

**Columbus Public Library
Library Board Meeting
Tuesday, April 20, 2021
Phyllis Luchsinger Callahan Meeting Room**

Pete Kaland called the meeting to order at 5:04 p.m.

Present remotely: Lindsey Ganz, Pete Kaland, Sue Salter, Nora Vieau, Sharon Eagan, Jim Schieble, Sara Sample, Trina Reid, Merry Anderson

Adoption of the Agenda: Sara moved and Nora seconded a motion to approve the agenda. Motion carried.

Disposition of Minutes: Sharon moved and Nora seconded a motion to approve the minutes as corrected. Motion carried.

Financial Report: Finance Report: CD1-current value \$35,436.92-matures on 5/3/21 and will be rolled over. Current SCLS Foundation fund value \$381,341.34. Sara moved and Sharon seconded a motion to approve the financial report. Motion carried.

Approval of Bills: Bills of \$14,379.90 reported. Jim moved and Nora seconded a motion to approve bills. Motion carried.

Director's Report: Gradual library reopening going smoothly. Patrons may continue to request scheduled entryway pick up. Self-check machine is in the set-up process.

“Spirits of Earth: Native American Effigy Mounds in Wisconsin” (4/22) attracted 130 people which required an upgrade to the Zoom contract. CPL continues to provide an adult video each month and weekly videos for children and teens, including story time, STEM activities, craft projects and a board game spotlight. Take-and-make kits continue to be popular. Virtual book clubs for adults added a new club.

When DPW set up outdoor furniture and delivered mulch, they discovered a leak inside under the entryway bookshelf. The leak continued after adjusting the gutters so DPW will regrade the dirt and mulch.

Lindsey attended the All Directors meeting in March which covered reimbursement comparison from adjacent county libraries, updates on the building needs assessments work group and updates on a delivery sorter. She also attended the Columbia County Library Board meeting and gave an update on the virtual project.

The programming team continues meets weekly and is planning a Summer Library Program and for the virtual project. We received approval for Words on Wheels and outdoor story times twice per month for Fall River and Columbus. Sue suggested placing an announcement in the Fall River school newsletter. The Columbia County Directors meet virtually once per month to plan events for the Virtual Project. City department heads meet virtually twice per month.

Lindsey and Melissa Roelli, Mount Horeb Public Library, presented continuing education training for staff in the South Central Library System and libraries outside our system.

As per her goal of establishing local relationships, Lindsey presented a library update at the city council orientation on 4/16. It included information about board meetings, hours and services, online resources, statistics, programs for all ages and the library annex.

Strategic Plan Update re: Physical space. If we don't strive for more space, how do we prioritize what we have? See New Business

President's Report: Pete contacted newly elected mayor, Mary Arnold re: board appointments.

Friends of the Library: Lindsay met with Linda Parpart re: safety and organizational plans for the Friends book sale over Mother's Day weekend. Friends voted to provide plants for library grounds.

Correspondence: None

Committee Reports: Personnel committee met 5/5 to finalize job descriptions for presentation at the May board meeting.

Unfinished Business: A degree of normalcy has returned. Some area libraries no longer quarantining. The city will review the mask requirement and may vote to eliminate it. CPL however prefers to continue masking because patrons often remain in the library for extended periods to converse and interact.

New Business: Lindsey shared the content of the 10-minute PowerPoint she presented at the city council orientation. See Director's Report above.

New library layout proposal. Deb Haeffner, design consultant for the South Central Library System and CPL board member, met with staff to review current layout of the upstairs library and offer suggestions for addressing space needs for collections and patrons. She created a new layout for board consideration. Lindsey also requested a preliminary quote for the shelving upgrade. The board will consider and discuss at the May meeting.

Adjournment: Sara moved and Sharon seconded a motion to adjourn. Motion carried.

Next scheduled board meeting May 18, 2021.

Respectfully submitted.
Merry Anderson, Secretary