

**Columbus Public Library
Library Board Meeting
Tuesday, May 17, 2016
Phyllis Luchsinger Callahan Meeting Room**

Peter Kaland called the regular meeting to order at 5:00 PM. Present: Trina Reid, Bill O'Donnell, Mary Lou Sharpee, Cindy Fesemyer, Nora Vieau, Dan Stuntebeck, Kate Stover and Jenny Perkins.

Also in attendance were, Patrick Vander Sanden, City Administrator and Paul Johnson, City Attorney.

Adoption of the Agenda: Jenny moved and Dan seconded a motion to approve the Agenda as presented. Motion carried.

Board Minutes: Kate moved and Mary Lou seconded a motion to accept the Board meeting minutes from May 19th. Motion carried.

Financial Secretary's Report: The SCLS Foundation Fund balance is \$234,688.20. The Anchor Bank balance is \$34,077.02. The Farmers and Merchants Bank balance is \$6,593.00. Mary Lou moved and Trina seconded a motion to accept the report. Motion carried.

President's Report: Pete and Jenny discussed the fee issue with the SCLS Foundation. They have agreed to consider our concerns at their next meeting. Last month, we paid SCLS \$348 for the management of our funds.

CLOSED SESSION : Nora moved and Mary Lou seconded a motion to go into Closed Session. Bill O'Donnell called a roll call of each member to go into closed session with the following members voting yes-Reid, O'Donnell, Sharpee, Vieau, Stuntebeck, Perkins, Kaland. We adjourned to closed session to discuss the possible purchase of additional real estate property for the library. We did discuss this, but decided that Pete, Nora and others will attend the City Council meeting tomorrow and request a joint meeting with them to broaden the scope of this discussion. In view of tomorrow's meeting, NO recommendation was made to the City Administrator. Nora moved and Mary Lou seconded a motion to return to open session. Motion carried.

Boundary Survey : Paul Johnson showed us a draft letter to homeowners, Gerald and Gail Basler, of 131 S. Spring St, Columbus informing them of their encroachment upon our easement (which will be need for vehicle access to the library once the James Street project gets going in 2017). The letter will request them remove the offending fence and reminding them of our plans to enforce this easement once our access to James Street is blocked. They will get a copy of the certified map.

Approval of Bills: Bill moved and Nora seconded a motion to accept the bills in the amount of \$7,981.69. Motion carried.

Friends of the Library: The FOL Arbor Day Book Sale held May 29 & 30 at the Fireman's Park Pavilion, was successful. Exact \$ amounts are not available.

Director's Report :

- Cindy let us know she has ordered a book covering system she saw demonstrated at the Public Library Assn meeting recently in Denver. The system consists of a heavy plastic, custom fitted and heat sealed to a book at a cost of \$ \$2,784.00.
- The board agreed to start paying a \$592 corporate membership at the Rotary. This will allow any staff member to attend meetings, and not just Cindy.

Correspondence : none

Committee Reports : none

Building Ad Hoc Committee : see above

Building & Grounds : none

Policy : none

Personnel :

- On Friday, May 20th Cindy will interview 3 candidates to fill the vacant position. It should be noted that Katrina has moved back to Minnesota. When she was hired, the pool of candidates was 50. The pool of candidates to replace her was 8.
- Dan moved and Trina seconded a motion to re-elect our current officers to their current positions. Motion carried.
- The Friday Night Out, June 3rd Mary Lou is being honored at the Library. Exact time unknown.

Unfinished Business : Dan moved and Bill seconded a motion to table the discussion of paid time off for part-time employees. Motion carried.

New Business : na

There being no further business, Nora moved and Bill seconded a motion to adjourn the meeting. Motion carried.

Bill O'Donnell, Secretary