

**COLUMBUS COMMON COUNCIL – SPECIAL MEETING – BUDGET HEARING  
TUESDAY, NOVEMBER 15, 2016 – 6:00 PM  
COLUMBUS CITY HALL – AGENDA**

1. Roll Call
2. Notice of Open Meeting
3. Public Hearing on the proposed 2017 Budget for the City of Columbus
4. Close Public Hearing
5. Adjourn

**COLUMBUS COMMON COUNCIL – REGULAR MEETING  
TUESDAY, NOVEMBER 15, 2016 – 6:30 PM  
COLUMBUS CITY HALL  
AGENDA**

1. Roll Call
2. Pledge of Allegiance
3. Notice of Open Meeting
4. Approve Agenda
5. Correspondence & Communications

**Consent Agenda**

1. Council Minutes – 11/01/16
2. CWL – 09/08/16
3. Senior Citizens Advisory – 10/06/16

**Unfinished Business**

**New Business**

1. Consider and take action on the application for a Wine Walk Picnic license for the Columbus Chamber of Commerce for Saturday November 26, 2016
2. Consider and take action to approve Columbia County as the waste collection provider for 2017 and authorize city staff to begin negotiating contract
3. Consider and take action on the application Class "C" Wine license and a Class "B" Fermented Malt Beverage license of Ian Michael Anderson, 112 E James St.
4. Consider and take action on Resolution No. 22-16, Resolution Accepting Improvements and outlot in Highland Ridge, Addition 1, Phase 2.
5. Consider and take action to reduce the letter of credit for Highland Ridge, Addition 1
6. Consider and possible action on allocation of expense for installing sidewalk ramps across Tower Drive
7. Consider and take action to approve the use of temporary police staff for larger events
8. Consider and take action on repairs to police squads
9. Consider and take action on City health insurance carrier for 2017
10. Consider Mayoral Appointment of David Nerswick to the HLPC
11. Consider and take action on applications for Operator Licenses: Sean Kennedy (new), Darlene Day-Moriarity, Donna Kippley, Laurie Renwick (renewal)
12. Consider and take action on claims in the amount of \$226,577.48
13. Report of City Officers – City Administrator, Mayor

**Adjourn**

**PUBLIC HEARING - 2017 PROPOSED BUDGET**

A budget hearing will be held on Tuesday November 15, 2016 at 6:00 PM at the Columbus City Hall located at 105 N. Dickason Blvd. All interested taxpayers and residents are encouraged to attend. The proposed 2017 Budget may be examined at the City Hall in the office of the City Clerk, Monday through Friday between 8:00 am and 4:30 pm.

**PROPOSED BUDGET - CITY OF COLUMBUS 2016**

GENERAL FUND REVENUE ACCOUNTS	2015	2016	2016	2016	2017	% CHANGE
	ACTUAL REVENUES	2016 BUDGET	REVENUES THRU 09/30/16	REVENUES EST 12/31/16	PROPOSED BUDGET	17 VERSUS 16 BUDGET
41 TAXES	2,153,253.14	2,349,066.00	2,213,624.44	2,361,249.00	2,472,245.00	0.0524
42 INTERGVRNMT GRANTS, AIDS	1,010,651.65	917,045.00	350,410.15	918,954.00	917,045.00	0.0000
43 LICENSES, PERMITS	101,526.85	84,450.00	82,693.38	91,915.00	84,450.00	0.0000
44 PENALTIES, FORFEITURES	65,228.64	52,000.00	36,451.28	54,482.00	52,000.00	0.0000
45 PUBLIC CHARGES FOR SERVICE	58,788.25	43,580.00	28,859.08	48,583.00	43,580.00	0.0000
46 INTERGOVERNMENT CHARGES	14,386.68	9,150.00	12,989.82	12,806.00	9,150.00	0.0000
47 MISCELLANEOUS REVENUE	68,126.38	56,974.00	61,057.12	63,715.00	56,974.00	0.0000
48 OTHER FINANCING SOURCES	82,244.16	37,412.00	253,859.90	159,117.00	37,412.00	0.0000
49 SPECIAL FUNDS ACTIVITY	0.00	95,972.00	107,327.00	107,327.00	95,972.00	0.0000
SURPLUS FUNDS APPLIED						
TOTAL REVENUES	3,554,205.75	3,645,649.00	3,147,272.17	3,818,148.00	3,768,828.00	0.0338

GENERAL FUND EXPENSE ACCOUNTS	2015	2016	2016	2016	2017	% CHANGE
	ACTUAL EXPENSES	2016 BUDGET	EXPENSES THRU 09/30/16	EXPENSES EST 12/31/16	PROPOSED BUDGET	17 VERSUS 16 BUDGET
51 GENERAL GOVERNMENT	961,929.79	1,017,510.00	935,016.34	1,107,752.00	1,032,585.00	0.0148
52 PUBLIC SAFETY	1,488,817.20	1,461,988.00	1,064,893.20	1,449,755.00	1,523,251.00	0.0419
53 TRANSPORTATION	685,513.15	565,256.00	343,835.85	499,669.00	562,322.00	-0.0052
54 HEALTH & SOCIAL SERVICES	1,550.00	2,000.00	1,511.99	1,550.00	2,000.00	0.0000
55 PARKS & LAND ASSETS	456,186.00	504,306.00	349,399.28	473,941.00	533,959.00	0.0588
57 PUBLIC SERVICES	41,413.08	80,889.00	31,291.12	75,691.00	66,996.00	-0.1718
CDA, CEMETERY	55,000.00	20,000.00	20,000.00	55,000.00	50,000.00	1.5000
SUPPORT TO LIB, POOL, CAP P	377,500.00	477,404.00	477,404.00	477,404.00	396,649.00	-0.1692
TOTAL W/O DEBT SERVICE	4,067,909.22	4,129,353.00	3,223,351.78	4,140,762.00	4,167,762.00	0.0093
58 DEBT SERVICE	760,000.00	560,000.00	560,000.00	560,000.00	638,300.00	0.1398
TOTAL EXPENDITURES	4,827,909.22	4,689,353.00	3,783,351.78	4,700,762.00	4,806,062.00	0.0249

PROPOSED BUDGETS ALL FUNDS	2016 REVENUES	2016 EXPENSES	2017 LEVY	2016 LEVY	2016 BEG YR BAL
100 General	3,661,067.00	3,661,066.00	2,019,795.00	1,886,316.00	2,206,277.00
200 Block Grant	5,136.00	4,750.00			429,118.00
201 Development Fees	0.00	0.00			1,107.00
205 CDA	93,450.00	105,109.00	15,000.00	20,000.00	91,810.00
210 Library Fund	125,573.00	394,758.00	269,200.00	263,250.00	86,319.00
215 Pool	126,015.00	223,914.00	97,899.00	91,404.00	-191,831.00
220 Room Tax	38,020.00	79,500.00			25,607.00
225 Cable TV	58,750.00	58,750.00			201,516.00
230 Solid Waste	243,321.00	242,357.00			10,577.00
235 Cemetery	36,721.00	71,721.00	35,000.00	35,000.00	204,422.00
250 Tourism	57,000.00	27,000.00			0.00
300 Debt Service	394,058.00	1,031,828.00	638,300.00	560,000.00	1,457,836.00
410 TID #3	4,252.00	520,554.00			129,834.00
412 TID #4	2,093.00	6,250.00			-2,416.00
415 Capitol Projects	939,300.00	968,850.00	29,550.00	48,460.00	2,002,980.00
800 Trust Funds	7.00	0.00			3,211.00
Library Board					280,145.00
HLPC					107,123.00
Sewer					2,123,176.00
Water & Electric					1,794,928.00

**COLUMBUS COMMON COUNCIL – REGULAR MEETING  
TUESDAY, NOVEMBER 1, 2016 – 6:30 PM  
COLUMBUS CITY HALL**

The Columbus Common Council held a regular meeting on Tuesday November 1, 2016 at 6:30 pm at Columbus City Hall. The meeting was called to order by Mayor Crombie and notice of open meeting was noted as posted. Present: Mayor Crombie, Council members Hendrickson, Melotte, Reid, Rule and Traxler, City Attorney Johnson, City Administrator Vander Sanden, City Clerk Donahue, interested citizens and the media. Excused Council member Thom.

Mayor Crombie led the Council in the pledge of allegiance. Motion by Rule second by Melotte to approve the agenda. Motion carried voice vote.

The Council heard comments in support of the Columbus Fall River Snow Blazer trail through the City from Abe Fischer, John Brosack, Darryl Winter and Chris Roelke.

Mayor Crombie presented the Consent Agenda. No items were asked to be removed from the Consent Agenda. Motion by Melotte second by Traxler to approve the Consent agenda as presented. Motion carried voice vote.

Motion by Hendrickson second by Reid to approve additional repairs to the Chapel Street Water Tower, funds to come from the contingency fund. Motion carried 4-0 with Hendrickson, Melotte, Reid and Traxler voting "Yes" and Rule abstaining.

Motion by Rule second by Melotte to approve an amendment to the developer agreement for the Woods at Highland Ridge. Motion carried 5-0 on a roll call vote with Hendrickson, Melotte, Reid, Rule and Traxler voting "Yes".

Motion by Melotte second by Reid to approve an offer to purchase for 251 W James St. Motion carried 4-1 with Hendrickson, Melotte, Reid and Traxler voting "Yes" and Rule voting "No".

Motion by Rule second by Traxler to grant a "Class B" Liquor and Fermented Malt Beverage license of Dubs Brew LLC, 140 N Dickason Blvd, Tyler Walker agent. Motion carried 5-0 on a roll call vote with Hendrickson, Melotte, Reid, Rule and Traxler voting "Yes".

Motion by Hendrickson second by Reid to approve the establishment of an intercity snowmobile trail for winter 2016-17 as presented. Motion carried 4-1 with Hendrickson, Melotte, Reid and Traxler voting "Yes" and Rule voting "No".

Motion by Rule second by Melotte to approve the Columbus Courtside Organization agreement. Motion carried 5-0 on a roll call vote with Hendrickson, Melotte, Reid, Rule and Traxler voting "Yes".

Motion by Rule second by Hendrickson to approve updates to the City of Columbus Investment Policy. Motion carried 5-0 on a roll call vote with Hendrickson, Melotte, Reid, Rule and Traxler voting "Yes".

Motion by Reid second by Rule to contract with Dodge County for animal handling for 2017 for dogs only at a lump sum of \$1,500 for a maximum of 10 dogs. Motion carried 5-0 on a roll call vote with Hendrickson, Melotte, Reid, Rule and Traxler voting "Yes".

Motion by Hendrickson second by Rule Consider to waive the contingencies and approve the purchase of 1149 W James St using funds borrowed through the State Trust Fund Loan program. Motion carried 5-0 on a roll call vote with Hendrickson, Melotte, Reid, Rule and Traxler voting "Yes".

Motion by Melotte second by Traxler to approve the rezoning request of Paul & Lisa Ibisch to rezone parcels 705, 680 and 220 from I Industrial to R1 Single Family Residential, parcel 679 from I Industrial to R3 Single Family Residential and parcel 227 from I Industrial to CBD Central Business District. Motion carried 5-0 on a roll call vote with Hendrickson, Melotte, Reid, Rule and Traxler voting "Yes".

Motion by Traxler second by Melotte to approve the certified survey map of parcels 705, 680, 227, 220 to create 4 new lot descriptions and separate 2 pieces of parcel 680 for city easement. Motion carried 5-0 on a roll call vote with Hendrickson, Melotte, Reid, Rule and Traxler voting "Yes".

Motion by Melotte second by Traxler approve the joint access and utility easement agreement as amended 10/20/16 for Lots 1, 2, 3 and 4 of the proposed Ibisch CSM submitted by Paul & Lisa Ibisch. Motion carried 5-0 on a roll call vote with Hendrickson, Melotte, Reid, Rule and Traxler voting "Yes".

Motion by Rule second by Traxler to approve the request of Larson House to allow a 2<sup>nd</sup> building at 550 River Road. Motion carried 5-0 on a roll call vote with Hendrickson, Melotte, Reid, Rule and Traxler voting "Yes".

Motion by Traxler second by Hendrickson to grant operator licenses to Nichola Wood and Julie Zaleski. Motion carried 5-0 on a roll call vote with Hendrickson, Melotte, Reid, Rule and Traxler voting "Yes".

Motion by Hendrickson second by Traxler to approve payment of claims in the amount of \$581,840.18. Motion carried 5-0 on a roll call vote with Hendrickson, Melotte, Reid, Rule and Traxler voting "Yes".

City Administrator Vander Sanden reported STH 16 interchange at STH 60 is finished, and Tuesday is Election Day.

Mayor Crombie thanked Cindy Block for liaising with DOT on the project, attended a district meeting of American Legion, noted the Halloween events were well attended, the 2017 HLPC calendars are available for purchase, and good luck to the Columbus High School football team

Items placed on file through the Consent Agenda:  
Council Minutes – 10/17/16, 10/24/16, 10/26/16  
HLPC – 10/12/16  
Library Board – 09/20/16, 10/04/16  
Plan Commission – 10/20/16

The meeting convened to closed session at 7:14 pm on a motion by Rule second by Hendrickson per ss 19.85(1)(e) deliberating or negotiating the purchase of public properties, the investment of public funds, or conducting other public business, whenever competitive or bargaining reasons require specifically to consider the negotiation of a memorandum of understanding with Vita Plus regarding the purchase of land for economic development purposes in the Town of Columbus. Motion carried 5-0 on a roll call vote with Hendrickson, Melotte, Reid, Rule and Traxler voting "Yes".

The meeting reconvened to open session at 7:21 pm on a motion by Traxler second by Melotte. Motion carried voice vote.

Motion by Traxler second by Rule to approve a Memorandum of Understanding between the City of Columbus and Vita Plus Corporation. Motion carried 5-0 on a roll call vote with Hendrickson, Melotte, Reid, Rule and Traxler voting "Yes".

The meeting adjourned at 7:22 on a motion by Traxler second by Hendrickson. Motion carried voice vote.

Anne Donahue  
City Clerk

**COLUMBUS COMMON COUNCIL – COMMITTEE OF THE WHOLE  
TUESDAY, NOVEMBER 1, 2016 – 7:30 PM  
COLUMBUS CITY HALL**

The Columbus Common Council held a Committee of the Whole meeting on Tuesday November 1, 2016 at 7:30 pm at Columbus City Hall. The meeting was called to order by Mayor Crombie and notice of open meeting was noted as posted. Present: Mayor Crombie, Council members Hendrickson, Melotte, Reid, Rule and Traxler, City Attorney Johnson, City Administrator Vander Sanden, City Clerk Donahue, interested citizens and the media. Excused Council member Thom.

Motion by Hendrickson second by Rule to approve the agenda as posted. Hearing no objections, Mayor Crombie Council announced the agenda approved. There were no citizen comments on agenda items.

The application for a Wine Walk Picnic license for the Columbus Chamber of Commerce for Saturday November 26, 2016 was referred to the next regular meeting of the Council, November 15, 2016.

The application for a Class "C" Wine license and a Class "B" Fermented Malt Beverage license of Ian Michael Anderson, 112 E James St. was referred to the next regular meeting of the Council, November 15, 2016.

The request of Highland Ridge, Addition 1, Phase 2 to accept the improvements and outlot, and consider sidewalk ramps across Tower Drive and the reduction of the letter of credit as recommended by City Engineer Lietha was referred to the next regular meeting of the Council, November 15, 2016. Jim Hartung asked the City to cover the cost of the ADA ramp across the street from the outlet of Highview Lane onto Tower Drive. Council thought a 50/50 split on the cost of the ADA ramp was reasonable.

Advanced Disposal and Columbia County Solid Waste were present to provide information on proposals for waste collection system for 2017. Jason from Advanced Disposal stated the automated system is the way of the future with the recommendation recycling pickup every other week. Greg Kaminski from Columbia County Solid Waste also answered questions. City Attorney Johnson stated the Council will need to select a provider and then work out the details of contract. Referred to the next regular meeting of the Council, November 15, 2016.

Police Chief Meister presented information on the use of temporary police staff for larger events with limited term employees, LTE. City Attorney Johnson will work with Chief Meister to prepare a policy. Referred to the next regular meeting of the Council, November 15, 2016.

Chief Meister and City Administrator Vander Sanden presented information on the expense of repairs to police department vehicles and the impact on the department budget. Referred to the next regular meeting of the Council, November 15, 2016.

City Administrator Vander Sanden presented information on the need for the installation of utilities to the TIF #4 area and other properties along the way and ways the utility expansion could be funded. Vander Sanden asked Lietha to explain how an assessment district would work for the extensions.

City Attorney Johnson recommended the Council decide which option they want – the city installing the utilities and special assess the costs to the benefitted properties, or developer install the utilities at their cost. If the special assessment process is selected, decide will the assessments be immediate or deferred. If the assessment process is selected, decide what the assessment district is and direct the attorney and engineer to prepare the report of the assessment costs. Referred to the next committee of the whole for discussion.

The meeting convened to closed session at 8:51 pm on a motion by Hendrickson second by Melotte per ss 19.85(1)(e) deliberating or negotiating the purchase of public properties, the investment of public funds, or conducting other public business, whenever competitive or bargaining reasons require specifically to consider TIF #4 funding request from Fromm development project. Motion carried 6-0 on a roll call vote with Crombie, Hendrickson, Melotte, Reid, Rule and Traxler voting “Yes”.

The meeting reconvened to open session at 10:12 pm on a motion by Melotte second by Hendrickson. Motion carried voice vote.

The meeting adourned at 10:13 pm on a motion by Traxler second by Hendrickson. Motion carried voice vote.

Anne Donahue  
City Clerk

COLUMBUS WATER & LIGHT  
COMMISSION MEETING  
SEPTEMBER 8, 2016

CWL Commission President Poser called the CWL Commission meeting to order at 4:00 pm. Commissioners present: Poser, Andler, Sanderson, Crombie and Lang. Also present at the meeting was CWL Sup't. Anthon and CWL Business Manager Murphy. Excused Melotte and Robbins.

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

The Agenda for the meeting was approved on a motion by Crombie, seconded by Lang.

Visitor's Comments and Utility Communications: Included in this month's packet was an article on Wisconsin's electric prices and the effect on industrial customers.

The Consent Agenda which consisted of the August 11<sup>th</sup> CWL Commission Meeting minutes, Monthly Treasurer's Report, ESR Report and Outage Report, was approved on a motion from Lang, seconded by Crombie. Motion carried.

**UNFINISHED BUSINESS:**

DNR Lead Service Line Replacement Fund Update: Nicole Mathews is the DNR project manager that has been assigned to CWL to answer questions, provide guidance and to assist implementing the program CWL chooses. Sup't. Anthon and Business Manager Murphy will be communicating with her on the specific items that need to be completed and also to discuss the various programs that CWL can choose from to implement.

Report on NSF Policy: CWL Policy #409 Non-Sufficient Funds (NSF) for Utility Bill Payments. At the request given by the Commission at the August meeting a revised draft policy was created. Motion by Sanderson, seconded by Andler to approve CWL Policy #409 Non-Sufficient Funds (NSF) for Utility Bill Payments. Motion carried.

Update on Electric Territory: Duffy's repair facility will be served by CWL according to Anthon.

**NEW BUSINESS:**

Cash Disbursements/Accounts Payable Reports: The Commission reviewed the August Cash Disbursements Report. Checks numbered 18723-18789 and 32 wire and ACH transfers, totaled \$937,820.07. The Commission reviewed the Accounts Payable Report and ordered paid 42 requests totaling \$291,924.90. Motion by Lang, second by Crombie, to approve paying the 42 requests from the AP Report and to transfer \$186,471.99 from the 2016-2017 Construction Account #1257 to the General Fund #1310. Motion carried. The July cost per kilowatt-hour was \$0.07372. Reports were approved and placed on file.

DOT Temporary Construction Easement Request: Supt. Anthon was contacted by Bobbie Keck, Utility Coordinator for WIS DOT about granting a temporary construction easement on the corner of James and Charles Street. Based on what Anthon has read in the document and the

**COMMISSION MEETING  
SEPTEMBER 8, 2016  
PAGE 2**

fact that the electrical distribution pole will be eliminated (the reason for CWL's easement), he sees no reason why this temporary construction easement cannot be granted to the DOT. Motion by Crombie, seconded by Sanderson to approve the DOT temporary construction easement as requested. Motion carried.

Public Power Week Resolutions: Included in this month's packet were resolutions for the City Council and the CWL Commission to approve, recognizing Public Power Week (PPW) 2016. PPW 2016 will be celebrated October 2-8, 2016. Motion by Sanderson, seconded by Lang to approve the PPW CWL Commission Resolution, proclaiming PPW as October 2-8, 2016. Motion carried.

Public Power Week Commission/Employee Picnic: In October of 2015, the CWL Commission and Employees got together during Public Power Week to have a 'lunch'/picnic at the CWL Admin Office on Maple Avenue. This year the CWL Commission Meeting is the week after Public Power Week. Anthon asked the Commission if they are interested in doing this again this year and if so should the lunch be moved back to Thursday, October 13<sup>th</sup> with the Commission meeting to follow. The Commission agreed that they would like to have the lunch again this year and that the October Commission meeting will be scheduled for Thursday, October 13<sup>th</sup> immediately following the Commission/Employee lunch.

Public Power Week - Fireman's Pancake Breakfast Volunteer Schedule: The Volunteer Sign-up sheet for the Pancake Breakfast on October 2<sup>nd</sup> to hand out CWL giveaways and information for Public Power Week was included in this month's packet. The sign-up sheet will be emailed out this week, volunteers should sign up and send the sheet back to Anthon or Murphy.

**REPORTS:**

Financial Report was given by Sup't. Anthon and placed on file.

Mayor Comments: The Mayor commented on the current development projects and stated that Duffy Grain and O'Reilly's are moving forward.

Superintendent's Report:

- Monday, October 3<sup>rd</sup>, will be CWL Office Manager Nancy Olson's last day of employment at CWL. There will be an open house from 2pm – 4 pm, CWL Commissioners and City Council Members are encouraged to attend.
- The pressure transducer has been replaced and is now functional at WP# 2. Roger Olson from CTW Corporation finished the installation of the calibration equipment for the replacement pressure transducer on Friday, August 26<sup>th</sup>. The pressure transducer was originally installed at WP# 2 when it was constructed in 1993. This mechanism controls the water level in the clear water reservoir at WP# 2.
- Forester Electrical Engineering developed new breaker settings for CWL's substations. On August 30<sup>th</sup> and 31<sup>st</sup>, Ray Jacques of AC Engineering, came to CWL to install the

COMMISSION MEETING  
SEPTEMBER 8, 2016  
PAGE 3

new settings into the substation breakers. These changes were made in order to better coordinate CWL's distribution fuses with the substation breakers and eliminate nuisance breaker trips when squirrels and birds cause line fuses to blow and in turn cause breakers to operate and 'blinks' to occur for all customers on the circuit.

- All forms were submitted to Wisconsin Surplus for CWL's surplus equipment. An auction has been set to begin on September 26<sup>th</sup> and expire on October 10<sup>th</sup>.
- The WPPI Annual Meeting will be held September 14-16 in Green Lake at the Heidel House. Several speakers have been invited to attend and a Board of Directors meeting will take place on Friday, September 16<sup>th</sup>. If any CWL Commissioner is interested in attending, please let Anthon know.
- Sup't Anthon and Hammer met with staff at Lyco Manufacturing on September 7th to discuss the installation of a backup generator.
- The DOT had contacted Anthon about not receiving the Utility Coordination Forms for the James Street Project for the Electric department. Anthon responded to them with the email he sent in February of 2016. He has not heard back from them.

Motion by Crombie, second by Lang to adjourn at 4:49 p.m.

**\*\*Next Scheduled Meeting – Thursday, October 13<sup>th</sup>, immediately following the Commission/Employee Luncheon at Columbus Water & Light\*\***

Respectfully Submitted,

Rolf Lang  
CWL Commission Secretary

**Minutes of the  
Columbus Area Senior Citizens Advisory Board  
Columbus Area Senior Center  
October 6, 2016 at 9:00 a.m.**

- I. Call to order at 9:07AM by Chair Gessler
- II. Roll call: Gessler, Parpart, Weiner, Ballweg, Solie and Lang present. Smith, Heiniger, Henrickson absent
- III. Notice of open and posted meeting: Yes
- IV. Approvals:
  1. Agenda: Motion Parpart, 2<sup>nd</sup> Weiner
  2. Prior meeting minutes: Motion Parpart, 2<sup>nd</sup> Solie
- V. Comments/suggestions of citizens present: None
- VI. Comments/suggestion box: None
- VII. Old Business
  1. Events Review
    - a. Veterans Day- November 12, 9AM to 1PM. Coffee and donuts until 11 am. Free spaghetti dinner for Veterans, Active Duty military, and dependents starting at 11:30. Vendors being finalized.
    - b. Diabetes Health Fair – CCH 11/2/16. CASC table to focus on the fitness center and the walking club.
    - c. Dec 2 Holiday party: American Family Singers had to cancel. Search for entertainment is ongoing.
    - d. Other events: None
  2. Committee Report and Comments: None
- VIII. Director's report September 2016: Attached.
- IX. Comments & suggestions from advisory board members for director: None
- X. Adjourn : Motion Solie, 2<sup>nd</sup> Parpart. Meeting adjourned 9:43AM

**Next Meeting: Thursday, November 3, 2016, 9:00 am at the Senior Center**

**Respectfully submitted,**

**Brad Solie, Secretary**

PD 10/27/16 AD

### APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 90.00 \$100.00 Application Date: 10/27/16

Town  Village  City of Columbus County of Columbia

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 11/26/16 and ending 11/26/16 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. ORGANIZATION** (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Columbus Area Chamber of Commerce

(b) Address PO Box, Columbus, WI 53925  
(Street)  Town  Village  City

(c) Date organized \_\_\_\_\_

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Heather Whitman

Vice President Brittany Bergum

Secretary Tiffany Faust

Treasurer Jeff Koopmans

(g) Name and address of manager or person in charge of affair: Edie Illinski, 92 Niehoff Drive, Fall River, WI 53925

**2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**

(a) Street number see attached Wine Walk License

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

**3. NAME OF EVENT**

(a) List name of the event Columbus Shop, Stop & Sip

(b) Dates of event 11/26/16

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]  
(Signature/date)

Columbus Area Chamber of Commerce  
(Name of Organization)

Officer Tiffany Faust Secretary 10/27/16  
(Signature/date)

Officer \_\_\_\_\_  
Export Certification Specialist  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 10/27/16

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

Wine Walk Licenses  
Additional Information Required

Name of the Event: COLUMBUS SHOP, STOP & SIP  
Sponsored by: Columbus Area Chamber of Commerce  
Date of Event: 11/26/2016  
Number of Sites: 10 (page 1 of 2)

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**SITE INFORMATION:**

Name Business: The "Old" Garage Barbershop  
Address: 158 S Ludington St., Columbus, WI  
Name of Licensed  
Bartender: Nikole Luey

Name Business: Sharrows Downtown  
Address: 100 S Ludington St., Columbus, WI  
Name of Licensed  
Bartender: Theresa (Tessie) Sharrow

Name Business: Chipped & Cracked Nail Lounge  
Address: 131 E James St., Columbus, WI  
Name of Licensed  
Bartender: Brooke Saunders

Name Business: Columbus Fall River VFW Post 8090  
Address: 220 E James St., Columbus, WI  
Name of Licensed  
Bartender: Tresa Nelson

Name Business: Bistro Racion  
Address: 112 E James St, Columbus, WI  
Name of Licensed  
Bartender: Ian M Anderson

Wine Walk Licenses  
Additional Information Required

Name of the Event: COLUMBUS SHOP, STOP & SIP  
Sponsored by: Columbus Area Chamber of Commerce  
Date of Event: 11/26/2016  
Number of Sites: 10 (page 2 of 2)

\*\*\*\*\*

**SITE INFORMATION:**

Name Business: Secret Garden Floral  
Address: 115 N Ludington St., Columbus, WI  
Name of Licensed  
Bartender: Robin Salzwedel

Name Business: The Black Kettle Eatery & Pub  
Address: 139 N Ludington St., Columbus, WI  
Name of Licensed  
Bartender: Liz Mason

Name Business: Cardinal Embroidery & Screen Printing  
Address: 101 E James St., Columbus, WI  
Name of Licensed  
Bartender: Sarah Hanna

Name Business: The Painted Crate  
Address: 315 E James St., Columbus, WI  
Name of Licensed  
Bartender: Brittany Bergum

Name Business: Cardinal's Cage  
Address: 119 E James St., Columbus, WI  
Name of Licensed  
Bartender: Licensed Bartender on staff



Small Business  
Saturday  
Wine Walk

Columbus  
Shop, Stop & Sip



Shop, Stop and Sip will be a 10 station wine walk. It will be located in downtown Columbus on Shop Small Saturday, November 26, 2016.

- The 10 stops will feature one glass of wine each.
- The wine must be consumed or dumped before heading out the door from the stop.
- Not all wines will be to the liking of the participants. It is expected that many will be turned down.
- The most wine served at one location will be 4 oz. per participant.
  - There will be no seconds.
  - There will be hors d'oeuvres available at each stop.
- Each participant will need to be registered, ID'd and a bracelet placed on the wrist of a drinker.
- The participants will be provided with a Vino2Go (plastic) glass for tasting the wines.
- Each stop will have a licensed bartender registered with the City of Columbus.
- The Chamber of Commerce and its Shop, Stop & Sip bartenders reserve the right to withhold wine from any participant without any refund of their money.
- The price will be \$25 per participant.
  - It is unlikely that the Chamber will make any profit on this event.



*Celebrate!*  
COLUMBUS

## CITY OF COLUMBUS

---

105 N. DICKASON BOULEVARD COLUMBUS, WISCONSIN 53925-1565  
920.623.5900 FAX 920.623.5901 [www.cityofcolumbuswi.com](http://www.cityofcolumbuswi.com)

TO: Columbus Journal  
FROM: Anne Donahue, City Clerk  
DATE: October 25, 2016  
RE: Notice for 10/29/16 paper. Please publish one time. Thank you.

The City of Columbus Committee of the Whole will meet on Tuesday, November 1, 2016 at approximately 7:15 P.M. at Columbus City Hall, 105 N. Dickason Blvd, to review and consider the application for a Class "B" Fermented Malt Beverage license and a Class "C" Wine license of Ian Michael Anderson, 112 E James St. Final action regarding the application may be taken by the City Council at its meeting on November 15, 2016 at 6:30 pm. The application is on file in the office of the City Clerk and open to public inspection Monday through Friday, 8:00 AM - 4:30 PM, at 105 N. Dickason Blvd, Columbus, Columbia County, Wisconsin.

Anne Donahue, City Clerk

**RESOLUTION NO. 22 – 16**

**A RESOLUTION ACCEPTING THE IMPROVEMENTS FOR PHASE 2 OF  
ADDITION NUMBER 1 TO THE HIGHLAND RIDGE PLAT**

The Common Council of the City of Columbus, Columbia County, Wisconsin, does hereby resolve as follows:

**WHEREAS**, the Development Agreement regarding Phase 2 of the First Addition to the Highland Ridge Plat (hereinafter “Agreement”) was approved by the City Council on April 19, 2016; and

**WHEREAS**, as part of the Agreement, ACS RBHS, LLC (hereinafter “Developer”) was to construct certain improvements as set forth in the Agreement; and

**WHEREAS**, Developer has completed all of the improvements to be dedicated to the City as set forth in the Agreement in order to complete Phase 2 of the project; and

**WHEREAS**, the City Council desires to accept these dedicated improvements immediately.

**NOW, THEREFORE**, the Common Council of the City of Columbus, Columbia County, Wisconsin, does hereby resolve as follows:

1. The improvements identified in the Agreement between Developer and the City of Columbus for the Phase 2 improvements to the First Addition to Highland Ridge are hereby accepted as dedications of land and improvements from the Developer to the City.

2. In addition, the City of Columbus hereby resolves to accept Outlot 3 from Developer, and hereby agrees to maintain Outlot 3 for stormwater management and other public purposes.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

**CITY OF COLUMBUS**

By: \_\_\_\_\_  
Kelly Crombie, Mayor

By: \_\_\_\_\_  
Anne Donahue, Clerk

State Bar of Wisconsin Form 3-2003  
**QUIT CLAIM DEED**

Document Number

Document Name

THIS DEED, made between ACS RBHS, LLC

("Grantor," whether one or more), and the City of Columbus, a Wisconsin Municipal Corporation

("Grantee," whether one or more).  
Grantor quit claims to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in Columbia County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

**Outlot 3, Addition No. 1 to the Highland Ridge Plat as recorded with the Columbia County Register of Deeds on the 8th day of October, 2014, in Volume 1 of Plats, at page 293, as Document No. 863816.**

Recording Area

Name and Return Address  
**Paul A. Johnson**  
**Boardman & Clark LLP**  
**PO Box 256**  
**Lodi, WI 53555**

**11211 1188.203**

Parcel Identification Number (PIN)

This is not homestead property.  
(is) (is not)

The purpose of this Deed is to rescind the language set forth in the plat notes which requires Outlot 3 to be owned and maintained by a Homeowner's Association linked to lots 47-59 of the Plat. Instead, this Deed is given in order to convey Outlot 3 to the City of Columbus for stormwater management and other public purposes.

Dated \_\_\_\_\_.

\_\_\_\_\_(SEAL) \_\_\_\_\_(SEAL)  
\* James Hartung, Member ACS RBHS, LLC \*

\_\_\_\_\_(SEAL) \_\_\_\_\_(SEAL)  
\* \_\_\_\_\_ \*

**AUTHENTICATION**

Signature(s) of James Hartung  
authenticated on \_\_\_\_\_

\* Paul A. Johnson  
TITLE: MEMBER STATE BAR OF WISCONSIN  
(If not, \_\_\_\_\_  
authorized by Wis. Stat. § 706.06 )

THIS INSTRUMENT DRAFTED BY:

Paul A. Johnson  
Boardman & Clark LLP

**ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ )  
 ) ss.  
\_\_\_\_\_ COUNTY )

Personally came before me on \_\_\_\_\_,  
the above-named \_\_\_\_\_

to me known to be the person(s) who executed the foregoing  
instrument and acknowledged the same.

\* \_\_\_\_\_  
Notary Public, State of \_\_\_\_\_  
My commission (is permanent) (expires: \_\_\_\_\_)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATION TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

QUIT CLAIM DEED

©2003 STATE BAR OF WISCONSIN

FORM NO. 3-2003

\*Type name below signatures.

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October 27, 2016

Mr. James A. Hartung  
JJB Commercial Real Estate  
353 Forest Grove Drive  
Suite 105  
Pewaukee, WI 53072

Re: Columbus Highland Ridge Addition 1 – Phase 2  
Punch List & Letter of Credit Reduction

Dear Jim:

Highland Ridge Addition No. 1, Phase 2 was substantially completed July 15, 2016. Several items remain to be completed prior to the acceptance. Once accepted the warranty period will begin.

Below are the remaining items that I have not received or need to be addressed as required by the approved plans, specifications or the Development Agreement. The site was visited by myself on October 25, 2016 to review the current status.

**Construction Punch List Items**

1. Cracked curb and gutter needs to be replaced.
2. Restoration of terrace areas.
3. Cracked concrete sidewalk.
4. Install sidewalk ramps on Tower Drive per Development Agreement J (4) (d).
5. Trees need to be installed per approved plans for Phase 2 of Highland Addition No. 1.
6. Remove inlet protection on Highview Lane.

**Development Agreement item (under paragraph E. of the agreement)**

1. Lien waivers for all contractors and subcontractors that completed work.
2. Any outstanding invoices from the City are current.

Based on the current status of the street, I recommend acceptance by the City per the request of the developer for the Highland Ridge Addition No. 1, Phase 2. Recommendation is contingent upon the items above being completed by the developer.

Mr. James A. Hartung  
Punch List & Letter of Credit Reduction  
October 27, 2016  
Page 2

In addition, the current Letter of Credit for this project in the amount of \$236,336.25 can be reduced, per the request of the developer, to an amount to cover the remaining items. The reduced amount should be no less than \$39,125.00 and extend for a 12-month period from acceptance. This reduced amount covers outstanding items.

If you have any questions regarding the items above that need to be completed, please let me know.

Very truly yours,

RUEKERT & MIELKE, INC.



Jason P. Lietha, P.E. (WI, MN)  
Vice President/Office Manager  
[jlietha@ruekert-mielke.com](mailto:jlietha@ruekert-mielke.com)

JPL:crp

cc: Patrick Vander Sanden, City of Columbus  
Eric Anthon, City of Columbus Water and Light  
Anne Donahue, City of Columbus  
Davis Clark, City of Columbus  
Paul Johnson, Boardman & Clark, LLP  
File

# 2016 AGENDA ITEM

MEETING DATE: November 15, 2016

AGENDA ITEM: Temporary PD Staffing

## DETAILED DESCRIPTION OF SUBJECT MATTER:

At the November 1<sup>st</sup> Committee of the Whole, the City Council expressed support for Chief Meister's proposal to allow the department to hire officers on a temporary basis for larger community events, to save on overtime costs from the permanent officers.

Attached is an agreement that Chief Meister and Atty Johnson has drafted to use during the instances where a temporary officer is utilized. This would lay out the parameters for the work needed and the expectations of both the Police Dept and the temporary officer.

The one question that had been circulating between Chief, Paul and myself is whether the agreement should be invoked for each instance someone is needed, or if it is anticipated that the same individual will cover the 2-3 events in a given year, that an agreement can be executed to cover all the events. Your thoughts on that would be helpful. I guess my preference would be to execute a separate agreement for each event. I don't think it is a huge issue but I think remembering the agreement for each event gets us in a good routine so that it is completed each time a temporary officer is used.

**ACTION REQUESTED OF COUNCIL: Consideration of an agreement to use when temporary Police Officers are used for larger community events.**

**CITY OF COLUMBUS  
LIMITED TERM EMPLOYMENT SERVICE AGREEMENT  
LAW ENFORCEMENT OFFICER**

This Agreement is hereby entered into by and between the City of Columbus (hereinafter “City”)

and \_\_\_\_\_ hereinafter “Officer/Deputy” who is a  
PRINT (Last name, first name, middle initial)

police officer/deputy with the \_\_\_\_\_  
Print your agency name here

who each agree to the following:

I. **Term.** This Agreement is effective between the City and the Officer/Deputy as of dates specified below on the attached Exhibit A.

II. **Services.**

A. Upon approval of this Agreement by the Columbus City Council, the Officer/Deputy shall report directly to the Columbus Police Chief at the time specified in Exhibit A. The Columbus Police Chief shall be responsible for the supervision of the Officer/Deputy, and shall assign the Officer/Deputy work specific to the special event as listed below. Supervision of the Officer/Deputy may also be delegated by the chief of Police.

B. The Officer/Deputy shall:

1. Use their law enforcement powers in accordance with Wisconsin state statutes.
2. Enforce the laws of the State of Wisconsin and the ordinances of the City of Columbus.
3. Obey all orders and directives of the Columbus Police Chief and his subordinate supervisors.
4. Conduct him/herself in a professional manner.
5. Be subject to the rules, regulations and policies of their regular employing agency.
6. Represent the City of Columbus, the Columbus Police Department and the law enforcement profession in a professional manner.
7. Render police services in a safe, courteous and efficient manner.

8. Work only in the capacity assigned to them during the term of this contract.
  9. Wear their regular employer issued patrol uniform.
  10. Be equipped with their regular employer assigned duty belt, soft body armor, pistol, handcuffs, baton, O.C. spray, flashlight and extra ammunition magazines and Taser ECD if so equipped.
- C. The City shall: Provide any necessary equipment that the Officer/Deputy does not normally carry on their person/uniform. Necessary equipment is that equipment that the Columbus Police Department deems necessary for the specified event and related duties.

### III. **Compensation.**

- A. For the services stated above, the City agrees to provide payment to the Officer/Deputy at the rate of \$\_\_\_\_\_ per hour (the "Service Fee"). The specific hours and schedule for the Officer/Deputy shall be mutually agreed upon by the City and the Officer/Deputy and set forth on the attached Exhibit A.
- B. The Service Fee shall be paid upon completion of all required work; subject to approval by the City Council. All claims for payment for said services shall be processed by the police department clerical section and submitted to the Finance Director in a timely manner.
- C. Officer/Deputy shall receive no benefits or insurance coverage as part of this Agreement. Both parties understand Officer/Deputy may have continuing or recurring business liabilities or obligations through their regular employer, in addition to the work provided herein.
- D. Officer/Deputy is considered a Limited Term Employee by the City, and not an independent contractor. Therefore, the City will withhold applicable taxes and issue Officer/Employee a W-2 at the end of each calendar year.

### IV. **Termination.**

- A. The City may terminate this Agreement under the following conditions:
  1. If, at the discretion of the City it is determined that the Officer/Deputy is not needed for the event as set forth on exhibit A, the City may exercise its right to terminate this Agreement up until the scheduled time of work. If the City exercises this right within 30 minutes of the scheduled start time and Officer/Deputy has already commenced travel to work or has arrived at the work site, then Officer/Deputy shall be paid for ½ hour of work.

2. Immediately upon giving verbal notice to Officer/Deputy in the event the City and/or Chief of Police determines, in its sole discretion, the following has occurred:
  - a. If the Officer/Deputy fails to perform the required work.
  - b. If the Officer/Deputy fails to maintain certification as required to perform services under this Agreement.
  - c. If the Officer/Deputy has engaged in unsatisfactory performance, engaged in a lack of professionalism, violated any City rules or policies, or engaged in conduct detrimental to the interests of the City.
- B. The City shall not be liable to Officer/Deputy for any damages, costs, claims, expenses, or any other liability for any termination of this Agreement, by either party, other than for the Service Fee set forth in section III above that is earned by Officer/Deputy for actual services satisfactorily provided up to the termination date.

V. **Miscellaneous.**

- A. The authority for the Officer/Deputy to provide law enforcement services for the city of Columbus is covered under city ordinances and granted by the city council.
- B. Indemnification. Officer/Deputy shall be solely responsible for the conduct and performance of the services required under the terms and conditions of the Agreement and the results thereof. Officer/Deputy assumes full liability for all its acts or omissions in the performance of services by Officer/Deputy.

If any claim or proceeding is brought against City, its officers, agents or employees for the failure, omission or neglect of Officer/Deputy, in whole or in part, to fully and satisfactorily perform any of the covenants, acts, matters or things covered by the Agreement, or for any injury or damage caused by Officer/Deputy, its officers, agents or employees, Officer/Deputy shall indemnify and hold harmless City, its officers, agents and employees from all losses, damages, costs, expenses, judgments or decrees arising out of such claim, including the costs of defense and attorneys' fees. City shall have the option of tendering the defense of any such claim at law or in equity, including hiring its own attorneys, to Officer/Deputy or Officer/Deputy's insurer and upon such tender it shall be the duty of Officer/Deputy or Officer/Deputy's insurer to defend such claim without cost or expense to City or its officers, agents or employees.

Officer/Deputy will indemnify and hold harmless City, its officers, agents and employees against all liabilities, judgments, costs and expenses, including attorneys' fees, which may be claimed against or incurred by City, its officers,

agents and employees arising out of said acts or omissions which result from intentional acts, carelessness, or neglect of Officer/Deputy or the agents, employees or subcontractor of Officer/Deputy in any respect whatsoever. If a judgment is rendered, whether in suit of law or equity against the City, its officers, agents and employees by reason of the said acts, carelessness or negligence, whether by act or omission, by Officer/Deputy, such persons, firms or corporations carrying out the provisions of the Agreement for Officer/Deputy, Officer/Deputy assumes full liability for such judgment.

The provisions of this Section shall survive the expiration or termination of this Agreement for any reason, and shall continue to be binding upon the Officer/Deputy and to inure to the benefit of the City.

- C. Confidentiality. Officer/Deputy may have access to the City's information and records that is not available to the general public, including sensitive information regarding strategies and strategic decisions of the City, personnel information, resident information, and other information not generally well-known to the public ("Confidential Information"). Officer/Deputy will keep all Confidential Information strictly confidential, and will not disclose it to any third party unless ordered to do so by a court of competent jurisdiction or with the written permission of the Columbus Police Chief. The provisions of this Section shall survive the expiration or termination of this Agreement for any reason, and shall continue to be binding upon the Officer/Deputy and to inure to the benefit of the City.
- D. Professional and Legal Compliance. Officer/Deputy has the skill, knowledge, certification, and experience to provide the services contemplated herein in a highly professional manner. All of the policies, procedures, and recommendations provided by the Officer/Deputy will be in compliance with all governing laws, rules, regulations, and codes effective at the time work is provided to the City.
- E. No Conflict. Officer/Deputy represents and warrants that it has no obligations to any third party which will in any way limit or restrict its ability to provide services to the City hereunder.
- F. Severability. The provisions of this Agreement are severable, and the invalidity or unenforceability of any provision shall not affect the validity or enforceability of any other provision. In the event that any court of competent jurisdiction shall determine that any provision of this Agreement or the application thereof is invalid or unenforceable in whole or in part, the parties hereto agree that such court in making such determination shall have the power to modify such provision to the extent permitted by law.
- G. Governing Law and Forum. This Agreement shall be governed and construed in all respects in accordance with the internal laws of the State of Wisconsin as they apply to a contract entered into and performed in that State. The parties agree that

any and all disputes related to this Agreement will be resolved in a federal or state court in Columbia County, Wisconsin. The parties consent to the personal jurisdiction of such courts.

- H. Modification; Waiver. The City's failure to require strict compliance with the terms and conditions of this Agreement shall not be deemed a waiver of such terms and conditions, nor shall the City's failure to enforce any remedy it may have in such event preclude it from thereafter enforcing its remedy. No modification or waiver of any provisions of this Agreement or consent to any departure there from shall be effective unless in writing and signed by both parties.
- I. Binding Effect. This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and their respective heirs, personal representatives, successors and assigns.
- J. No Assignment by Officer/Deputy. Officer/Deputy may not assign this Agreement without the written permission of the City.
- K. Rule of Construction. The language used in this Agreement shall be deemed to be language chosen by the parties to express their mutual intent and no rule of strict construction shall apply against either party. Parties have participated jointly in the negotiation and drafting of this Agreement. If any ambiguity or question of intent or interpretation arises, no presumption or burden of proof shall arise favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.
- L. Notices. All notices, requests, consents, approvals, waivers, demands and other communications required or permitted to be given or made under this Agreement shall be in writing and shall be deemed delivered to the parties on the date of personal delivery against a written receipt, or on the date sent by confirmed telephonic facsimile transmission or email transmission, or on the first day following the date of delivery to a nationally recognized overnight courier service, or on the third business day following the date of deposit in the United States mail, postage prepaid by certified or registered mail, in each case addressed as follows, or to such other address, person or entity as either party may designate by written notice to the other in accordance herewith:

To the City of Columbus:

Daniel M. Meister  
Chief of Police  
City of Columbus  
159 S. Ludington St..  
Columbus, WI 53925  
920-623-5919  
[dmeister@columbuswi.us](mailto:dmeister@columbuswi.us)

To the Officer/Deputy:

\_\_\_\_\_  
First Name, Middle Initial, Last Name

\_\_\_\_\_  
Name of regular employing Agency

M. Entire Agreement. This Agreement embodies the entire agreement between the parties hereto with respect to the subject matter hereof, and supersedes any and all prior agreements, discussions and negotiations with respect thereto.

CITY OF COLUMBUS

Officer/Deputy

\_\_\_\_\_  
signature / date

\_\_\_\_\_  
signature/date

EXHIBIT A

**EVENT NAME:** \_\_\_\_\_

**EVENT LOCATION:** \_\_\_\_\_

**EVENT DATE(s):** \_\_\_\_\_

**EVENT TIME(s):** \_\_\_\_\_

**ASSIGNMENT:** \_\_\_\_\_

**SPECIAL INSTRUCTIONS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**NOTES:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

F:\DOCS\WD\53481\3\A2618292.DOC

# 2016 AGENDA ITEM

MEETING DATE: November 1, 2016

AGENDA ITEM: Budget Line-Item Overage - PD

**DETAILED DESCRIPTION OF SUBJECT MATTER:**

Per the newly adopted City Expense Line Policy, Chief Meister has informed me of the need to expend funds from the fleet maintenance line from the Police Budget to purchase tires for one of the active squads and also to replace a catalytic converter to another.

The tires are estimated to cost \$500, the catalytic converter is estimated between \$800-1200.

This relates to the PD budget – Fleet Repair/Maintenance (100-522120-250). Currently \$9995.94 of the \$10,000 budgeted has been spent for the year.

Before I caught myself considering the new policy, I told Chief to go ahead with the acquisition of the new tires. We have held on the catalytic converter until the Council meeting on Tuesday.

**ACTION REQUESTED OF COUNCIL: Review of the situation for a line-item overage in the 2016 City Budget**

# 2016 AGENDA ITEM

MEETING DATE: November 15, 2016

AGENDA ITEM: 2017 Health Insurance

## DETAILED DESCRIPTION OF SUBJECT MATTER:

I want to credit Cailin Lueders for her assistance on the majority of this memo. The hope is that initial discussions on this issue at the Budget Workshop on November 10<sup>th</sup> can prepare the Council for further action next Tuesday.

### Group Medical Initial Proposal Summary

Richards Benefits & Financial Services LLC, provided us with plan analysis for the following providers:

Dean Health Plan, Physicians Plus, Unity, Humana, Aetna, Anthem and WPS. Our initial increase with Dean Health Plan our current provider was quoted at 16%. The other providers before *health underwriting*, quoted up to a 10% increase.

After review of two very important factors for staff benefit:

- 1) Availability of health care providers in the area offered by the other providers
- 2) Plan designs offered

We decided to move forward with our best option. Staff eligible for the benefit, completed health underwriting with Physicians Plus. Physicians Plus underwriting determined we would be looking at a 16% increase in our current rate.

While in midst of the underwriting with Physician's Plus, we continued to review our plan design options with Dean Care. Various copay options were quoted and reviewed. After careful review of out-of-pocket cost increases to employees, it was determined the middle of the road option was to increase the cost of office visit, urgent care and therapy from \$20 to \$30.

Further cost savings are to be realized in the plan for 2017 because we are asking approval to increase the Employee share of all the plans from 6% to 10%. The 94/6 (City/Employee) ratio has been in place historically, but given the increased impact of insurance on our budget, it was determined that it was appropriate to make this adjustment (along with the co-pay amounts). I (Patrick), in a review of area municipalities found that the 94/6 ratio does exist in other places, but many of our neighbors fall into a 90/10 or a 88/12 split.

- It is important to note that the current Police Union Contract, which will still be in effect for 1 more year, will retain the 94/6 ratio. However, upon renegotiations, that can be further adjusted to reflect the greater employee population.

Benefit plan design changes and greater cost sharing remain instrumental in restraining medical benefit costs. Increasing the copay is a start to the design change. Looking ahead, introducing changes such as deductibles could be the next step. For 2017,

asking employees to share more of the cost of the premium helps moderate cost increases for the City.

### **Group Medical Plan Analysis**

What are the components of a health a renewal quote?

- ✚ Baseline (medical cost, utilizations, and administrative expenses) – Dean as a provider and community as whole
- ✚ Demographics (age and gender, contract mix of the group as compared to the Dean community)
- ✚ Geographic (relative cost of medical services based on site choice of the group's members)
- ✚ Other (underwriting discretion) – medical issues of group
- ✚ Overall change in plan design.

**ACTION REQUESTED OF COUNCIL: Consideration of Health Insurance Coverage for 2017.**

# 2016 AGENDA ITEM

MEETING DATE: November 15, 2016

AGENDA ITEM: Mayoral Appointment (HLPC)

**DETAILED DESCRIPTION OF SUBJECT MATTER:**

Mayor Crombie would like to appoint David Nerswick to the Historic Landmarks Preservation Commission (HLPC).

# 2016 AGENDA ITEM COMMON COUNCIL MEETING

Meeting date: November 15, 2016

## DETAILED DESCRIPTION OF SUBJECT MATTER:

Approve New Operator Licenses for licensing period 7/1/16 – 6/30/18:

- Sean P Kennedy

Approve Renewal Operator Licenses for licensing period 7/1/16 – 6/30/18:

- Darlene J Day-Moriarity
- Donna L Kippley
- Laurie A Renwick

## MOTION REQUESTED OF COUNCIL:

Motion to grant operator license(s) for licensing period ending June 30, 2018.

# 2016 AGENDA ITEM

Council Meeting date: November 15, 2016

SUBJECT: Approve Monthly Claims through November 8, 2016

Administration	\$	45,574.89
Treasurer	\$	.00
Payroll	\$	135,388.38
	\$	<u>180,963.27</u>

CDA	\$	980.69
Debt Service	\$	.00
Library	\$	3,253.59
Police Dept.	\$	1,403.43
Senior Center	\$	2,752.47
Fire Dept.	\$	4,871.32
Recreation	\$	5,464.39
Hist. Pres.	\$	.00
Cable	\$	.00
Aquatic Center	\$	2,075.67
Capital Projects	\$	.00
Sewer	\$	15,221.98
Public Works	\$	<u>9,590.67</u>
Total Claims	\$	226,577.48

LIST ALL SUPPORTING DOCUMENTATION:

NAME OF DOCUMENT(S) Claims Packet through 11/08/2016

NUMBER OF ATTACHMENT PAGE(S) Available on website

IS FUNDING REQUIRED?  YES  NO

FUNDING SOURCE: 2016 Operating Budgets

DEPARTMENT: All

ACCOUNT NUMBER: Various

MOTION REQUESTED OF COUNCIL:

Approve payment of claims in the amount of \$ 226,577.48