

**Columbus Historic Landmarks and Preservation Commission
Regular Meeting Agenda
Wednesday, February 10, 2021
3:30 PM
Community Center Building**

March 11, 2021

Salzwedel made a motion to approve minutes from the February 10, 2021 meeting. Hermanson seconded it. Motion carried.

Attendees:

Carolyn Fredericks	Beth Altschwager	Retta Kurth
Ruth Hermanson	Eric Lukasavitz	John Salzwedel
Jan Ulrich		

Council Liaison: Absent

Guests: Amy Jo Meyers, Traci Rose

- 1. Call meeting to order:** Carolyn Fredericks
- 2. Properly posted meeting:** Check
- 3. Citizen comments on agenda items:** None
- 4. Approve Agenda:** Amend: (See 8- Old Business - #2) Motion to approve including the amendment: Kurth; Second: Altschwager; Motion carried.
- 5. Approve minutes from the Special Meeting on December 21, 2020:** Motion to approve: Salzwedel; Second: Altschwager; Motion carried.
- 6. Approve minutes from the January 13, 2021 regular meeting:** Amended to include comments made from Altschwager stating that information (bank statements, etc) are not being forwarded to her from F&M Bank and City Hall. Motion to approve including the amendment: Salzwedel; Second: Hermanson; Motion carried.
- 7. Treasurer Report-Attached:** Motion to approve: Kurth; Second: Lukasavitz. Motion carried. Altschwager reported that the books have been turned over to Bob Geenen for auditing.
- 8. Old Business:**
 - A. Pavilion Window Restoration Project – Phase 3:**
 - 1. Class 2 notification posted in the Daily Citizen Saturday, January 30, 2021 & Saturday, February 6, 2021.** Noted
 - 2. Salzwedel and Fredericks attended the posted pre-bid meeting at the Pavilion Wednesday, January 3, 2021** (amended to read **February 3, 2021**) **from 2:00 to 3:00 p.m.:** Noted with amendment.
 - 3. Bid opening posted for Friday February 12, 2021 at 3:30 p.m. at City Hall:** Noted.
 - 4. Special Meeting to be held Monday, February 15, 2021 to review bids and recommendation for city council:** Meeting set for 3:30 at the Community Center Building.
 - 5. Work with Amy Jo and Pat Goebel on completing paperwork to attend city council regular meeting with CHLPC contractor recommendation to**

complete project: Noted. To include complete donation form and building permit. Set for March 2, 2021.

B. Façade Improvement Grant – Fredericks will work on setting up a joint meeting: Fredericks will meet with Mayor Thom and Schreiber. No date has yet been set.

C. Chapel Street Water Tower maintenance schedule: Joe Hermanson presented an Inspection report and an Estimate for masonry restoration. Total restoration cost: \$24,290.00. Additional landscaping: \$2,450.00; Preservative application: ~\$2000.00. Following discussion, Meyers agreed to take the information to the City Council for consideration as a “Capital Project” for 2022.

D. SOP – Amy Jo Meyers: Tabled.

9. New Business:

A. Bills:

1) Altschwager made a motion to pay Trego Architect \$450.00 for architectural specifications for Pavilion window replacement. Salzwedel seconded it. Motion carried.

B. Application for Certificate of Appropriateness – Rose Legacy Real Estate Signage – 150 Ludington St. – Guest Traci Rose: Following discussion, Salzwedel made a motion to accept the application. Altschwager seconded it. Motion carried.

Lukasavitz will continue work on an application packet.

C. Application for Certificate of Appropriateness - Parent Dott CPA’s Signage – 125 S. Ludington Street: Following discussion, Lukasavitz made a motion to accept the application. Ulrich seconded it. Motion carried.

D. Pavilion interior aesthetics: Discussion centered around the laminate countertop chosen and applied by Amy Jo Meyers/Public Works Dept and applied to the lower level bar and upper level laminate countertop installed at the coat room counter space and the benches being completely removed from the ballroom.

SHPO forms for both of these projects were undertaken by acting Facilities Maintenance Manager Meyers. HLPC wasn’t made aware that the changes were scheduled to happen and then when they were consequently executed upon, were disappointed in the choices and lack of discussion to the Preservation Commission.

Salzwedell commented about the need to improve communication / consideration between the DPW and CHLPC, and felt that the overall integrity of the historic building could unknowingly become undermined, one project at a time.

1) Meyers reported that the laminate countertop was a project started under the

previous DPW Director. She was on vacation when it was installed and said it could be removed, as the original bar is still in place.

2) Meyers agreed to the idea that the benches could be rebuilt and replaced along the balcony side of the ballroom and in strategic locations that would accommodate seating in the ballroom.

3) Reserved paint from initial painting was saved and should be used for touch-up painting. Some recent touch ups had been made using a non-matching sheen.

It was agreed by all that improved communication be paramount for the long term preservation of the Pavilion

- E. Historic designations – discussion/paperwork:** Salzwedel suggested we: 1) keep a running list of current local historic properties in files under the supervision of Archivist, Ulrich; and 2) go forward with listing local historical properties, (e.g. Poser Clinic, Whitney Chapel, the Ibis home, etc.). Local designations are an important part of our City History.

Hermanson reiterated comments made by Joe DeRose (former WI Historical Society's Certified Local Government & Preservation Education Coordinator) regarding local landmarks, that the City should lead by example in listing Municipal Buildings to the Local Register.

Lukasavitz & Hermanson will make a pdf. of the application for local listing of historic properties.

Suggestion was made to update the CHLPC portion of the City website. Meyers will research and give a report at the next meeting.

- F. HLPC State Historical Society Annual Summary:** Fredericks is working on it with input from Jason Tish.

10. Council Liaison Report: Gray absent.

11. Adjourn: Motion: Lukasavitz; Second: Altschwager; Motion carried. Meeting adjourned at 5:30 p.m.

Respectfully Submitted,
Retta Kurth, Sec.