

**Columbus Public Library  
Library Board Meeting  
Tuesday, February 16, 2021  
Phyllis Luchsinger Callahan Meeting Room**

Pete Kaland called the meeting to order at 5:05 p.m.

Present remotely: Lindsey Ganz, Pete Kaland, Sue Salter, Nora Vieau, Sharon Eagan, Jim Schieble, Deb Haeffner, Sara Sample, Trina Reid, Merry Anderson

**Adoption of the Agenda:** Jim moved and Sharon seconded a motion to approve the agenda. Motion carried.

**Disposition of Minutes:** Jim moved and Sara seconded a motion to approve the minutes as corrected. Motion carried.

**Financial Report:** Finance Report: Information reset to 1-1-21. Sue moved and Nora seconded a motion to approve the financial report. Motion carried.

**Approval of Bills:** Bills of \$34,940.75 reported. This reflects a one-time payment of \$22,461 to SCLS for tech fees and the Baker & Taylor yearly lease. Nora moved and Pete seconded a motion to approve bills. Motion carried.

**Director's Report:** Unaudited budget indicates carry over from 2020 but final numbers to come. Staff finished weeding the collection; Tracie Miller from SCLS trained them on placing and using RFID tags. Adult services coordinator will use the newly arrived laptop for planning and hosting virtual program. Magazines are now available online using Libby app.; library card required to access. Eighteen people "attended" Galen Abdul-Razzaq presentation. Twenty-eight people currently signed up for Laura Keyes presentation. Adult piano lessons, now in part 2, continue along with crafts and a board game spotlight. Emergency push bars installed but roof leaking again. This will be evaluated as the weather improves. Columbia County Directors continue to meet monthly to determine continuation of virtual projects through summer along with planning summer reading program for all ages using Beanstalk. City dept. heads meeting 2X/month.

Nora moved and Pete seconded a motion to approve the Director's Report. Motion carried.

**President's Report:** Pete asked about the status of Roadmap 2050 in light of pending changes in city official post-election. Trina responded that a new fire station in 2 years is planned. Library is still down on the list.

**Friends of the Library:** No change from previous report.

**Correspondence:** None

**Committee Reports:** Personnel committee meeting next week to finalize job descriptions for presentation to Board.

**Unfinished Business:** Relative to COVID: CPL working toward gradual reopening while leaving staff some discretion on phasing this in. Midday break has been eliminated and, with spring coming, library will remain open to 7:30 p.m. However, staff will continue to make and as needed, increase appointments. City mask mandate extended to May. Planning for possible programs on the lawn with social distancing. As public schools stress academics, there may be a demand for lighter programs as well as pop-up programs. Essentially CPL is planning for virtual but preparing for in-person.

**New Business:** Lindsey went through the 14-page Public Library Annual Report required by the WI Department of Public Instruction. This year's report includes a section on the effect of COVID-19 on library operations both services libraries were unable to provide as well as new services developed to continue serving patrons. Sara moved and Jim seconded a motion to approve the Annual Report. Motion carried.

**Adjournment:** Sara moved and Jim seconded a motion to adjourn. Motion carried.

Next scheduled board meeting March 16, 2021.

Respectfully submitted.  
Merry Anderson  
Secretary