

Columbus Historic Landmarks and Preservation Commission
Regular Meeting Agenda
Wednesday, August 11, 2021 - 3:30 PM
161 N. Dickason Blvd - Community Center Building

Attendees:

Beth Altschwager, Retta Kurth, Henry Elling, Ruth Hermanson, Jan Ulrich, John Salzwedel, excused; Michael Thom, excused. Council Liaison: Ian Gray, Guests: Amy Jo Meyers, Matt Schreiber, Paul Pyfferoen

- 1. Call meeting to order:** Vice-chair Ruth Hermanson
- 2. Properly posted meeting:** Check.
- 3. Citizen Comments on agenda items:** None
- 4. Approve Agenda:** Motion to approve: Altschwager; Second: Ulrich; Motion carried.
- 5. Approve minutes from the July 8, 2021 Meeting:** Motion to approve: Elling; Second: Altschwager. Motion carried.
- 6. Approve minutes from the July 21, 2021 Special Meeting:** Minutes corrected to reflect an excused absence for Hermanson. Motion to approve: Elling; Second: Kurth; Motion carried.
- 7. Treasurer Report-Attached:** Motion to approve: Ulrich; Second: Elling; Motion carried. Altschwager commented that the signature forms at FMUB are almost completed.
 - A. Bills:** Kurth made a motion to pay Ulrich \$65.52 for calendar solicitations. Altschwager seconded it. Motion carried following roll call vote, Ulrich abstaining.
- 8. Old Business:**
 - A. Standard Operating Procedure for City Council Items – Amy Jo Meyers:**

Meyers reported that the SOP will go to Council September or October for approval.
 - B. Pavilion Stairs -schedule Amy Jo Meyers:** The request for proposals went unanswered, so Meyers asked commissioners to reach out to contractors who may want to bid on the project. DPW offered to demolish the existing steps if that would be an incentive / or desired by contractors. Plans would need State approval and looking to complete project by October.
 - C. CHLPC bylaws:** No bylaws exist for CHLPC, as well as other city Commissions. The City is working on Ordinance Updates, which will go before Council.
 - D. Honor Tree Program CHLPC picture w/CAE was Sat. 7/24/21:** Photos will be made available for the CHLPC website. The Shesky - Merle Guenther family expressed appreciation for the pavilion improvements in their honor.

9. New Business:

- A. **Rest Haven Bathroom Project – Subcommittee lead by Hermanson:** Commissioners Hermanson & Ulrich, City of Columbus Advisor Meyers, & Nichols and Fredericks as volunteers will make up the sub-committee. Elling made a motion to have the sub-committee start work on the project with determining the cost for architectural drawings and budget sources to get Council approval. Altschwager seconded it. Motion carried.
- B. **CoA Form – Updates & Revisions:** Hermanson & Meyers will compare/combine separate CoA forms to arrive at one to present to September CHLPC meeting for approval.
- C. **2022 CHLPC Calendar – Centennial Anniversary of Rest Haven:** Individual letters going out this week.
- D. **CHLPC Packet Preparation and Agenda:** Tabled.
- E. **Follow up on CLG standards:** Elling will research the process for applying for the certified local government grants with the State Historical Society and report back at the October monthly meeting.
- F. **2022 Budget:** Meyers will forward to Salzwedel an updated 2021 CHLPC budget. Salzwedel, in turn, will submit a 2022 budget worksheet to Council with carry-over funds, plus \$500 to the new facade improvement grant. In addition to the CHLPC budget, Salzwedel will have to request an additional \$1500 to be added to the water tower fund on an annual basis. Meyers stated that she has requested City Council to take up the water tower maintenance proposal for the needed tuckpointing as a City Capital project.
- G. **Olivet Church request for Little Library – 313 W. Prairie St.:** Meyers requested consideration of the Library. Commission requested a Certificate of Compliance.
- H. **Pavilion Window Pulls & Benches:** Pulls have been installed. Hermanson will contact Crary to see if he would be interested in salvaging the original benches, and, if so, get an estimate. Suggested make use of City funds as “new projects”.
- I. **Status of Popcorn Wagon:** No action taken.
- J. **Items for consideration on next Agenda:**
 - 1) Review copy of City Ordinances.
 - 2) Honor tree locations
 - 3) Final COA forms
 - 4) Budget Information

10. Council Liaison Report: Gray informed Commission that Council will be adopting an ordinance in the near future.

11. Adjourn: Motion: Altschwager; Second: Elling; Motion carried. Meeting adjourned 5:25 pm.

Respectfully Submitted,
Retta Kurth, Acting Sec.