

**Columbus Historic Landmarks and Preservation Commission  
Meeting Minutes  
Wednesday, June 8, 2022  
Columbus Community Center  
161 North Dickason Boulevard**

The meeting was called to order by Chair Ruth Hermanson at 4:05 p.m.

Attendance: Present Commissioners Altschwager, Hermanson, Ulrich, Kaland and Elling. Staff present included Rec Director Amy Jo Meyers. Excused absence to Pyfforoen. Council Liaison Gray and Commissioner Thom were not in attendance.

Notice of open meeting: Chair Hermanson noted that the meeting agenda had been posted and distributed per State Statutes.

Citizen comments on agenda items: No members of the public were present to comment.

Approve agenda: Motion by Ulrich, second by Kaland, to approve the agenda as posted. Motion carried unanimously.

Approve minutes from the Regular Meeting May 12, 2022: The agenda packet included a copy of the DRAFT May 12, 2022 minutes. Several spelling corrections were noted. Motion by Kaland, second by Altschwager to approve the minutes as corrected. Motion carried unanimously.

Treasurer's report: Altschwager presented the report as of June 8, 2022.

- Susan Stare Auditorium Fund (CD)		\$18,558.14
- Water Tower Fund	253474	\$ 3,304.80
- Mary Poser/ Former Columbus Auditorium Corporation	2502700 (CD)	\$30,512.58
- RestHaven Improvement	255362	\$57,018.93
- Façade Improvement Fund	255707	\$ 130.12
- Columbus Pavilion ADA Accessibility Fund	250968	\$10,008.63
- CHLPC Account	187450	\$34,867.56

Motion by Kaland, second by Ulrich to accept the Treasurer's report. Motion carried by voice vote.

Review and take action on invoices/bills: There were no invoices or bills to review for payment.

Council Liaison Report: Council liaison Gray was not at the meeting.

Update on the Pavilion Window Treatments project: Chair Hermanson introduced Cindy Schroedl to review the proposal from *Made in the Shade*. The commissioners reviewed this information and also the proposal from Home Expressions. This item will be on the July 13 commission agenda for final recommendation to the City Council. The commissioners will also need to determine a funding source to pay for these fixtures in the Pavilion.

Architect for RestHaven project: The City is still waiting for the final contract from the architect. The City Administrator, City Mayor and Chair of CHLPC will be signing on behalf of the City.

Report from Summer Concert Series Committee and CDDC support. Hermanson noted that CDDC has agreed to pay the \$450 insurance payment. The picnic license was approved by City Council on June 7<sup>th</sup>. The CHLPC will ask DPW to install the banner on the pavilion, provide up to 10 picnic tables, and set up the stage.

The commissioners completed the City Rental Agreement with Rec Director Meyers. Commissioners will meet at 3:15 on June 23 at the main pavilion entrance to assist with final setup. Elling will post the sandwich board signs in the morning for additional public notice.

Motion by Elling, second by Ulrich to approve payment of \$600 from the CHLPC Account 187450 to pay for the band – Gary Beal. Motion carried by roll call vote (5-0).

Motion by Elling, second by Altschwager to approve payment of \$475 from the CHLPC Account 187450 to the City of Columbus for the park rental and stage set-up fees. Motion carried by roll call vote (5-0).

Commission involvement and support needed/expected. Chair Hermanson expressed her frustration with the level of participation and involvement by some of the commissioners. She will be talking with them before the July meeting to encourage increased involvement and support.

Local landmarks designation process and past CHLPC activities for local historic designations:

Commissioner Ulrich reported that she and Elling met on May 18, 2022. They reviewed the current status of local historic landmarks and districts. They recommend that the City Council complete their review of the ordinance revisions, adopt an updated Historic Preservation Ordinance, and then the CHLPC will be able to propose future landmarks and districts. Until the Council acts it will be impossible to identify the level of reviews, future permit requirements and overall approval procedures for the Commission and property owners.

Commissioners Elling will reinforce this situation with Mayor Arnold before our July meeting.

Staff for CHPLC: Rec Director Meyers will continue to very helpfully assist the CHLPC as she has for the past four years. The City Council is reviewing a reorganization plan, but the Rec Director will remain staff to the CHLPC for the near future.

Election of Officers for 2022: At the May 12 meeting the group elected Ruth Hermanson to continue as Chair of the CHLPC for another year.

Motion by Ulrich, second by Elling to appoint Beth Altschwager as Treasurer. Carried Unanimously.

Motion by Altschwager, second by Ulrich to appoint Henry Elling as Secretary. Carried Unanimously.

The group agreed to discuss the Vice-Chair position at the July meeting.

Items for next Agenda: Discussion on Concert Series first concert and remaining two concerts, Election of Vice-Chair, Update on RestHaven architectural plans

**Next Meeting date Wednesday, July 13, 2022 at 4:00 p.m.**

Motion from Kaland, second by Altschwager, to adjourn at 5:00 p.m. Carried Unanimously.

Respectfully submitted, Henry J. Elling, CHLPC Secretary