

**COLUMBUS COMMON COUNCIL – COMMITTEE OF THE WHOLE
TUESDAY, OCTOBER 4, 2016 – FOLLOWING REGULAR MEETING
COLUMBUS CITY HALL
AGENDA**

1. Roll Call
2. Notice of Open Meeting
3. Approve Agenda
4. Citizens Comments on agenda items
5. Continued discussion of street parking in the area of the elementary and middle schools
6. Consider request of Dodge County Sheriff's Office to renew the 911 Joint Powers Agreement for 01/01/2017 – 12/31/2017
7. Consider development agreement between the City of Columbus and The Woods plat
8. Consider claim regarding injury suffered in Hillside Cemetery
9. Christopher Columbus Statute status
10. Consider 2017 proposed budget for Eastern Columbia County Joint Municipal Court
11. Consider results from Waste Collection RFP
12. Convene to closed session per ss 19.85(1)(e) deliberating or negotiating the purchase of public properties, the investment of public funds, or conducting other public business, whenever competitive or bargaining reasons require specifically to consider purchase of land for the library.
13. Reconvene to open session
14. Convene to closed session per ss 19.85(1)(e) deliberating or negotiating the purchase of public properties, the investment of public funds, or conducting other public business, whenever competitive or bargaining reasons require specifically to consider TIF #4 funding request from Fromm development project.
15. Reconvene to open session
16. Convene to closed session per ss 19.85(1)(e) deliberating or negotiating the purchase of public properties, the investment of public funds, or conducting other public business, whenever competitive or bargaining reasons require specifically to consider purchase of land for economic development purposes.
17. Reconvene to open session
18. Adjourn

2016 AGENDA ITEM

MEETING DATE: 09/20/2016 _____

AGENDA ITEM: Parking and Traffic near CES/CMS _____

DETAILED DESCRIPTION OF SUBJECT MATTER:

See attached documents.

ACTION REQUESTED OF COUNCIL:

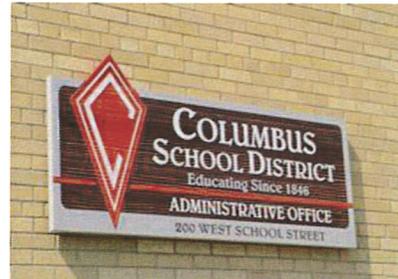
Approve request outlined in attached document.

City of Columbus / Columbus School District

Proposed Parking & Traffic Changes

September 2016

Prepared by: Chief Daniel M. Meister – Columbus Police Dept.
9-12-2016



In 2011 and 2012, parking and traffic modifications were implemented around/near both the Columbus Elementary and Middle Schools. These changes were made to allow for safer student drop-off and pickup procedures. The most notable change was to the location and procedure for school buses and parents to drop-off and pick up their students. Buses now drop-off and pickup students on the public street in front of both schools. Parents have a dedicated drop-off/pick up line for the Elementary School. This line is off the public street and does not interfere with bus traffic.

However, Middle School parents do not have a dedicated drop-off/pickup area. Many use the 200 and 300 blocks of W. School Street and park illegally while dropping off or waiting for their students. This causes congestion and potential safety issues on that street. In an effort to prevent parents from doing this, we have identified some other, safer areas where these parents can drop-off/pick up their students who attend the Middle School...

(See Photos A & B overall view. Affected areas are delineated with a yellow line).

- Some parking would be made available in the 400 block of S. Dickason Blvd across from the Middle School. This would be posted for 30 minute parking only to allow for student drop-off or pick up. **(See Photo E).**
- The current parking restrictions in the 500 block of S. Dickason Blvd. (Washington Park side) would be eliminated to allow for more parking during school hours and/or drop-off and pick up times. **(See Photo F).**
- A dedicated student drop-off/pick up traffic lane would be made in the 200 block of Richmond St. – next to the Middle School building. The current, painted parking stalls in that area would be removed to facilitate this new lane. There are three ADA accessible parking stalls in this area. Those stalls would be relocated about 50 feet to the south in the school district parking lot. Both school buildings are accessible from these stalls via sidewalks with ADA ramps. **(See Photos C, G, H & I).**
- The current parking restriction in the 200 block of Richmond St. (south side between parking lot entrance and Dickson Blvd.) would be relaxed to allow for about four more parking spaces. Parking would be restricted during the morning drop-off and afternoon pickup times though. **(See Photo H).**
- Current parking restrictions in the 200 block of W. School St. (north side of the road from S. Spring St. to about 150 feet east) would be changed to allow for two hour parking for school district office visitors only. This is due to the new district office entrance located on W. School St. near S. Spring St. All other restricted parking in this area would remain the same. **(See Photo D).**

The school district has indicated they would pay for the cost of new signage related to this proposal. New signs would be installed by Columbus Public Works Department. Any line painting or removal in the public streets would also be done by DPW personnel.

The below photos have been used in an attempt to portray the current parking/traffic situation in the areas that are affected by this proposal. The overhead photos show areas with yellow lines on them. These yellow lines refer to the areas that are described in this proposal.

Drawings depicting the proposed changes are not to scale.

PHOTO A

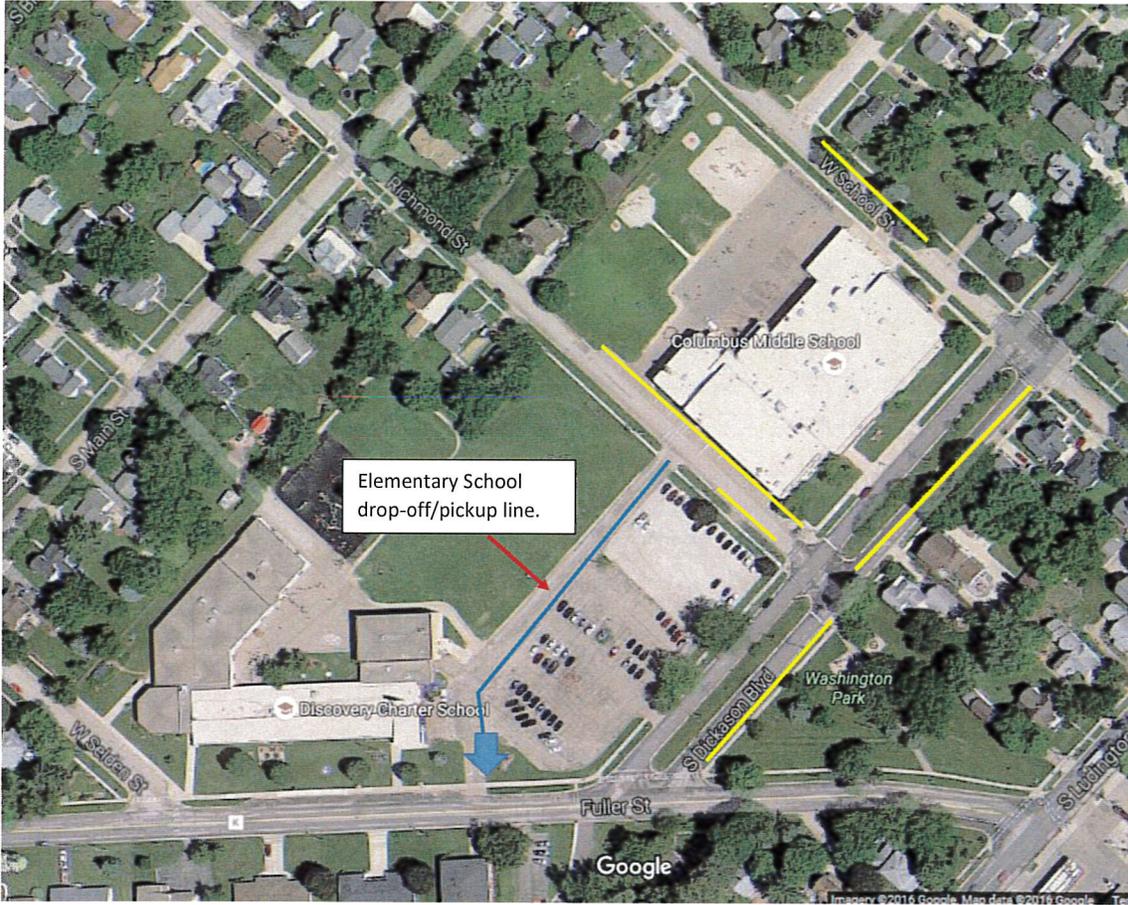
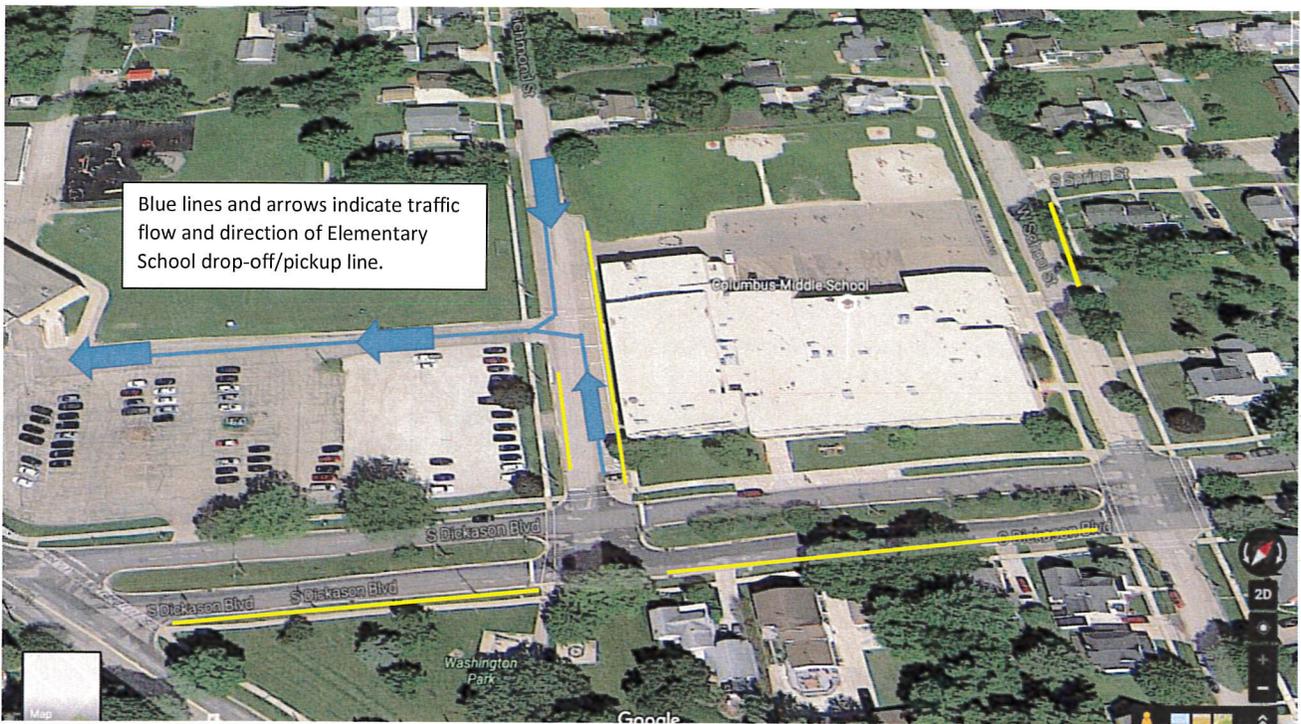


PHOTO B



NOTE: Photos A & B do not reflect current school parking lot configuration.

PHOTO C



All parking stalls on this side of Richmond St. would be eliminated. Instead, there would be a designated drop-off/pickup lane where the parking stalls were. Signs would be erected to indicate this and a solid, white line would be painted to designate the lane. The ADA parking stalls would be relocated to the adjoining school parking lot.

PHOTO D



PHOTO E

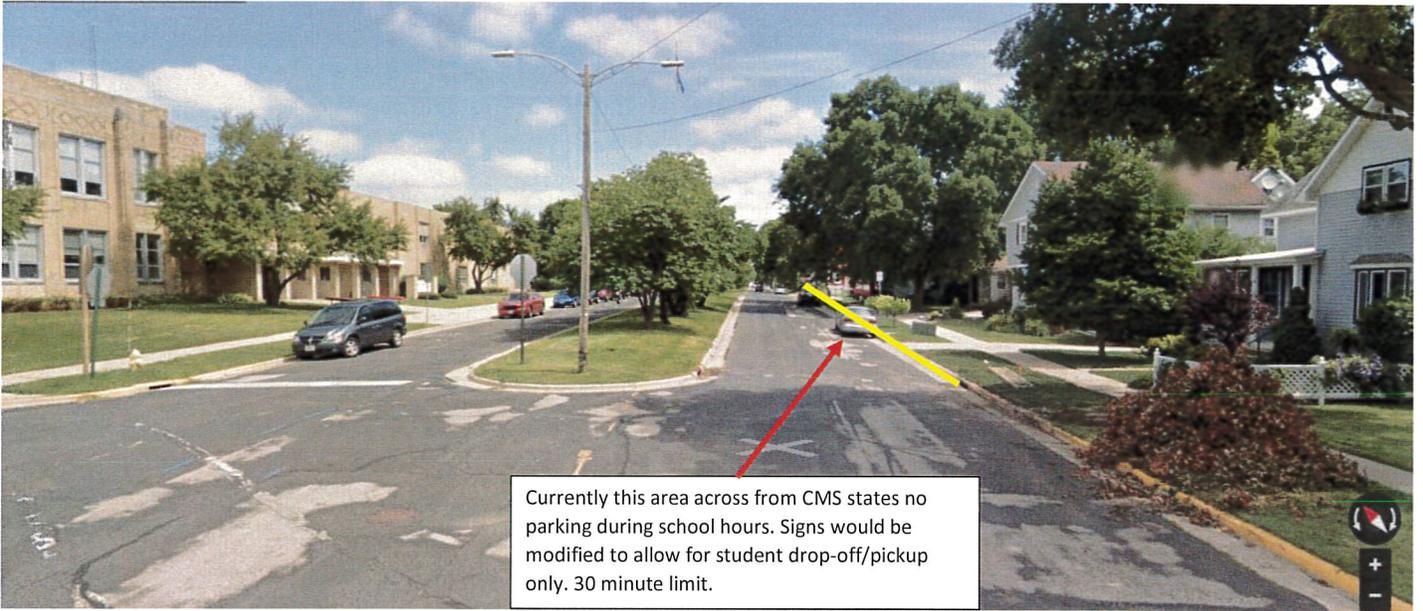


PHOTO F



This area across from CES / school parking lot restricts parking during the morning drop-off and afternoon pickup hours. We recommend removing this restriction entirely to allow for unrestricted parking. Current signs would just need to be removed. These signs would be used in the 200 block of Richmond St (parking lot side) between school drop off entrance and Dickason Blvd. (See Photo H).

PHOTO G

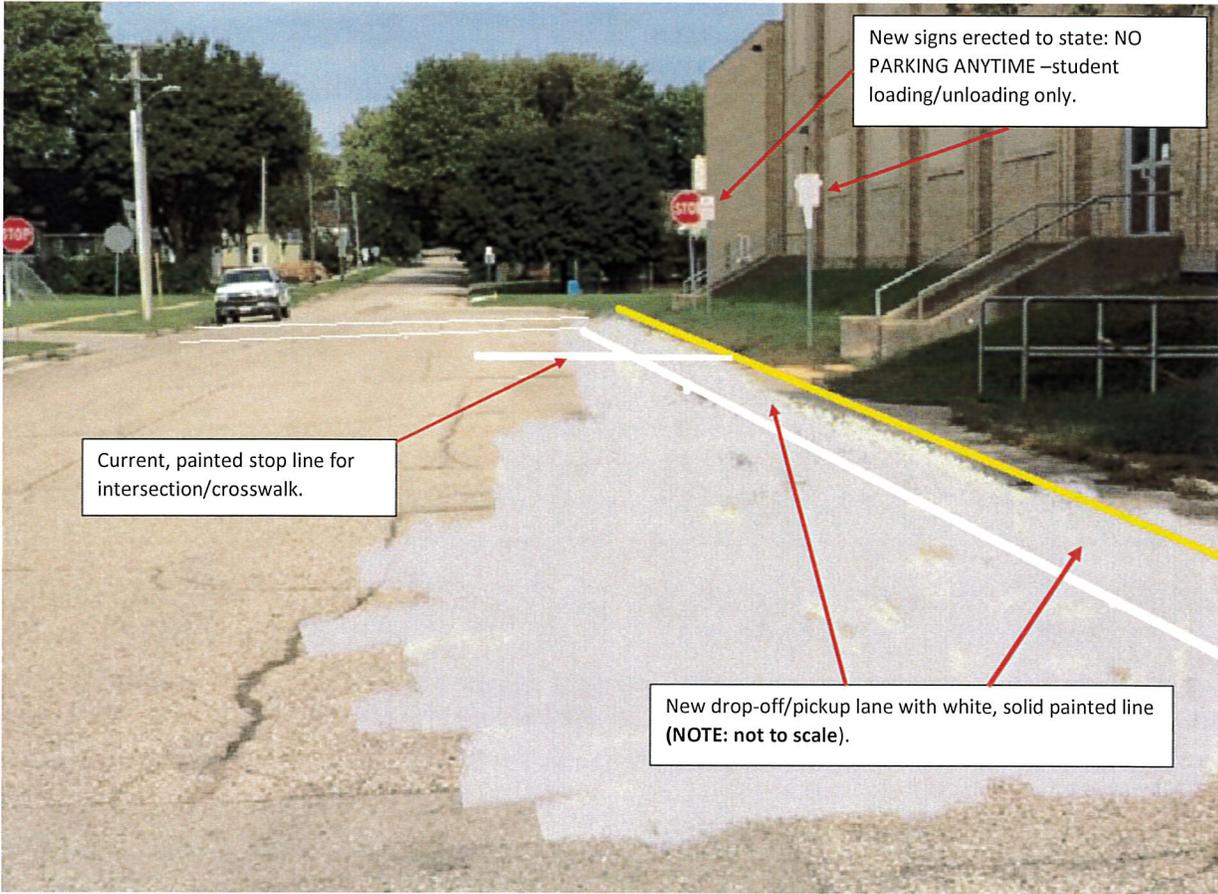
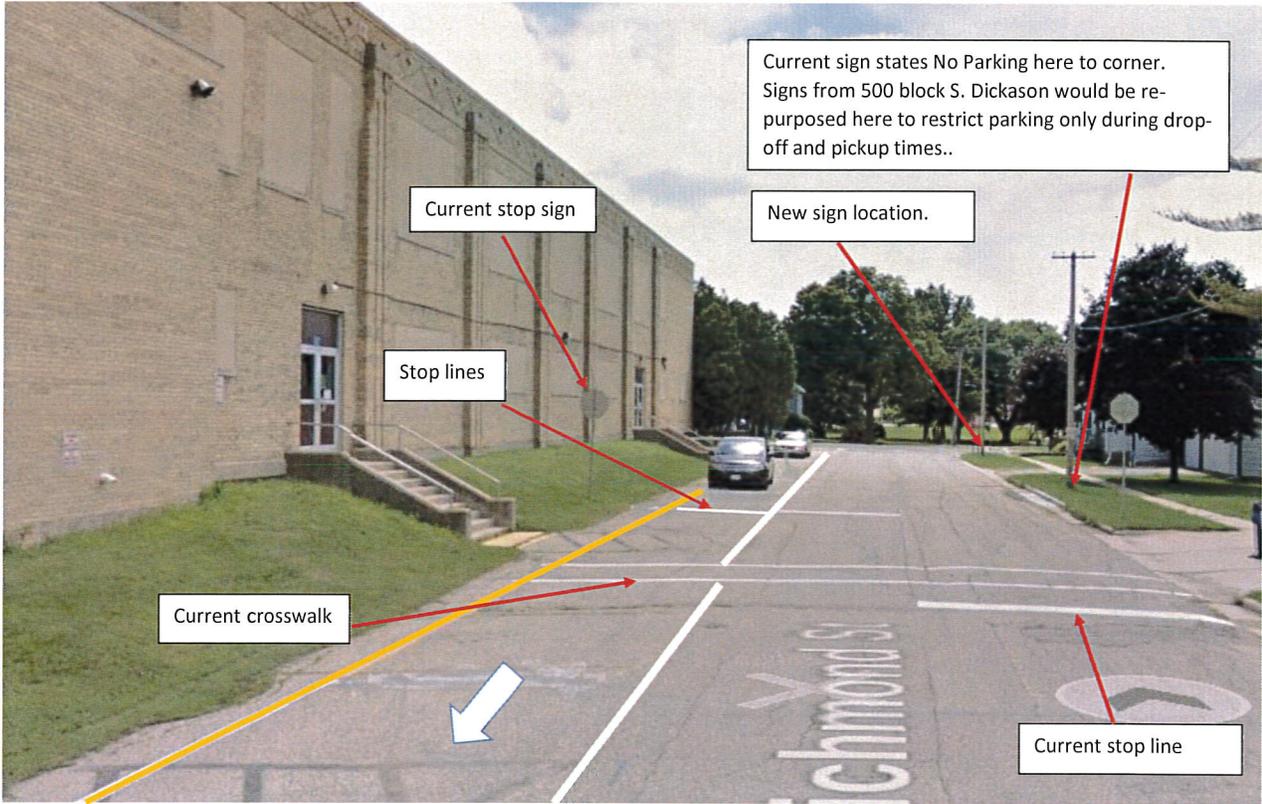
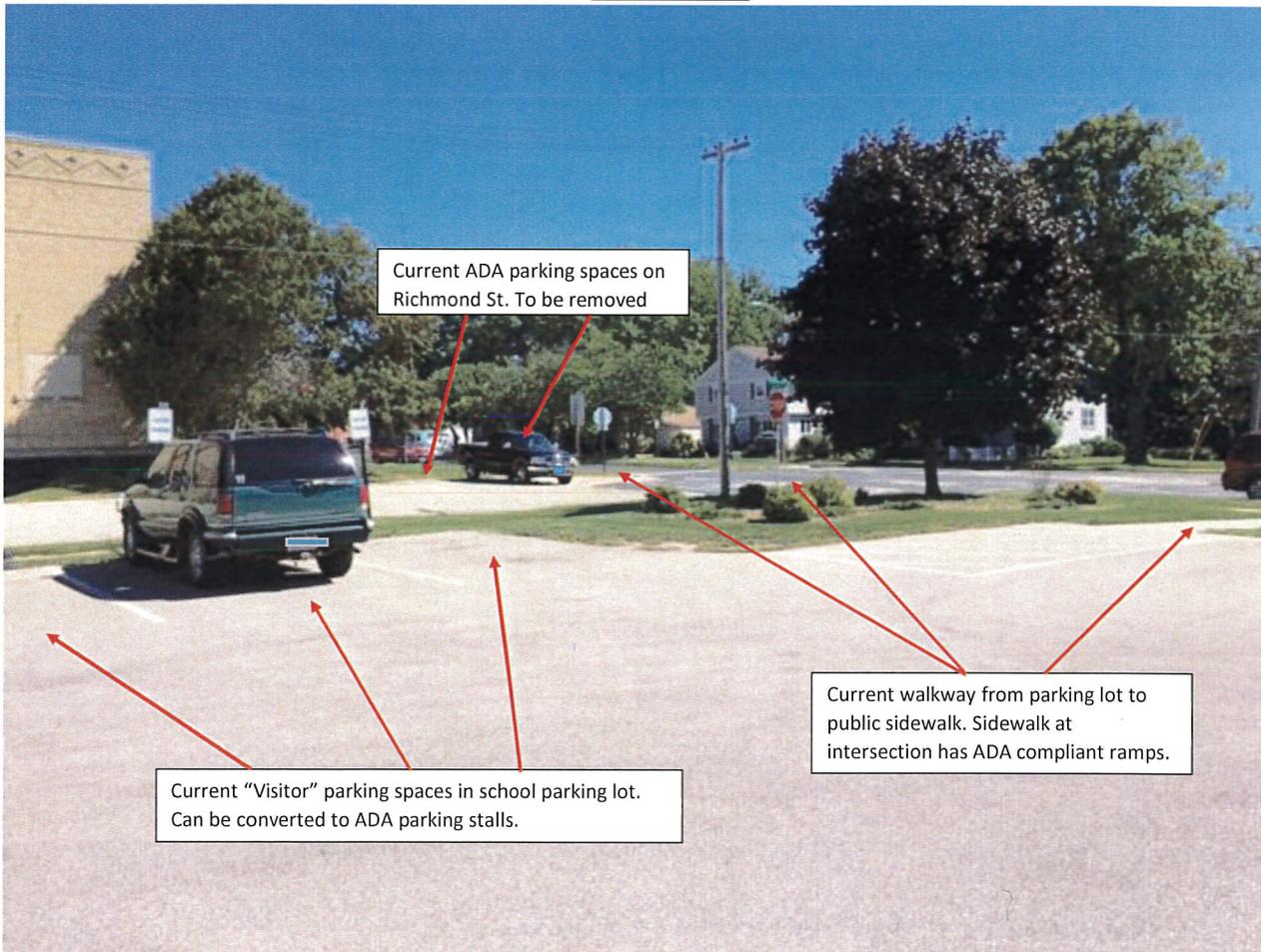


PHOTO H



Another view of the proposed loading/unloading lane on Richmond St (Looking east).

PHOTO I



BUDGETARY IMPACT

The financial impact of this project is minimal. DPW would use existing personnel on regular time to install signs and paint lines. The painting of lines may not occur until spring of 2017 when DPW is doing other line painting projects.

As stated in the beginning of this proposal, the Columbus School District has indicated they would pay for new signage. It is estimated the project would require the following:

Seven (8) new signs

Four (6) sign tabs – added to existing signs.

Three (4) new sign poles.

These estimates do not include new signage for the relocated ADA parking stalls in the school parking lot. It is unknown if the School District will be able to re-use the current signs from Richmond St. Painting for these stalls will also be required in the parking lot.



DODGE COUNTY SHERIFF'S OFFICE

Dale J Schmidt Sheriff Scott Smith Chief Deputy

September 22, 2016

TO: City Mayors, Village Presidents, Town Chairpersons
FROM: Lieutenant Christine Churchill
RE: **911 Joint Powers Agreement**

Enclosed please find the 911 Joint Powers Agreement. Per Wisconsin Attorney General's Office a 911 Joint Powers Agreement needs to be executed and filed on a yearly basis. The agreement is effective January 1, 2017 through December 31, 2017.

To comply with Sec. 256.35(9), Wisconsin statutes, please sign the enclosed agreement and return to:

Shawn Rogers
Dodge County Sheriff's Office
124 West St.
Juneau, WI 53039

Upon your request, with returned agreement, a final copy will be mailed to you. If you have any questions, please feel free to call me at (920)386-3224. Thank you.

**JOINT POWERS AGREEMENT
COUNTY 911 EMERGENCY SYSTEM**

WHEREAS, Dodge County and the municipalities located within the boundaries of Dodge County have implemented an Emergency 911 System for the purposes of providing emergency services to residents and visitors of these municipalities, including fire fighting, law enforcement, ambulance, medical and other emergency services; and

WHEREAS, Sec. 256.35(9), Wis. Stats., "Joint Powers Agreement," requires that in implementing a 911 system as has been done in Dodge County, municipalities shall annually enter into a Joint Powers Agreement, which Agreement shall be applicable on a daily basis and which shall provide that if an emergency services vehicle is dispatched in response to a request through the Dodge County 911 System, such vehicle shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional boundaries.

THEREFORE, in consideration of the mutual promises, agreements, and conditions contained herein, it is hereby jointly agreed between Dodge County and the City of Columbus, "municipality," as follows:

1. That effective January 1, 2017, this Agreement shall, thereafter, be applicable on a daily basis from said date through December 31, 2017.
2. That if an emergency services vehicle operated by the municipality, or operated by an agency with which the municipality contracts for that particular emergency service, is dispatched in response to a request through the Dodge County Emergency 911 System, such vehicle (whether owned and operated by the municipality or by the agency) shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional (or as defined by contract) boundaries.
3. That a copy of this Agreement shall be filed with the State Department of Justice, as required by Sec. 256.35(9)(c), Wis. Stats.

DODGE COUNTY
(dispatching agency)

By: _____
(County Clerk)

City of Columbus
(participating agency)

By: _____
(Chairman/Mayor/President/Clerk)

DEVELOPMENT AGREEMENT

This Agreement, made and entered into this ___ day of October, 2016, by and between ACS RBHS, LLC (hereinafter “Developer”), the City of Columbus, (hereinafter referred to as “the Municipality”).

RECITALS

WHEREAS, Developer is the fee simple owner of Lots 1 – 27 of the Woods at Highland Ridge Plat, as recorded with the Columbia County Register of Deeds on the ___ day of _____, 2016, in Volume ___ of Plats at page _____ as Document No. _____ (hereinafter “the Plat”); and

WHEREAS, Developer desires to develop the Plat; and

WHEREAS, the Lots of the Plat are currently zoned for residential purposes; and

WHEREAS, the applicable provisions of the Municipality’s Subdivision Ordinance require that provisions be made for the installation of public sanitary sewer facilities, water mains and water service laterals, the grading of public and private lands, erosion and storm water runoff control and street improvements required to serve the Plat; and

WHEREAS, this Agreement is made for the mutual benefit of the Developer and the Municipality in order that municipal code requirements will be fully complied with; and

WHEREAS, the Municipality will be injured in the event of the Developer’s failure to fully and completely perform all the requirements of this Agreement even if construction has not yet been commenced. Accordingly, the parties agree that the terms and provisions of this Agreement may be enforced by the Municipality even if construction has not begun; and

WHEREAS, the mutual promises, covenants, and obligations contained in the Agreement are authorized by state law and the Municipality’s Subdivision Ordinance; and

WHEREAS, the approval of the Plat is contingent upon the execution of this Agreement, and submittal of all documents required by this Agreement; and

WHEREAS, this Agreement currently contains the following exhibits and any

subsequent exhibits provided for under the Agreement, all of which are incorporated herein as if fully set forth:

- EXHIBIT A The Woods at Highland Ridge Plat as recorded with the Columbia County Register of Deeds.

- EXHIBIT B Specifications dated _____. Public Improvement Plans dated _____.

- EXHIBIT C Construction Schedule and Estimate of Probable Costs.

NOW, THEREFORE, in consideration of the granting of approval for the development of the Property, the Developer agrees to develop the Plat complete with all improvements outlined herein, in accordance with terms and conditions of this Agreement and any applicable regulations of any governmental entity with jurisdiction and/or the ordinances, rules and requirements imposed by the Municipality.

ARTICLE I - GENERAL CONDITIONS

- A. **Improvements.** Except as otherwise provided in this Agreement, the Developer shall construct at its own expense, those on-site and off-site improvements listed on Exhibit B and incorporated herein by reference (“the Improvements”). Developer’s obligation to complete the Improvements, shall be independent of any obligations of the Municipality contained herein and will not be conditioned on the commencement of construction on the Property or sale of any lots or Improvements on the Property.

- B. **Contractors Engaged by Developer.**
 - 1. The Developer agrees to engage Contractors/Subcontractors acceptable to Municipal Engineer (all future references to Municipal Engineer shall also include the right to designate entities and/or individuals to act in the Municipal Engineer’s place) for all construction included in this Agreement who shall perform such work to the standards of the Municipality and who shall comply with every requirement of the Municipality’s Code of Ordinances and standards in performing such work. The Developer shall furnish the Municipal Engineer with the names of all contractors and their subcontractors, with the classification of the work they will perform not less than seven (7) calendar days, prior to any work beginning.

 - 2. The Developer acknowledges that the Wisconsin Department of Workforce Development may take the position that all infrastructure construction work

outlined in a Development Agreement is subject to prevailing wage as if the Municipality initiated the construction and the cost of the infrastructure project exceeded the prevailing wage thresholds. The fact that through a Development Agreement the Municipality can have a Developer assume the role that the Municipality would typically perform should not negate application of municipal prevailing wage laws. Thus, infrastructure improvements and additions are public works. Therefore, if the Department of Workforce Development or any other state agency requires the Municipality to obtain a prevailing rate wage determination the Developer shall take all steps necessary to file the application and also provide the Municipality with any and all records necessary to support the Developer's and the Municipality's position regarding the prevailing wage rate determination. Further, if the Municipality should incur a monetary penalty as a result of obtaining or being required to obtain a prevailing wage rate determination, the Developer shall indemnify and hold harmless the Municipality from any monetary penalties, including any reasonable attorney fees, for obtaining or appealing the prevailing wage rate determination.

- C. **Municipality Approval of Starting Dates.** The Developer agrees that no work shall be scheduled for the above mentioned Improvements without the Municipal Engineer's approval of starting date and schedule which shall be submitted by the Developer for approval by the Municipal Engineer a minimum of seven (7) calendar days before work is scheduled to begin. No building permits shall be issued until all necessary approvals have been made by the Municipality. The building permit may be issued with conditions regarding the timing of the installation of utilities to serve the site and the laying of an aggregate base course roadway with asphalt, curb and gutter.

- D. **Change Order to Work.** The Developer agrees that the Municipality shall not be responsible for any costs or changes related to this project except those specifically enumerated and agreed to in this or other written Agreements between the Municipality and the Developer. Any changes to the Exhibit B Improvements or any other change to the project plans shall be in writing, executed by both parties, and shall be attached as exhibits and incorporated herein.

- E. **Acceptance of Work.**
 - 1. The Municipality shall inspect the Improvements as they are constructed and completed and, if acceptable to the Municipal Engineer, certify such Improvements as being in compliance with the standards and specifications of the Municipality. Inspections shall be full time services unless determined

otherwise by the Municipal Engineer. Such inspection and certification, if appropriate, will occur within 14 days of written notice by the Developer that Developer desires to have the Municipality inspect an Improvement. Before obtaining certification of any such Improvement, the Developer shall present to the Municipality valid lien waivers from all persons providing materials or performing work on the Improvement for which certification is sought. Certification by the Municipal Engineer does not constitute a waiver by the Municipality of the right to draw funds under the surety on account of defects in or failure of any Improvement that is detected or which occurs following such certification.

2. The Developer agrees that the dedication of right-of-way Improvements and the required public Improvements will not be accepted by the Municipality until all improvements pursuant to this Agreement have been installed, the Improvements have been inspected and approved by the Municipal Engineer and furthermore until all outstanding Municipal-incurred costs, including engineering, inspection charges and attorney fees indicated herein, have been paid in full and affidavits and lien waivers are received by the Municipality indicating that the Contractors and his/her suppliers have been paid in full for all work and materials furnished under this Agreement. The roadway, storm sewer, sanitary sewer and water main and the respective service laterals shall not be accepted until as built plans and a complete breakdown of all construction, engineering and administrative costs incurred by the Developer is submitted to the Municipal Engineer, Municipal Clerk, Public Works Director, and Water & Light Superintendent respectively. (This is necessary to aid in determining the Sewer and Water Utility's plant value.) Once all of these conditions have been met, the Developer shall request in writing that the City Council adopt a Resolution accepting any and all improvements constructed pursuant to this Agreement and the improvements shall be formally accepted upon adoption of such Resolution.
3. The Developer agrees to provide for maintenance and repair of all required public Improvements until such Improvements are formally accepted by the Municipality through Resolution of the City Council.
4. The Municipality will provide timely notice to the Developer whenever inspection discloses that an improvement does not conform to the standards and specifications shown on the plans and specifications or is otherwise defective. The Developer shall have 20 days from the issuance of such notice to correct or substantially correct the defect. The Municipality shall not declare a default under this Agreement during the 20 day correction period

on account of any such defect unless it is clear the Developer does not intend to correct the defect or unless the Municipality determines that immediate action is required in order to remedy a situation which poses an imminent health or safety threat.

5. The Municipality shall not issue building permits if there are any unpaid obligations owing by Developer at any time.

F. **Time of Completion.** All work specified herein will be completed in accordance with the construction schedule attached hereto as Exhibit C.

G. **Indemnification and Insurance Required of Private Contractors.** The Developer hereby expressly agrees to indemnify and hold the Municipality and its agents harmless from and against all claims, costs and liability of every kind and nature, for injury or damage received or sustained by any person or entity in connection with, or on account of the performance of work on the Property and elsewhere pursuant to this Agreement. The Developer further agrees to aid and defend the Municipality or its agents (at no cost to the Municipality or its agents) in the event they are named as a defendant in an action concerning the performance of work pursuant to this Agreement except where such suit is brought by the Developer. The Developer is not an agent or employee of the Municipality.

The Developer shall require all Contractors engaged in the construction of this project to comply with the Municipal requirements pertaining to damage claims, indemnification of the Municipality, and providing insurance coverages that are established by the Municipality. The Developer shall also require Contractors engaged in the construction of this project to provide a current Certificate of Insurance to the Municipal Clerk showing insurance for all statutorily required coverage and naming the Municipality as an additional insured.

H. **Guarantee of the Work.** The Developer agrees to guarantee and warrant all work performed under this contract for a period of 14 months from the date of substantial completion of the public improvements completed by the Developer under this Agreement against defects in workmanship or materials. If any defect should appear during this guarantee period, the Developer shall make required replacement or acceptable repairs of the defective work at its own expense. This expense includes total and complete restoration of any disturbed surface or component of the improvement to the standard provided in the plans and specifications, regardless of Improvements on lands where the repairs or replacement is required. The surety as identified in Section L shall remain in force for a period of time equal to 14 months after the date the public improvements for which the security is provided are

substantially completed. Upon substantial completion of the public improvements, the amount of the security the Developer is required to provide shall be an amount equal to 10% of the total cost of the completed public improvements. For purposes of this section, “substantial completion” means the time the binder coat is installed on roads to be dedicated or, if the required public improvements do not include a road to be dedicated, the time that 90% of the public improvements by cost are completed.

All guarantees or warranties for materials or workmanship which extend beyond the guarantee period shall be assigned by the Developer to the Municipality (as beneficiary).

The surety shall include paying for cost of any relocation of utilities that were initially installed pursuant to Developer’s plans.

I. **Compliance With Law.** The Developer shall comply with all relevant laws, ordinances and regulations in effect at the time of this Agreement when fulfilling its obligations under this Agreement. When necessary to protect public health, the Developer shall be subject to laws, ordinances and regulations that become effective after approval of this Agreement.

J. **Specifications for Improvements.** The Developer shall install such of the following Improvements as required by Exhibits B and C:

1. **Grading, Erosion Control and Barricades:**

a. The Developer shall furnish, install, and maintain during construction and until the Improvements are accepted by the Municipality, all barricades and signs as specified by the Municipal Engineer at all points where new rights-of-away extend or intersect existing streets and all street ends. Signs and barricades shall be required, furnished, and installed so as to conform with the Manual of Uniform Control Devices.

b. The Developer shall obtain the approval of the Municipal Engineer for erosion and runoff control measures as required by the Municipal Ordinances prior to grading, utility installation or any other land disturbance activity. Separate approvals shall be obtained for each activity. The Developer shall adhere to conditions of the approval and grants the right-of-entry to the Property to designated personnel of the Municipality to inspect and monitor compliance with this

requirement. Erosion Control measures shall comply with the Wisconsin Construction Site Best Management Practice Handbook.

2. **Sanitary Sewer Facilities and Laterals:**

The Developer shall install four inch (4") sanitary sewer laterals for each lot of the Plat. Developer shall insure that one lateral runs to each lot of the Plat. Each sanitary sewer connection to the sanitary main will require an "Inserta WYE" to be installed in the sewer main. All sanitary sewer laterals will require sanitary sewer locator boxes to be installed with boxes to be located at the right-of-way. No installation of underground utilities shall commence until plans and specifications have been approved by the Municipal Engineer and the State of Wisconsin Department of Natural Resources, in addition to the other approvals required by this Agreement. When required by the Municipal Engineer, the sanitary sewer shall be provided in locations, sizes, and depths necessary to serve future subdivisions and phases.

3. **Water Mains and Service Pipes:**

- a. The Developer shall install water service laterals to serve each lot of the Plat so that each lot of the Plat has an independent water service lateral, and also as required by the plans, specifications, and requirements of the Columbus Water & Light Department and approved by the State of Wisconsin Department of Natural Resources, in addition to the other approvals required by this Agreement. Developer shall install all laterals to service the lots in the Plat. All water service laterals two (2) inches in diameter and smaller shall be completed with a curb stop and box. All other water service laterals three (3) inches and larger shall be completed with a controlling valve and road box. All materials used shall conform to the Municipal Standard Specifications for Water Main Construction.
- b. Developer shall abandon and remove all water services in the streets or in the terraces of the Plat that are not going to be used to provide water service. As part of the removal, Developer shall have the corporation shut off at the main, the existing copper service removed and a brass cap installed at the end of the corporation shut off.

4. **Streets, Storm Sewers and Sidewalks:**

- a. The Developer shall install curb and gutter, and pavement on Red Bud

Trail and on the alley shown on the Plat, to the established standards and/or specifications of the Municipality pursuant to Exhibit B. Sidewalks five (5) feet in width shall be installed by the Developer along both sides of Red Bud Trail to Western Avenue and extend along both side of Avalon Road to Western Avenue and also extend along the south side of Western Avenue to connect Avalon Road with Red Bud Trail. Installation of sidewalk includes the installation of any and all ADA compliant sidewalk ramps, as required by the Municipal Engineer at Developer's sole expense. Surface asphalt shall be installed on Red Bud Trail and the alley no later than twelve (12) months following substantial completion as that term is defined in this Agreement. No construction shall begin until all plans for curb, gutter, pavement and sidewalks have been approved by the Municipality.

- b. The Developer shall install and pay for, prior to issuance of building permits, traffic control signs and street name signs. The Developer shall also be responsible for the cost of all pavement markings within the Property.
- c. The Developer shall landscape all right-of-way and public land with topsoil, seed and mulch and trees as required by the Municipal Engineer. If any landscaping should die within one year of final acceptance of the street improvements the Developer shall be responsible for replacing the dead landscaping.

5. **Water and Light Utility:**

- a. The Developer shall pay municipal water and light utility costs of installation of electric distribution. This includes the Utility Crossing Conduit and all light poles and fixtures, as directed by the Municipality.
- b. Developer shall identify on the Plat and provide Columbus Water & Light with a ten (10) foot electrical easement overs lots 1 – 9 to allow for installation of electrical infrastructure on the Plat. This easement shall connect to the ten (10) foot utility easement located on Lot 14 of the Plat and shall be situated in a location acceptable to Developer and Columbus Water & Light.
- c. Developer shall provide a plan identifying the location of the electric service on each structure.

- d. Developer shall have its concrete contractor install six (6) inch conduit, ten (10) feet long, three (3) feet beneath the top of sidewalk in each electric service location to allow for installation of electric services.
- e. Developer shall have its concrete contractor install six (6) inch conduit, three (3) feet beneath and one (1) foot past each side of all driveway aprons to allow for installation of electric infrastructure.
- f. In the event the conduit is not installed in the correct locations, Municipality shall notify Developer and Developer shall be responsible for removing and re-installing the conduit, including the replacement of any sidewalk damaged, at developer's sole expense.

K. **Administration Charges.**

- 1. The Developer hereby agrees to pay all Municipal legal, engineering (including the expenses associated with updating the City's GIS system to include the new improvements), and administrative fees associated with the consideration and approval of the Development, this Agreement, and any other issues associated with this project. Said fees shall be payable to the Municipality within thirty (30) business days of the Municipal Treasurer providing copies of any billing statement to the Developer. If said fees are not paid by Developer in the time schedule set forth, in addition to any other remedies available to the Municipality in law or equity, the Municipality may revoke its acceptance of this Agreement, post stop work orders preventing further construction of required improvements and enjoin the Developer from further construction hereunder until said fees are paid. Any costs incurred by the Municipality in enforcing this obligation shall be paid for by the Developer at the same time and in the same manner as other fees referred to in this article.
- 2. Failure of the Developer to make the payments set forth in this section allows the Municipality to invoke the remedies set forth in paragraph 1 above, along with any other remedies available to the Municipality in law or equity.

L. **Surety.**

- 1. Contemporaneous with the execution of this Agreement, the Developer agrees to furnish the Municipality with either a performance bond or an

irrevocable letter of credit in the minimum amount of \$_____ to secure performance of this Agreement. The surety shall remain in full force and effect throughout all Improvements being constructed for the Plat and for 14 months following substantial completion (as that term is defined in Section H) of the Improvements.

The surety shall be in a form acceptable to the attorney for the Municipality, payable to the Municipality at any time upon presentation of (i) a sight draft drawn on the issuing bank in the amount to which the Municipality is entitled to draw pursuant to the terms of this Agreement; (ii) an affidavit executed by an authorized Municipality official stating that the Developer is in default under this Agreement; and (iii) the original of the surety. The surety shall not be cancelled or revoked by Developer without the written consent of the Municipality.

2. As work progresses on installation of Improvements constructed as part of the Agreement, the Municipal Engineer, upon written request from the Developer from time to time, is authorized to recommend a reduction in the amount of the surety as hereinafter provided. When portions of construction (water, sanitary sewer, street, sidewalk, greenway or other Improvements) are completed by the Developer, and approved by the Municipal Engineer, the Municipality may, upon submission of lien waivers by the Developer's contractors, reduce the amount of the surety.
3. Upon acceptance by the Municipality of the Improvements constructed as part of this Agreement, the Municipality agrees to reduce the surety to an amount deemed adequate by the Municipal Engineer to secure performance of the guarantee described in this Agreement, which amount shall not exceed 10% of the original amount.

M. **Developer's Designated Project Manager.** The Developer hereby appoints James Hartung as Project Manager. Said individual shall act as the Developer's representative during the construction phase of the installation of these Improvements. The Project Manager shall be available during construction hours on the job site or available by telephone.

ARTICLE II - SUPPLEMENTAL GENERAL CONDITIONS

N. **No Vested Rights Granted.** Except as provided by law, or as expressly provided in this Agreement no vested rights in connection with this project shall inure to the Developer. Nor does the Municipality warrant by this Agreement that the

Developer is entitled to any other approvals required.

- O. **No Waiver.** No waiver of any provision of this Agreement shall be deemed or constitute a waiver of any other provision, nor shall it be deemed or constitute a continuing waiver unless expressly provided for by a written amendment to this default under this Agreement be deemed a waiver of any default or defaults of the same type. The Municipality's failure to exercise any right under this Agreement shall not constitute the approval of any wrongful act by the Developer or the acceptance of any Improvements.
- P. **Amendment/Modification.** This Agreement may be amended or modified only by a written amendment approved and executed by the Municipality and the Developer.
- Q. **Default.** A default is defined herein as a breach of, or failure to comply with, any of the terms of this Agreement by Developer. The Municipality reserves to itself the right to draw on the surety provided hereunder in addition to pursuing any other available remedies. Remedies shall include, but not limited to, stopping all construction in the Plat and prohibiting the transfer or sale of lots or not issuing building permits.
- R. **Entire Agreement.** This written Agreement, and written amendments, and any referenced attachments thereto, shall constitute the entire Agreement between the parties.
- S. **Attorney's Fees.** If the Municipality is required to resort to litigation, arbitration, or mediation to enforce the terms of this Agreement, and if the Municipality prevails in the litigation, arbitration, or mediation the Developer shall pay all of Municipality's costs including reasonable attorney's fees and expert witness fees. If the court, arbitrator, or mediator awards relief to both parties, each will bear its own costs in their entirety.
- T. **Time.** For the purpose of computing the commencement, abandonment, and completion periods, and time periods for Municipality action, such times in which war, civil disasters, act of God, or extreme weather conditions occur or exist shall not be included if such times prevent the Developer or Municipality from performing his obligations under the Agreement.
- U. **Severability.** If any part, term, or provision of this Agreement is held by the courts to be illegal or otherwise unenforceable, such illegality or unenforceability shall not affect the validity of any other part, term, or provision and the rights of the parties will be construed as if the part, term, or provision was never part of the Agreement.

This Instrument was drafted by:
City Atty. Paul A. Johnson
P. O. Box 256, Lodi WI 53555
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2016 AGENDA ITEM

MEETING DATE: October 4, 2016

AGENDA ITEM: Injury Claim in Hillside Cemetery

DETAILED DESCRIPTION OF SUBJECT MATTER:

Attached is information on a claim from an individual whose son received injuries from a fallen gravestone at Hillside Cemetery. The information explains the situation through the claimant's account of the incident and what damages they are seeking.

Also included is the denial of the claim from the City insurer.

Per the legal process the City Council needs to take action on this claim, and Atty Johnson can help assist us during this discussion on Tuesday night.

ACTION REQUESTED OF COUNCIL: Review and discuss claim from incident at Hillside Cemetery.

Milwaukee Claim Department



September 20, 2016

Ms. Anne Donahue
City Clerk, City of Columbus
105 N Dickason Blvd
Columbus WI 53925-1565

Via Email and Mail

Re: Our Policyholder: City of Columbus
Claim Number: 1241693
Date of Loss: 5/25/2016
Claimant: Tayton Stussy
382 Chapin Street Unit 2
Columbus WI 53925

Claimant's Parent: Amanda Davidson
382 Chapin Street Unit 2
Columbus WI 53925

Claimant's Attorney: Mr. Kenneth J. Quincey
QBS Law SC
130A Park Avenue
Beaver Dam WI 53916

Dear Ms. Donahue:

Our investigation reveals that there appears to be no negligence against the City of Columbus for the injuries sustained by the claimant. We ask that you formally disallow the claim of Tayton Stussy and his parent Amanda Davidson.

We ask that the Notice of Disallowance be sent directly to both the claimant and his parent separately and carbon copied (cc) to their attorney. The Notice should be sent on the City's letterhead. Due to statutory requirements, the letters must come from the governmental body itself. The letters should be sent via certified or registered mail. The certified mail receipt *must indicate "restricted delivery"* to ensure that the claimant and his parent actually receive the letters directed to them.

P.O. Box 327 | Brookfield, WI 53008-0327 | 262.717.3900 | 855.495.1800 | F 888.992.6125 | milwaukee.claims@emcins.com | www.emcins.com

Employers Mutual Casualty Company
EMCASCOS Insurance Company
EMC Reinsurance Company

Illinois EMCASCO Insurance Company
Dakota Fire Insurance Company
EMC Property & Casualty Company

Union Insurance Company of Providence
Hamilton Mutual Insurance Company
EMC Risk Services, LLC

EMC Underwriters, LLC
EMC National Life Company (affiliate)



Ms. Anne Donahue
September 20, 2016
Page Two

The letters should read as follows:

YOU ARE HEREBY NOTIFIED that pursuant to § 893.80, Wisconsin Statutes, the claim you filed against the City of Columbus dated August 9, 2016 is disallowed.

YOU ARE HEREBY NOTIFIED that no action on the claim may be brought after six (6) months from the date of service of this Notice of Disallowance upon you.

We ask that the City provide us with a copy of the Notices. When the City receives confirmation of the certified mail or registered mail receipts, please email us copies of the notification cards. We can then diary the 6 month deadline for the claimant and his parent to file suit.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Arlene V. Chambers". The signature is written in a cursive style with large, flowing letters.

Arlene V. Chambers
Senior Claims Adjuster
EMC INSURANCE COMPANIES
855-495-1800, ext. 3920; direct dial 262-717-3920
Fax: 888-992-6125
Arlene.V.Chambers@emcins.com

**NOTICE OF CIRCUMSTANCES AND INURY
AND CLAIM FOR DAMAGES**

TO: Ms. Anne Donahue
Clerk of the City of Columbus
105 N. Dickason Boulevard
Columbus, WI 53925

CLAIMANT: Amanda Davidson, personally, and
for and on behalf of her minor son,
Tayton Stussy
382 Chapin Street, Unit 2
Columbus, WI 53925

**THE ABOVE-NAMED PARTY,
PLEASE TAKE NOTICE:**

1. Amanda Davidson is an adult resident of the State of Wisconsin, residing at 382 Chapin Street, Unit 2, Columbus, Columbia County, Wisconsin.
2. She is the mother of Tayton Stussy, age 3, born January 18, 2013 who resides with her.
3. On May 25, 2016 said Tayton Stussy was injured as a result of the negligence of the City of Columbus, Wisconsin, through its agents and employees.
4. On said date, Tayton Stussy accompanied his mother, Amanda Davidson and his grandfather, Steven Davidson to the City of Columbus Cemetery also known as the Hillside Cemetery located on north Lewis Street in the City of Columbus for the purpose of placing American flags on the graves of Armed Forces veterans as part of the celebration of Memorial Day.
5. After having placed several flags on grave sites, the minor Tayton Stussy was standing next to his mother when, without any warning a grave headstone fell on his legs resulting in a fracture of his left leg as well as other injuries.

The subject headstone was extremely heavy and consequently Tayton's grandfather, Steven Davidson was unable to lift the headstone off of Tayton's legs by himself. A neighbor heard the screams and commotion that followed and came to the scene. Steven Davidson and the neighbor were then able to lift the headstone enough so that Tayton could be pulled out from under the headstone.

Tayton was then carried by his mother and taken to the Columbus Community Hospital where he was initially treated before being transferred to the University of Wisconsin-Madison hospital where he was treated for the next two days. He has returned for further treatment and is continuing to treat for his injuries.

6. Upon information and belief, the said cemetery is owned by the City of Columbus and the City of Columbus is therefore expected to maintain the cemetery in a safe condition so as to prevent injuries to individuals properly on the cemetery grounds.
7. The City of Columbus, its employees and agents were negligent in failing to maintain the cemetery in a safe condition and as a result of that negligence the aforementioned Tayton Stussy was injured and his mother incurred substantial expenses for his treatment in the past and will continue to incur expenses for future treatment. Further, the minor Tayton Stussy has experienced and will continue to experience substantial pain and suffering, past and future disability and past and future loss of enjoyment of life.

In addition to the aforementioned Notice of Circumstances and injury, the following constitutes the Claim for Damages:

1. As previously described the minor, Tayton Stussy has been treated at the Columbus Community Hospital as well as the University of Wisconsin Hospital along with treatment at Dean Clinic in Sun Prairie and Dean Orthopedic Clinic in Madison. Thus far the bills that have been received by Amanda Davidson, the mother of Tayton Stussy are as follows:

<u>Provider</u>	<u>Dates of Service</u>	<u>Amount</u>
Columbus Community Hospital	5/25/16	\$ 3,839.30
Madison Radiologists	5/25/16	\$ 296.00
UW Physicians/Medical Foundation	5/25/16 to 5/26/16	\$ 3,031.00
UW Children's Hospital	5/25/16 to 5/27/16	Awaiting bills
Dean Clinics		Awaiting bills
Prescription Medication		Awaiting bills
Medical Mileage		To be determined
TOTAL MEDICAL EXPENSES		<hr/> To be determined
Wage Loss:		To be determined
Miscellaneous Items		To be determined
TOTAL SPECIAL DAMAGES		<hr/> <hr/> To be determined

2. In addition to the above it is expected that further bills will be received thus increasing the amount of those bills as being part of this Notice of Claim.
3. That as a direct and proximate result of the aforementioned negligence of the City of Columbus its employees and agents as well as others, Tayton Stussy sustained injuries and damages with a value substantially in excess of the statutory limit for claims as prescribed in Wisconsin Statutes Section 893.80(3), and accordingly, limits his claim for these damages to the statutory maximum of \$50,000.00. This also includes the claims of his mother, Amanda Davidson for the expenses she has incurred on behalf of Tayton Stussy.

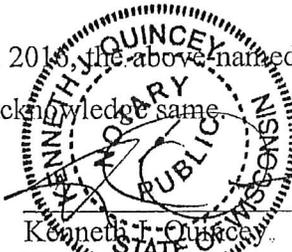
Amanda Davidson, being duly sworn upon oath, deposes and states that she has read the contents of this Notice of Circumstance, Injury and Claim for Damages, and she swears to same, and affirms and verifies the truthfulness of the factual representations contained therein.

Dated at Beaver Dam, Wisconsin, this 9th day of August, 2016.

X Amanda Davidson
 Amanda Davidson, personally and
 for and on behalf of her minor son,
 Tayton Stussy

STATE OF WISCONSIN)
) ss.
 COUNTY OF DODGE)

Personally came before me this 9th day of August, 2016, the above-named Amanda Davidson, to me known to be the person executing this document and acknowledge same.


 Kenneth J. Quincey
 Notary Public, State of Wisconsin
 My commission is permanent.

QBS Law, S.C.
 130A Park Avenue
 Beaver Dam, WI 53916
 Phone: (920) 885-9266 Ext. 11
 Fax: (920) 885-2345

RECVD. DATE 8-9-16
DATE 8-11-16
TIME 3:50 AM/PM
SIG. [Signature]

2016 AGENDA ITEM

MEETING DATE: October 4, 2016

AGENDA ITEM: Christopher Columbus Statue

DETAILED DESCRIPTION OF SUBJECT MATTER:

Along State Highway 16 on the westside of the roadway, greeting travelers coming from the northwest, stands the Christopher Columbus Statue.

Dan Amato, owner of the Columbus Antique Mall, has been the primary caretaker of the statue and has explained to me the tourism value that it brings. Dan also recently came to me to explain his concerns and those raised by the DOT about Christopher not being in a good location.

When the City sold land to the DOT for the current 16 & 60 Traffic Signal project, the indication was that Christopher was fine and would not be impacted by the project. Information recently shared by DOT officials indicates otherwise and they show that the statue is currently on DOT Right-of-Way. I have a message from David Pilon, our DOT representative who told me that he believes the engineering firm that had been working on the project earlier had mistakenly indicated that the statue would not be affected by the project.

Whether or not the DOT is requiring that Christopher be moved (which they have said they would like it moved off the ROW), I think it is good to have a discussion about the statue and whether or not he is in the proper place. Dan of course has a very close connection to the statue as its owner and caretaker over the years. Dan has talked to me about potential new landing spots for the statue if it cannot stay at its current location. Dan is expected at the meeting on Tuesday to provide background and his thoughts on the issue.

Attached is some history on the statue – basically a signed agreement from 2012 when the Columbus Quincentennial Celebration, Inc. donated the Christopher Columbus Statue to the City. This organization acquired the statue in commemoration of the 500th anniversary of Columbus' arrival in America.

ACTION REQUESTED OF COUNCIL: Discussion on the status of the Christopher Columbus Statue

AGREEMENT

AN AGREEMENT by and between 1992 Columbus Quincentennial Celebration, Inc., and the City of Columbus, as follows:

WHEREAS, 1992 Columbus Quincentennial Celebration, Inc. (hereinafter "Corporation") wishes to transfer the assets described herein to the City of Columbus (hereinafter "City"); and

WHEREAS, the City is willing to accept such assets of the Corporation;

NOW, THEREFORE, IT IS HEREBY AGREED by and between the undersigned parties as follows:

1. Corporation is, by this agreement, transferring the assets of the Corporation described below to the City without consideration and without any requirements, prohibitions, covenants or conditions. Said assets consist of the following:

(a) The Corporation's real estate located in the City of Columbus, Columbia County, Wisconsin, lying along State Hwy 16&60 just north of the State Hwy 151 Bypass as more particularly described on a Quit Claim Deed of even date herewith.

(b) The Christopher Columbus statute which is located on the real estate described above.

(c) Bank account 244404 at Farmers & Merchants Union Bank.

(d) NASA ribbons which were returned to the Corporation after a trip into space, along with related memorabilia.

2. Following this transfer of assets, Corporation will be dissolved.

3. This agreement is binding upon the parties hereto, their successors and assigns.

4. This agreement shall be interpreted under the laws of the State of Wisconsin and any disputes regarding this agreement shall be decided in the courts of Columbia County,

Wisconsin, unless otherwise specifically agreed to by the parties, and the prevailing party in any dispute under this agreement shall be allowed to recover both its damages and reasonable attorneys' fees and costs.

Dated this 30 day of APRIL, 2012.

**1992 COLUMBUS QUINCENTENNIAL
CELEBRATION, INC.**

By: Daniel M. Amato
Daniel M. Amato, President

By: James Fritchen
James Fritchen, Secretary/Treasurer

By: William J. Becker
William Becker, Vice President

CITY OF COLUMBUS

By: Robert Link
ROBERT LINK, MAYOR

By: Anne Donahue
ANNE DONAHUE, CITY CLERK

Drafted by:
Attorney Lan Waddell
Waddell of Columbus, S.C.
Post Office Box 407
Columbus, WI 53925
920-623-1111

**1992 COLUMBUS QUINCENTENNIAL
CELEBRATION, INC.**

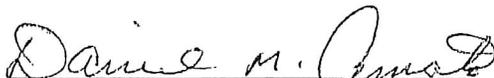
CORPORATE RESOLUTION

BE IT HEREBY RESOLVED that the officers and directors of 1992 Columbus Quincentennial Celebration, Inc., by unanimous vote, have authorized the transfer of the assets of the Corporation described below to the City of Columbus in accordance with an Agreement and Quit Claim Deed between the parties of even date herewith and Daniel S. Amato, President of the Corporation, has been authorized to then execute all documents necessary for the dissolution of the corporation.

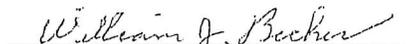
- (a) The Corporation's real estate located in the City of Columbus, Columbia County, Wisconsin, lying along State Hwy 16&60 just north of the State Hwy 151 Bypass as more particularly described on a Quit Claim Deed of even date herewith.
- (b) The Christopher Columbus statute which is located on the real estate described above.
- (c) Bank account 244404 at Farmers & Merchants Union Bank.
- (d) NASA ribbons which were returned to the Corporation after a trip into space, along with related memorabilia.

Dated this 11th day of April, 2012.

1992 COLUMBUS QUINCENTENNIAL CELEBRATION, INC.


Daniel M. Amato, President


James Fritchen, Secretary/Treasurer


William Becker, Vice President

397834

STATE BAR OF WISCONSIN - FORM 1 WARRANTY DEED THIS SPACE RESERVED FOR RECORDING DATA

This Deed, made between Roland Reuter and Marjorie Reuter, his wife, and individually in her own right, Grantor and Daniel M. Amato and Virginia R. Amato, his wife, as joint tenants, Grantee

STATE OF WISCONSIN COLUMBIA COUNTY

Received for record this 19th day of September A.D. 1978 at 10:00 A.M.

Mae Bell Reg. of Deeds

Witnesseth, That the said Grantor, for a valuable consideration... ONE DOLLAR AND OTHER VALUABLE CONSIDERATION... conveys to Grantee the following described real estate in Columbia County, State of Wisconsin:

RETURN TO CALLAHAN, ARNOLD & STOLTZ Columbus, Wisconsin

Tax Key No.

A portion of land in the East 1/2, Section 11, Township 10 North, Range 12 East, Town of Columbus, Columbia County, Wisconsin, which is bounded by a line described as follows: Beginning at the center section 11; thence North 87° 35' 45" East a distance of 258.06 feet; thence South 53° 18' 27" East a distance of 260.72 feet; thence North 43° 27' 03" East a distance of 149.0 feet to the reference line of U.S. Highway 16; thence following said reference line North-westerly to a point where said reference line intersects with the North-South quarter section line; thence South 772.85 feet to the point of beginning, less the U. S. Highway 16 right-of-way.

TRANSFER \$6.00 FEE

This not homestead property. Together with all and singular the hereditaments and appurtenances thereto belonging; And Roland Reuter and Marjorie Reuter, his wife, and individually in her warrants that the title is good, indefeasible in fee simple and free and clear of encumbrances except own right

and will warrant and defend the same.

Dated this 18th day of September, 1978.

Signatures of Roland Reuter, Marjorie Reuter, and Marjorie Reuter, his wife, and individually in her own right.

AUTHENTICATION

Signatures authenticated this 18th day of September, 1978. Carroll B. Callahan

ACKNOWLEDGMENT

STATE OF WISCONSIN Personally came before me, this day of the above named to me known to be the person who executed the foregoing instrument and acknowledge the same.

THIS INSTRUMENT WAS DRAFTED BY ATTORNEY PAUL M. DIMICK

(Signatures may be authenticated or acknowledged. Both are not necessary.)

*Name of persons signing in any capacity should be typed or printed below their signatures.

Handwritten notes: 120010101

SALES COMPARISON APPROACH

Before Value

The total before land value is \$21,500.

Acquired Land Value Conclusion – Fee Acquisition Area

Concluded Land Value Acquired Land				
Acres	X	Value/Ac	=	Value
0.165	X	\$2,000	=	\$330
Value Indication (Rounded):				\$400

Remainder Land Value Conclusion

Concluded Land Value After Acquisition				
Acres	X	Value/Ac	=	Value
10.575	X	\$2,000	=	\$21,150
Value Indication (Rounded):				\$21,100

Valuation of Acquired Site Improvements – Fee Acquisition Area

There is a Christopher Columbus statue in close proximity to the Fee Acquisition area. According to project engineer – Kevin Keast with Daar Corporation the statue can be worked around and will not be impacted by the project.

There are two mature apple trees, two birch trees, 15 to 20-feet ± in height and four arborvitae that are within the Fee Acquisition area and will be lost during construction. Overall, the landscaping is mature and considered in average condition.

There is no way to extract the site improvements value from the market. We estimate the replacement costs from nurseries, arborists, and landscapers or estimate the overall value to the improvements. The estimates are based on current nursery stock and may not be an exact replacement. Replacement costs for the trees, plus installation were obtained from Johnson Nursery, Inc. The wholesale replacement cost for the apple trees \$282 (2 trees x \$146 = \$282), the replacement cost for the birch trees \$354 (2 trees x \$177 = \$354) and \$328 for the arborvitae (4 arborvitae x \$82.00 = \$328) for a total tree and arborvitae cost of \$964 (\$282 apple trees + \$354 birch trees + \$328 arborvitae = \$964). The total cost for the installation of the trees and arborvitae is \$800 (8 x \$100 installation = \$800). The total cost of trees and arborvitae plus installation is estimated at \$1,800 rounded (\$964 trees/arborvitae + \$800 installation = \$1,764).

After Value

The total after land value is \$19,300.

STATEMENT TO CONSTRUCTION ENGINEER

RE1528 04/2015 s. 84.09 Wis. Stats.

Wisconsin Department of Transportation

Provide copies to: project engineer, parcel folder and owner

Owner Name(s) City of Columbus	Property Address	Area code - phone
	Columbus, WI 53925	Home: Cell: 920-350-2326
Tenant, if any	Mailing Address	Work: 920-623-5900
	105 N Dickason Boulevard, Columbus, WI 53925	
	Property Address	Area code - phone
	Columbus, WI 53925	Home: Cell:
	Mailing Address	Work:

- All commitments agreed upon between negotiator and property owner are listed below.
- All commitments are subject to approval of WisDOT.
- Basic concepts of construction project have been explained to owner.
- No other commitments, either verbal or implied, are valid.

Commitments made (fences, driveways, trees, drainage or other items):

WisDOT and the contractor will not impact the statue of Christopher Columbus during construction. The contractor will work around the statue.

Other matters of interest and owner concerns:

Property Owner Signature	Date	Negotiator Signature	Date
Property Owner Signature	Date	Matt Lohr	
		Print Negotiator Name	

Commitments Approved:

Approving Authority Signature and Title _____ Date _____

Print Approving Authority Name _____



Project ID 1401-02-20

County Columbia

Parcel No. 5

EASTERN COLUMBIA COUNTY JOINT MUNICIPAL COURT

*641 S Main Street
Fall River, WI 53932
(920) 484-6320
FAX: (920) 484-6321*

September 28, 2016

Dear Board Members:

Please indicate below whether your respective community has approved or disapproved the 2017 proposed budget and return this letter to me via mail or email at eccjmc@gmail.com.

Thank you for your cooperation in this matter.

Very truly yours,

Karen Schmitt
Court Clerk

Encl.

Circle One: Columbus, Fall River, Rio, Randolph, Cambria, Pardeeville, Lodi, Poynette
Town of Columbus, Village of Dane, Town of Lodi

_____ City Council

_____ ~~Village Board~~

_____ ~~Town Board~~

APPROVED _____

DATE APPROVED: _____

DISAPPROVED _____

DATE DISAPPROVED: _____

**EAST COL CTY JT MUN COURT
PROPOSED BUDGET 2017**

	BUDGET 2014	ACTUAL 2014	BUDGET 2015	ACTUAL 2015	BUDGET 2016	2016 JAN-JUNE	PROPOSED 2017
Income							
CITATION INCOME	81,067.42	83,300.78	80,000.00	79,089.45		49,486.43	80,195.12 2 yr ave.
INTEREST INCOME						0.00	
WARRANT FEES						0.00	
MISC COURT FEES (VOIDED CHECKS)							
RETURN CHECK REVENUE							
MISC. INCOME						0.00	
TOTAL	10,500.00	11,399.78	11,300.00	12,014.60		6,743.80	11,371.55
TOTAL INCOME	91,917.42	94,700.56	91,300.00	91,104.05	91,632.00	56,230.23	91,566.67
Expense							
Payroll Expenses							
Judge's Wage	14,000.04	14,000.00	14,800.00	14,533.36	15,096.10	7,548.00	15,096.10
Clerk's Wage	38,209.60	38,209.60	39,520.00	39,520.00	40,310.00	20,155.20	43,284.00
Clerk Assistant							
Bookkeeper	7,170.80	7,228.00	7,444.84	7,441.20	7,592.00	0.00	7,800.00
FICA Matching	4,637.40	4,253.49	4,725.01	4,704.37	4,819.00	2,119.24	5,045.33
Pension Plan Expense	3,159.55	3,759.65	3,826.96	3,806.44	3,665.00	1,828.47	5,061.24
Total Payroll Expenses	68,776.59	67,450.74	70,316.81	70,005.37	71,482.00	31,650.91	76,266.67
LIFE INSURANCE	625.00	671.62	635.00	883.08	700.00	493.38	1000.00
TOTAL BANK FEES & SERVICE CHARGES	100.00	52.86	100.00	50.00	100.00	20.00	100.00
TOTAL LEGAL & ACCOUNTING	3,500.00	3,500.00	3,500.00	3,600.00	3,800.00	0.00	3,900.00
WORKMAN'S COMP INS	400.00	390.00	400.00	401.00	400.00	372.00	400.00
BONDING INSURANCE/EXPENSES	450.00	0.00	0.00	0.00	450.00	3 yr -1,038.00	0.00
COMPUTER PROGRAMS/MAINTENANCE	500.00	0.00	750.00	856.45	700.00	2,930.94	
OFFICE EQUIPMENT	500.00	1,478.96	500.00	0.00	5,000.00	1,047.90	
OFFICE SUPPLIES/PRINTING FEES	1,800.00	1,402.50	1,800.00	1,141.23	1,800.00	648.04	
MISC OFFICE EXPENSES	500.00	148.56	250.00		500.00		
TOTAL	3,300.00	3,030.02	3,300.00	1,997.68	8,000.00	4,626.88	3,000.00
TELEPHONE/INTERNET EXPENSE	2,100.00	1,723.50	2,100.00	2,077.06	2,100.00	985.10	2,100.00
POSTAGE	2,100.00	1,775.40	2,100.00	1,511.11	2,100.00	681.40	2,000.00
JUDGE EDUCATION & SEMINARS							

**EAST COL CTY JT MUN COURT
PROPOSED BUDGET 2017**

	BUDGET 2014	ACTUAL 2014	BUDGET 2015	ACTUAL 2015	BUDGET 2016	2016 JAN-JUNE	PROPOSED 2017
EDUCATION & SEMINARS (JUDGE)	0.00	725.00	0.00	800.00		800.00	
MILEAGE, MEALS & LODGING	0.00	475.17	0.00	616.46			
TOTAL JUDGE EDUCATION & SEMINARS	1,000.00	1,200.17	1,500.00	1,416.46	1,200.00	800.00	1,500.00
RESERVE JUDGE	300.00	0.00	300.00	0.00	300.00	0.00	300.00
CLERK EDUCATION & SEMINARS							
SEMINARS & TRAINING - CLERK	500.00	495.00	0.00	320.00		40.00	
MILEAGE, MEALS & LODGING - CLERK	500.00	276.06	0.00	503.90		54.54	
TOTAL CLERK EDUCATION & SEMINARS	1,000.00	771.06	1,000.00	823.90	1,000.00	94.54	1000.00
TOTAL EXPENSES	83,651.59	80,565.37	85,251.81	82,765.66	91,632.00	40,762.21	91,566.67

2016 AGENDA ITEM

MEETING DATE: October 4, 2016

AGENDA ITEM: Bids for Waste Collection

DETAILED DESCRIPTION OF SUBJECT MATTER:

Attached is information from 4 vendors who returned bids for the City's waste collection service for the year 2017 and beyond. I created a spreadsheet breaking down the proposals side-by-side, and following that is material sent directly from the vendors.

The vendors who returned proposals include: Columbia County Solid Waste, Advanced Disposal, Pellitteri Waste Systems, and Waste Management.

There are several facets to the waste collection program that we requested in the RFP, based upon the discussions we've had at City Council recently on the subject.

The RFP requested proposals on a few main issues:

- Cost for providing weekly manual collection for trash & recycling
- Cost for providing automated weekly trash & biweekly recycling (carts)
- Cost for providing automated weekly trash & weekly recycling (carts)

- I asked for a cost of having a 30 yard dumpster at DPW to continue our bulky item collection

- I asked for a description of how the vendor would manage a collection for bulky items, white goods, spring clean ups, etc.

At this point, the request was for a 5 year contract with the selected vendor. This is not set in stone, but it seems to be a standard length of contract for communities and their waste vendors.

The Request for Proposal (RFP) sent out was reviewed by Atty Johnson before being sent out, and it contains language that allows the city to pick and choose how they would like to proceed.

ACTION REQUESTED OF COUNCIL: Discussion on future Waste Collection in Columbus.

2016 CITY OF COLUMBUS - WASTE COLLECTION REQUEST FOR PROPOSALS

SERVICE COSTS			
Bid #1: Manual Collection	Advanced Disposal	Columbia County	Waste Management
Trash (Weekly)	\$8.79	\$8.75	NO BID
Recycling (Weekly)	\$3.00	\$3.00	NO BID
TOTAL	\$11.79	\$11.75	
Bid #2: Auto Carts (Weekly Trash/Weekly Recycling)			
Trash (Weekly)	\$7.80	\$9.35	\$9.14
Recycling (Weekly)	\$3.49	\$3.60	\$5.70
TOTAL	\$11.29	\$12.95	\$14.84
Bid #3 : Auto Carts (Weekly Trash/Bi-weekly Recycling)			
Trash (Weekly)	\$7.80	\$9.35	\$9.14
Recycling (Weekly)	\$2.62	\$3.25	\$3.73
TOTAL	\$10.42	\$12.60	\$12.87
DPW DUMPSTER for BULKY ITEMS			
Price per ton Dumped	\$46.00	\$80.00	\$49.00
Price per haul	\$175.00	\$100.00	\$250.00

COLUMBIA COUNTY - Notes:

- Will Provide an Annual Spring Cleanup \$1,750.00
 - White Goods, Bulky Items

- Residents always able to bring items to the County Solid Waste Facility
 - At a predetermined rate

- Fuel Surcharge/Rebate (see table)
 - None.



COLUMBIA COUNTY

608-742-6651
FAX: 608-742-6256
E-MAIL: greg.kaminski@co.columbia.wi.us
WEBSITE: www.co.columbia.wi.us

Solid Waste

W7465 State Road 16
Pardeeville, WI 53954

September 9, 2016

City of Columbus
105 N. Dickason Blvd.
Columbus, WI 53925

Members of the City of Columbus Common Council:

Thank you for giving Columbia County Solid Waste the opportunity to provide a proposal for curbside trash and recycling services. We currently provide similar services in Columbia County to the City of Portage, City of Lodi, Village of Poynette, Village of Friesland and Village of Wyocena.

Columbia County Solid Waste will provide curbside garbage and recycling collection according to the rates and services specified in the Contractor Cost Summary in Section VII of the Request for Proposals.

Columbia County will also provide an annual spring clean up for the collection of bulky items and white goods for a total cost of \$1,750. Any other collection of these items would be through a separate arrangement between the resident and Columbia County. Residents would also have the option to bring items to the County Solid Waste Facility at predetermined discounted rates.

We appreciate the opportunity to provide the City of Columbus with safe, efficient and environmentally sound refuse and recycling services. If you have any questions regarding this proposal or need any additional information, please contact me at (608) 742-6651.

Sincerely,

Greg Kaminski, Director
Columbia County Solid Waste

City of Columbus, WI - Request for Proposals

RESIDENTIAL GARBAGE AND RECYCLING COLLECTION

For Period January 1, 2017 and ending
December 31, 2021

Mailout/Sendout: August 30, 2016
Proposal Due Date: September 13, 2016 at 4:30 p.m.
Anticipated Award: after September 20, 2016

SUBMITTED BY:

Contractor: Columbia County Solid Waste

Address: W7465 State Hwy 16 Pardeeville, WI 53954

Telephone Number: 608-742-6651 Fax Number: 608-742-6256

Contact Person: Greg Kaminski

Title: Director

**Section V:
LOCATION OF RECYCLING FACILITY**

Please provide below information concerning the facility which is intended to be used for the processing of recyclable materials collected at curbside.

<u>NAME</u>	<u>ADDRESS</u>	<u>OWNER</u>	<u>USAGE</u>	<u>DATES</u>	<u>PROPOSED MARKET</u>
-------------	----------------	--------------	--------------	--------------	------------------------

Columbia County Recycling Facility	W7465 State Hwy 16				
	Pardeeville, WI 53954				

		Columbia County- Owner			
		Monday-Friday 7:30-3:30			

Section VI REFERENCES & COMPETENCY

In order to allow evaluation of Contractor's capabilities, Contractors are required to supply the information requested below. Each Contractor shall list three municipalities where similar work has been conducted. For each reference, list the contact person's name, address, and phone number, services provided, and the time period in which the work was completed.

1. City of Portage

Municipality or Agency

Contact Name:

Shawn Murphy - Aaron Jahncke

Address: 115W Pleasant St. (Area Code) Phone Number: 608-742-2176
Portage, WI 53901

Services Provided: Date of Work: 2009-Present

Refuse and Recycling

2. Village of Wyocena

Municipality or Agency

Contact Name: Lori Kratky

Address: 165 E Dodge St. (Area Code) Phone Number: 608-429-2349
Wyocena, WI 53969

Services Provided: Date of Work: 2015-Present

Refuse and Recycling

3. City of Lodi

Municipality or Agency

Contact Name: Kennan Buhr

Address: 130 S. Main St. (Area Code) Phone Number: 608-592-3247
Lodi, WI 53555

Services Provided: Date of Work: 2009-Present

Refuse and Recycling

Section VII CONTRACTOR COST SUMMARY

The bid shall follow the below format.

Bid #1 (Primary): Manual Collection of Refuse and Recycling – weekly collection

	Year 1	Year 2	Year 3	Year 4	Year 5
BASE SERVICE					
Garbage Monthly Rate/Household	\$ 8.75	\$ 8.97	\$ 9.19	\$ 9.42	\$ 9.65
Recycling Monthly Rate/Household	\$ 3.00	\$ 3.08	\$ 3.15	\$ 3.23	\$ 3.31

Bid #2 (Alternate #1): 96 gallon garbage cart and 96 gallon recycling cart. This bid shall include weekly garbage and weekly recycling service.

	Year 1	Year 2	Year 3	Year 4	Year 5
BASE SERVICE					
Garbage Monthly Rate/Household	\$ 9.35	\$ 9.58	\$ 9.82	\$ 10.07	\$ 10.32
Recycling Monthly Rate/Household	\$ 3.60	\$ 3.69	\$ 3.78	\$ 3.88	\$ 3.97

Bid #3 (Alternate #2): 96 gallon garbage cart and 96 gallon recycling bin. This bid shall include weekly garbage and biweekly recycling service.

	Year 1	Year 2	Year 3	Year 4	Year 5
BASE SERVICE					
Garbage Monthly Rate/Household	\$ 9.35	\$ 9.58	\$ 9.82	\$ 10.07	\$ 10.32
Recycling Monthly Rate/Household	\$ 3.25	\$ 3.33	\$ 3.41	\$ 3.50	\$ 3.59

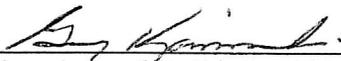
30 Yard Dumpster for Public Works: \$ _____. Explanation of procedures for dropoff/collection of Public Works Dumpster:
\$100/dump plus \$80.00/ton for disposal

Spring Clean Up- \$1750

Section VII
CONTRACTOR CERTIFICATION

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of Columbus the item(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.

The estimated figures of service area and eligible households located in the Request for Proposal were gathered using the best data available at the time of the Request for Proposals creation. I further certify and understand that any submitted proposals are final and will not be subject to negotiation during the contract term. I further understand and agree that the prices listed above represent a fixed priced contract for the initial first four years of the term of the contract, commencing January 1, 2017 and ending December 31, 2021 for curbside collection of garbage and recyclable materials. Adjustments to net yearly contract amounts for the last two years of the contract are to be negotiated.


Signature of Authorized Representative

PLEASE TYPE OR NEATLY PRINT THE FOLLOWING INFORMATION:

Greg Kaminski
Name of Authorized Representative

Director
Title

9-12-16
Date

Columbia County Solid Waste
Company Name

W7465 State Hwy 16
Street Address

Pardeeville, WI 53954
Municipality, State Zip Code (Area Code)

608-742-6651
Phone Number

PELLITTERI Notes:

- Special Collections
 - They have a "Bulky Item" Pick Up program
 - Prearranged between the individual property owner and Pellitteri
 - Pellitteri scheduled pre-set "Large Item" pickup dates
 - Included a list of acceptable items that can be collected as part of the Bulky Item pickup program
 - Spring Cleanup
 - Will provide a 30-yard dumpster for a prearranged Spring Clean up
 - Cost \$194 for use of dumpster, and \$50/ton collected and dumped
 - If a metal-only dumpster if provided, the recycling value would be applied to the cost of the hauling charge
 - Will provide 20-yard dumpster free of charge during any disasters where a "State of Emergency" is declared
- Fuel Surcharge/Rebate (see table in Pellitteri's proposal)
 - Pellitteri will require a fuel surcharge of \$0.02-\$0.50 or more once diesel costs EXCEED \$2.50/gal; and the charge is progressively higher as fuel costs rise.
 - Alternately, Pellitteri will offer a fuel rebate of \$0.02-0.16 or more if diesel costs DROP below \$2.00/gal; and the rebate gets higher as the prices drop
- Other Notes
 - Will reduce Municipal Collections if City uses Automated Carts at their facilities as opposed to current use of 2 yard dumpsters
 - Offers a reduced per unit cost if the City would go to a 7-year agreement over a 5-year.
 - Pellitteri offers a reduction in pricing if the City were to waive the \$100,000 Letter of Credit requirement. Pricing offered assumes a \$50,000 Letter of Credit.

City of Columbus, WI - Request for Proposals

**RESIDENTIAL
GARBAGE AND RECYCLING
COLLECTION**

**For Period January 1, 2017 and ending
December 31, 2021**

Mailout/Sendout: August 30, 2016

Proposal Due Date: September 13, 2016 at 4:30 p.m.

Anticipated Award: after September 20, 2016

SUBMITTED BY:

Contractor: PELLITTELI WASTE SYSTEMS
Address: 7035 RAYWOOD RD, MADISON, WI 53713
Telephone Number: 608-257-4285 Fax Number: 608-257-1179
Contact Person: TIM BOLHUIS
Title: ACCOUNT EXECUTIVE

A TRADITION
of
SERVICE
Since 1939

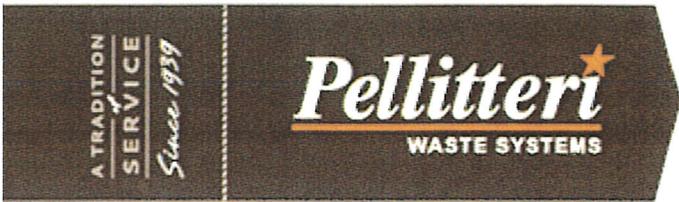
Pellitteri
WASTE SYSTEMS

City of Columbus Residential Garbage and Recycling Collection Services



September 13, 2016
4:30PM

Patrick Vander Sanden
City Administrator

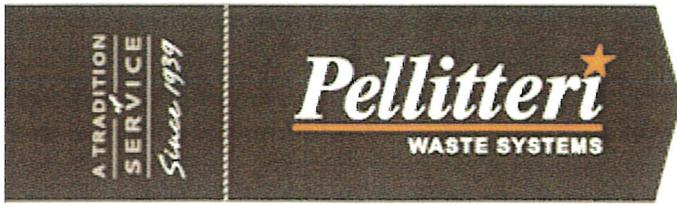


**Narrative for City of Columbus Garbage
and Recycling Collection Services
RFP Response
– September 13, 2016- 4:30PM.**

Meeting the needs of our customers has always been the first priority at Pellitteri Waste Systems. We are pleased to offer our ‘customer first’ services to the City of Columbus and its residents.

In addition to our ‘customer first’ service approach, there are many aspects of Pellitteri Waste Systems that set us apart in our industry:

- Being a family-owned and operated company for over 37 years allows us to offer your community a personalized family-to-family approach. This approach benefits all of our residential customers by providing unmatched service and response to meet each residents individual needs.
- We own and operate a state-of-the-art recycling material recovery facility (MRF), Kipp Street Station. We are devoted to helping our customers increase the amount of items and materials that can be recycled instead of filling a landfill up. This leads to solutions for our customers that are environmentally and fiscally responsible.
- Pellitteri Waste Systems continues to offer innovation, value, and outstanding service to our customers as evidenced by the following:
 - We implemented fully-automated residential refuse and recycling service systems in the Villages of Brooklyn, Oregon, Shorewood Hills, Waunakee, Arlington and Arena, Towns of Verona, Sun Prairie, Montrose, Newport and Dunn, and the City of Middleton. We have taken over cart service systems in the Town of Pleasant Springs, the Villages of Belleville and McFarland, and the Cities of Fitchburg, Sun Prairie, Wisconsin Dells and Brodhead. We now have over 42,650 residential customers using Pellitteri fully-automated collection services.
 - We have been selected to receive and sort the City of Madison’s 20,000 annual tons of collected recyclable material because of our ever expanding list of recyclables and our recycling education training facility. Exclusive waste hauling company for Dane County to service County-owned facilities and parks for the last 10 years and more to come.
 - Hired by University Hospital, Meriter Hospital, St. Mary’s Hospital, University Clinics and Group Health Cooperative because of our dependability and the high level of service we provide.
- ***Pellitteri Data Destruction*** is trusted by the above mentioned customers to handle the confidential document destruction servicing of their organizations by our industry leading NAID AAA-rated service – a service that recycles over 99% of materials handled.



General Information Automated Specifications (narrative)

In an automated system, carts need to be placed at the curb, within two feet of the street, not blocked by any object, and not within two feet of a mailbox, tree, car, another cart, or any other object on either side.

The pricing submitted is contingent upon Pellitteri Waste Systems being awarded service for automated trash and recycling services for Columbus effective January 1, 2017. We are submitting pricing for Pellitteri-owned carts only, and will give the residents the opportunity to select 35, 65, or 95 gallon carts to meet their individual needs. Our experience has shown us that typically one-third or less of residents have needs that require a different size container for their trash and recyclables other than the 'standard'. We will draft a mailer which allows residents to choose trash and recycling cart sizes. We ask that the City address, stamp and mail the mailers so that Columbus Administration is assured that every household has an opportunity to order the correct size cart up front and with no extra fees. We will also provide a self addressed envelope in the mailer and collect the responses. We will need a list of the residents receiving the mailer, preferably in excel format to cross-reference the responses. Residents that do not return the mailer will receive the standard (default) 95 gallon trash cart and 95 gallon recycling cart. Any resident that requests a different cart size after the due date on the mailer will be charged a \$40.00 swap out fee.

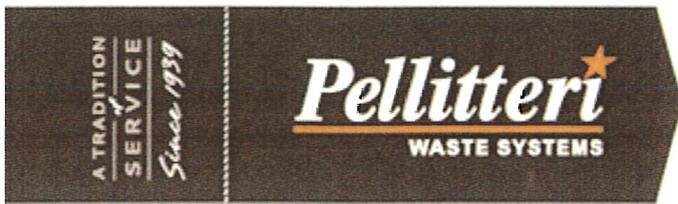
All residential trucks are equipped with GPS systems that allow Pellitteri Waste Systems to better resolve resident concerns pertaining to perceived service inconsistencies. Additionally, we have been piloting a program that uses cameras on residential collection trucks and have found them to be an aid in perceived service inconsistencies and driver training.

The City of Columbus will need to give Pellitteri trucks access to any household covered under this contract, and will not hold Pellitteri responsible for any damage to roads required to be used for servicing households covered under this contract. The City of Columbus will secure and provide indemnification to Pellitteri from damage to roadways from normal wear and tear in all private roads, alleys or driveways (including private residential areas covered under this contract).

AUTOMATED REFUSE COLLECTION SPECIFICATIONS

Refuse collection will occur via each resident utilizing a Pellitteri-owned 95-gallon trash cart. Pellitteri Waste Systems will empty these carts once per week as long as carts are placed curbside on their scheduled days. Carts must be placed in an accessible curbside position (within two feet of street) before 6:00 am on the service day. If no refuse cart is curbside on their scheduled pickup day, when we arrive for pickup, no refuse will be picked up for that week. Proper preparation of cart includes the cart being placed in an accessible location for the truck (i.e. not behind or within two feet of recycling cart, parked cars, mailboxes, or other obstructions). Pellitteri will replace any container damaged by our operations. Any carts lost, stolen or damaged for any other reason will have to be replaced by the resident at a replacement cost to them.

Collection of Bulky Items, Household Appliances, and Construction/Demolition Debris must be ordered and prepaid for by City residents on an individual basis. Please refer to Bulky item pricing schedule for a list of items and pricing for these items. Households with Bulky Items must contact Pellitteri Waste Systems prior to pick up and prepay for disposal by check, cash, or credit card (AE, Visa, MasterCard, or Discover). Those large items will be included in the next available scheduled large item pickup. Items must be at the curb or end of driveway on the scheduled pickup day. All large household items must be no more than five (5) feet from the street. Large household items needing special pick-up is available once per week.



Narrative Concluded

AUTOMATED RECYCLABLES COLLECTION SPECIFICATIONS

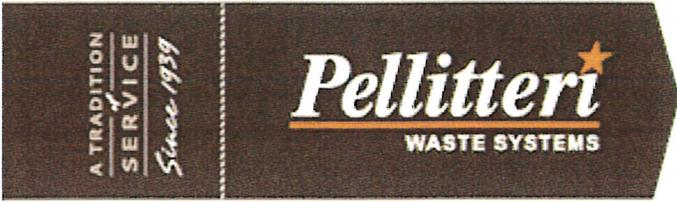
Please see attached recycling sheet for comprehensive list of materials allowed and their specific preparation for collection.

Recycling collection will occur via each resident utilizing a Pellitteri-owned 95-gallon recycling cart. Pellitteri Waste Systems will empty these carts **EVERY OTHER WEEK** as long as carts are placed curbside on their scheduled days. Carts must be placed in an accessible curbside position (within two feet of street) before 6:00 am on scheduled day. If no cart is curbside on their scheduled pickup day, when we arrive for pickup, no recyclables will be picked up for that week. Proper preparation of cart includes the cart being placed in an accessible location for the truck (i.e. not behind or within two feet of refuse cart, parked cars, mailboxes, or other obstructions).

Residents that have more recyclables than what will fit inside their recycling cart are able to place extra recyclables in a clear, plastic bag that does not exceed 30 gallons or 50 pounds. All bags **MUST** be accompanied by their automated recycling cart to be picked up. There is no charge for the additional bags of recyclables as long as they are placed next to a 95-gallon recycling cart.

Pellitteri will replace any container damaged by our operation. Any carts lost, stolen or damaged for any other reason will need to be replaced by the resident.





General Specifications and Provisions

Section I: OVERVIEW

4. INDEMNIFICATION

The City of Columbus will need to give Pellitteri trucks access to any household covered under this contract, and will not hold Pellitteri responsible for any damage to roads required to be used for servicing households covered under this contract. The City of Columbus will secure and provide indemnification to Pellitteri from damage to roadways from normal wear and tear in all private roads, alleys or driveways (including private residential areas covered under this contract).

8. DEFAULT

The City may terminate a contract by written notice of default to the contractor if notification **and opportunity to correct has been given if...**

12. PERFORMANCE BOND/LETTER OF CREDIT

Our pricing includes the \$160,000 investment in cart costs the RFP requires. That investment becomes Personal Property that the City would receive annual taxes similar to a \$160,000 home. Our unit pricing submitted is based on a \$50,000 'Letter of Credit'. That pricing would be reduced by \$.10 per unit per month if the City would decide no 'Letter' is required. We would add \$.30 per unit per month for the \$100,000 Letter of Credit required by the City.

Section III: SPECIFICATIONS AND SPECIAL PROVISIONS

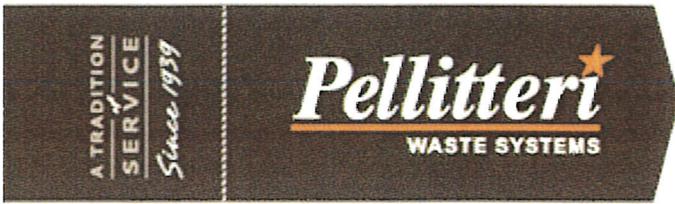
Curbside -- In an automated system, carts need to be placed at the curb, within two feet of the street, not blocked by any object, and not within two feet of a mailbox, tree, car, another cart, or any other object on either side.

Household Construction and Demolition Debris – Will be handled in our Bulky Item pick-up program.

GENERAL REQUIREMENTS

3. Damage to Streets Prohibited - The City of Columbus will need to give Pellitteri trucks access to any household covered under this contract, and will not hold Pellitteri responsible for any damage to roads required to be used for servicing households covered under this contract. The City of Columbus will secure and provide indemnification to Pellitteri from damage to roadways from normal wear and tear in all private roads, alleys or driveways (including private residential areas covered under this contract).

7. Missed Collection - All residential trucks are equipped with GPS systems that allow Pellitteri Waste Systems to better resolve resident concerns pertaining to perceived service inconsistencies. Additionally, we have been piloting a program that uses cameras on residential collection trucks and have found them to be an aid in perceived service inconsistencies and driver training. Substantiated missed collections will be remedied by contractor within 24 hours of verification of the missed collection.



General Specifications and Provisions

8. Quality of Service

Contractor will not return improperly placed carts to their original position. We will position them as to proper placement guidelines. Our office phones are answered live until 4:30 pm daily, Monday through Friday.

11. Improperly Prepared Materials – We will tag all occurrences of improperly prepared Items, and will not pick them up until they are properly prepared – even if they are first occurrences. Our drivers will not know as to whether it is a first, second or third occurrence as they come upon the improperly prepared material. Please see attached example of a tag. We will not maintain a log of the errors but will look into a tag concern on a case by case basis.

14. New Service

We typically have one day per week we deliver new carts to a particular municipality, regardless of what day we are notified. Should a new resident have bags of material prior to the delivery, we need to be informed so that we can dispatch our driver(s) of the variance.

16. Public Education

Pellitteri Account Executive will be available for City Sustainability meetings. Our website is updated annually with pertinent information on recycling and has an eight minute video of facility in operation. Our recycling facility is available for pre-arranged tours by Columbus officials. Any additional costs related to City desired programs will be City expense.

Section IV: BASE SERVICE Garbage and Recycling

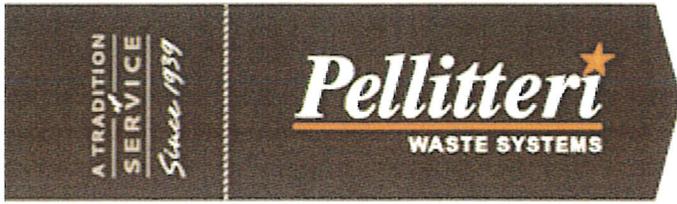
2. Collection Bids

Primary Bid: Because we provide only fully automated carts service systems, we will not be submitting for manual collection.

4. Special Collections - Discarded furniture, household furnishings and fixtures as well as any other items that do not fit in a trash cart are not included in the base pricing submitted. These items would fall under the 'Bulky Item' pick-up program previously explained:

Collection of Bulky Items, Household Appliances, and Construction/Demolition Debris must be ordered and prepaid for by residents on an individual basis. Please refer to Bulky item pricing schedule for a list of items and pricing for these items. Households with Bulky Items must contact Pellitteri Waste Systems prior to pick up and pre-pay for disposal by check, cash, or credit card (American Express, Visa, MasterCard, or Discover). Those large items will be included in the next available scheduled large item pickup. Items must be at the curb or end of driveway on the scheduled pickup day. All large household items must be no more than five (5) feet from the street. Large household items needing special pick-up is available once per week. Please see attached 'Bulky Item' pricing list.

City will be responsible for notifying and covering the cost of 'special unusual circumstance' debris collections.



General Specifications and Provisions

Section IV: BASE SERVICE Garbage and Recycling continued

Spring Cleanup or Special Drop Off Opportunities:

If the City prefers a staging area for the event, we would charge \$194.00 per 30-yard dumpster hauled plus \$50.00 per ton disposal. If a dedicated metal dumpster is used, the value of the metal paid from the recycler would be credited against the hauling charge.

Public Works Dumpster Program:

The Public Works drop-off site would be charged \$194.00 per 30-yard dumpster hauled plus \$50.00 per ton disposal. If a dedicated metal dumpster is used, the value of the metal paid from the recycler would be credited against the hauling charge. White goods would be picked up via our box truck and the City would be charged \$180.00 per hour, portal to portal plus disposal costs.

6. Services for Municipal and Civic Properties:

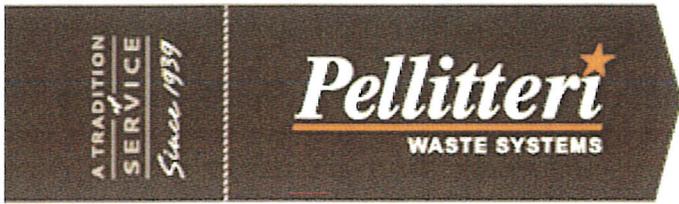
Our 'best pricing' includes a \$.30/unit/month deduction if the City approves changing the current container servicing of its municipal buildings to carts. The carts will need to be accessible by the trucks – curbside or with clearance so that the drivers do not have to get out of the truck. We would convert each 2-yard trash dumpster with two 95-gallon carts. 95-gallon recycling carts would be added for the recyclables. Pellitteri Waste Systems reserves the right to subject the City of Columbus to additional charges should any municipal locations be added, or service level increases to the existing locations be added after the contract is awarded.

7. Data Collection and Reporting

We do not report participation rates. The City may see audited financial and administrative records on our premises only. We would require sufficient notice and mutually agreed upon dates and times.

8. Informational Brochure

We will provide pertinent information when we deliver the carts prior to implementation. The City will have an e-file that they can print additional copies for their needs. All additional information will be provided via our website, email blasts and given to City administration to include in local communications. The costs for printing and mailing material in subsequent years will be City expense. Cart set-out time is 6:00am and not subject to change.

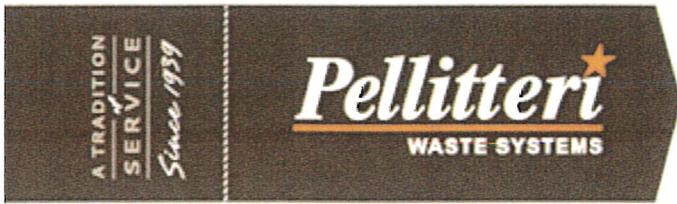


General Specifications and Provisions

Section IV: BASE SERVICE Garbage and Recycling continued

9. Disasters: In light of recent disasters, both locally and nationally, we will guarantee a 20-yard dumpster free of charge, for emergency clean-up, if the City declares a 'state of emergency'. We will also guarantee the City the continued availability and use of one 20-yard dumpster to load and refill at normal rates during the emergency period. Residents will be limited to what fits into their carts for curbside servicing during the 'state of emergency'.

If the City desires extra curbside services for the 'state of emergency', we will provide a rearload truck service at the rate of \$180.00 per hour, portal to portal, plus disposal costs. Materials to be picked up would need to be acceptable at the Dane County Landfill and be no longer than 4' in length or weigh no more than 50 pounds.



General Specification Changes and Clarifications

Public Education

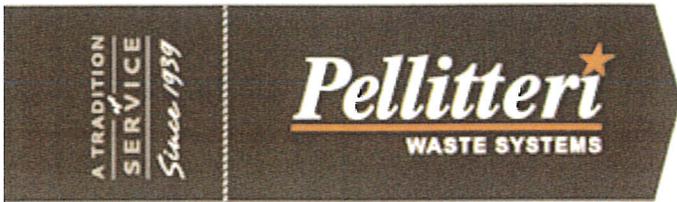
We will establish a link to our website where residents can click on a page built specifically for the City of Columbus. This webpage will have information that will be tailored to your community's program (see attached example). It will contain information such as

- A link to the City of Columbus Trash & Recycling Guidelines within their website.
- Map for Refuse/Recycling Collection Days Schedule
- FAQs
- Recycling Information
- Bulky Items

Annual calendars will be provided via our website and a electronic PDF file will be provided for the administration office, should residents desire a hard copy. Inclement weather notices are also posted here, based on press releases we send to the media. Residents may also sign up for email alerts regarding holiday service change reminders.

Additionally, our new state-of-the-art Recycling Center, Kipp Street Station, has an education room set up for tours to illustrate the recycling sorting process. The education room can be used by area schools, City Administrators, and community groups to show the importance of recycling in the community.





City of Columbus Pricing

Pricing per household is indicated below as a monthly cost. The City of Columbus will be invoiced monthly based on our 'current' billing cycle. Example, we will bill on July 1st for July's service and the bill is due July 31st.

The costs contained in **Price Quotation** include all current government surcharges/landfill fees as of September 13, 2016. **The pricing is based on a \$50,000 'Letter of Credit'**. If the City drops this Requirement, total units costs will be reduced by \$.10 per unit. For the \$100,000 Letter of Credit, the 'Total' rates will increase \$.30 per unit.

Any new households built will be billed on the invoice following the delivery of new carts.

FEE SCHEDULE – 5YR & 7YR Options:

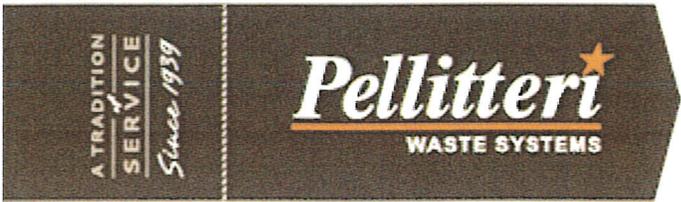
**AUTOMATED MONTHLY COST PER HOUSEHOLD
BASE RATE - 95 GAL TRASH, 95 GAL RECYCLING
Weekly Trash and Every Other Week Recycling**

	5-YR Trash	5-YR Recycling	5-YR Total	7-YR Trash	7-YR Recycling	7-YR Total
2017	8.65	4.20	12.85	8.35	4.00	12.35
2018	8.85	4.40	13.25	8.55	4.15	12.70
2019	9.05	4.60	13.65	8.75	4.30	13.05
2020	9.25	4.80	14.05	8.95	4.45	13.40
2021	9.45	5.00	14.45	9.15	4.60	13.75
2022				9.35	4.75	14.10
2023				9.55	4.90	14.45

If the City initially selects the 5yr option, the opportunity to change to the 7yr option as submitted will be honored within the first 18 months of the contract.

If a resident has more trash than will fit inside their cart for each servicing, they may contract directly with Pellitteri Waste Systems for a second cart.

The resident's annual charge for a second trash cart is \$96.00 annually and the resident will be invoiced in advance for this additional service.



City of Columbus – Best Pricing Scenario

Pricing per household is indicated below as a monthly cost. The City of Columbus will be invoiced monthly based on our ‘current’ billing cycle. Example, we will bill on July 1st for July’s service and the bill is due July 31st.

The costs contained in **Price Quotation** below include all current government surcharges/landfill fees as of September 13, 2016. The pricing is based on NO ‘Letter of Credit’. Pricing also includes reductions of \$.30 per unit if we can convert all City buildings serviced to a cart system vs the current container Systems.

Any new households built will be billed on the invoice following the delivery of new carts.

FEE SCHEDULE – 5YR & 7YR Options:

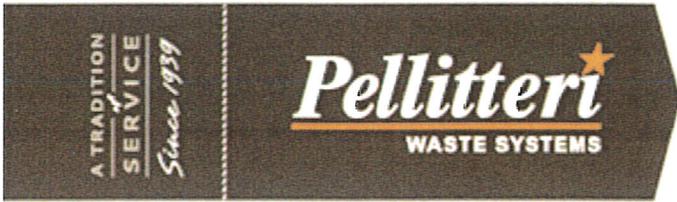
AUTOMATED MONTHLY COST PER HOUSEHOLD
 BASE RATE - 95 GAL TRASH, 95 GAL RECYCLING
 Weekly Trash and Every Other Week Recycling

	5-YR Trash	5-YR Recycling	5-YR Total	7-YR Trash	7-YR Recycling	7-YR Total
2017	8.45	4.00	12.45	8.10	3.85	11.95
2018	8.65	4.20	12.85	8.30	4.00	12.30
2019	8.85	4.40	13.25	8.50	4.15	12.65
2020	9.05	4.60	13.65	8.70	4.30	13.00
2021	9.25	4.80	14.05	8.90	4.45	13.35
2022				9.10	4.60	13.70
2023				9.30	4.75	14.05

If the City initially selects the 5yr option, the opportunity to change to the 7yr option as submitted will be honored within the first 18 months of the contract.

If a resident has more trash than will fit inside their cart for each servicing, they may contract directly with Pellitteri Waste Systems for a second cart.

The resident’s annual charge for a second trash cart is \$96.00 annually and the resident will be invoiced in advance for this additional service.



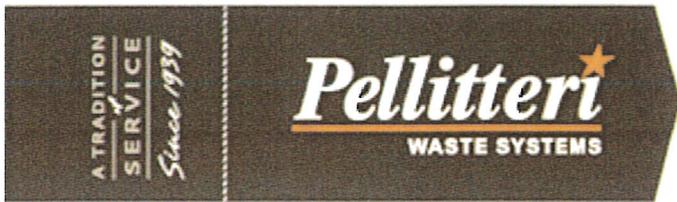
General Specifications and Provisions

Pellitteri Waste Systems is committed to maximizing value to its customers by controlling the cost associated with our services. While many costs are within our control, there is one unstable and unpredictable component to our expenses. Due to the fluctuation of fuel costs in today's marketplace, we have submitted this proposal with a pricing strategy that includes 'fuel rebates' should diesel fuel costs decline to a level lower than \$2.00 per gallon.

Conversely, if the level of diesel fuel costs increase to over \$2.50 per gallon, we would initiate a 'fuel surcharge' on our services per the attached 'Fuel Reduction/Surcharge Table' schedule.

The fuel schedule is based on cost increase analyses of the national average price of diesel fuel as reported weekly by the Energy Information Administration of the U.S. Department of Energy ("EIA/DOE") in its Weekly Retail On-Highway Diesel Price Index. Using the last available weekly report for the given period as that particular month's level in the Midwest region, we would then be utilizing current information that is equitable and fair to all. You may view this information at www.eia.doe.gov.





Pre-Arranged Bulky Item Pricing

Households with Bulky Items must contact Pellitteri Waste Systems prior to pick up and prepay for disposal by check, cash, or credit card (AE, Visa, MasterCard, or Discover). Those large items will be included in the next available scheduled large item pickup. Items must be at the curb or end of driveway on the scheduled pickup day. All large household items must be no more than five (5) feet from the street. Large household items needing special picked up is available once per week.

White Goods, Electronic Waste (collected at individual residences) and Other Bulk Items:

ITEM	2017	2018	2019	2020	2021
White Goods without refrigerants	\$49.00	\$50.00	\$51.00	\$52.00	\$53.00
White Goods, with refrigerants	\$59.00	\$60.00	\$61.00	\$62.00	\$63.00
Car Tire, without rim	\$22.00	\$23.00	\$24.00	\$25.00	\$26.00
Car Tire with rim	\$27.00	\$28.00	\$29.00	\$30.00	\$31.00
Truck Tire, without rim	\$27.00	\$28.00	\$29.00	\$30.00	\$31.00
Truck Tire, with rim	\$34.00	\$35.00	\$36.00	\$37.00	\$38.00
Additional Refuse, per cubic yard	\$17.00	\$18.00	\$19.00	\$20.00	\$21.00
Additional 30-Gallon Bag Refuse	\$3.40	\$3.60	\$3.80	\$4.00	\$4.20
Construction and Demolition Waste, per cubic yard	\$29.00	\$30.00	\$31.00	\$32.00	\$33.00
Furniture, fixtures, other	\$35.00	\$36.00	\$37.00	\$38.00	\$39.00
Electronics, Computers	\$60.00	\$61.00	\$62.00	\$63.00	\$64.00

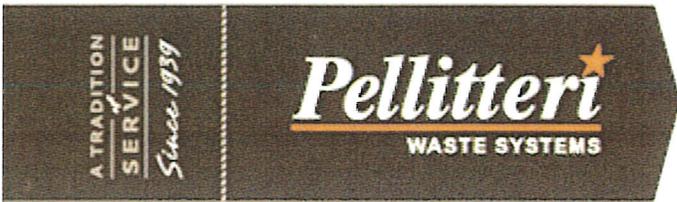
In light of recent disasters, both locally and nationally, we will guarantee a 20-yard dumpsters free of charge, for emergency clean-up, if the City declares a 'state of emergency'. We will also guarantee the City the continued availability and use of one 20-yard dumpsters to load and refill at normal rates during the emergency period.

Fuel Reduction/Surcharge Table

City of Columbus Fuel Reduction/Surcharge Table

Fuel Price	Reduction	Fuel Price	Surcharge
\$1.51 - \$1.55	\$0.16	\$2.76 - \$2.80	\$0.10
\$1.56 - \$1.60	\$0.15	\$2.81 - \$2.85	\$0.12
\$1.61 - \$1.65	\$0.13	\$2.86 - \$2.90	\$0.13
\$1.66 - \$1.70	\$0.12	\$2.91 - \$2.95	\$0.15
\$1.71 - \$1.75	\$0.10	\$2.96 - \$3.00	\$0.16
\$1.76 - \$1.80	\$0.09	\$3.01 - \$3.05	\$0.19
\$1.81 - \$1.85	\$0.07	\$3.06 - \$3.10	\$0.20
\$1.86 - \$1.90	\$0.05	\$3.11 - \$3.15	\$0.22
\$1.91 - \$1.95	\$0.03	\$3.16 - \$3.20	\$0.23
\$1.96 - \$2.00	\$0.02	\$3.21 - \$3.25	\$0.25
\$2.01 - \$2.05	N/A	\$3.26 - \$3.30	\$0.27
\$2.06 - \$2.10	N/A	\$3.31 - \$3.35	\$0.28
\$2.11 - \$2.15	N/A	\$3.36 - \$3.40	\$0.31
\$2.16 - \$2.20	N/A	\$3.41 - \$3.45	\$0.32
\$2.21 - \$2.25	N/A	\$3.46 - \$3.50	\$0.34
\$2.26 - \$2.30	N/A	\$3.51 - \$3.55	\$0.35
\$2.31 - \$2.35	N/A	\$3.56 - \$3.60	\$0.37
\$2.36 - \$2.40	N/A	\$3.61 - \$3.65	\$0.38
\$2.41 - \$2.45	N/A	\$3.66 - \$3.70	\$0.40
\$2.46 - \$2.50	N/A	\$3.71 - \$3.75	\$0.42
\$2.51 - \$2.55	\$0.02	\$3.76 - \$3.80	\$0.44
\$2.56 - \$2.60	\$0.03	\$3.81 - \$3.85	\$0.45
\$2.61 - \$2.65	\$0.05	\$3.86 - \$3.90	\$0.47
\$2.66 - \$2.70	\$0.07	\$3.91 - \$3.95	\$0.48
\$2.71 - \$2.75	\$0.09	\$3.96 - \$4.00	\$0.50

Surcharge/Reduction is a per home credit/charge. If fuel exceeds \$4.00 per gallon, or drops below \$1.51 per gallon, Fuel Table will be extended using the same pattern.



GENERAL SPECIFICATIONS

TRANSITION PLAN – Pellitteri Waste System Owned Carts

We are quoting a standard 95-gallon trash cart and a standard 95-gallon recycling cart. Residents have the option of choosing different carts sizes to meet their specific needs. Our program works like this:

Pellitteri will draft a mailer (see attached sample) which allows residents to choose trash and recycling cart sizes. We will need a list of the residents receiving the mailer, preferably in excel format to cross-reference the responses. We ask that the City addresses, stamps, and mails the mailers by October 1st, so that City Administration is assured that every household had an opportunity to order the correct size cart. We will have a self-addressed envelope in the mailer and Pellitteri Waste Systems will collect the responses, which will be due back to us by November 1st. Residents that do not return the mailer will receive the standard (default) 95-gallon trash cart and 95-gallon recycling cart. Any resident that requests a different cart after the due date on the mailer will be charged a \$40.00 swap out fee. Residents may always bring the carts to our corporate offices for a free swap during normal business hours.

The carts will be delivered in mid to late December. Each recycling cart will have a packet of information outlining important information in regards to the new collection system – including a calendar showing their service day for trash and recycling. Please see attached sample packet. Holiday service adjustments are also shown on the calendar.

The Carts are Coming!



Pellitteri Waste Systems will become the Town of Dunn's trash and recycling service provider, effective January 1st, 2013.

Starting January 1st, 2013 your trash and recycling service will be done with automated cart collection. This means you will be receiving a new set of trash and recycling collection carts in December of 2012. With this change you will need to determine what cart size is best for your household. The Village will mail you a flyer for cart selection the week of October 15th.

How Do I Choose a Cart?

Consider the following:

- **Trash will be picked up weekly!** Choose the cart size based on your maximum volume in any one week. Trash placed outside the cart will NOT be picked up. Think about holidays and special occasions.
- **Recycling will be picked up EVERY OTHER WEEK!** You do NOT need to sort your recyclables which typically increases the amount of materials your household will recycle.
- **The carts have wheels** to make them easy to move around and push to the curb.
- **Choose a size that fits in your storage area.** 95-gallon carts may more easily fit in a garage if turned sideways.



35-gallon	3-4 kitchen trash bags*	18" by 24" by 37" high
54-gallon	5-6 kitchen trash bags	24" by 27" by 42" high
95-gallon	7-9 kitchen trash bags	26" by 34" by 46" high

* A standard kitchen trash bag is 13 gallons



A TRADITION
of
SERVICE
Since 1939

Pellitteri
WASTE SYSTEMS

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A tradition of service since 1939

Pellitteri
WASTE SYSTEMS

More than waste disposal.
Cost-effective
waste recovery
systems and solutions.
(608) 257-4285

Home Information Residential Commercial Confidential Paper Shredding Temporary Dumpsters Job Opportunities Contact Us

RESIDENTIAL TRASH AND RECYCLING COLLECTION SERVICE FOR MADISON AREA COMMUNITIES AND DANE COUNTY

We are proud to provide automated residential curbside trash and recycling pickup service for a number of local municipalities and private associations located in the Madison Area and throughout the surrounding area. Please click on your community's link below to view your local trash and recycling pickup information.

New recycling information available for your residential service. Click [here](#) for more information.

What Happens to My Household Recyclables? Click here to watch a [Recycling Process Video!](#)



MUNICIPALITIES

- City of Brodhead
- City of Fitchburg
- City of Middleton
- City of Wisconsin Dells
- Town of Arena
- Town of Bristol
- Town of Brooklyn
- Town of Dunn
- Town of Exeter
- Town of Monroeville

PRIVATE HOMEOWNER ASSOCIATIONS

- Bentley Green
- DSI (Wildan Homes)
- Galway Green Condominiums
- Hartan Hills
- Hatchery Hill Condominiums
- Lake Point Condominiums
- Seminole Village
- South Pointe Condominiums
- Southern Hills Condominiums
- Stone Creek Condominiums

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CITY OF MIDDLETON

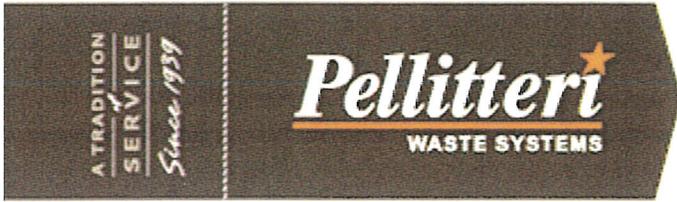
We are excited to be servicing the City of Middleton residents with our automated curbside garbage and recycling pick-up service! If you have a question, please review the information provided below, call us at (608) 257-4285 or

[click here to contact us.](#)

Middleton's recyclables are now being collected weekly!

- City of Middleton Trash & Recycling Collection Calendars
- City of Middleton Trash & Recycling Guide
- Map for Refuse/Recycling Collection Schedule
- New Resident Information
- FAQS
- Recycling Information
- Hazardous Material and Special Waste
- Webpage Link to City of Middleton
- City of Middleton Plastic Bag Recycling Ordinance
- Bulky Items
- Informational Ideas for City of Middleton Residents





'General Instructions' Information

List of Municipalities Serviced

Villages of Brooklyn, Oregon, Shorewood Hills, Waunakee, McFarland, Arlington, Belleville and Arena; Towns of Verona, Sun Prairie, Montrose, Pleasant Springs, Newport and Dunn; Cities of Middleton, Fitchburg, Sun Prairie, Brodhead and Wisconsin Dells.

List of Facilities Used

Type of Facility	Owned/Leased List owner if leased	Address City, State, ZIP	Telephone	Usage
Pellitteri Waste Systems Corporate Offices	Leased Pellitteri Properties	7035 Raywood Road, Monona, WI 53713	257-4285	Administrative; Sales; Vehicle Maintenance
Kipp St Station Material Recovery Facility	Leased Kipp St Properties	4002 Kipp Street Madison, WI 53718	257-4285	Recycling sorting and transfer facility.
Dane County Landfill	Owned by Dane County	7102 Highway 12 Madison, WI 53718	838-9555	Refuse disposal; C & D Recycling Transfer

Subcontractors Used

We do not use subcontractors.

**Section V:
LOCATION OF RECYCLING FACILITY**

Please provide below information concerning the facility which is intended to be used for the processing of recyclable materials collected at curbside.

<u>NAME</u>	<u>ADDRESS</u>	<u>OWNER</u>	<u>USAGE</u>	<u>DATES</u>	<u>PROPOSED MARKET</u>
Kipp St. STATION	4002 Kipp St. MADISON, WI 53718	OWNED AND OPERATED BY SINCE 2010			PELLITTERI WASTE SYSTEMS 7035 RAYWOOD RD MADISON, WI 53713

Section VI REFERENCES & COMPETENCY

In order to allow evaluation of Contractor's capabilities, Contractors are required to supply the information requested below. Each Contractor shall list three municipalities where similar work has been conducted. For each reference, list the contact person's name, address, and phone number, services provided, and the time period in which the work was completed.

1. CITY OF FITCHBURG

Municipality or Agency

Contact Name: RICK EILERTSON

Address: 5520 LACY RD

(Area Code) Phone Number: 608-270-4264

Services Provided: RESIDENTIAL CURBSIDE TRASH AND RECYCLING PICK-UP WITH FULLY AUTOMATED CARTS. BRUSH AND YARDWASTE SERVICES
Date of Work: 1-1-09 TO PRESENT.

2. CITY OF MIDDLETON

Municipality or Agency

Contact Name: SHAWN STANSKE

Address: 7426 HUBBARD AVE

(Area Code) Phone Number: 608-821-8381

Services Provided: FULLY AUTOMATED CURBSIDE RESIDENTIAL TRASH AND RECYCLING SERVICES.
Date of Work: 1-1-10 TO PRESENT.

3. VILLAGE OF OREGON

Municipality or Agency

Contact Name: MICHAEL GRACZ

Address: 117 SPRING ST.

(Area Code) Phone Number: 608-835-3118

Services Provided: FULLY AUTOMATED RESIDENTIAL CURBSIDE TRASH AND RECYCLING SERVICES
Date of Work: 1-1-08 TO PRESENT.

Section VII CONTRACTOR COST SUMMARY

The bid shall follow the below format.

Bid #1 (Primary): Manual Collection of Refuse and Recycling – weekly collection

	Year 1	Year 2	Year 3	Year 4	Year 5
BASE SERVICE					
Garbage Monthly Rate/Household	No Bid				
Recycling Monthly Rate/Household	No Bid				

Bid #2 (Alternate #1): 96 gallon garbage cart and 96 gallon recycling cart. This bid shall include weekly garbage and weekly recycling service.

	Year 1	Year 2	Year 3	Year 4	Year 5
BASE SERVICE					
Garbage Monthly Rate/Household	\$8.65	\$8.85	\$9.05	\$9.25	\$9.45
Recycling Monthly Rate/Household	\$6.30	\$6.50	\$6.70	\$6.90	\$7.10

Bid #3 (Alternate #2): 96 gallon garbage cart and 96 gallon recycling bin. This bid shall include weekly garbage and biweekly recycling service.

	Year 1	Year 2	Year 3	Year 4	Year 5
BASE SERVICE					
Garbage Monthly Rate/Household	\$8.65	\$8.85	\$9.05	\$9.25	\$9.45
Recycling Monthly Rate/Household	\$4.20	\$4.40	\$4.60	\$4.80	\$5.00

30 Yard Dumpster for Public Works: \$194.00 per haul plus \$50.00/ton disposal.

Explanation of procedures for dropoff/collection of Public Works Dumpster:

Container to hold trash items only. White goods will be collected via our box truck for \$180.00 portal to portal plus disposal costs.

Please see page 11 of rfp response for best pricing scenarios.

Section VII
CONTRACTOR CERTIFICATION

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of Columbus the item(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.

The estimated figures of service area and eligible households located in the Request for Proposal were gathered using the best data available at the time of the Request for Proposals creation. I further certify and understand that any submitted proposals are final and will not be subject to negotiation during the contract term. I further understand and agree that the prices listed above represent a fixed priced contract for the initial first ~~four~~ ^{FIVE} years of the term of the contract, commencing January 1, 2017 and ending December 31, 2021 for curbside collection of garbage and recyclable materials. ~~Adjustments to net yearly contract amounts for the last two years of the contract are to be negotiated.~~ _{+ DMP}

Danielle Pelletier 9/13/16
Signature of Authorized Representative

PLEASE TYPE OR NEATLY PRINT THE FOLLOWING INFORMATION:

DANIELLE PELLETIER
Name of Authorized Representative

VICE PRESIDENT
Title

9-13-16
Date

PELLITIERI WASTE SYSTEMS
Company Name

7035 RAYWOOD RD
Street Address

MADISON, WI 53713
Municipality, State Zip Code (Area Code)

608-257-4285
Phone Number

Exhibit A

Services for Municipal Properties

<u>Year Round Locations</u>	<u>Units</u>
City Hall 105 N. Dickason Blvd.	1- 2 yard dumpster and 1- 4 yard dumpster
Police Department 159 S. Ludington St	1- 2 yard dumpster
Public Works 229 E. School St.	1-2 yard dumpster
Wastewater Treatment Plant River Road	1- 2 yard dumpster
Columbus Water & Light 950 Maple Ave	1- 2 yard dumpster
City Parks	7-2 yard dumpsters
<u>Seasonal Locations*</u>	<u>Units</u>
Columbus Area Aquatic Center Firemen's Park	1- 2 yard dumpster

* Service for seasonal location to start and stop as specified by the City on a yearly basis

PRATT RECYCLING, INC.
Midwest Region



3050 Anthony Pratt Drive
Valparaiso, Indiana 46404
Telephone: 219-302-8739

September 6th, 2016

Mr. David Pellitteri
Pellitteri Waste Systems
Madison, WI

Dear David ,

I am writing this letter of support for Pellitteri Waste proposal to collect and process curbside recyclables. Pratt Paper has been working with Pellitteri for over 2 years on handling recyclable materials generated from the Pellitteri MRF and has been manufacturing products utilizing processed post-consumer recyclables coming from Pellitteri recycling facilities. The quality of the mixed paper and OCC has exceeded the industry specifications.

We hope that all municipalities will look favorably on any Pellitteri proposal- there is a strong need to keep all recyclable materials out of the landfills. We believe Pellitteri continues to be a leader in helping to further recycling in the Midwest.

Please give me a call if you have questions or if I can be of service.

Most respectfully,

Jeff Snyder
Pratt Midwest Mill Buyer



RECYCLING

9/6/2016

David Pellitteri
Pellitteri Waste Systems
7035 Raywood Rd.
Madison, WI 53713

Dear David,

Pellitteri Waste Systems has been providing Alcoa clean bales of Aluminum for 5+ years. Their aluminum meets the high quality standards we require. The equipment and procedures Pellitteri uses to sort the aluminum assures us a continued supply of clean material.

Best Regards

A handwritten signature in black ink, appearing to read "Jon Mulder", written over the typed name.

Jon Mulder
Scrap Metal Buyer



POLYBAY CORPORATION

PO Box 9198, Aurora, IL 60598

TEL: 630-687-1198 FAX: 909-586-9331

Sept 8, 2016

This letter is to extend my warmest appreciation to Pelletteri Waste for supplying POLYBAY Corp., with good quality, well sorted #3-7 plastics bales and mixed rigid plastics bales since 2014.

Pelletteri has always been consistent with the sorting and baling of these two types of plastics. Our end users have been satisfied with your materials.

We wish to continue purchase these materials from you in the future.

Best Regards.,

A handwritten signature in blue ink, appearing to read 'Bei Guan', with a horizontal line drawn above the name.

Bei Guan
President
POLYBAY Corp.

A TRADITION
OF SERVICE
Since 1959

Pellitteri
WASTE SYSTEMS

Tag Sample

SORRY

Dear Resident:

We could not pick up your DATE _____

TRASH

- 1. Exceeds weight limit of _____ pounds.
- 2. Improper container/bags.
- 3. Item excluded from residential pickup.
- 4. Improper placement of receptacles.
- 5. Yardwaste mixed with garbage.
- 6. Trash container is unacceptable - **Please replace.**
- 7. **NO** hazardous waste/flammable materials allowed.

RECYCLE

- 8. Recyclables & non-recyclable waste mixed.
- 9. Items are not included in this recycling program.
- 10. Cardboard **MUST BE** flattened.

YARDWASTE

- 11. Brush exceeds 5' in length.
- 12. Brush diameter exceeds 6".
- 13. Brush and yard waste not at the curb.

OTHER

Please correct the problem marked above and we will be happy to pick it up on your next service day.

Pellitteri
WASTE SYSTEMS

PELLITTERI.COM
608.257.4285

Customer Address

Issue #	
---------	--

We look forward to serving the City of Columbus with our automated system for the collection of your trash & all-in-one recycling.

Tom Pellitteri, President

[Signature]

Danielle Pellitteri

Tom Pellitteri

IMPORTANT **Information** INCLUDED IN THIS PACKET

- Quick overview and additional information about the automated collection service
- Cart placement instructions – automated collection requires your cooperation
- Instructions for bulky items and appliance pickup
- A list of recyclable items, along with recycling tips
- A calendar for your scheduled weekly trash service day including holiday schedules and your every other week recycling service is included. The recycling list is located on the backside of the collection calendar behind this packet.

City of Columbus

COLLECTION INFORMATION

QUICK *Overview*

- The City of Columbus' scheduled pickup days are Tuesday and Wednesday. Please refer to your calendar for your scheduled service day.
- Your blue cart is for recycling. The all-in-one recycling system allows you to put all of your recyclables in one cart.
- Recycling carts are picked up every other week. Your collection calendar designates which weeks you should put your blue recycling cart out to be serviced along with your trash cart for that week. Recycling carts placed outside for service on the wrong week will not be collected.
- The dark brown cart is for trash. It is picked up every week on your scheduled day of pickup.
- Bulky item pickup information is listed on the backside of this pamphlet. There is a fee for this service.
- Carts must be set out by 6:00 A.M. and placed in the correct position for pick-up. Pick-up times may vary from week to week. Trash and recycling carts are serviced at separate times during the day.
- Do not put any trash bags to the curb that do not fit in the cart unless you have made arrangements with Pellitteri Waste Systems prior to putting them out. There is a fee for this service.
- All carts are the property of Pellitteri Waste Systems. Please do not take the carts if you move. You are responsible for any missing carts or damages to the carts other than normal wear and tear.

ADDITIONAL INFO IS LOCATED ONLINE AT www.pellitteri.com

At www.pellitteri.com, you can find additional information specific to the City of Columbus. Please click on the residential tab to view:

- FAQ's- frequently asked questions and answers
- Lists of additional items that can be recycled as they become available
- Information about household hazardous material disposal options
- Optional services that we can provide for cleanouts and construction/remodeling projects
- Weather related service information
- A calendar of your scheduled weekly trash service day including holiday schedules and your every other week recycling service schedule

CART PLACEMENT *Instructions*



PLACEMENT *of the Carts*

Please place your carts on level ground and at least 4 feet apart from each other. Never place the carts in front of one another. The carts need to be within two feet of the street. The best placement for the carts is at the end of the driveway or on the grass within 2 feet of the road. We recommend placing carts on opposite sides of your driveway. Carts cannot be collected if they are improperly placed. In the winter, you may need to shovel out areas for your carts just like you do for mail delivery. Be sure the areas are away from obstructions like mailboxes, trees and cars. Please do not place carts in the street.

LOADING OF *Your Cart*

We recommend bagging your trash so it will not stick to the inside of the cart. This will also help to keep the carts clean on the inside and prevent windblown litter. Do your best to break down the items being placed inside the cart so they do not lodge themselves inside and make it impossible to dump.

FACE THE CART *Towards* THE STREET

Put your cart at the street so the lid opens towards the street. By placing your cart correctly it is easier to dump and it will be much less likely to have waste spill out.

GIVE US *Room*

With the automated collection trucks we need some room away from obstructions like trees, mailboxes and cars. Please place your carts 4 feet away from such obstructions.



City of Columbus

COLLECTION INFORMATION

BULKY ITEMS, APPLIANCES *and Special Waste*

THE FOLLOWING ITEMS OR TYPES OF WASTE REQUIRE *prepayment and special instructions to follow:*

- White goods (appliances)
- Furniture
- Large items or any item that does not fit into the cart
- Tires
- Construction/Demolition/Remodeling Waste
- Roofing
- Siding
- Electronics
- Basement cleanouts
- Brush / trees and garden / yard waste

Please make a list of the items you want to discard, including the type of material they are made out of then call our office at (608) 257-4285. We will give you instructions and schedule your pickup on the next available date.

If you have large amounts of material to discard please visit our website or call us about our temporary dumpster services.

We also offer Document Destruction Services if you have confidential papers to dispose of. Please call our office to make arrangements for this service.

HOUSEHOLD HAZARDOUS WASTES, PAINT AND CHEMICALS *are not* TO BE DISPOSED OF IN THE TRASH.

ITEMS THAT *contain*

- Explosives
- Gasses
- Solvents
- Corrosives
- Chemicals (including pool chemicals)
- Poisons
- Biological hazards including needles
- Freon and other coolants

- All require special handling and disposal. Please use the Dane County Household Hazardous Waste Clean Sweep collection site. For further information please visit www.danecountycleansweep.com
- Do not place any hot ashes in the carts – you will start a fire. You are responsible for any damages to the carts.

RECYCLING *Information* – All recyclables should be placed in the blue recycling cart

EXPANDED *Paper* RECYCLING

- Cardboard (empty)
- Catalogs, magazines & phone books
- Cereal & cracker boxes (empty)
- Computer & office paper
- Envelopes & junk mail
- Holiday gift wrapping paper (no foils)
- Newspapers
- Paper egg cartons
- Paper grocery bags
- Paper milk and juice cartons or boxes
- Pizza boxes (no food or grease)
- Shredded paper (place in clear or transparent plastic bag and tie shut; a full bag should be smaller than a basketball)

EXPANDED *Plastic* RECYCLING

- All plastic bottles (no motor oils or gasoline)
- Plastic containers / cups #1–7, including #1 deli
- Plastic bags (grocery, newspaper, dry cleaning, etc. – no black or brown bags) – place clean, dry bags into a clear or transparent bag and tie shut; a full bag should be smaller than a basketball

RECYCLABLE *Metal & Glass*

- Aerosol cans (empty)
- Aluminum cans & aluminum pie plates
- Glass bottles & jars (clear, blue, brown or green translucent glass)
- Metal pots & pans
- Small metal appliances (toasters, blenders, etc.) – nothing larger than a basketball
- Small metal plumbing fixtures & pipes (faucets, valves, pipes 2"–12" long)
- Tin & steel cans

NON-RECYCLABLE *Items:*

- Brake rotors / drums
- Deli containers – except #1 plastic
- Frozen food or microwave dinner plates
- Glassware & ceramics
- Metal items heavier than 10 pounds
- Mirrors & windows
- Motor oil & gasoline containers
- Plastic film, wrap & Styrofoam
- Misc.: Carpet, clothing, diapers, fishing line, food, hoses, ropes & shoes

RECYCLABLES *Tips*

- Should you choose to bag recyclables you place into the cart, please use clear or transparent bags and leave open – do not tie or seal. Clear bags can be purchased at most grocery and hardware stores.
- Do not flatten or crush plastic or metal items. Do not place smaller items inside larger containers. All items should be loose and empty. Remove all food waste, plastic, Styrofoam & packing peanuts.
- Flatten cardboard boxes and cereal boxes to make room in the recycling cart. Additional recyclables that don't fit in the cart may be put in clear plastic bags and placed next to your recycling cart. Large quantities of cardboard should be flattened and placed in clear plastics bags. Do not tie or bundle: nothing larger than 4 ft. x 4 ft.
- Your recycling cart will not be picked up if it contains trash, yard waste or prohibited items.
- Visit www.pellitteri.com or call (608) 257-4285 for more information.

Collection Calendar

Tuesdays

Your area will be picked up on non-holiday Tuesdays. Refuse will be collected weekly. Recycling will be collected every other week.



Refuse Pick-up Only.



Recycling and Refuse Pick-up.

For scheduling the pick-up of items too large to fit into your cart, please call Pellitteri Waste Systems at (608) 257-4285, or visit www.pellitteri.com to contact us via email.

JANUARY '16

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MARCH '16

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THE MATERIALS USED IN THIS PAPER NEVER ENDED UP IN A LANDFILL. YOU CAN HELP CONTINUE THE CYCLE FOR MORE INFORMATION, VISIT PELLITTERI.COM

To sign up for email alerts regarding service changes, please email info@pellitteri.com.

LOYALTY DISCOUNT

\$20 OFF!

a temporary dumpster

Expires 1/1/2017. Not valid with any other discounts, coupons or promotions.

FOR

- clean ups, small remodeling, bulky items, big jobs, roofing, remodeling, etc.

Collection Calendar

Wednesdays

Your area will be picked up on non-holiday Wednesdays. Refuse will be collected weekly. Recycling will be collected every other week.



Refuse Pick-up Only.

Recycling and Refuse Pick-up.

For scheduling the pick-up of items too large to fit into your cart, please call Pellitteri Waste Systems at (608) 257-4285, or visit www.pellitteri.com to contact us via email.

JANUARY '16	FEBRUARY '16	MARCH '16	APRIL '16
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MAY '16	JUNE '16	JULY '16	AUGUST '16
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SEPTEMBER '16	OCTOBER '16	NOVEMBER '16	DECEMBER '16
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\$20 OFF!

Expires 1/1/2017. Not valid with any other discounts, coupons or promotions.

a temporary dumpster

FOR clean ups, small remodeling, bulky items, big jobs, roofing, remodeling, etc.

Waste Management Notes:

- Special Collections
 - They have a "Bulky Item" Pick Up program
 - Prearranged between the individual property owner and Waste Management
 - Waste Mgt will pick up Bulky items once per month
 - Waste Mgt charges \$25 per item on a pre-set list of acceptable items
 - Spring Cleanup
 - White Goods Collection - can be at City's discretion on when and how often: \$200 per haul.
 - DPW Dumpster : \$249 per haul; \$49/ton dumped
- Fuel Surcharge/Rebate (see table in Waste Mgt's proposal)
 - Waste Mgt charges a fuel surcharge: for fuel that goes over \$3.00/gal; costs go up a percentage of the total rate (see table attached)
- Other Notes
 - ANNUAL RATE INCREASE PROPOSED IS 3%
 - They offer a 7-year agreement with a reduction in costs. (@ 4%)

City of Columbus, WI - Request for Proposals

RESIDENTIAL GARBAGE AND RECYCLING COLLECTION

For Period January 1, 2017 and ending
December 31, 2021

Mailout/Sendout: August 30, 2016
Proposal Due Date: September 13, 2016 at 4:30 p.m.
Anticipated Award: after September 20, 2016

SUBMITTED BY:

Contractor: Waste Management of Wisconsin, Inc.

Address: W124 N8925 Boundary Rd., Menomonee Falls, WI 53051

Telephone Number: 262-623-7323 Fax Number: 262-250-8350

Contact Person: Tony Knoeck

Title: Public Sector Representative

Section I: OVERVIEW

REQUEST FOR PROPOSALS - The City of Columbus (hereinafter referred to as the City) a municipal corporation of the State of Wisconsin, located in Columbia County is seeking proposals for the establishment of professional garbage collection services. The City is investigating the possibility of entering into a five (5) year contract with the option of extending the contact with a qualified and responsible firm and accordingly is furnishing herein a set of specifications by which such proposals shall be judged. Any firm (hereinafter "Contractor") desiring to furnish a quotation for such services shall submit a sealed proposal according to the instructions and format of the attached Request for Proposal (RFP) documents.

EXCLUSIVE CONTRACT – It is the express intent of the City to award an exclusive contract for a five (5) year period commencing January 1, 2017 and ending December 31, 2021 for curbside collection of residential garbage, white goods, and recyclable materials. The contract shall include providing services to all single-family and multifamily residences of four (4) or less units. The contract shall not include multi-family residences of greater than four (4) units, commercial, industrial, or institutional properties unless specified. Upon award of the Contract, except for optional additional services, which might or might not be awarded as part of the overall contract, no other firm shall be awarded single-family or multi-family refuse and recycling collection services.

NEGOTIATION OF CONTRACT -The proposals that are submitted in response to this request for proposals will form the basis for further negotiations with the City. The proposal submittal form and the proposal specifications contained herein, as submitted and signed by the Contractor, shall constitute the basis for a final agreement to be mutually agreed upon by the City and the Contractor.

CONTRACT AWARD OR REJECTION - The City reserves the right to negotiate with all qualified sources and to cancel this Request for Proposal in part or in its entirety. The City further reserves the right to amend or waive any or all requirements or specifications. . The City shall be the sole judge of compliance with the specifications and reserves the right to accept or reject any and/or all proposals or parts thereof and to waive any formalities and technicalities according to the best interests of the City. Neither the Request for Proposals nor the receipt of any proposal constitutes an offer or acceptance and in no case, will either require the City to award a contract or pay any costs incurred in preparation of a response nor to procure or contract any services or supplies

whatsoever. The City retains the right to assess whether the person, firm or corporation has sufficient ability and experience in this class of work and sufficient capital and plant to enable it to prosecute and complete the work successfully within the time named. The City's decision or judgment on these matters will be final, conclusive, and binding.

CRITERIA FOR CONTRACT AWARD - The award of the contract will be to the Contractor whose proposal is determined by the City to be in the best interest of the City. Lowest monetary proposal is not necessarily the sole determining factor. The contract shall be awarded to the submitter whose proposal most closely satisfies the overall specifications as well as other factors. Such other factors include but are not limited to the following:

1. Cost - The price of the contract for the residential curbside collection of garage, white goods, and recyclable materials.
2. Experience of Company - Consideration will be given to those submitters who have performed similar types of work.
3. Customer Service Record - Demonstration of low volume of complaints and fast resolution.
4. Markets - Demonstration of availability of relatively stable markets for materials collected through letters of agreement or other communications with secondary material buyers.
5. Features Exceeding Minimum Specifications - Any features that the submitter can provide the City that exceeds these specifications will be weighed as a benefit towards the award of the contract. The City shall be the sole determinant if any feature is of benefit and to what degree.
6. Methods of collection including but not limited to manual or automated service, size of carts and breadth of recyclable materials to be collected.

CONTRACT CONTENTS - The City will require that any contract for garbage services include but not be limited to the following additional provisions as well as those within the balance of this RFP:

1. COMPLIANCE WITH ALL LAWS - All work under the contract must be executed in accordance with all applicable federal, state, county, and local laws, ordinances, rules and regulations. The costs of such compliance, if any, shall be included in the price quoted in the proposal.
2. NOTICES - All notices required by the contract shall be given in writing via certified mail to the City Administrator or chief executive officer of the Contractor.

3. NON-ASSIGNABILITY - The Contractor shall not assign the contract, or any part thereof, to any other person, firm or corporation without the previous written consent of the Mayor as authorized by the City Council. Such assignment shall not relieve the Contractor from any obligations, or change the terms of the contract.

4. INDEMNIFICATION - The Contractor shall indemnify and hold harmless the City, its officers and employees from any and all liability, losses or damages, including attorney's fees and costs of defense, the City may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including workers compensation claims, in any way resulting from or arising out of the operations of Contractor under this contract, including operations of subcontractors; and the Contractor shall, at his/her own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and, if any judgments shall be rendered against the City in any such action, the Contractor shall, at his own expense, satisfy and discharge same. The Contractor expressly understands and agrees that any performance bond, letter of credit, or insurance protection required by the contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and hold harmless, and defend the City as herein provided.

Nothing in the above paragraph shall be considered to preclude the City from receiving the benefits of any insurance the Contractor may carry which provides for indemnification for any loss or destruction of, or damage to property in the custody and care of the Contractor where such loss, destruction or damage is to City property. The Contractor shall do nothing to prejudice the City's right to recover against third parties for any loss, destruction of, or damage to the City's property and upon the request of the City, at the City's expense, furnish to the City all reasonable assistance and cooperation (including assistance in the prosecution of suit and the execution of instruments of assignment in favor of the City in obtaining recovery).

5. INDEPENDENT CONTRACTOR - The Contractor acknowledges that it is an independent contractor and that none of its employees, agents, subcontractors, or assigns are employees of the City. The Contractor shall be solely responsible for unemployment, social security, and other payroll tax payments required by law or union contract.

6. EQUAL EMPLOYMENT OPPORTUNITY - During the performance of the contract and/or supplying of materials, equipment and supplies, the Contractor must be in full compliance with all provisions of the Acts of the General Assembly of the State of Wisconsin relating to employment, including equal employment opportunity requirements.

7. **INSURANCE** - The Contractor to whom the contract is awarded must provide the City with a certificate of insurance as proof of coverage. This certificate of insurance must also name the City of Columbus and its officers, employees and agents as additional insured for the period of the contract. The following minimum insurance coverages, unless otherwise approved by the City (such as for the provision of a portion of the services requested herein) will be required:

<u>Type of Insurance</u>	<u>Each Occurrence</u>	<u>Aggregate</u>
GENERAL		LIABILITY:
Bodily Injury	\$1,000,000	\$2,000,000
Property Damage	\$1,000,000	\$2,000,000
Contractual Insurance - Broad Form	\$1,000,000	\$2,000,000
AUTOMOBILE		LIABILITY:
Bodily Injury & Death	\$1,000,000	\$2,000,000
Property Damage	\$1,000,000	\$2,000,000

The Contractor shall provide evidence of umbrella or excess liability coverage of \$5,000,000.

This insurance must include non-owned, hired, or rented vehicles, as well as owned vehicles.

WORKERS COMPENSATION & OCCUPATIONAL DISEASES: Statutory for Wisconsin.

If subcontractors are employed, the same general guidelines are to apply to the subcontractor as the Contractor.

The City shall receive written notice of cancellation or reduction in coverage of insurance policy within thirty (30) days prior to the effective date of cancellation or reduction.

Nothing contained in the insurance requirement shall be construed as limiting the extent of the Contractor's responsibilities for payment of damages resulting from his/her operations under this agreement.

8. **DEFAULT** - The City may terminate a contract by written notice of default to the Contractor if:
- a. The Contractor fails to perform the services as outlined in the specifications within the time specified in the proposal, or
 - b. Fails to make progress so as to endanger the performance of the

contract, or

- c. Fails to provide or maintain in full force and effect, the liability and indemnification coverages or letter of credit or performance bond as is required.

If the City terminates the contract, the City may procure supplies or services similar to those so terminated, and the Contractor shall be liable to the City for any excess costs for similar supplies and services unless the Contractor provides acceptable evidence that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Contractor. Failure to execute the Contract will, at the option of the City, constitute a breach of the agreement made by acceptance of the Contract, and the City will be entitled to forfeiture of the letter of credit accompanying the proposal that is required, not as a penalty, but as liquidated damages.

9. PERMITS AND LICENSES - The successful Contractor shall obtain, at its own expense, all permits and licenses which may be required to complete the contract.
10. DUE DILIGENCE - Contractor shall make all investigations necessary to thoroughly inform themselves regarding the supplies and/or service to be furnished in accordance with the proposal. No plea of ignorance by the Contractor of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the Contractor to make the necessary examinations and investigations will be accepted as a basis for varying the requirements of the City or the compensation to the Contractor.
11. CONTRACT EXTENSION OPTION – At the expiration of the initial five (5) year term the City reserves the right to request that the Contractor renew and extend this contract for up an additional year. At the expiration of the initial year extension term, the City reserves the right to request that the Contractor renew and extend this contract for up to an additional year. If the City desires such an extension; the Contractor will be notified no later than 120 days before the expiration of the current term.

Commencing not less than 120 days prior to the commencement of the extension of the contract for both extensions, the City and the Contractor shall engage in good faith negotiations to develop rates attributable to the forthcoming years in question. Among the factors to be considered shall be increases or decreases in contractor productivity, disposal charges, material and equipment costs, labor costs, contractor's level of service, prices paid in comparable communities, and changes in the Consumer Price Index For All Urban Consumers-Midwest. In the event the City and the Contractor are unable to agree upon a suitable price, either party may terminate this agreement by written notice to the other party 90 days prior

to expiration of the current term.

12. **PERFORMANCE BOND/LETTER OF CREDIT** --The Contractor shall furnish to the City an irrevocable performance bond or letter of credit in the amount of one hundred thousand dollars (\$100,000) from a reputable banking institution acceptable to the City to guarantee the faithful performance of the contract. The performance bond or letter of credit shall be payable to the City and prepared in a format approved by the City Attorney. It shall remain in effect for the full term of the contract, including extension periods, and be delivered to the City within (10) days of the awarding of this contract. The contract shall not be signed until the bond or letter of credit is received and is reviewed for acceptability by the City.

Section II: INSTRUCTIONS FOR SUBMITTING PROPOSALS

SUBMITTAL OF PROPOSALS - Two (2) copies of this Request for Proposals must be submitted intact in a sealed envelope for the proposal to be considered valid. Proposals must include those items listed below in **Contents** which must be properly completed and signed in ink.

All sealed proposals must be delivered to the City Administrator, City of Columbus, 105 N. Dickason Blvd, Columbus, WI 53925, prior to the proposal opening date and time. Proposals must be identified as "Proposal: City Of Columbus Residential Garbage and Recycling Service" on the outside of the sealed envelope. Vendor's company name and address are to appear in the upper left corner.

PROHIBITED CONTACTS WITH CITY – Any attempt to directly contact and influence any City Board member, or any City staff member associated with this project after receipt of this Request for Proposal and prior to the final selection decision as evidenced by a fully mutually executed exclusive garbage contract with the final selected firm will be grounds for disqualification. If the bidders have any questions on the RFP, the RFP process or the City's expectations, the bidders shall follow the question process as explained in the next paragraph.

QUESTIONS - All questions must be in written form and may be directed only to Patrick Vander Sanden, City of Columbus, 105 N. Dickason Blvd, Columbus, WI 53925 phone (920) 623-5900 by 4:30 pm Tuesday, September 6, 2016. No other staff will respond to any questions, written or verbal. The questions, and subsequent answers, will be documented and distributed to all RFP recipients. A written response will be provided to all questions by 4:30 pm Friday, September 9, 2016.

LATE PROPOSALS - Proposals arriving after the specified time (4:30 pm on September 13, 2016), whether sent by mail, courier, or in person, will not be accepted. These proposals will be returned unopened. It is the Contractor's responsibility for timely delivery regardless of the methods used.

PROPOSALS BY FAX/EMAIL - Facsimile machine or Emailed transmitted proposals **will not be accepted**. Proposals should be submitted on the original forms provided by the City, completely intact as issued.

ERROR IN PROPOSALS - When an error is made in extending total prices, the unit proposal price will govern. Otherwise, the Contractor is not relieved from errors in proposal preparation.

WITHDRAWAL OF PROPOSALS - A written request for the withdrawal of a proposal or any part thereof may be granted if the request is received by the City Administrator prior to the specified due date. After the due date, a company cannot withdraw its proposal for a period of one hundred twenty (120) calendar days. Furthermore, the Contractor so agrees to the conditions and terms submitted.

QUALIFICATIONS - No proposal will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to the City upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the City or has failed to perform faithfully any previous contract with the City.

The person, firm or corporation, if requested, shall present within 48 hours evidence satisfactory to the City of its performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these specifications and contract documents.

TAX-EXEMPT STATUS -- Unit prices shall not include any local, state, or federal taxes. The City is exempt, by law, from paying state or local tax. If needed, the City shall supply the successful Contractor with the City's tax exemption number.

EXISTING CONDITIONS -- Contractors are cautioned to carefully examine conditions affecting collection, separation, transportation, and other variables which may affect collection of garbage, recyclable, and white goods within the City. The City will not advise Contractors as to any conditions referred to. All figures found in this Request for Proposal were gathered using the best data available at the time of the Request for Proposals creation. With submission of a proposal, the submitting Contractor understands and recognizes that the estimated figures located in the Request for Proposal were gathered using the best data available at the time of the Request for Proposals creation and that any submitted proposals are final and will not be subject to negotiation during the contract term.

CONTENTS -- proposal must, at a minimum, include the following sheets from this RFP:

1. Cover Sheet
2. Location of Recycling Processing Facilities (Section V)
3. References & Competency -- Description of Firm (Section VI)
4. Contractor Proposed Cost Summary (Section VII)
5. Contractor Certification (Section VIII)
6. List of Subcontractors (See below)

LISTING OF SUBCONTRACTORS - In order that the City may be assured that only qualified and competent subcontractors will be employed on the project, each Contractor shall submit with their proposal a list of any subcontractors they plan to use and the services the subcontractor(s) will perform. The list must include each subcontractor's name, address, phone, contact person, years of experience, and three references for similar work, as well as required insurance information.

Section III: SPECIFICATIONS AND SPECIAL PROVISIONS

The calendar for the selection process is provided as follows. The City reserves the right to modify the preliminary selection process calendar:

Release of RFP	August 30, 2016
Deadline – Consultant questions	September 6, 2016
Written response to questions	September 7, 2016
Deadline – submittal of proposals	September 13, 2016 (4:30 p.m.)
Execute contract	January 1, 2017

DEFINITIONS & PREPARATION INSTRUCTIONS:

Bulk Materials --Any items set forth as refuse which are too large to fit into an approved refuse container and which exceed, in total, fifty (50) pounds in weight. Examples include beds, sofas, large tables and chairs, dressers, bookcases, mattresses and box springs, other large household furniture, and large appliances that do not contain CFC or HCFC refrigerant gas, PCB containing capacitors, mercury switches, or other hazardous components.

Chipping --The mechanical process of breaking up woody yard waste into smaller pieces to be used as landscape mulch or a bulking agent.

Composting -- The process by which aerobic microorganisms decompose organic matter into a humus-like product.

Contract -- The following attachments shall be incorporated herein and shall constitute the Contract documents: the Request for Proposal Documents, including all addenda issued, the signed proposal, and any other documents as may be deemed necessary by the City.

Curbside -- A position located near with the driveway between two and five feet from the edge of the street toward the residence is to be used for collection of garbage and recycling materials.

Household Construction and Demolition Debris -- Waste materials from “do-it-yourself” interior and exterior household construction, remodeling, and repair projects, including, but not limited to, drywall, plywood, paneling, lumber, and other building materials, cabinets, carpeting, disassembled household fixtures. Must be cut into (4') lengths, bundled or placed in approved containers not to exceed 50 lbs.

Household -- All single-family and multi-family of four or less units that utilize curbside

collection service.

Household Garbage -- All organic household or kitchen wastes, such as rejected or unused food and food residues, paper used in wrapping food, household rubbish, inorganic and incombustible household waste (i.e., cans, metalware, broken glass, crockery, stoneware, and similar waste resulting from the regular operation of the household), empty cartons and crates, discarded toys, discarded clothing and light furniture, and similar material. Household garbage shall not include waste from any manufacturing process, construction material, broken concrete, lumber, large rocks, and other similar material.

Garbage Container --

Cart: A two (2) wheeled plastic container with a tight-fitting top, not to exceed ninety-six (96) gallons in size, requiring a semi-automatic lifting mechanism for collection. All carts must be approved by the City and supplied by the Contractor.

Bundle: Any material allowed under the definition of refuse, such as wood, boxes or other loose items, which do not exceed 5' in lengths or 50 lbs.

Recyclables (also referred to as recyclable materials) -- Materials that have a useful second life in the economic cycle if they are successfully collected, separated, processed and marketed for return to the economic mainstream. Recyclable materials shall include newspapers, wrapping paper, brown paper grocery bags, magazines, telephone books, catalogs, junk mail -- brochures, advertisements, flyers, post cards, greeting cards, window envelopes, file folders, and other similar correspondences; cardboard, chipboard/paperboard -- cereal boxes, clothing boxes, tissue boxes, shoe boxes, paper tubes, etc.; wet strength carrier stock -- paperboard containers with special coatings to prevent tearing of the packages or smearing of the ink from moisture when refrigerated or frozen; i.e. paper beverage cartons, and clean frozen food packages; soda and beer cases; mixed or miscellaneous paper products -- stationery, computer paper, notebook paper, typing paper, letterhead, index cards, computer cards, bond envelopes, post-it notes, and other similar paper products; tin, steel, and bi-metal beverage and food cans, aerosol cans, aluminum cans, aluminum foil and foil products; plastics #1-7, PET, PETE, HDPE, V, LPDE, PP, PS, 6-12 pack plastic rings; clear, green, blue, and brown glass including bottles and jars; and any other items the City and the Contractor agree to recycle in the future.

Residential -- Single-Family and multi-family units of two or less units.

Uncollectables -- Toxic, hazardous, radioactive, and bio-hazardous materials such as but not limited to automotive batteries, televisions, prohibited electronics, paint, insecticide, oil, gasoline, antifreeze, or their containers will not be collected.

White Goods -- Any domestic and/or commercial large appliance which contains CFC or HCFC refrigerants gas, PCB containing capacitors, mercury switches, or other hazardous

components. Examples include, but are not limited to, refrigerators, freezers, air conditioners, ranges (both electric and gas), humidifiers, dehumidifiers, water heaters, furnaces, and other similar large appliances.

GENERAL REQUIREMENTS:

1. **Services Selected** – This proposal requests prices for various options and alternates for garbage and recycling collection. **The City reserves the right to request the awarded Contractor to implement any one or combination of services and/or alternates outlined below.** The Contractor shall propose to furnish complete equipment, labor, materials and supplies to accomplish all work necessary to complete such contract as may be agreed upon by the City of Columbus and the Contractor.
2. **Contract Period, Rates, & Termination** - The City intends to enter into an exclusive five (5) year contract for the curbside collection of residential (single-family and multi-family of two or less units) garbage, white goods, and recyclable materials within the City of Columbus. The contract period will commence on January 1, 2016, and end December 31, 2021. The contract shall not include multi-family over four-family, commercial, manufacturing, industrial, or institutional properties. It is the intention of the City to secure a firm price contract for each of the first five years of the contract period and conduct good faith price negotiations commencing no later than August 1, 2021. If the City chooses to extend the contact for a for an additional year, the City and contractor shall begin good faith price negotiations for 2022 beginning no later than August 1, 2021. Price increases or decreases for the extension terms shall be based on factors such as increases or decreases in contractor productivity, disposal charges, material and equipment costs, labor costs contractor's level of service, prices paid in comparable communities, and changes in the Consumer Price Index For All Urban Consumers-Midwest. If the parties are unable to agree upon a rate schedule, the current rate shall remain in effect until the agreement terminates and either party has the right to terminate this contract by giving the other party not less than 90 days prior written notice. All proposals shall be considered on this basis unless specifically noted.
3. **Damage to Streets Prohibited** – The Contractor shall provide collection equipment that will not disfigure or damage City streets and operators that will operate vehicles in a manner that will not damage streets, sidewalks, overhead trees, etc. The City shall require the Contractor to repair, to the City's satisfaction and at the Contractor's expense, all damage to City property that is caused by spills, skidding vehicles, driving on edge of pavement, equipment malfunction, or operator negligence. Contractor shall pay any City invoice for repair within thirty (30) days.
4. **Day of Collection** – Garbage and recycling pickup shall be performed

weekly to all residential units within the City's corporate limits. Should the City go with Bid #2 (Alternate #1), recycling pickup shall be performed on a biweekly basis.

5. **Collection Hours** - Collection services by all vehicles will begin no earlier than 6:00 a.m. All collection for each scheduled day shall be completed by 8:00 p.m. Residents shall be required to set out garbage, recyclables, and white goods by 5:30 a.m. on the scheduled day of collection.
6. **Point of Collection** - Collection shall be made at the curbside.
7. **Missed Collection** - The Contractor shall establish and publicize a procedure for receiving and responding to resident complaints of missed collections. Complaints of missed collections received by the Contractor or the City shall be remedied by the Contractor collecting the materials by 5:00 p.m. on the following business day. A representative of the Contractor shall contact a designated representative of the City to resolve any issues.
8. **Quality of Service** - The Contractor shall undertake to perform the collection and disposal services rendered herein in a clean, orderly and efficient manner and to use due care and diligence in the performance of the contract. Neat, orderly, and courteous employees and collection crews shall also be provided. The Contractor shall, at each service address, neatly return the carts where they were found. The Contractor shall repair or replace at their expense carts damaged as a result of the handling thereof, reasonable wear and tear expected. Crews shall carry official company identification and shall present such identification upon request. The Contractor shall establish and maintain a method for accepting and responding within 24 hours to City and resident calls and complaints from a timeframe at a minimum of 8 am to 6 pm. Contractor's staff shall be knowledgeable and courteous in answering City and residents information requests and resolving resident complaints regarding the collection service. The Contractor shall meet with the City as often as needed to review City and resident complaints and resolutions.
9. **Clean-Up on Route** - The Contractor shall pick up and clean all materials blown, littered, and broken as a result of handling by collection. In the event an area or areas would require the use of a street sweeper because of spillage or any other reason, the Contractor shall promptly dispatch all necessary equipment at the Contractor's expense. Materials not picked up within two (2) hours of verbal notification by the City will be removed by the City at the Contractor's expense. Contractor shall pay any City invoice for clean-up within thirty (30) days.
10. **Collection on Holidays** - When the regularly scheduled collection day falls

on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, or Christmas Day, the Contractor shall collect the materials on the next regular weekday after the regular collection day. The collection "weekdays" for both garbage and recycling shall be from Monday through Saturday. Thus, if regular collection is Monday through Friday and if a holiday falls on Tuesday, the collections days will shift to Monday and Wednesday through Saturday.

11. Improperly Prepared Materials - When the Contractor encounters improperly prepared material, the following procedure shall be followed:

- a. On the first occurrence, the Contractor shall pick up all garbage and recyclables and process it properly, except white goods or bulk materials. The Contractor shall complete a formal tag approved by the City noting the problem and leave it with the resident. The Contractor shall submit with this proposal an example of the tagging system to be used. The address and date shall be documented. Each tag or label shall provide a brief explanation as to why the material was not collected. Example explanations include but are not limited to: improper recycling preparation; garbage not in cart, etc.
- b. Upon the second and same ensuing occurrence by the same resident, the Contractor shall leave the improperly prepared material, collect any properly prepared material, complete a notice and leave it with the resident. The Contractor shall leave items only when the second offense is regarding the same occurrence and displays the same circumstances as the first offense of improperly prepared materials. The date and address shall be documented.
- c. The Contractor shall submit with this proposal an example of the tagging system to be used. The Contractor shall supply via email or mail a log of all notices, including address and error message, to the City on a monthly basis.

12. Equipment Requirements –

- a. Safety and Maintenance - All of the Contractor's collection equipment must be maintained and operated in compliance with all federal, state and local statutes, ordinances and regulations to assure the safety of the collection crew and City residents. All collection equipment shall be covered and secured to prevent material blowing, leaking or falling out during transit. Spilled materials, fluids, etc. shall be cleaned up within two (2) hours of verbal notification by the City or will be removed by the City at the Contractor's expense.
- b. Identification - All collecting equipment shall be clearly identified by

affixing the Contractor's name and telephone number permanently and conspicuously to both sides of the equipment.

13. **Processing Requirements** - Processing of the collected garbage, recyclable, and white goods will be the responsibility of the Contractor.
14. **New Service** – Upon set up of a new service (service has never existed at this address) the contractor will within one week of the date of notification (if Alternate Bids #2 or #3 are chosen) from the City provide recycling and garbage carts to the address. Notification shall consist of either a fax or email listing of the address and the date the carts are to be supplied by. If collection is to take place prior to the carts being delivered to the new service, the contractor will accept garbage, recyclables and white goods in whatever manner the new service provides.
15. **Cart Exchange** -
 - a. **Contract Set-up** –The Contractor shall finance and provide up to 96 gallon carts to residents for garbage and recycling (should the City switch from manual collection to recycling carts). The contractor will be responsible for sending a mailing to all residences in the City informing them of the process by which they will be receiving their new carts, if a new contractor is selected. This process must begin prior to the January 1st start date of the contract and must be completed by the 31st of January. If collection is to take place prior to a cart being delivered, the contractor will accept garbage, recyclables and white goods in whatever manner the residences provide. The mailing to the residences shall be approved by the City prior to being mailed.
 - b. **Repair** - -Upon notification of the need to repair a cart, the contractor will within one week of the date of notification from the City provide a new cart or repair the existing cart to the address. Notification shall consist of either a fax or email listing of the address and the date the cart is to be supplied by. If collection is to take place prior to a cart being delivered or repaired, the contractor will accept garbage, recyclables and white goods in whatever manner the residences provide

The mailing to the residences shall be approved by the City prior to being mailed.

16. **Public Education** – Contractor shall on an annual basis work with the City on a public education program on the benefits of recycling intended to increase recycling rates.

**Section IV:
BASE SERVICE
Garbage and
Recycling**

1. **Program Summary** – Basic residential collection billed as a flat fee, shall include:
 - a. **Garbage and Recyclables** -- Garbage and recyclables that fit in their respective containers.
 - b. **Bulk Materials** --Unlimited items per residence per week. The contractor shall arrange with the resident any additional fee to be paid by the resident to the Contractor for use of this service. See White Goods and Special Collection below.

2. **Collection Bids**

Primary Bid: The primary bid for service will include a proposal for the manual collection of refuse and recycling materials, both on a weekly basis.

Bid #2 Alternative #1: The refuse collection service bid shall use up to a 96 gallon or similar cart and collection shall be on a weekly basis. The primary recycling collection service bid shall use up to a 96 gallon or similar recycling cart and collection shall be on a weekly period.

Bid#3 Alternative #2: The refuse collection service bid shall use up to a 96 gallon or similar cart and collection shall be on a weekly basis. The proposal shall also include an alternative bid with up to a 96 gallon recycling cart with collection on a biweekly period.

The Contractor shall leave the containers used at the point of collection. The Contractor shall be responsible for any damage caused to such containers by the Contractor, except from weather or normal wear and tear.

3. **Collection of White Goods** - The Contractor shall have a plan for the separate collection and proper recycling/disposal of white goods collected in compliance with all State and Federal legislation. The cost of collection and disposal of white goods containing CFC or HCFC refrigerant gas, PCB containing capacitors, mercury switches, and other hazardous components shall be at the rate specified in the enclosed price quotation sheet.

The Contractor shall advise the resident, when they call for collection, directly of the terms of such collection; i.e. how the materials should be prepared, the date of collection, and the like.

4. **Special Collections** – The Contractor shall offer a plan for special curbside collection service for large quantities of garbage including, but not limited to: bulk items, household construction and demolition debris, and move-in or move-out clean-up rubbish. Such services shall be by advance arrangements with the Contractor at the resident's request.

Included in the plan should include how the contractor will advise the resident directly of the terms of such collection; i.e. what materials will be collected, how the materials should be prepared, the date of collection, the policy on furnishing advance estimates of charges, and the like. The Contractor shall also, at the request of the City, collect quantities of refuse or debris left at the curb in unusual circumstances, i.e. evictions or "skip-outs", and shall bill the property owner for such costs.

The Contractor shall also offer dumpster rental and pick-up service for residents. The terms of, as well as charges and payment for, this service shall be arranged solely between the Contractor and the resident.

Spring Cleanup or Special Drop Off Opportunities: The Contractor shall provide a proposal for a special "spring clean up" or a special bulk-item drop off opportunity on a regular basis for residents to rid of larger items not generally allowed in the weekly collection. The proposal should include the frequency of these events, how they would be operated and the total cost to the city.

Public Works Dumpster Program: The City of Columbus operates their own collection/dropoff program for residential collection of bulk items. The Contractor shall include in this bid a plan for providing a 30 yard dumpster to be left at the Public Works Garage, 229 E. School Street, Columbus for this purpose. The cost of this service should be provided on the ***Contractor Cost Summary Sheet, Section VII.***

5. **Carts** – Under Bid #2 Alternative #1 & Bid #3 Alternative #2, The Contractor shall make available to residents participating in the curbside collection service use of up to 96-gallon carts for refuse and recycling collection. The Contractor shall provide the carts and any other related equipment necessary for collection to the resident. The fees, payment and collection process for any additional garbage or recycling beyond that which will fit in the carts will be arranged between the Contractor and resident.

6. **Services for Municipal and Civic Properties** – The Contractor shall provide, at no additional cost, the services described in **Exhibit A**. The fee for services in **Exhibit A** shall be calculated into the bids.

7. **Data Collection and Reporting** –The Contractor shall prepare and submit to the City quarterly reports, due by the 30th day of each March, June, September, and December during the contract period. The report shall include, but not be limited to the following information:
 - a. Total pounds of garbage, recyclables (by type), and white goods collected each month;
 - b. Monthly recycling participation rate divided by the number of residences included in the collection service (participation percentage)
 - c. Complaint log

All reports, data, and information, once supplied to the City, will become the property of the City to be used as it will solely determine without obligation to any person, firm, or corporation, except for such information as stated in these specifications that will be considered exempt from Freedom of Information Act disclosure by the City upon assertion as to its proprietary nature by the Contractor. The City reserves the right to audit the financial and administrative records of the Contractor as they pertain to the garbage and recycling services in the City.

8. **Informational Brochure** –Upon award of the contract and any changes in service, the Contractor is responsible for designing, printing, and distributing a written brochure to each residence describing the collection service as well as provide extra copies as needed for distribution at City Hall. The brochure must include a description of collection times, contractor phone number for complaints or missed collections, specific guidelines of what types of materials will be accepted, and the manner in which they are to be prepared, per this proposal and Contract. The brochure must arrive at each residence at least two weeks prior to the date of the new contract. The brochure and its distribution method are subject to the City's approval. The cost of printing and distribution shall be included in flat rate of the bid.

9. **Disasters** – The Contractor shall be responsible for collecting all garbage items normally collected in the event of flooding or other man-made or natural disasters regardless of the amount of material is generated. Regular collection times may be waived by the City in such cases, and the Contractor may have to supply additional equipment to handle the amount of refuse.

10. **Mixing Prohibited** – The Contractor shall not at any time mix recycling and garbage collected within the City.

**Section V:
LOCATION OF RECYCLING FACILITY**

Please provide below information concerning the facility which is intended to be used for the processing of recyclable materials collected at curbside.

<u>NAME</u>	<u>ADDRESS</u>	<u>OWNER</u>	<u>USAGE</u>	<u>DATES</u>	<u>PROPOSED MARKET</u>
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Waste Management - Recycle America MRF W132 N10487 Grant Drive Germantown, WI 53022					
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2004 - Present

Markets throughout the US, Canada, Mexico, and some international.

Section VI REFERENCES & COMPETENCY

In order to allow evaluation of Contractor's capabilities, Contractors are required to supply the information requested below. Each Contractor shall list three municipalities where similar work has been conducted. For each reference, list the contact person's name, address, and phone number, services provided, and the time period in which the work was completed.

1. City of Verona, WI

Municipality or Agency

Contact Name: Ron Reider - Director of Public Works

Address: 410 Investment Ct.
Verona, WI 53593

(Area Code) Phone Number: 608-848-6801

Services Provided: Automated
Waste/Recycling and
Bulk Item Collection

Date of Work: 1998 - Present

2. Village of Germantown, WI

Municipality or Agency

Contact Name: Janice Wick - Department of Public Works

Address: N112 W17001 Mequon Rd.
Germantown, WI 53022

(Area Code) Phone Number: 262-250-4721

Services Provided: Automated
Waste/Recycling and
Bulk Item Collection

Date of Work: 1994 - Present

3. Town of Springfield, WI

Municipality or Agency

Contact Name: Jan Barman - Clerk/Treasurer

Address: 6157 County HWY P,
Springfield, WI 53529

(Area Code) Phone Number: 608-849-7887

Services Provided: Automated
Waste/Recycling and Bulk
Item Collection

Date of Work: 2000 - Present

Section VII CONTRACTOR COST SUMMARY

The bid shall follow the below format.

Bid #1 (Primary): Manual Collection of Refuse and Recycling – weekly collection

		Year 1	Year 2	Year 3	Year 4	Year 5
BASE SERVICE		No Bid				
Garbage Monthly Rate/Household	\$	\$	\$	\$	\$	\$
Recycling Monthly Rate/Household	\$	\$	\$	\$	\$	\$

Bid #2 (Alternate #1): 96 gallon garbage cart and 96 gallon recycling cart. This bid shall include weekly garbage and weekly recycling service.

		Year 1	Year 2	Year 3	Year 4	Year 5
BASE SERVICE						
Garbage Monthly Rate/Household	\$ 9.14	\$ 9.41	\$ 9.70	\$ 9.99	\$ 10.29	
Recycling Monthly Rate/Household	\$ 5.70	\$ 5.87	\$ 6.05	\$ 6.23	\$ 6.42	

Bid #3 (Alternate #2): 96 gallon garbage cart and 96 gallon recycling cart. This bid shall include weekly garbage and biweekly recycling service.

		Year 1	Year 2	Year 3	Year 4	Year 5
BASE SERVICE						
Garbage Monthly Rate/Household	\$ 9.14	\$ 9.41	\$ 9.70	\$ 9.99	\$ 10.29	
Recycling Monthly Rate/Household	\$ 3.73	\$ 3.84	\$ 3.96	\$ 4.08	\$ 4.20	

30 Yard Dumpster for Public Works: \$250/haul, and \$49/ton. Explanation of procedures for dropoff/collection of Public Works Dumpster: Waste Management will provide a thirty (30) yard open top roll off container to the City for its collection/drop off program located at it's Public Works Garage, 229 E. School Street. This container will be used for the collection of bulky items, not to include white goods, electronics, tires, yard waste, and/or hazardous waste. City will notify the Contractor for pickup. Contractor will remove filled container and deliver a new thirty (30) yard container in its place.

Section VII CONTRACTOR CERTIFICATION

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of Columbus the item(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.

The estimated figures of service area and eligible households located in the Request for Proposal were gathered using the best data available at the time of the Request for Proposals creation. I further certify and understand that any submitted proposals are final and will not be subject to negotiation during the contract term. I further understand and agree that the prices listed above represent a fixed priced contract for the initial first four years of the term of the contract, commencing January 1, 2017 and ending December 31, 2021 for curbside collection of garbage and recyclable materials. Adjustments to net yearly contract amounts for the last two years of the contract are to be negotiated.



Signature of Authorized Representative

PLEASE TYPE OR NEATLY PRINT THE FOLLOWING INFORMATION:

Tony Knoeck

Name of Authorized Representative

Public Sector Representative

Title

09/12/2016

Date

Waste Management of WI, Inc.

Company Name

W124 N8925 Boundary Road

Street Address

Menomonee Falls, WI 53051

Municipality, State Zip Code (Area Code)

262-623-7323

Phone Number

Exhibit A

Services for Municipal Properties

<u>Year Round Locations</u>	<u>Units</u>
City Hall 105 N. Dickason Blvd.	1- 2 yard dumpster and 1- 4 yard dumpster
Police Department 159 S. Ludington St	1- 2 yard dumpster
Public Works 229 E. School St.	1-2 yard dumpster
Wastewater Treatment Plant River Road	1- 2 yard dumpster
Columbus Water & Light 950 Maple Ave	1- 2 yard dumpster
City Parks	7-2 yard dumpsters

<u>Seasonal Locations*</u>	<u>Units</u>
Columbus Area Aquatic Center Firemen's Park	1- 2 yard dumpster

* Service for seasonal location to start and stop as specified by the City on a yearly basis

Advanced Disposal Notes:

- Special Collections
 - Advanced Proposes a curbside Bulk Collection on an annual basis
 - Cost not clear in proposal
 - Spring Cleanup
 - White Goods Collection - can be at City's discretion on when and how often: \$200 per haul.
 - DPW Dumpster : \$175 per haul; \$46/ton dumped
- Fuel Surcharge/Rebate (see table)
 - None.
- Other Notes
 - ANNUAL RATE INCREASE PROPOSED IS 2-3%
 - Offers a 7 year agreement at a reduced rates

City of Columbus, WI - Request for Proposals

RESIDENTIAL GARBAGE AND RECYCLING COLLECTION

For Period January 1, 2017 and ending
December 31, 2021

Mailout/Sendout: August 30, 2016

Proposal Due Date: September 13, 2016 at 4:30 p.m.

Anticipated Award: after September 20, 2016

SUBMITTED BY:

Contractor: Advanced Disposal Services Solid Waste Midwest, LLC

Address: N7296 County Road V, Horicon, WI 53032

Telephone Number: 262-893-9156 **Fax Number:** 262-679-3514

Contact Person: Jason V Johnson

Title: Manager, Municipal Markets-Southern WI

**Section V:
LOCATION OF RECYCLING FACILITY**

Please provide below information concerning the facility which is intended to be used for the processing of recyclable materials collected at curbside.

<u>NAME</u>	<u>ADDRESS</u>	<u>OWNER</u>	<u>USAGE</u>	<u>DATES</u>	<u>PROPOSED MARKET</u>
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Advanced Disposal Material Recovery Facility	300 Raemisch Road				
Waukegan, WI	53597				

Section VI REFERENCES & COMPETENCY

In order to allow evaluation of Contractor's capabilities, Contractors are required to supply the information requested below. Each Contractor shall list three municipalities where similar work has been conducted. For each reference, list the contact person's name, address, and phone number, services provided, and the time period in which the work was completed.

1. City of Hartford

Municipality or Agency

Contact Name: Daryl Kranz

Address: 710 W Sumner St (Area Code) Phone Number: (262) 673-8225
Hartford WI 53027

Services Provided: Automated waste and recycling services
Date of Work: January 2006

2. City of Beaver Dam

Municipality or Agency

Contact Name: Karen Bilitz

Address: 640 S Center St (Area Code) Phone Number: (920) 887-4635
Beaver Dam, WI 53916

Services Provided: Automated waste and recycling services,
curbside bulk, centralized bulk
Date of Work: January 2006

3. City of Waupun

Municipality or Agency

Contact Name: Dick Flynn

Address: 201 E. Main Street (Area Code) Phone Number:
Waupun, WI 53963

Services Provided: Automated waste and recycling services
Date of Work: Trash services: August 2012
Recycling services: 1996

Section VII CONTRACTOR COST SUMMARY

The bid shall follow the below format.

Bid #1 (Primary): Manual Collection of Refuse and Recycling – weekly collection

	Year 1	Year 2	Year 3	Year 4	Year 5
BASE SERVICE					
Garbage Monthly Rate/Household	\$ 8.79	\$ 8.97	\$ 9.15	\$ 9.37	\$ 9.61
Recycling Monthly Rate/Household	\$ 3.00	\$ 3.06	\$ 3.12	\$ 3.20	\$ 3.26

Bid #2 (Alternate #1): 96 gallon garbage cart and 96 gallon recycling cart. This bid shall include weekly garbage and weekly recycling service.

	Year 1	Year 2	Year 3	Year 4	Year 5
BASE SERVICE					
Garbage Monthly Rate/Household	\$ 7.80	\$ 7.96	\$ 8.12	\$ 8.30	\$ 8.47
Recycling Monthly Rate/Household	\$ 3.49	\$ 3.56	\$ 3.63	\$ 3.72	\$ 3.80

Bid #3 (Alternate #2): 96 gallon garbage cart and ~~126~~⁹⁶ gallon recycling bin. This bid shall include weekly garbage and biweekly recycling service.

	Year 1	Year 2	Year 3	Year 4	Year 5
BASE SERVICE					
Garbage Monthly Rate/Household	\$ 7.80	\$ 7.96	\$ 8.12	\$ 8.30	\$ 8.47
Recycling Monthly Rate/Household	\$ 2.62	\$ 2.67	\$ 2.73	\$ 2.79	\$ 2.85

****ALL PRICING ABOVE INCLUDES ANNUAL CURBSIDE BULK COLLECTION**

30 Yard Dumpster for Public Works: \$175/haul ^{\$46/ton}. Explanation of procedures for dropoff/collection of Public Works Dumpster:

Will be placed at the location chosen by the City. Services provided on an on-call basis.



Proposal: City of Columbus Residential Garbage and Recycling Service

September 13, 2016

City of Columbus
City Administrator
105 N Dickason Blvd
Columbus, WI 53925

On behalf of Advanced Disposal Services Solid Waste Midwest, LLC, I thank you for the opportunity to submit a proposal for Residential Garbage and Recycling Service for Columbus. The enclosed proposal from Advanced Disposal has one overriding goal—to *provide exceptional environmental integrity, superior customer service, and measurable economic value to Columbus and its residents.*

We are strong stewards of the environment and work with our surrounding neighborhoods to become part of the community. We view our services as vital infrastructure needs that all cities and counties must be able to provide through public-private partnerships, contractual agreements, and the like.

Thank you for your consideration of Advanced Disposal's proposal for Residential Garbage and Recycling Service. Please see the following pages that address your proposal requirements and present details on Advanced Disposal's company profile and sound solutions for collection and disposal programs.

Company Overview

Advanced Disposal is a company that brings fresh ideas and solutions to the business of a clean environment. It is our people who make the difference and leave the world a cleaner, more beautiful place. We are proud to provide cost-effective and environmentally-sound solutions for waste and recycling collection, transportation, processing and disposal. But we do much more than collect garbage. We truly are an environmental services company.

We provide:

- Waste and recycling reduction solutions for homes and businesses.
- Safe disposal facilities with state-of-the-art engineering and construction techniques to protect the Earth.
- Efficient and effective recycling processing facilities to preserve our natural resources.
- Cleaner operating trucks and equipment utilizing lower sulfur fuels, more efficient oils, and more responsible maintenance practices.
- Support to those communities we serve in particular through environmental and beautification projects and education.

Advanced Disposal has the operational expertise, management strengths, financial capabilities and commitment to quality that few publicly traded or independent companies can rival. Our independent status frees us from the bureaucratic structure of a national company so that decisions that are important to you can be made quickly and implemented effectively.



Proposal: City of Columbus Residential Garbage and Recycling Service

Our success can be measured through the strong partnerships between our employees and the customers we serve. Whether our customers are municipalities, commercial businesses, construction and demolition companies, industries or individual homeowners, we look forward to creating and building our relationships by providing quality service at a fair price.

Locations:

Advanced Disposal has operations in 17 Eastern states including: Alabama, Florida, Georgia, Illinois, Indiana, Kentucky, Maryland, Michigan, Minnesota, Mississippi, Missouri, North Carolina, Pennsylvania, South Carolina, Tennessee, Vermont, Wisconsin and the Bahamas.

Facilities/Employees:

- 91 Collection / Hauling Facilities
- 42 MSW and C&D Landfills
- 72 Transfer Stations
- 25 Recycling Facilities
- Approximately 5,373 people

Customers:

- More than 2.3 million residential customers including 746 exclusive City and the City contracts
- More than 302,000 commercial & industrial and construction & demolition customers

Fleet:

- More than 3,034 vehicles running routes on a daily basis; 180 run on CNG (compressed natural gas)

Disposal Volumes:

- Collects more than 7.7 million tons of waste annually
- Safely disposes of more than 15 million tons of waste annually in our landfills

Recycling Volumes:

- Collects approximately 594,000 tons of recyclables annually
- Processes approximately 184,000 tons of recyclables annually

Industry Standing:

- Advanced Disposal is the largest privately-owned environmental services company in the U.S.

Advanced Disposal is very excited about this opportunity and the possibility of creating a beneficial, long-term working relationship with Columbus. If you have any questions regarding our proposal, please do not hesitate to contact us directly.

Sincerely,

A handwritten signature in black ink, appearing to read 'JJ', with a long horizontal line extending to the right.

Jason Johnson

Manager, Municipal Markets-Southern WI

ADVANCED DISPOSAL SERVICES SOLID WASTE MIDWEST LLC



Proposal: City of Columbus Residential Garbage and Recycling Service

We Understand Municipalities Specific Environmental Services Needs

Every Community is different. Our proposal highlights Advanced Disposal's understanding of specific site needs and describes our solution and approach to address those needs. Below are several of the issues that we feel are important to the Communities participating in the RFP Process.

PROPOSAL NARRATIVE

Executive Summary

Advanced Disposal Services Solid Waste Midwest, Inc. (Advanced Disposal) has read and understands the specifications in preparation for our response for Columbus. Advanced Disposal is particularly well suited to provide residential refuse and recycling collection because among other reasons, we are located very close to the communities, we have our own landfill and we are the industry leader with our *Service First, Safety Always* motto. The trucks and equipment that are used for the refuse and recycling collection are housed and dispatched out of our Horicon Hauling Division. The solid waste will be disposed of at either the Advanced Disposal Glacier Ridge Landfill in Horicon, with recycling hauled to our Recycling Transfer Station in Horicon for hauling to our Advanced Disposal Material Recovery Facility located in Waunakee. The proximity of our location to the City means that in the event of a breakdown, where the truck is inoperable, Advanced Disposal can have a replacement vehicle in less than an hour. In addition to these facilities, Advanced Disposal has set up a comprehensive internal network of hauling, transfer stations and disposal facilities to insure cost effective, long term solid waste and recycling collection as well as processing and disposal for our municipal customers. We feel that Advanced Disposal currently provides exemplary collection service to the residents of the municipalities that we service and better service than any other provider in our field. Service to the residents is the most important aspect of residential collection. To that end, Advanced Disposal is extremely customer service oriented. As an example, when the Wilmette, IL was hit with the violent storms, Advanced Disposal responded with full force to the City's request for extraordinary service to clean-up the massive storm damage throughout the City. Advanced Disposal was able to call in trucks from all over the Illinois area as well as from out of state (Wisconsin) to provide the service required. This type of service and mobilization response is not possible from a smaller, independent hauler. Advanced Disposal has proven that we have been and will be available when called upon for service.

Safety & Training Programs

Advanced Disposal has in a number comprehensive safety programs in place at our Horicon division to ensure that the employees we use to perform services are well trained and perform their duties in the safest manner possible. There is nothing more important to Advanced Disposal than the safety of our employees, our customer and the public. It is clearly summed up in our motto; "Safety First, Service always". A list of some of these programs is provided below.

1. Pre-employment Screening Policy

All potential new employees are put through a thorough screening process to ensure that Advanced Disposal is hiring the best possible candidates for a job. The pre-employment



Proposal: City of Columbus Residential Garbage and Recycling Service

screening, among other things, includes a background check, physical examination/functional evaluation, drug and alcohol screening, and caliper/DPAS evaluation.

2. New Hire Training Policy

This is a comprehensive training program that Advanced Disposal has instituted to ensure that the drivers of our vehicles receive the proper training for the job they will be performing and the vehicle they will be driving. The three week program encompasses both classroom and behind the wheel training with the opportunity for the new hire to interact with an experienced trainer.

3. Driver Qualification Policy

The purpose of this program is to ensure that all employees who operate commercial motor vehicles know their responsibilities required to comply with the Federal Motor Safety regulations pertaining to safe operating practices, and requirements related to inspection and reporting.

4. Alcohol & Substance Abuse Policy

The purpose of this program is to establish uniform procedures in compliance with all applicable laws and regulations to ensure that Advanced Disposal will have a safe, productive, drug and alcohol free workplace.

5. Personal Protective Equipment Policy

Advanced Disposal has developed a Personal Protective Equipment Program in order to minimize exposure to a variety of hazards that can cause injury

6. Accident & Injury Repeater Policy

This policy establishes a consistent, progressive and systematic mechanism to correct the unsafe behaviors that result in accidents, injuries, and losses; or to remove those individuals who demonstrate repeated unsafe behavior from the workforce.

7. Driver/Operator Distraction Policy

All employees are prohibited from the unauthorized use of cell phones and communications devices while operating company vehicles or equipment. Smoking, eating, drinking, load music or using devices with earphones are also prohibited while operating company vehicles or equipment.

8. Seatbelt Use Policy

For safety reasons, Advanced Disposal requires that all employees operating, or riding in, a company owned, leased, or rented vehicle that is equipped with seatbelts, wear seatbelts while the vehicle is in motion.



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9. I Care Policy

The purpose of this policy is to observe and evaluate an employee's performance during a normal workday. Management will conduct random, unannounced observations of employees rating their work skills, personal safety, service standards and vehicle/equipment condition. The results of these observations will help management assess, address and correct any safety concerns.

10. Safety Always – 10 Primary Safety Rules Policy

This policy is in place to ensure all employees follow prescribed guidelines and generally accepted safe practices, that when not followed may be a contributing cause to accidents causing serious injury or death:

- a. Safety Devises
- b. Container Safety Latches
- c. Snaking/Zigzagging/Criss-crossing
- d. Vehicle Backing
- e. Secure vehicle and equipment safely
- f. Seat belts
- g. Speed limits
- h. Dual drive (right side) secondary position vehicles
- i. Disposal/recycling/transfer station rules
- j. Certain accidents

11. DriveCam

DriveCam is an excellent tool which as one can surmise from the title entails placing a camera in the truck and when deployed appropriately, it will prevent accidents.

The Use of DriveCam

The effective use of DriveCam gives management and employees the ability to capture and review bad driving habits. These coaching sessions enable the employees with an ability to recognize, correct, and improve before the risky habits lead to an accident. Certain repeated activities are known to be more likely to cause an accident before others. Moreover, risky driving statistics prove that drivers, who are consistently inattentive, follow to close, fail to look far enough ahead, or don't leave themselves an out, are several times more likely to be involved in an auto accident than drivers without these habits.

In many cases, DriveCam enables self-coaching by the employee while in the cab. This is evident in events reviewed where the driver is involved in a risky maneuver and apologizes to the camera after the event takes place. This extremely effective by-product helps to retrain drivers' habits that could hurt them or others.

Management has a responsibility to their employees, the public, and the company to make sure that known risky driving activities stop. If management does not address known risky activity, they have failed the employees, public, and company. If an employee is unresponsive to



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continued coaching, management has an obligation to stop the activity before something tragic occurs.

The Need for DriveCam

To ensure adherence with the company's policies and safe work procedures, the waste industry has commonly used employee observations. While these observations are effective and must remain a part of our daily management, they can be subjective and difficult to measure. DriveCam offers metrics that are easy to apply to several different driving situations.

A driver who has difficulty maintaining four seconds of following distance may be misjudged on an ICARE. Where DriveCam has the ability to define to a ¼ of a second how much following distance is between the vehicle ahead and our driver. This is just one simple instance where the DriveCam gives us a solid metric to measure performance.

DriveCam also allows the local management to capture more information out in the field than the traditional ICARE. In several instances we find our employees performing well and reacting to prevent accidents and near misses caused by poor drivers out on the road. With this information we are able to recognize the driver for outstanding performance, where this would not have been feasible previously. With the driver's permission, we are able to present his or her exemplary performance in safety meetings to increase awareness around specific situations, effectively promoting prevention of accidents through awareness.

Additionally, DriveCam has the ability to capture events which may exonerate drivers accused of causing accidents on the road. In several instances across the company, our DriveCam footage has given us the ability to deny and uphold the driver's innocence in collisions and damage. Without DriveCam, the ability to fortify the employee and deny a claim is degraded.

Achievements Using DriveCam

Many divisions across the company have achieved outstanding results the last two years. Much of this success can be credited to the appropriate deployment of the DriveCam program. An orderly approach to the program has led many divisions to see accident frequencies and reduced claims costs never seen previously.

Major decreases in accidents have also decreased the amount of dollars spent in claims. This has increased the stability of the local division and afforded them the ability to be more competitive, thus ensuring jobs during these difficult economic times.

Maintenance Programs

Advanced Disposal has in place a number of comprehensive maintenance programs to ensure that the collection vehicles we use to service the participating municipalities are well maintained, safe and dependable. A brief summary of some of these programs is provided below.

1. Tire program, mounting & dismounting

This maintenance program is in place to ensure that the tires are put on and taken off the on the truck safely and properly. This program is aimed at eliminating the possibility injuries while changing tires.



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2. Torque & Re-torque program

This program is in place to ensure that the lug nuts used to keep the tires on the truck do not work themselves loose while the truck is on the road. This is a very important maintenance and safety program because if wheels are not re-torqued 24 hours after they are put on there is a possibility that the lug nuts could work themselves loose and the wheel could come off the truck while moving. The Re-Torque program is also followed throughout our routine PM program, done during every PM.

3. Wheel Stud & Nut replacement program

This program is in place to ensure that the wheel studs and nuts used to secure the wheel to the truck are periodically replaced. This is necessary because over time a studs can become stretched and nuts can become stripped therefore creating a safety hazard.

4. Dossier, our full maintenance tracking program.

This program is our computerized record tracking program used for scheduling our PM's and preventive maintenance for all of our vehicles and equipment. Each of our vehicles receives preventative maintenance at scheduled intervals based on the number hours each vehicle has operated.

5. Brake S.O.P.

This program is in place to ensure that the brakes on all of our vehicles are fully functional at all times. This program is especially important to the residential collection vehicles due to the number of stops each makes daily.

6. Multi-Seal program, eliminating flat tires while on route

This program is in place to reduce the downtime of our collection vehicle due to flat tires that may be caused by the frequent trips into landfills to dump. Advanced Disposal uses a multi-seal inside each tire that seals leaks thus preventing the need to change the tire. This translates to less route downtime and therefore ensuring more predicible timely route collection.

7. Parker Hydraulic Hose program

This program is in place and is aimed at reducing and eliminating blown hydraulic hoses and leaks that may occur on the residential routes.

8. Fleet replacement Program

The fleet replacement program is a measure that we follow on replacing our collection trucks, making sure we keep the fleet as new as possible. We have a schedule that we follow for each line of business

9. Our Advanced Disposal Maintenance Managers, are a member of the TMC (Technology & Maintenance Council)



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The TMC is a group of members that are testing new products, testing the products that we are using today to see that the product is safe, testing to see if it is productive, and once a product or issue finishes its testing, the product or issue is placed under a R.P. (Recommended Practice). TMC not only tests new products, they also take the maintenance on a fleet truck, and they study the way it is maintained. Building better ways to achieve a safe way to repair, maintain, and simply make sure it is safe to perform the function of the repair.

Customer Service Program

Customer Service is a priority at Advanced Disposal. We do our best and focus our efforts on ensuring that a Community is not spending resources on managing the refuse collection contract. Advanced Disposal has trained customer service representatives who are very familiar with requests posed by residential customers. These customer service representatives are available to assist the residents of each municipality during normal business hours.

Advanced Disposal has an intensive customer service training program that each customer service representative (CSR) must go through. Advanced Disposal has undertaken the task of using an outside customer service training company; Tooty, Inc. to assist and compliment the training of our customer service representatives. We have realized a great success in the improvement of our customer service departments since we began the program four years ago. Our improved customer service translates into the residents having their questions answered and problems addressed in a prompt and courteous manner. Below are some of the aspects of the CSR training program:

Audits

Every Advanced Disposal location receives weekly secret shopper phone calls to test the effectiveness and helpfulness of their customer service and sales staff. Those calls and evaluations are reviewed with the individual CSR promptly to address any concerns or training needs. The guidelines established by Advanced Disposal are the toughest in the Environmental Services industry. The philosophy of "One Call Does It All" empowers the person who answers the phone to help the customer with anything they may need. There is a big focus on voice, attitude and wording, and the impact a customer service representative can have on a customer. Equal importance is given to the accuracy in setting up new orders and service issue resolution.

New Hire Training

All newly hired CSR's go through an 8 hour classroom training session that focuses on:

- Voice, attitude and wording
- Industry education on residential, commercial and roll-off services
- Review of scripts for effective handling of sales and service issues
- Role-playing

Upon completion of the training each participant receives a certificate.

On-Going Customer Service Training

Advanced Disposal continually strives to provide the best customer service in the industry. To that end, each CSR receives ongoing training in either half and/or full-day classroom training session customized for each location to continue the development of each CSR. In addition, Tooty Inc. conducts 90 minute webinars when needed to address market specific issues or changes



Proposal: City of Columbus Residential Garbage and Recycling Service

Collection and Cart Program

Advanced Disposal will collect waste and recycling materials from single-family residential units, defined as single-family detached, duplex, three, and four unit dwellings, or as directed by the municipality. Accordingly, all commercial, industrial, and institutional (including congregate-care) properties, as well as multi-family complexes are excluded from this proposal. The only exceptions to these exclusions are certain municipal properties as listed in the specifications.

Advanced Disposal will utilize carts for the residential customers per above and for the addition of additional residential units over the term of this contract. All single-family dwelling units within the City not yet built or occupied shall be covered under this contract once they are built and occupied.

On a monthly basis, Advanced Disposal will invoice for collection of one cart of refuse per week and one cart of recycling weekly/bi-weekly. All carts shall be injection molded carts meeting the specifications of the Universal System Design Cart and will include a handle, overlapping lid, and wheels for easy mobility.

Advanced Disposal shall be responsible for the management of all cart repairs, swaps and maintenance throughout the duration of the contract

Holidays

For the purposes of this contract, the following holidays shall be deemed official holidays: New Year's Day; Memorial Day (fourth Monday in May); Independence Day; Labor Day (first Monday in September); Thanksgiving Day (fourth Thursday in November); and Christmas Day.

Holiday schedules for New Year's Day, Independence Day, and Christmas Day are determined by the actual date, not by any Friday-before or Monday-after business holiday. Should one of these holidays occur during the Monday through Friday work week prior to or on the regular collection day, the collection day shall be rescheduled to the next working day, including Saturday, as necessary, for that week only.

Advanced Disposal Proposed Recycling Program

Advanced Disposal will provide single-stream curbside recycling program utilizing a cart collection system, as indicated earlier. All materials will be hauled to the Advanced Disposal Horicon Transfer Station for unloading and preparation for shipment to the Advanced Disposal MRF for processing.

The single-stream mixed recyclables collected curbside include newspaper (ONP); mixed paper, including office paper, school papers, junk mail, magazines, boxboard (a.k.a. paperboard) and brown paper bags; corrugated cardboard (OCC); glass containers (colored and non-colored); aluminum cans; steel (a.k.a. bi-metal or "tin") cans, including empty aerosol and paint cans; plastics, including all plastics bearing the recycling symbol and the numbers 1-7 and all aseptic packaging (juice boxes, etc.,)

Servicing Locations and Points of Contact

As the new owners of what was Badger Disposal, we are proud to continue the service excellence provided by the former owners. The Advanced Disposal Horicon Hauling Division shall be the office that may be contacted directly, where service may be applied for, where the public and municipal personnel may call in, e-mail, or send inquiries and complaints, and where the public and municipal



Proposal: City of Columbus Residential Garbage and Recycling Service

personnel may send and receive instructions. Advanced Disposal Customer Service will be available from the hours of at 7:00 a.m. to 4:30 p.m., Monday through Friday, except during holidays.

In addition, a telephone number by which Advanced Disposal may be reached after regular hours shall be provided to each municipality for the use of municipal personnel. Advanced Disposal shall respond to all messages within one business day.

Advanced Disposal shall provide a dedicated e-mail address which may be used for resident complaint resolution and municipal staff communication.

Advanced Disposal Hours and Standards of Collection

Advanced Disposal shall not commence work before 6:00 a.m. and shall cease collection by 7:00 p.m. unless prior approval is given. Advanced Disposal will furnish sufficient numbers of vehicles and personnel to accomplish the work within this period, irrespective of adverse conditions, breakdowns or similar hindrances. Advanced Disposal's crews shall endeavor to work with as little noise disturbance and disruption to residents as possible.

The Advanced Disposal's will operate vehicles in a safe and responsible manner. Utilizing Smith System driver training combined with on-board cameras and GPS systems, Advanced Disposal drivers are held accountable and follow our "*Service First. Safety Always*" motto.

Advanced Disposal shall return all refuse and recycling carts at each stop to the general location at which they were found, except that carts shall not be placed in the middle of driveways, in the street, or directly in front of mailboxes. The goals for this situation are to enable full access to the street by street sweepers, snow plows, and mail delivery vehicles.

Advanced Disposal shall handle all proper refuse and recycling carts and dumpsters with reasonable care to avoid damage and spillage. Any contents spilled or items broken by collection crews onto parkways, premises, curb-and-gutter, or streets shall be immediately cleaned up in a workmanlike manner. In order to clean up, a broom and shovel shall be required on each vehicle. Advanced Disposal shall not be responsible for collecting or cleaning up refuse, recyclables, that has blown, fallen, leaked, or been scattered from carts, bags, or containers through no fault of the collection crew. In addition, Advanced Disposal is able to furnish municipal staff with a list of any and all household addresses subject to non-collection due to improper preparation of refuse, recycling, for any reason.

Advanced Disposal shall make special arrangements with residents who have disabilities that limit the resident's ability to set their cart(s) at the curb. These arrangements may include, but not be limited to, Advanced Disposal walking the cart(s) to the curb, emptying the cart(s), and returning the cart(s). Advanced Disposal will not be required to enter the resident's home or garage to access the cart(s).



Proposal: City of Columbus Residential Garbage and Recycling Service

We Understand Columbus's Specific Environmental Services Needs

Every City is different. This section of our proposal highlights Advanced Disposal's understanding of Columbus's specific site needs and describes our solution and approach to address those needs. Below are several of the issues that you said are most important to Columbus.

Automated Services with Carts

By taking advantage of automated services, the Columbus will see reduced truck traffic due to improved route efficiencies. Additionally, the carts make it easier for residents to get their materials to the curb while at the same time improving City aesthetics and image on collection day.

Responsive Customer Service

The Columbus needs a waste service provider to be attentive, responsive, and anticipate your needs. It expects a provider to keep the lines of communication open, respond quickly to unexpected waste emergencies, and develop new efficient solutions to deal with your changing requirements. In short, the Columbus needs a company that is dedicated to quality customer service.

All services provided by Advanced Disposal will be provided out of the Horicon Hauling Division (formerly Rock Disposal). Advanced Disposal's local service centers are staffed with capable and dedicated customer service representatives. These representatives understand the unique needs of their local market, unlike reps from other vendors who operate out of remote and detached call centers. Equipped with necessary technology tools, our customer service representatives have the training, experience, and authority to address customer questions and concerns quickly and efficiently.



Proposal: City of Columbus Residential Garbage and Recycling Service

PRICING AND SERVICES

TRASH SERVICES

1. **Advanced Disposal will provide all City of Columbus residents with one (1) 96gal cart**
 - a. **Carts must be placed curbside, or near the driveway/parking space if lacking curb and gutter, and will be emptied via automated service**
 - b. **65gal carts would be available as well**
2. **Services will be provided on a weekly basis**

RECYCLING SERVICES

1. **Advanced Disposal will provide all City of Columbus residents with 96gal carts**
 - a. **Carts must be placed curbside, or near the driveway/parking space if lacking curb and gutter, and emptied via automated service**
 - b. **65gal carts would be available as well, although not recommended for recycling**
 - c.
2. **Services will be provided on either a weekly or bi-weekly basis**
3. **Recycling services will be “single-stream” recycling.**
 - a. **Resident will place all recyclable materials into the recycling cart for collection**
 - i. **Plastic (1-7 containers), glass containers, metal/aluminum containers, cardboard, mixed paper, newspaper, aseptic packaging, etc.**

MUNICIPAL BUILDINGS/DUMPSTER SERVICES

1. **Contractor will provide trash and recycling services at the following locations, at no additional charge, based on the current services and containers on weekly or bi-weekly frequencies, depending on needs**
 - a. **City Hall**
 - b. **Police Department**
 - c. **Public Works Department**
 - d. **Wastewater Treatment Plant**
 - e. **Water & Light Department**
 - f. **Aquatic Center**

CURBSIDE BULK SERVICES

1. **Performed curbside on an annual basis**



Proposal: City of Columbus Residential Garbage and Recycling Service

2. Material accepted

a. Furniture, including, but not limited to:

- i. Couches**
- ii. Chairs**
- iii. Tables**
- iv. Mattresses**
- v. Box-spring**
- vi. Cabinet**

b. Carpet Rolls (must be rolled and tied, not to exceed 4ft length or 12” diameter)

c. Countertop, not to exceed 4ft length or 36” wide

d. Containers of construction debris or general garbage

- i. Limited to size of 32gal and not to exceed 50#**

3. Materials EXCLUDED from curbside (drop-off eligible is in parentheses)

- a. Piles of loose lumber (drop-off center)**
- b. Piles of construction material (drop off center)**
- c. Doors (drop-off center)**
- d. Windows (drop-off center)**
- e. Appliances (drop-off center, annual basis)**

CENTRALIZED COLLECTION

4. Advanced Disposal will provide one (1) 30yd container for bulk materials

a. Emptied on an as-needed basis

b. All general bulk items, including:

- 1. Furniture, mattresses, couches, chairs, etc.**

ii. Excluded items:

- 1. Electronic waste (WI landfill banned items), automotive tires, automotive/marine batteries, appliances**

5. Serviced on an on-call basis

6. Rate

- a. Refer to Section VII of RFP Response (following pages)**



Proposal: City of Columbus Residential Garbage and Recycling Service

Service Issues

- 1. Advanced Disposal will answer complaints or questions from the public concerning service issues. Advanced Disposal will act upon all reasonable and valid complaints within 24 hours of receipt of complaint.**
- 2. Doorside service for residents physically unable to place carts roadside**

BID #3 ALTERNATIVE

ALL ITEMS THE SAME, EXCEPT SEVEN-YEAR TERM REQUIRED

- Year 1: \$10.32 (trash and recycling combined)**
- Year 2: \$10.53 (trash and recycling combined)**
- Year 3: \$10.74 (trash and recycling combined)**
- Year 4 \$10.96 (trash and recycling combined)**
- Year 5: \$11.17 (trash and recycling combined)**
- Year 6: \$11.40 (trash and recycling combined)**
- Year 7: \$11.63 (trash and recycling combined)**



UNIVERSAL 96 GALLON CART

CART TYPE

- 96 gallon universal cart

CART MANUFACTURING PROCESS

- Injection molded with High Density Polyethylene (HDPE)
- UV stabilized against long term effects of the sun

RECYCLABILITY

- Carts are 100% recyclable

ANSI TEST RESULTS

- Meets or exceeds all performance standards

CART DIMENSIONS

- Height: 46"
- Width: 26"
- Depth: 34.5"

WHEELS

- 10" injection molded or 12" blow molded snap-lock wheels
- Plastic tread for a quieter roll

WEIGHT & LOAD RATING

- 40 pounds with a load rating of 336 pounds

AXLE

- Manufactured from high strength low alloy steel
- Hot dipped galvanized to prevent rust
- Diameter / Length: .844" diameter – 23" length

LIFT AREAS

- In-molded upper saddle lift area
- Rustproof, high strength composite lower lift bar
- The lift bar is stronger than standard steel, has 360° rotation, and is easily replaceable

BOTTOM ABRASION PROTECTION

- Molded in wear strips

IMPRINTING

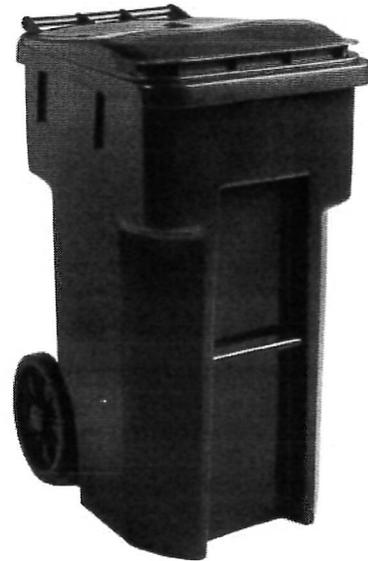
- In-mold asset management (bar code, RFID)
- Custom in-mold graphics on lid
- Custom hot-stamp on lid and body

CONTAINER SHIPMENT

- Truckload capacity is 522 carts with lids assembled

STANDARD COLORS

- Gray • Black • Green • Brown • Blue • Burgundy
- Custom colors available upon request



*Cascade Universal
96 Gallon Cart*



UNIVERSAL 64 GALLON CART

CART TYPE

- 64 gallon universal cart

CART MANUFACTURING PROCESS

- Injection molded with High Density Polyethylene (HDPE)
- UV stabilized against long term effects of the sun

RECYCLABILITY

- Carts are 100% recyclable

ANSI TEST RESULTS

- Meets or exceeds all performance standards

CART DIMENSIONS

- Height: 41.5"
- Width: 24"
- Depth: 27"

WHEELS

- 10" injection molded snap-lock wheels
- Plastic tread for a quieter roll

WEIGHT & LOAD RATING

- 29 pounds with a load rating of 224 pounds

AXLE

- Manufactured from 1010 steel
- Coated with zinc dichromate plating to prevent rust
- Diameter / Length: 5/8" diameter – 20" length

LIFT AREAS

- In-molded upper saddle lift area
- Rust proof, high strength composite lower lift bar
- The lift bar is stronger than standard steel, has 360° rotation, and is easily replaceable

BOTTOM ABRASION PROTECTION

- Molded in wear strips

IMPRINTING

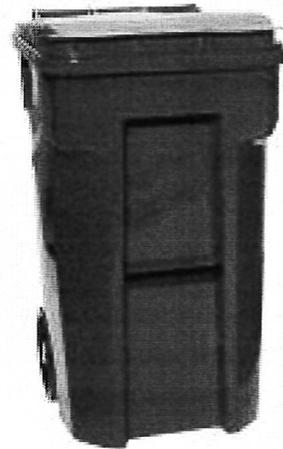
- In-mold asset management (bar code, RFID)
- Custom in-mold graphics on lid
- Custom hot-stamp on lid and body

CONTAINER SHIPMENT

- Truckload capacity is 720 carts with lids assembled

STANDARD COLORS

- Gray • Black • Green • Brown • Blue • Burgundy
- Custom colors available upon request



*Cascade Universal
64 Gallon Cart*