictured
with FlexTech®

SPECIFICATIONS:

Item Number with FlexTech®: PFFT-1009
Item Number without FlexTech®: PF-1009
Unit Dimensions: 46" Wide, 52" Long
Pallet weight: 225 Lbs.

PhysioFit™ Brand Colors:
Frame – Grey; Upholstery – Bolt House Blue
(Custom colors available for an additional charge)



HOW TO ORDER: Arrowhead Medical Resources
35010 Rolland Rd. Cohasset, MN 55721
P: (888) 932-0016 F: (218) 328-0015 Email: info@arrowheadmed.com
Website: www.arrowheadmed.com



Peck-Fly / Mid-Deltoid

PhysioFit™ Hydraulic Strength Equipment

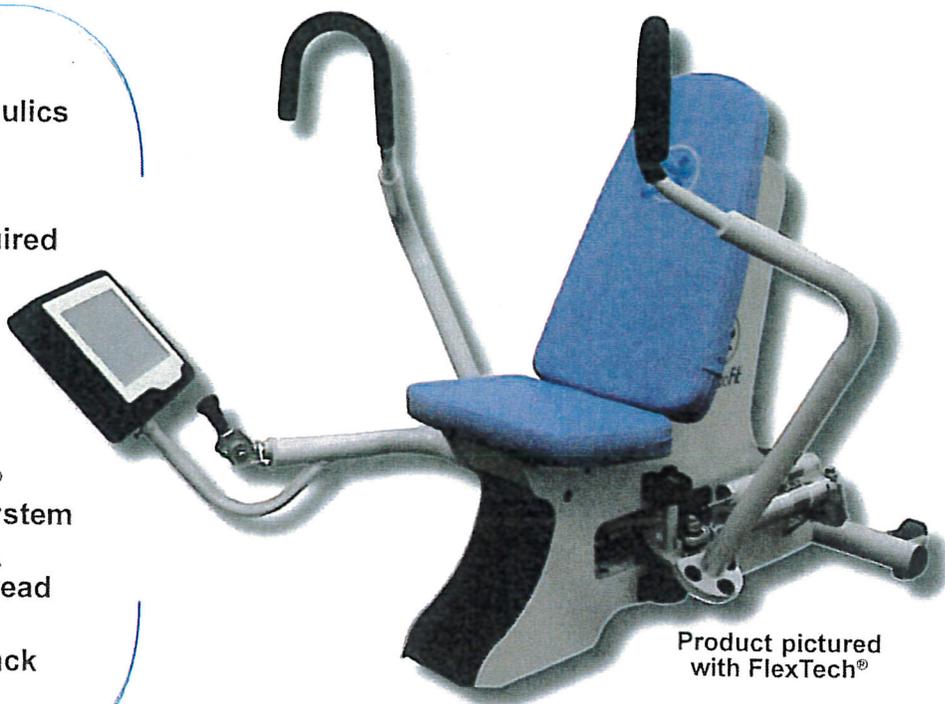
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 - Mid-Deltoid
- Fully integrated FlexTech® touch screen computer system
 - Full color 10.4" SVGA display with easy to read font
 - Real-time user feedback
 - Digital performance tracking



Product pictured
with FlexTech®

SPECIFICATIONS:

Item Number with FlexTech®: PFFT-1004
Item Number without FlexTech®: PF-1004
Unit Dimensions: 60" Wide, 60" Long
Pallet weight: 225 Lbs.

PhysioFit™ Brand Colors:
Frame – Grey; Upholstery – Bolt House Blue
(Custom colors available for an additional charge)



HOW TO ORDER: Arrowhead Medical Resources
35010 Rolland Rd. Cohasset, MN 55721
P: (888) 932-0016 F: (218) 328-0015 Email: info@arrowheadmed.com
Website: www.arrowheadmed.com

2016 AGENDA ITEM

MEETING DATE: August 16, 2016

AGENDA ITEM: Building/Space Study Discussion

DETAILED DESCRIPTION OF SUBJECT MATTER:

After several attempt to coordinate schedules, I have secured Jason Grueneberg from the UW-Extension to provide some time on Tuesday (via phone) to talk about our interest in a potential building/space study for the City of Columbus.

The UW-Extension has assisted a number of public entities with these studies. As I have contended since we have started to discuss this issues, I think we need a study, but I don't know what the scope of a study should look like. I'm hoping that Jason can help with those questions.

2016 AGENDA ITEM

Committee of the Whole Meeting Date: August 16, 2016

Council Meeting Date: September 6, 2016

DETAILED DESCRIPTION OF SUBJECT MATTER:

In 2012 the City hired General Engineering to assess the Rest Haven building and determine what repairs should be done and to what extent. The Engineer pointed out on page 1 of his report, "The biggest concern on this building is the roof. I recommend replacing this roof with a fully adhered rubber roof." Based on this recommendation the Public Works Department has contacted 3 roofing contractors, gave them the engineering report, and asked them to provide a proposal for replacing the roof keeping in mind that the Rest Haven building is on the State and National Historic Registry.

LIST ALL SUPPORTING DOCUMENTATION ATTACHED:

NAME OF DOCUMENT(S)

1. Pfeffer Home Improvement.....\$10,800.00
2. RM Glover Construction Services.....\$17,500.00
3. Ganser Company, Inc.....\$20,932.00

NUMBER OF ATTACHMENT PAGE(S) 9

IS FUNDING REQUIRED? YES NO

REVENUE GENERATED: None

DEPARTMENT: Public Works

ACCOUNT NUMBER: 415-513000-607

MOTION REQUESTED OF COUNCIL:

Approve the replacement of Rest Haven roof by Ganser Company, Inc. for \$20,932.00.

Pfeffer Home Improvement, LLC

700 Chapel Street
Columbus, WI 53925
Phone 920.623.2544 Cell 920.210.6170



To: City of Columbus
Rest Haven Building
Columbus, WI

5/6/2016

DESCRIPTION

Remove old lap roofing from roof. Resheet the roof and make repairs as needed. Install one piece .045 EPDM rubber membrane on both roofs. Cut grooves in brick for proper termination of rubber on sidewalls and chimney. Remove top piece of molding so new 5K seamless gutters can be flat fascia mounted on whole building. Rubber to be wrapped over the edge and down into gutters. Install 3X4 downspouts on back side of building for drainage of gutters. There will be some seams in rubber for it to lay flat on deck with different roof planes coming together.

Total cost of materials and labor: \$10,800.00

1. It is agreed the above described work will be completed in accordance with the above specifications for the sum of: **\$10,800.00** ; payable as follows: **1/2 down at start of job, remainder when job is complete.**

2. Authorized Signature: _____

3. This contract shall be null and void if not accepted on or before: 6/06/2016
Proposal terms are good for 30 days. Also, liquidated damages for breach of contract by the buyer are made as part of the contract and shall not exceed 10% of the contract price.

ACCEPTANCE OF CONTRACT

Owner(s) hereby agrees to the following specifications, prices, terms and conditions and authorizes Pfeffer Home Improvement to proceed. By signing this acceptance, the owner acknowledges receipt of a copy of the contract.

Signature: _____

Date: _____

Signature: _____

Date: _____

THANK YOU FOR YOUR BUSINESS!

R M GLOVER
CONSTRUCTION SERVICES, LLC

Richard Glover
3806 Hillcrest Drive
Madison, Wisconsin 53705
Phone: 608-215-7571

PROPOSAL

Client: City of Columbus
Address: 105 North Dickason Blvd
Columbus, WI 53925

Phone: 920-623-5908 Caroline
Fredericks
608-279-2200 Michael Thom

Project: Resthaven Park Shelter Roof
1049 Park Ave.

Replace existing asphalt roof with
new roofing membrane

Description	Amount (\$)
<p>This is a proposal for the replacement of the existing asphalt roofing material currently installed on the shelter. The work will include roofing and all necessary metal flashings. We will follow the work scope described below.</p> <p>For the roof replacement using an EPDM rubber membrane, we include the following:</p> <ul style="list-style-type: none">• Tear off and removal of the existing roof materials (2 layers)• Installation of new 2" drip edge metal• Installation of 1/2" fiber board over the entire roof• Installation of a 60 mil rubber membrane, fully adhered• RMS tape applied to vertical terminations at walls and chimney• Installation of 24 gauge counter flashing at walls and chimney (the flashing will be installed to cover the tar currently exposed on these brick surfaces) (also, the type of metal and color required to meet the historic standards may slightly effect the cost of this work).• Installation of all cured and uncured flashing tape over seams and metal flashings• Properly flash all existing roof penetrations (the cost of this work depends on any additional vent penetrations that may be installed to accomodate future mechanical installations)• All caulking as needed• We exclude all gutter work. However, any gutter or rain diverter flashings that may be desired should be incorporated into the roofing installation.• We exclude any tapered insulation.• Any rotted roof sheathing or roof framing members that we uncover that need replacement to insure a proper installation of the roofing	

PROPOSAL

membrane will be done at a rate of \$65 per man hour plus the cost of material. We will keep you informed about the extent of any additional work and photo document all conditions, before and after.

General Requirements

- We include all general costs to complete the work including dumpster and other trash removal, temporary covering to protect existing finishes as necessary.
- We exclude: snow removal, temporary heat, lead removal, asbestos removal.
- We assume that no municipal permits or fees are required.
- We exclude any work on the wood fascia and plaster soffit.

Total Proposal

\$17,500.00

Alternate # 1:

For the roof replacement using a Fiber Tite roof membrane, we included the following:

- Removal and disposal of the existing roof
- Installation of new fiber clad drip edge metal
- Installation of 1/2" fiberboard on the entire roof
- Installation of new 36 mil Fiber Tite roof membrane, fully adhered (color=beige, see sample)
- All seams are heat welded
- Installation of flashing at all existing penetrations
- Caulking as needed
- We exclude all gutter work. However, any gutter or rain diverter flashings that may be desired should be incorporated into the roofing installation.
- We also exclude any tapered insulation.
- Any rotted roof sheathing or roof framing members that we uncover that need replacement to insure a proper installation of the roofing membrane will be done at a rate of \$65 per man hour plus the cost of material. We photo document all additional work.

R M GLOVER
CONSTRUCTION SERVICES, LLC

Richard Glover
3806 Hillcrest Drive
Madison, Wisconsin 53705
Phone: 608-215-7571

PROPOSAL

General Requirements

- As listed above in the base proposal.

Total Proposal

\$19,975.00

Option to Alternate #1, the Fibertite installation:

- Change color from Beige to Patina Green. Add \$1,500.00

Our proposal is based on the information that we visually gathered during our visit to the shelter. Any hidden conditions that require additional work beyond what we have described would be done on a time and material basis and require an adjustment the contract total. Labor is billed at \$65 per hour.

R M GLOVER
CONSTRUCTION SERVICES, LLC

Richard Glover
3806 Hillcrest Drive
Madison, Wisconsin 53705

Phone: 608-215-7571

PROPOSAL

Terms

Payment schedule:

- 50% down payment upon signing contract
- 100% due upon satisfactory completion of the work (some amount can be withheld by the owner for punch list work, up to the value of the work to be completed)

Any balance outstanding 30 days beyond final completion will be charged 1.5% interest per month (18% per year).

All work is guaranteed to be as specified. All work to be completed in workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent on strikes, accidents or delays beyond our control. Owner will carry fire, tornado and other necessary insurance. Our workers are fully covered by workman's compensation insurance.

As required by the Wisconsin construction lien law, builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled lien rights, in addition to the undersigned builder, are those who contract directly with the owner or who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid.

Approved by:

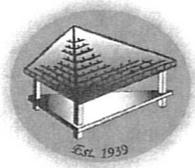
Client Signature

Date

Contractor Signature

Date

Upon approval, please sign and return one copy, keep one copy for your files.



GanserCOMPANY
Ganser has the answer

Ganser Company, Inc.

1906 W. Beltline Hwy. Madison, WI 53713
Phone (608) 222-1243 Fax (608) 222-8199
www.GanserCompany.com

Agreement

AGREEMENT SUBMITTED TO: City of Columbus	PHONE NUMBER: 212-3250 Attn: John Salzwedel	DATE: 3/9/2016
MAILING STREET NUMBER & ADDRESS: 105 N. Dickason Boulevard	PROJECT'S NAME: Rest Haven Park Shelter Flat Roof	
MAILING CITY & ZIP CODE: Columbus, WI 53925	PROJECT'S PHYSICAL ADDRESS: 1049 Park Ave.	
Authorized Ganser Company Representative's Signature: _____		Note: This agreement may be withdrawn by Ganser Company if not accepted within _____ days

We hereby submit specifications and estimates for:

GAF EVERGUARD™ TPO FLAT ROOF SYSTEM

- The required building permit is included in this agreement.
- Extend **Ganser Company's Workmanship Warranty** to 5 years. (See ¶10 of Contract Terms & Conditions for more details.)
 - Includes GAF Diamond Pledge 25yr. NDL (No Dollar Limit) system manufacturer's warranty which provides for an independent inspection upon completion.
- Ganser will submit the proposal to the State Historical Society. Work will not commence until approval is granted by the State Historical Society.
- As 2 layers of roofing are removed, use tarps/plywood where necessary to minimize the risk of damage to the building and landscaping.
- If necessary, a dumpster will be placed in driveway: (See ¶2 of Contract Terms & Conditions Initials : _____) (Ganser Company may elect to use alternate means of disposal at its own option and expense).
- To provide a clean and dry surface for bonding the new membrane to, fasten a ½" of **hardboard insulation** over the roof's surface. (The fasteners are all galvanized to prevent premature corrosion and thus roof failure in high winds.)
- To seal the perimeter edges of the new roof, install a custom-made, commercially pre-finished Pac Clad™ **Metal**. (This detail keeps the flat roof edging appearing residential. It also keeps the membrane from shrinking and eventually pulling the edging off of the building)
 - **Edge Metal Color:** _____. (**Initial:** _____)
- With manufacturer's screws and plates, mechanically fasten (**Please Select**), a 60 mil., **EverGuard® TPO Membrane** over the roof's surface.
 - Heat-weld the sheets together to create a monolithic membrane.
 - **Membrane Color:** _____. (**Initial:** _____)
 - **Note: As temperatures change, the membrane will grow and shrink. At times it will appear tight and at other times wrinkled.**
- At the roof-to-wall junctions, remove the existing siding and install a **RTS** to prevent the membrane from bridging away from the wall as the membrane moves.
 - To seal the membrane to the wall, cut a groove in the mortar and insert a commercially pre-finished Pac Clad™ counterflashing.
 - Color: _____. (**Initial:** _____)
- Install a new exhaust fan pipe to the roof to replace the old tattered one.
- Apply new roof flashings around the base of the masonry chimney. To seal the lower chimney's roof flashings, cut a groove into the mortar and install a pre-finished, **Pac Clad® Counter Flashing**.
 - **Chimney Counter Flashing Color:** _____. (**Initial:** _____)

BASE INVESTMENT: LABOR, MATERIALS, INSURANCE, AND SALES TAX\$ 20, 932.00
50% down and 50% upon substantial job completion.

CONTRACT TERMS AND CONDITIONS

1. **FINAL CONTRACT:** IF YOU DO NOT SEE A SPECIFICATION, TERM, REPRESENTATION OR CONDITION YOU ARE RELYING ON, INCLUDED IN WRITING IN THIS PROPOSAL, YOU MUST HAVE IT ADDED IN WRITING BEFORE YOU ACCEPT THIS PROPOSAL. WHEN ACCEPTED, THIS PROPOSAL BECOMES THE PARTIES' FULL, FINAL AND ONLY CONTRACT. ANY REPRESENTATIONS MADE DURING PRIOR NEGOTIATIONS AND NOT EXPLICITELY EMBODIED IN WRITING IN THIS PROPOSAL ARE NOT INTENDED TO BE PART OF THIS CONTRACT, CAN NO LONGER BE RELIED ON FOR ANY PURPOSE, INCLUDING THE DECISION TO ACCEPT THIS PROPOSAL, AND ARE NOT BINDING.

2. **STANDARD EXCLUSIONS:** Unless specifically included on this proposal, this Contract does not include labor or materials for the following work (any exclusions in this paragraph which have been lined out and initialed by the parties do not apply to this Agreement):

- a.) Removal and disposal of any materials containing asbestos or any other hazardous material as defined by the EPA.
- b.) Custom milling of any wood for use in project.
- c.) Moving Owner's property.
- d.) Cleaning dust or debris that falls into the attic or from attic rafters during re-roofing.
- e.) Labor or materials required to repair or replace any Owner-supplied materials.
- f.) Correction of concealed substandard framing or roof decking.
- g.) Removal and replacement of existing rot or insect infestation.
- h.) Damage to driveway or grounds do to passage of Ganser vehicles weighing up to 10 (ten) tons is a risk assumed by the Owner [Owner warrants that the driveway is adequate for the passage of Ganser's loaded construction vehicles.]
- i.) Ganser is not responsible for minor consequential damages such as plaster cracking, drywall nails popping, or small dents in decking, which are a normal consequence of re-roofing, re-siding, replacement doors/windows, remodeling, and additions in existing structures.

3. **CHANGE ORDERS:** On fixed contracts, every oral direction of the Owner or the Owner's authorized agent, if it entails additional time or expense, shall be handled as a change order. Change orders shall be reduced to writing by Ganser, and signed by the Owner. The Work, as modified by the Owner or the Owner's agent's oral directions, may proceed immediately, at the discretion of Ganser, pending written confirmation of the change order. The Owner shall be responsible for such additional cost or delay as may reasonably relate to the directed changes. Any additional services performed by Ganser pursuant to such written or oral direction shall be paid for as set forth herein unless otherwise agreed to in writing. Unless Customer objects in writing to a written change order within five (5) days of presentation by Ganser, including both an explanation of the reasons for the objection and a statement of the amount the Customer believes is reasonably related to the directed changes, the change order shall be deemed accepted, whether signed by the Customer or not, and the Customer shall be bound by it, all objections having been waived.

4. **START AND COMPLETION DATES:** Unless otherwise noted on the reverse side, the start date will be within 180 days of acceptance of this proposal, and the Substantial Completion date will be within 6 months after the actual start date. If for reasons beyond the direct control of Ganser, completion is delayed, Owner will not unreasonably refuse to execute a change order reflecting the delayed completion date. Substantial Completion occurs when the work is completed, in accordance with this Contract, to the point where that it can be utilized for its intended purpose, regardless of any defect in the work that does not prevent the work from being utilized for its intended purpose.

5. **CONCEALED CONDITIONS:** This Agreement is based solely on the observations Contractor was able to make of the structure in its current condition at the time this Agreement was bid. If additional Concealed Conditions are discovered once work has commenced which were not visible or anticipated at the time this proposal was bid, Contractor may stop work and point out these unforeseen conditions to Owner so that Owner and Contractor can execute a Change Order for any Additional Work. If the owner or the owner's agent directs the work to proceed, or fails to promptly respond to Ganser, the work may proceed and the owner shall be responsible for the additional cost or delay as may reasonably relate to the unforeseen conditions. Concealed pipes and wiring damaged during re-roofing or re-siding shall constitute a concealed condition, subject to an additional charge to Owner for moving, replacing or repairing, if the concealed pipes or wiring is not installed in conformity to current building codes.

6. **DELAYED PAYMENT PENALTIES:** Payment is due within 10 days of invoice. Penalty interest charges will be applied on all late payments under this Agreement. "Late Payments" are defined as any payment not received within 10 days of mailing or delivery of the invoice by Ganser. Mailing is presumed to be on the invoice date. Penalty interest accrues at the rate of 1.5% per month on any outstanding balance, from date of invoice. Advance payment for materials to be stockpiled on site and progress payments may be required and invoiced. Credit is not being extended under this Proposal/Agreement. All payments on this obligation or any resulting judgment will be applied first to costs of collection under ¶8 below, if any, next to accrued interest, and the balance to principal. The obligations of this paragraph and ¶8, below, shall continue to apply until actual payment in full, notwithstanding the reduction to judgment of the underlying obligation.

7. NOTICE CONCERNING CONSTRUCTION DEFECTS: Wisconsin law contains important requirements you must follow before you may file a lawsuit for defective construction against the contractor who constructed your dwelling or completed your remodeling project or against a window or door supplier or manufacturer. Section 895.07 (2) and (3) of the Wisconsin statutes requires you to deliver to the contractor a written notice of any construction conditions you allege are defective before you file your lawsuit, and you must provide your contractor or window or door supplier the opportunity to make an offer to repair or remedy the alleged construction defects. You are not obligated to accept any offer made by the contractor or window or door supplier. All parties are bound by applicable warranty provisions.

8. DISPUTE RESOLUTION AND ATTORNEY'S FEES: Any controversy or claim arising out of, related to, or concerning this Agreement, shall be brought and heard in Wisconsin Circuit Court. The laws of the State of Wisconsin shall govern interpretation of this contract. Owner agrees to pay all of Ganser's costs of collection or litigation for any claim arising out of, related to, or concerning this Contract or any resulting lien claim,, including payment of Ganser's reasonable actual (a) attorney's fees, (b) expert witness fees, (c) witness expense (including employee time at charge-out rates), (d) out of pocket costs, (e) collection agency fees, and (e) other litigation related expenses. The obligations of this paragraph shall continue to apply until actual payment, in full, regardless of whether the underlying claim is reduced to judgment, or not.

9. INSURANCE: For new construction, Owner shall carry Builder's Risk insurance covering the construction and associated structures, and shall include Ganser as a named insured. Ganser's workers are fully covered by Workers' Compensation Insurance.

10. LIMITED WARRANTY: All materials are guaranteed to be as specified. **Ganser agrees to correct any defective Contractor- or Subcontractor-supplied labor used for new construction in this project for a period of one year following substantial completion of all work, unless a longer period is specified on the reverse side.** This is Ganser's sole and exclusive workmanship warranty. This is a "Make-Good Warranty." There is no warranty Ganser's work will be defect-free; only that any defect as to workmanship will be corrected pursuant to the terms of this Limited Warranty. **The Owner's sole remedy for any defect in materials (including labor and supplies necessary to repair or replace defective materials) shall be to the manufacturer's warranty and is strictly with the manufacturer, not with Ganser.** Ganser shall have no obligation to perform under this warranty unless paid in full on this contract, and provided actual notice and opportunity to perform its warranty repair obligations, during the warranty period. Refusal to allow access to the building site, when requested by Ganser so that it can perform under this Contract, is a material breach of this Contract, entitling Ganser to immediate payment of the full contract price and releasing Ganser of any further obligations under this Contract and this Limited Warranty.

No warranty is provided by Contractor on any materials furnished by the Owner for installation. No warranty is provided on any existing materials that became attached to Ganser's work or are removed and/or reinstalled by Ganser. Ganser does not warranty that existing/used materials will not be damaged during the removal and reinstallation process. Where Ganser attempts to save and reuse existing/used materials, or structural surfaces, the Owner assumes all risk of breakage and/or defect. Due to the inherent difficulty in locating, correcting, and permanently repairing leaks in existing roofs and siding that are not completely removed and replaced for repair, including flashings, no performance warranty or guarantee is provided with respect to such limited repair work.

THE EXPRESS LIMITED WARRANTIES CONTAINED HEREIN ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, HABITABILITY, DEFECT-FREE WORK OR FITNESS FOR A PARTICULAR USE OR PURPOSE. THIS LIMITED WARRANTY EXCLUDES CONSEQUENTIAL AND INCIDENTAL DAMAGES AND PRECLUDES IMPLIED WARRANTIES TO THE FULLEST EXTENT PERMISSIBLE UNDER STATE AND FEDERAL LAW.

ANY AND ALL LIABILITY OF GANSER WHETHER IN CONTRACT, IN TORT, INCLUDING NEGLIGENCE, OR OTHERWISE SHALL EXPIRE WITH GANSER'S WORKMANSHIP WARRANTY. NEITHER GANSER NOR ITS SUPPLIERS SHALL BE LIABLE, WHETHER IN CONTRACT OR IN TORT, (INCLUDING NEGLIGENCE), OR UNDER ANY OTHER LEGAL THEORY, FOR LOSS OF USE, REVENUE OR PROFIT, OR OF SUBSTITUTE USE OR PERFORMANCE OR FOR INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES, OR FOR ANY OTHER LOSS OR COST OF SIMILAR TYPE, OR FOR CLAIMS FOR DAMAGES OF OWNER'S CUSTOMERS.

Revised 11-1-13

(Initial(s): _____.)

ADDITIONAL NOTES AND COSTS

- ✓ Any work stoppage not directly authorized by Ganser Company Inc. that results in any lost downtime, set-up, equipment rental, or other charges incurred by Ganser Company Inc., will be billed as an additional charge to the owner at the rate of 97.00/ man hr., including the cost of materials, and/or equipment rental charges.

(Initial: ____.)

- ✓ I hereby acknowledge receipt of the Right-to-cure Brochure. (Initial: _____)
 - ✓ I hereby acknowledge receipt of two (2) copies of the Consumer's Right-to-cancel Notice. (Initial: _____)
 - ✓ I hereby acknowledge receipt of the Consumer's Right to Receive Lien Waivers. (Initial: _____)
 - ✓ A 50% Deposit is required upon acceptance of this proposal. (Financing Available – Please ask for details)
 - ✓ I hereby acknowledge that I was offered financing terms as an optional means of payment for this project and have elected to decline such financing (Initial: _____ Decline), or have elected to accept such financing (Initial: _____ Accept).
 - ✓ Replacement of spaced, rotten, cracked, or delaminated materials, not included in this bid, will be replaced on a time and material basis, at a rate of \$97.00/hr. plus the cost materials. (Necessary painting is priced separately)
 - ✓ In case of an emergency or other event that requires immediate communication with the homeowner, the following numbers and email addresses should be used by Ganser Company, Inc. representatives to reach the homeowner.
-
- ✓ **Marketing & Advertisement Consent:** I hereby permit and authorize Ganser Company, Inc., to use for advertising and marketing purposes my name, images of me and my home, and/or testimonials from me as to the home improvement project done for me by Ganser Company. I understand I will not be compensated or otherwise reimbursed for the use of my name or the other authorized materials. (Accept: _____ (Initials) or Decline: _____ (Initials: _____))

PREPARATION NOTES

- **EMERGENCY CONTACTS:** Please leave us with your daytime email or phone number.
- **PROJECT ACCESS:** The driveway must be cleared of equipment and/or vehicles for access to our dumpsters, trucks, and equipment.
- **RE-ROOFING IS VERY LOUD:** Do you have arrangements for children and/or pets? (Your Ganser Company Representative can help you with the boarding of your pet.)
- **YOUR HOUSE WILL SHAKE:** Because we are literally removing tons of roofing materials and then installing the new products, lighting fixtures, pictures, shelves, unstable furniture, etc. should be taken off walls or stabilized.
- **ATTIC PREP:** Dust and debris may come into the attic during the re-roofing process. If your attic is used for storage, it should be covered with plastic. (Ask your Ganser Company Representative for attic protection pricing if this is a concern.)
- **GARAGE PREP:** If you have an open-raftered garage, dust and debris may come into the garage. Please cover or remove any items and/or vehicles from the garage if this is a concern.
- **POWER:** Let your Ganser Company Representative know where there is an outside power source.
- **PLANTINGS:** The flowers, shrubs and other foliage in and around your home might be damaged as a result of this work. While our crew members will take care in avoiding such damage, the debris, walking access, ladders, and tarps required to do the job correctly will more often than not result in damage to some of the foliage around the home. It is recommended that you remove and temporarily transplant any prized planting out of the work area to prevent it from damage or destruction. The Ganser Company is not responsible for damage done to plants in and around the work area. (Ask your Ganser Company Representative for optional transplanting and protective coverings pricing if this is a concern.)
- **CATHEDRAL CEILING:** Owner must alert their Company Representative of a cathedral ceiling situation.

ACCEPTANCE OF AGREEMENT: The above prices, specifications and conditions, together with the TERMS AND CONDITIONS incorporated in this document, are hereby ACCEPTED. You are authorized to do work as specified. Payment will be made as outlined herein.

Signature: _____ Date: _____

Signature: _____ Date: _____

NOTICE OF LIEN RIGHTS

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, GANSER CO., INC HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO GANSER CO., INC, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH SUCH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. GANSER CO., INC AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

2016 AGENDA ITEM

MEETING DATE: August 1, 2016

AGENDA ITEM: Hwy 16/60 James Street – SMA

DETAILED DESCRIPTION OF SUBJECT MATTER:

Attached is what we have been told is the final State-Municipal Agreement between the City and State DOT for the James Street project.

I sent the document around to staff for review and received no comments. It appears at this point that things look to be in order with this draft. The numbers are different from the last SMA due to the fact that the City altered the aesthetics and increased the amount included in CSS lines. The Columbus Water & Light was going to fund the decorative lighting, and the City was going to contribute to the cost of the other items, such as the colored crosswalks. The city costs, such as engineering (plan development), parking lanes and utilities have been updated and adjusted in this document.

There is no set deadline for approval of the SMA, but DOT has sent it over and asked that we act upon it.

ACTION REQUESTED OF COUNCIL: Consideration of the Hwy 16/60 Project SMA.



**Revision #2
STATE/MUNICIPAL AGREEMENT
FOR A STATE- LET HIGHWAY
PROJECT**

[This agreement supersedes the agreement signed by the Municipality on January 20, 2015 and signed by DOT on March 31, 2015.]

Revised Date: April 19, 2016
Original Date: October 22, 2009
I.D.: 1401-02-01/71/73
Road Name: STH 16/60 (James Street)
Limits: Industrial Drive – River Road
County: Columbia
Roadway Length: 1.28 Miles

The signatory city, village, town or county, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: STH 16 (James Street) is a connecting highway rural minor arterial passing through the City of Columbus in Columbia County. The existing roadway was originally constructed in 1955 and reconstructed in 1986. The existing concrete and asphalt pavement is worn, cracked and has numerous patches.

The existing roadway width between Meister Drive and Dickason Boulevard and Water Street to River Road is 44 feet (curb-face to curb-face) with two 12-foot travel lanes, two 8-foot parking lanes and 30-inch curb and gutter. There is existing sidewalk along the south side of the roadway and sidewalk along the north side starting from Legion Court to Dickason Boulevard and Water Street to River Road. The terrace width varies between 3 and 8 feet. There is existing street lighting on power poles, along both sides of the roadway.

The existing roadway width between Dickason Boulevard and Water Street (downtown area) is 48 feet (curb-face to curb-face) with two 12-foot travel lanes, two 10-foot parking lanes and 30-inch curb and gutter. There is existing sidewalk along the both sides of the roadway from the back of curb to building face about 11-feet wide. There is no terrace. There is existing street lighting on ornamental light poles, along both sides of the roadway.

The Industrial/Dix and STH 73/Ludington intersections are signalized and all other side streets are stop-controlled.

Proposed Improvement - Nature of work: The proposed roadway improvement concept is reconstruction.

The proposed roadway width between Meister Drive and Legion Court is 38 feet (curb-face to curb-face) with two 12-foot travel lanes, two 5-foot bike lanes (with no parking) and 30-inch curb and gutter. Sidewalk will be added along the both sides of the roadway, 5-foot wide with a nominal 7.5-foot terrace. Existing sidewalk will be replaced with 5-foot sidewalk.

The proposed roadway width between Legion Court and South Charles Street is 38 feet (curb-face to curb-face) with two 12-foot travel lanes, two 5-foot bike lanes (with no parking) and 30-inch curb and gutter. The existing sidewalk will be replaced with 5-foot sidewalk and terraces varying in width from 9' to 11'.

The proposed roadway width between South Charles Street and Dickason Boulevard, and Water Street to Manning Street is 50 feet (curb-face to curb-face) with two 12-foot travel lanes, two 5'-foot bike lanes, two 8' parking lanes and 30-inch curb and gutter. The existing sidewalk will be replaced with 5-foot sidewalk and 5-foot terraces.

The proposed roadway width between Dickason Boulevard and Water Street (downtown area) is to remain at 48 feet (curb-face to curb-face) with two 12-foot travel lanes, two 5-foot bike lanes, two 7' parking lanes, and 30-inch curb and gutter. The existing sidewalk will be replaced with 11-foot wide sidewalk. Replacement of the existing street lighting system with a requested decorative system is proposed in this section

The proposed roadway width between Manning Street to River Road is 44 feet (curb-face to curb-face) with two 12-foot travel lanes, two 8' wide bike lanes (with no parking), and 30-inch curb and gutter. The existing will be replaced with 6 foot sidewalk without a terrace.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:

- 1) The municipality will be responsible for 100% of the sanitary sewer and water main utility work including adjustments of manhole covers and water valves as well as the construction inspection and acceptance. These costs will be in project ID 1401-02-73.
- 2) The municipality will be responsible for 100% of the cost for a parking lane including the cost of excavation, base course, and concrete pavement.
- 3) All costs associated with the design and construction of a decorative lighting system that exceeds a standard system as well as the construction inspection and acceptance.

TABLE 1: SUMMARY OF COSTS

Phase		Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
Preliminary Engineering:						
	Plan Development	\$ 783,000	\$ 587,250	75%	\$ 195,750	25%
Real Estate Acquisition:						
	Acquisition (1401-02-21)	\$ 300,000	\$ 300,000	100%	\$ -	0%
	Compensable Utilities(1401-02-41)	\$ 20,000	\$ 20,000	100%	\$ -	0%
Construction(1401-02-71):						
010	Roadway Items (1)	\$ 6,895,810	\$ 6,895,810	100%	\$ -	0%
020	Parking Lanes (2)	\$ 229,503	\$ -	0%	\$ 229,503	100%
	Storm Sewer Credit (3)	\$ -	\$ 56,932	LS	\$ (56,932)	WC
	Landscaping Credit (4)	\$ -	\$ 43,000	LS	\$ (43,000)	WC
	Electrical Design Credit, Signals (5)	\$ -	\$ 17,175	LS	\$ (17,175)	WC
030	New Standard Lighting (6)	\$ 436,364	\$ 218,182	50%	\$ 218,182	50%
	CSS, Decorative lighting (7)	\$ 380,610	\$ 166,800	MAX	\$ 213,810	BAL
040	Aesthetic Items	\$ 47,868	\$ -	0%	\$47,868	100%
Non-Participating (1401-02-73)						
010	Sanitary Sewer	\$ 1,589,206	\$ -	0%	\$ 1,589,206	100%
020	Water Main	\$ 1,494,598	\$ -	0%	\$ 1,494,598	100%
030	Delivered, electrical items (9)	\$ 105,919	\$ -	0%	\$ 105,919	100%
	Electrical Design Credit, Lighting (10)	\$ -	\$ 23,221	LS	\$ (23,221)	WC
Total Cost Distribution		\$ 12,282,878	\$ 8,328,370		\$ 3,954,508	

Notes to Table 1: SUMMARY OF COSTS

- (1) Construction participating roadway estimated cost includes 15% construction delivery costs.
- (2) Parking lane costs are 100% funded by the municipality and include the cost of excavation, base course, select crushed material and concrete pavement.
- (3) A credit of \$56,932 will be given to the Municipality for upsizing the storm sewer on Town Road in 2012 to accommodate the additional storm water anticipated from the reconstruction of STH 16 under

this construction project. The work credit will be paid under project ID 1401-02-71, Group Code 020, Parking Lane Costs.

- (4) The Municipality will replace 86 existing trees with 86 – 3" caliper trees within the project limits and will spend at least \$43,000 on landscaping for the project, which will include the cost of the trees. The Municipality will be responsible for furnishing, planting, and maintaining all landscaping items not covered by WIDOT project plans. WISDOT will provide the Municipality a lump sum work credit of \$43,000 which is \$500/tree x 83 trees. The credit will be paid under project ID 1401-02-71, Group Code 020, Parking Lane Costs
- (5) A credit of \$17,175 will be given to the Municipality for 75% of the total cost of design costs incurred by the municipality for the design of the traffic signals at the James Street (STH 16) – Industrial Drive/Dix intersection and for the design of the traffic signals at James Street (STH 16) – Ludington (STH 73) intersection. (75% of \$22,900). The credit will be paid under project ID 1401-02-71, Group Code 020, Parking Lane Costs.
- (6) The cost of a continuous standard street lighting system designed to accepted WisDOT standards and installed at the time of construction is eligible for 50% Federal/State Funding.
- (7) Community Sensitive Solutions (CSS) is optional Federal /State funding available for the Municipality for use on State-approved aesthetic items, including decorative enhancements to a new street lighting system. The amount is capped at \$166,800. The CSS budget of \$166,800 will be used for decorative lighting. The Municipality is responsible for the balance of the enhancement costs exceeding this amount.
- (8) Non Participating Items include the enhancement Items requested by the Municipality, and other items that are not eligible for Federal/State funding These items include items for constructing colored crosswalks, and items necessary for petroleum contaminated soil remediation in the right of way.
- (9) Delivered Electrical Items include the additional decorative light poles for installation by the Municipality on Ludington Street, and the EVP (Emergency Vehicle Preemption) System installed at the traffic signals on James/ Industrial - Dix and James/Ludington.
- (10) A credit of \$23,221 will be given to the Municipality for 75% of the total cost of design costs incurred by the municipality for the design of the standard lighting system. (75% of \$30,961). The credit will be paid under project ID 1401-02-73, Group Code 030, Delivered Electrical Items.

This request is subject to the terms and conditions that follow (pages [3] – [5]) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of the City of Columbus (please sign in blue ink)		
Name	Title	Date
Signed for and in behalf of the State (please sign in blue ink)		
Name	Title	Date

TERMS AND CONDITIONS:

- 1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.

2. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement that exceed Federal/State financing commitments or are ineligible for Federal/State financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
3. Funding of each project Phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and bridge costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
 - (i) Replacement of existing driveways, in kind, necessitated by the project.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
4. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or Facility Owner includes the following items:
 - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Roadway and bridge width in excess of standards.
 - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
 - (e) Parking lane costs.
 - (f) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
 - (g) Damages to abutting property due to change in street or sidewalk widths, grades or drainage. Conditioning, if required and maintenance of detour routes.

- (h) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement. *Haul routes to be approved and photologged by the City of Columbus.*
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
 6. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
 7. The work will be administered by the State and may include items not eligible for federal/state participation.
 8. The Municipality shall at its own cost and expense:
 - (a) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the State and shall make ample provision for such maintenance each year. This agreement does not remove the current municipal maintenance responsibility.
 - (b) Maintain all items outside the travel lane along the project, to include but not limited to parking lanes, curb and gutter, drainage facilities, sidewalks, multi-use paths, retaining walls, pedestrian refuge islands, landscaping features and amenities funded by Community Sensitive Solutions (CSS).
 - (c) Maintain and accept responsibility for the energy, operation, maintenance, repair, and replacement of the lighting system.
 - (d) Prohibit angle parking, *within project limits.*
 - (e) Regulate parking along the highway. The Municipality will file a parking declaration with the State.

Regulate and prohibit, by ordinance, parking at all times on James Street between Industrial Drive and Lewis Street. Regulate and prohibit, by ordinance, parking at all times on James Street between Manning Street and River Road.
 - (f) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
 - (g) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
 - (h) Maintain all Community Sensitive Solutions and/or enhancement funded items.
 - (i) Coordinate with the State on changes to highway access within the project limits.
 - (j) Assume general responsibility for all public information and public relations for the project and to make a fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.
 9. Basis for local participation:
 - (a) Design Engineering (1401-02-01). The Municipality is responsible for 25% of the preliminary roadway engineering costs for improvements on a Connecting Highway. The Municipality will be responsible for the design of decorative street lighting and other enhancement items.
 - (b) Construction (1401-02-71/73). Refer to "Summary of Costs" on pages 2 and 3 for details of cost participation and credits.

(c) Mobilization is split between projects 1401-02-71 (category 010), and 1401-02-73 (category 010, and 020)

2016 AGENDA ITEM

MEETING DATE: August 1, 2016

AGENDA ITEM: City Waste Management Program future

DETAILED DESCRIPTION OF SUBJECT MATTER:

As a follow up to the presentation by Greg Kaminski from Columbia County Solid Waste, I felt we needed to discuss and firm up plans for a vendor when the current contract with Advanced Disposal expires on December 31, 2016.

Issues to think about:

Does the City wish to issue a Request for Proposal (RFP)? - this would be the traditional approach so we can get a sense of the costs that competing vendors would charge for service. I got the sense that people really liked the Columbia County program, and the costs seem very competitive. An RFP would be only way to determine how different the vendors would approach the city's needs both in cost and service.

Does the City want to jump to an Automated System or stick with Manual Collection? Greg explained that the County provides both options. The trend has been to move to an automated system, but when the issue was discussed a while ago, there were some vocal residents in opposition to it. It does sound as though the County uses a careful and patient transition to it, with flexibility on carts sizes. Either way if we go to an RFP, we'll need to explain what type of service we are seeking.

Other: consideration of community-wide collection – curbside, or a central dropoff?

NEW INFORMATION – I recently had a conversation with Jeff Sloten, Village President of Fall River. He asked me about our process for handling the Advanced Disposal contract. He said that Fall River also currently has Advanced as their provider. I suggested we look into whether there would be cost savings if Columbus and Fall River pooled their customers together and talked to Columbia County Solid Waste? Jeff was open to the idea and said their Village Board are in the midst of discussing these issues and would throw this idea to them. I hope to have further information on this for you Tuesday night.

ACTION REQUESTED OF COUNCIL: Discussion of the future Waste Management of the City.