

COLUMBUS CABLE COMMISSION MEETING
COLUMBUS CITY HALL
FEBRUARY 15, 2016

The meeting was called to order at 5:38 pm. Members present: Peter Kaland, Trina Reid, and Jon Rappe. John Sanderson excused. Also in attendance: Cable Coordinator Jesse Wilson, City Administrator Patrick Vander Sanden,

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

Motion by Reid, second by Rappe to approve the Agenda. Motion carried.

Motion by Reid, second by Rappe to approve the minutes from the January 11, 2016 meeting. Motion carried.

Motion made by Sanderson, second by Reid to table the item related to the Election of Officers. This will be discussed next meeting.

No Citizens were present to make comment.

UNFINISHED BUSINESS

Policies & Procedures: Kaland suggested that he and the City Administrator review and make changes to the work he has done on the document. The proposed changes would then be returned to the Commission at the next meeting for consideration. Kaland offered Commissioners the opportunity to offer feedback in the meantime however.

NEW BUSINESS

Lead Cable Coordinator Jesse Wilson brought forward a proposal to purchase needed and upgraded equipment for the recording system. A video mixer is requested because the current equipment is outdated (15/20 years old). The current system has experienced some recent equipment failures. The new mixer can provide greater reliability and will provide newer features. Reid asked for further information on the new benefits of the equipment. The relative cost of the equipment is such that this issue should be provided to the City Council for further review and awareness. Vander Sanden stated that while the current budget may not cover the cost of the equipment requested, the Cable has a considerable reserve balance that should be spent. Vander Sanden said he would bring the issues forward to the next City Council meeting and report back to the Commission.

School Board meetings – Cable Commission Chair Kaland and Vander Sanden were approached by the Columbus School District about allowing School Board meetings be filmed in the City Council Chambers. Kaland stated that he and Vander Sanden met with Superintendent Annette Deumann and IT Specialist Chet Bememek about this and it was agreed that an addendum to the City & School District Shared Facilities Agreement would apply here. Vander Sanden explained the basics of the agreement in that a small number of School District representatives will be trained by Jesse Wilson at the School District expense. The trained School District representatives will film the School Board meetings, but will also serve as a backup for filming City Meetings. The hope was that if all agreements are approved, that School Board meetings in the Chambers would begin in February.

Vander Sanden brought forward the issue of how to manage requests by various groups requesting that slides be placed on the cable channel to promote or inform viewers of a program, cause of other information. After some discussion, the Commission felt this topic can be addressed as part of the revised policies and procedures.

The Commission reviewed a year-end summary of the budget for 2015. Sanderson requested that the members be provided information on the reserve fund and the 2016 Cable Budget for the next meeting.

Next scheduled meeting –Monday, April 11, 2016 at 5:30 pm at City Hall.

Motion by Sanderson, second by Rappe to adjourn at 6:44 pm

Respectfully Submitted,

Patrick Vander Sanden, Secretary