

COLUMBUS WATER & LIGHT
COMMISSION MEETING
JUNE 9, 2016

CWL Commission President Poser called the CWL Commission meeting to order at 4:00 pm. Commissioners present: Poser, Andler, Robbins, Sanderson, Melotte and Crombie. Also present at the meeting was CWL Sup't. Anthon and Michelle Murphy CWL Business Manager. Excused Lang. Robbins was nominated as acting Secretary.

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

The Agenda for the meeting was approved on a motion by Crombie, seconded by Robbins.

Visitor's Comments and Utility Communications: The Columbus School District Endowment Fund sent the CWL Commission a thank-you note for the recent donation for the Color Run. The Columbus Community Hospital requested a donation of \$250 for a hole sponsorship for the annual CCH golf outing. Motion by Robbins, second by Crombie to donate \$250 to CCH for their annual golf outing, with the funds coming from the WPPI Community relations fund. Motion carried.

The Consent Agenda which consisted of the May 12th CWL Commission Meeting minutes, Monthly Treasurer's Report and Outage Report, was approved on a motion from Crombie, seconded by Robbins. Motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Cash Disbursements/Accounts Payable Reports: The Commission reviewed the May Cash Disbursements Report. Checks numbered 18528-18587 and 30 wire and ACH transfers, totaled \$842,272.98. The Commission reviewed the Accounts Payable Report and ordered paid 49 requests totaling \$429,717.07. Motion by Robbins, second by Crombie, to approve paying the 49 requests from the AP Report and to transfer \$60,478.61 from the James Street Account #1257 to the General Fund #1310. The CW&L James Street Construction – LGIP #7 – Account #1257 will now be closed. Motion carried. The May cost per kilowatt-hour was \$0.07172. Reports were approved and placed on file.

Utility Disconnect Letter Discussion: At last month's meeting the CWL Commission directed Anthon to request sample Disconnect Letters from other Utilities. Included in this month's packet were disconnect letters from Sun Prairie, Waunakee, Waterloo and Columbus. Anthon distributed a disconnect letter that Lang authored. Motion by Sanderson, second by Melotte to have CWL staff use Lang's letter as a template and add necessary language for customers to obtain Low Income/Public Benefit information.

Low Income/Public Benefits Report: Included in this month's packet was a report from CWL Accountant Stark that outlined the number of CWL Customers that have received low income/public benefits payments since 2013.

**COMMISSION MEETING
JUNE 9, 2016
PAGE 2**

Underground Utility Locator Discussion/Approval: Included in the CWL 2016 Budget, was the replacement of the underground utility locator. Anthon explained that the new locator will be capable of locating underground 'marker balls' and underground cable faults. Two quotes were received; one from Border States and the other from C&M Hydraulics. Motion by Andler, second by Crombie to accept the quote from C&M Hydraulics in the amount of \$4,306.63 for a 3M Underground Utility Locator.

WP #2 Dehumidifier Discussion/Approval: Anthon reviewed the quote from TAS Heating and Cooling for a replacement dehumidifier for WP #2. The quote from TAS was in the amount of \$14,190. This item was included in the 2016 CWL Budget due to the fact that this dehumidifier was not functioning properly in late 2015. Anthon explained that this is one of four dehumidifiers that was originally installed at WP #2 in 1993. After significant discussion, Anthon was directed to see if E3P Funds and Focus on Energy Funds were available for this project and report back to the CWL Commission at the July meeting.

REPORTS:

Financial Report was given by Sup't. Anthon and placed on file.

Mayor Comments: The Mayor commented on Sunday afternoon's storm damage on N. Dickason Boulevard and the progress of the local street projects.

Superintendent's Report:

- A riser pole on the corner of N. Dickason Boulevard and Middleton Street was damaged on Sunday, June 5th as a result of a tree limb breaking off and damaging the overhead circuit. CWL's Linecrew worked until 3:00 am on Monday, June 6th to repair the damage.
- CWL's crew repaired a water main break in the intersection of N. Birdsey and Mill Street on Tuesday, June 7th. This water main is scheduled for replacement as part of the 2016 Local Streets Project.
- The 2016A MRB Bond proceeds were received on Wednesday, June 8th. Anthon worked with Dennis Sweno of F&M Bank, to place the funds in the appropriate CD's for the Debt Service Reserve Account. A construction account has also been established for the remaining proceeds so that invoices can be paid for projects as they are received.
- Office Manager Olson and Anthon participated in a DNR webinar on funding opportunities for Lead Service Line Replacements. The DNR is still working through some aspects of the application process. Municipalities interested in this program have until June 30th to provide information to the DNR.

**COMMISSION MEETING
JUNE 9, 2016
PAGE 3**

- Anthon spoke with a representative of Alliant about acquiring a residential customer behind the Columbus West Travel Center. Alliant has requested that CWL consider a territory agreement in order to acquire this customer. Anthon will continue to update the Commission on this item.

Motion by Crombie, second by Melotte to adjourn at 4:47 pm.

****Next Scheduled Meeting – Thursday, July 14th, 4:00 pm at Columbus Water & Light****

Respectfully Submitted,

Greg Robbins
Acting CWL Commission Secretary