

COLUMBUS WATER & LIGHT
COMMISSION MEETING
SEPTEMBER 8, 2016

CWL Commission President Poser called the CWL Commission meeting to order at 4:00 pm. Commissioners present: Poser, Andler, Sanderson, Crombie and Lang. Also present at the meeting was CWL Sup't. Anthon and CWL Business Manager Murphy. Excused Melotte and Robbins.

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

The Agenda for the meeting was approved on a motion by Crombie, seconded by Lang.

Visitor's Comments and Utility Communications: Included in this month's packet was an article on Wisconsin's electric prices and the effect on industrial customers.

The Consent Agenda which consisted of the August 11th CWL Commission Meeting minutes, Monthly Treasurer's Report, ESR Report and Outage Report, was approved on a motion from Lang, seconded by Crombie. Motion carried.

UNFINISHED BUSINESS:

DNR Lead Service Line Replacement Fund Update: Nicole Mathews is the DNR project manager that has been assigned to CWL to answer questions, provide guidance and to assist implementing the program CWL chooses. Sup't. Anthon and Business Manager Murphy will be communicating with her on the specific items that need to be completed and also to discuss the various programs that CWL can choose from to implement.

Report on NSF Policy: CWL Policy #409 Non-Sufficient Funds (NSF) for Utility Bill Payments. At the request given by the Commission at the August meeting a revised draft policy was created. Motion by Sanderson, seconded by Andler to approve CWL Policy #409 Non-Sufficient Funds (NSF) for Utility Bill Payments. Motion carried.

Update on Electric Territory: Duffy's repair facility will be served by CWL according to Anthon.

NEW BUSINESS:

Cash Disbursements/Accounts Payable Reports: The Commission reviewed the August Cash Disbursements Report. Checks numbered 18723-18789 and 32 wire and ACH transfers, totaled \$937,820.07. The Commission reviewed the Accounts Payable Report and ordered paid 42 requests totaling \$291,924.90. Motion by Lang, second by Crombie, to approve paying the 42 requests from the AP Report and to transfer \$186,471.99 from the 2016-2017 Construction Account #1257 to the General Fund #1310. Motion carried. The July cost per kilowatt-hour was \$0.07372. Reports were approved and placed on file.

DOT Temporary Construction Easement Request: Supt. Anthon was contacted by Bobbie Keck, Utility Coordinator for WIS DOT about granting a temporary construction easement on the corner of James and Charles Street. Based on what Anthon has read in the document and the

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fact that the electrical distribution pole will be eliminated (the reason for CWL's easement), he sees no reason why this temporary construction easement cannot be granted to the DOT. Motion by Crombie, seconded by Sanderson to approve the DOT temporary construction easement as requested. Motion carried.

Public Power Week Resolutions: Included in this month's packet were resolutions for the City Council and the CWL Commission to approve, recognizing Public Power Week (PPW) 2016. PPW 2016 will be celebrated October 2-8, 2016. Motion by Sanderson, seconded by Lang to approve the PPW CWL Commission Resolution, proclaiming PPW as October 2-8, 2016. Motion carried.

Public Power Week Commission/Employee Picnic: In October of 2015, the CWL Commission and Employees got together during Public Power Week to have a 'lunch'/picnic at the CWL Admin Office on Maple Avenue. This year the CWL Commission Meeting is the week after Public Power Week. Anthon asked the Commission if they are interested in doing this again this year and if so should the lunch be moved back to Thursday, October 13th with the Commission meeting to follow. The Commission agreed that they would like to have the lunch again this year and that the October Commission meeting will be scheduled for Thursday, October 13th immediately following the Commission/Employee lunch.

Public Power Week - Fireman's Pancake Breakfast Volunteer Schedule: The Volunteer Sign-up sheet for the Pancake Breakfast on October 2nd to hand out CWL giveaways and information for Public Power Week was included in this month's packet. The sign-up sheet will be emailed out this week, volunteers should sign up and send the sheet back to Anthon or Murphy.

REPORTS:

Financial Report was given by Sup't. Anthon and placed on file.

Mayor Comments: The Mayor commented on the current development projects and stated that Duffy Grain and O'Reilly's are moving forward.

Superintendent's Report:

- Monday, October 3rd, will be CWL Office Manager Nancy Olson's last day of employment at CWL. There will be an open house from 2pm – 4 pm, CWL Commissioners and City Council Members are encouraged to attend.
- The pressure transducer has been replaced and is now functional at WP# 2. Roger Olson from CTW Corporation finished the installation of the calibration equipment for the replacement pressure transducer on Friday, August 26th. The pressure transducer was originally installed at WP# 2 when it was constructed in 1993. This mechanism controls the water level in the clear water reservoir at WP# 2.
- Forester Electrical Engineering developed new breaker settings for CWL's substations. On August 30th and 31st, Ray Jacques of AC Engineering, came to CWL to install the

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new settings into the substation breakers. These changes were made in order to better coordinate CWL's distribution fuses with the substation breakers and eliminate nuisance breaker trips when squirrels and birds cause line fuses to blow and in turn cause breakers to operate and 'blinks' to occur for all customers on the circuit.

- All forms were submitted to Wisconsin Surplus for CWL's surplus equipment. An auction has been set to begin on September 26th and expire on October 10th.
- The WPPI Annual Meeting will be held September 14-16 in Green Lake at the Heidel House. Several speakers have been invited to attend and a Board of Directors meeting will take place on Friday, September 16th. If any CWL Commissioner is interested in attending, please let Anthon know.
- Sup't Anthon and Hammer met with staff at Lyco Manufacturing on September 7th to discuss the installation of a backup generator.
- The DOT had contacted Anthon about not receiving the Utility Coordination Forms for the James Street Project for the Electric department. Anthon responded to them with the email he sent in February of 2016. He has not heard back from them.

Motion by Crombie, second by Lang to adjourn at 4:49 p.m.

****Next Scheduled Meeting – Thursday, October 13th, immediately following the Commission/Employee Luncheon at Columbus Water & Light****

Respectfully Submitted,

Rolf Lang
CWL Commission Secretary