



**Columbus Historic Landmarks & Preservation Commission**  
**Meeting minutes**  
**Thursday March 10, 2022**  
**City Hall**  
**105 N. Dickason Blvd.**  
**Columbus WI**

1. **Meeting called to order** at 4:07 pm by chair Hermanson
2. **Present:** (commissioners) Altschwager, Kurth, Hermanson, Elling, Thom. Staff: Matthew Schreiber, Amy Jo Meyers. (excused) Ulrich, Pyfferoen. Council liaison Gray not in attendance
3. **Notice of open meeting.** noted as posted
4. **Citizen comments on agenda items.** No one present in-person or via zoom.
5. **Approve agenda:** motion by Elling to approve 2nd by Kurth. motion passed by voice vote.
6. **Approve minutes of Regular Meeting Feb. 10, 2022:** motion by Elling to approve 2nd by Altschwager. motion passed by voice vote.
7. **Approve minutes from the Rest Haven Special Sub Committee Meeting Dec. 7, 2021:** No action taken, commission does not approve minutes of another board, committee or commission.
8. Inform Commission if you need to leave meeting early
9. **Treasurer's report:** Treasurer Altschwager gave monthly report. Noted that the anticipated \$5000.00 donation from Ed & Judy Bergauer (Community Foundation of Collier County) had been approved and deposited by City to CHLPC account #255362 without notification. Also noted that the Pavilion/ADA account was not included in report, but there was no change in account balance. Motion by Elling to accept report 2nd by Kurth, motion passed by voice vote.
10. **Review and take potential action on Invoices/Bills:** No bills/claims, no action taken
11. **Council Liaison Report:** Council liaison Gray not present, no report
12. **Old Business:**
  - a) Update regarding: **Pavilion Window Treatments:** Report and discussion on possible funding source and obtaining 3 bids to add window treatments to street side windows of ballroom.
  - b) **Take action on Rest Haven Sub-Committee Rest Haven ADA Improvement Project Report review recommendation of Architect recommendation for Architectural Service for the Rest Haven ADA Improvement Project:** following review and discussion Elling made motion to schedule special CHLPC meeting on March 16, 2022 at pm to consider and take possible action on Architectural services for Resthaven project, 2nd by Kurth. motion passed by voice vote
  - c) **Review & discuss details of Rest Haven past:** Hermanson reported that Archivist Jan Ulrich who is planning and compiling Calendar on Rest Haven also plans to compile stories and information on the structure. no action taken.
  - d) **Update from the Ordinance Review Committee:** Elling and Hermanson who attended meeting shared information regarding CHLPC ordinance discussion at meeting. Review committee intends to invite Jason Tish from the State Historical Society as discussion continues. no action taken
  - e) **Report from Summer Concert Series Committee:** Altschwager reported that all music acts have been confirmed, food vendors confirmed, letters will be sent out to potential donors. Partner organization will need to apply for picnic license for council approval to allow for beer sales. no action taken
  - f) **Review and discuss the Tourism Capital Grant Program grant submission to Wisconsin Department of Administration:** Schreiber reported that an application/project had been submitted by Columbus Tourism commission however the project was denied. No action taken

11. **New Business:**

a) **Report and discussion on Downtown Businesses:** Schreiber explained that TIF is project based, "the workshop" has been the only downtown business with an approved development agreement since creation of downtown TID. Schreiber provided available updates on status of properties listed on agenda. No actionable items, report only.

b) **Forms for new Commissions Apply & Resignation Forms:** Hermanson reported learning of the online application form for residents interested in applying to serve on boards, committees, commissions. Resignation forms are not required, a documented communication to Mayor (who appoints) satisfies resignation requirement.

c) **Review Ordinances, are we operating under current or proposed ordinances, members Ethics Ordinance:**

Schreiber confirmed that only current ordinance can be enforced. Hermanson distributed printed copies of recently adopted City code of ethics for all elected or appointed officials to review, sign and return.

d) **Report or update from Matt Schrieber:** CLG grant application for design standard updates was denied.

e) **Report and update Accomplishments and Award List:** Hermanson reported that she will be working with archivist Ulrich on the list.

e) **Committee needed for Local Landmarks, review history and take action on Review and Discuss Local, State & National Landmarks & Districts:** After some discussion, commission agreed to continue conversation after ordinance updates occur.

f) **Items for next Agenda: updates of ordinance review committee, if available.**

g) Next regular meeting date Thursday, April 14, 2022. Special meeting scheduled March 16, 2022

12. Altschwager made motion to adjourn at 5:46 pm, 2nd by Thom. motion passed by voice vote.

Respectfully submitted for review/approval April 14th, 2022

Michael Thom - Secretary CHLPC

drafted minutes submitted 02-15-22